

Online Application Added Students

Last Modified on 07/18/2024 3:10 pm CDT

Tool Search: Online Applications

If the application signer added a student who is not part of the household to the online application, the student must be added to the application when it is processed.

Manually Added Students (Required)					
NAME	DOB	SCHOOL	GRADE	STUDENT INDICATOR ⓘ	ADD STUDENT
Smith, Elijah	5/24/11	Carter Middle	08		<input type="button" value="Find Person"/>

1. Click **Find Person** to open the Add Student from Census side panel.
2. Search for the student.

If the student is not found in the Search Results, do not process the application.

Add Student from Census

Please select one student.

No People Found

The student must be added in Census and have an enrollment created before processing the application.

3. Select the student in the search results.

Online Applications ☆ FRAM > Application Processing > Online Applications

CURRENT ELIGIBILITY	NAME	DOB	SCHOOL
	Mawby, Amber	6/18/09	Van Buren High School
	Mawby, Carey	3/3/11	Carter Middle

Manually Added Students (Required)				
NAME	DOB	SCHOOL	GRADE	STUDENT IND
Smith, Elijah	5/24/11	Carter Middle	08	

Add Student from Census

Please select one student.

Smith, Elijah
05/24/2011
#241100002 SELECTED

Household Details

NAME	DOB	WORK	WELFARE, CHILD SU Al
Mawby, Kristian SIGNER		\$45,000.00 Annual	
Mawby, Amber	6/18/09		

4. Click **Replace Student**.

5. In the confirmation pop-up, click **OK**. The student will be added to the Student Details.
