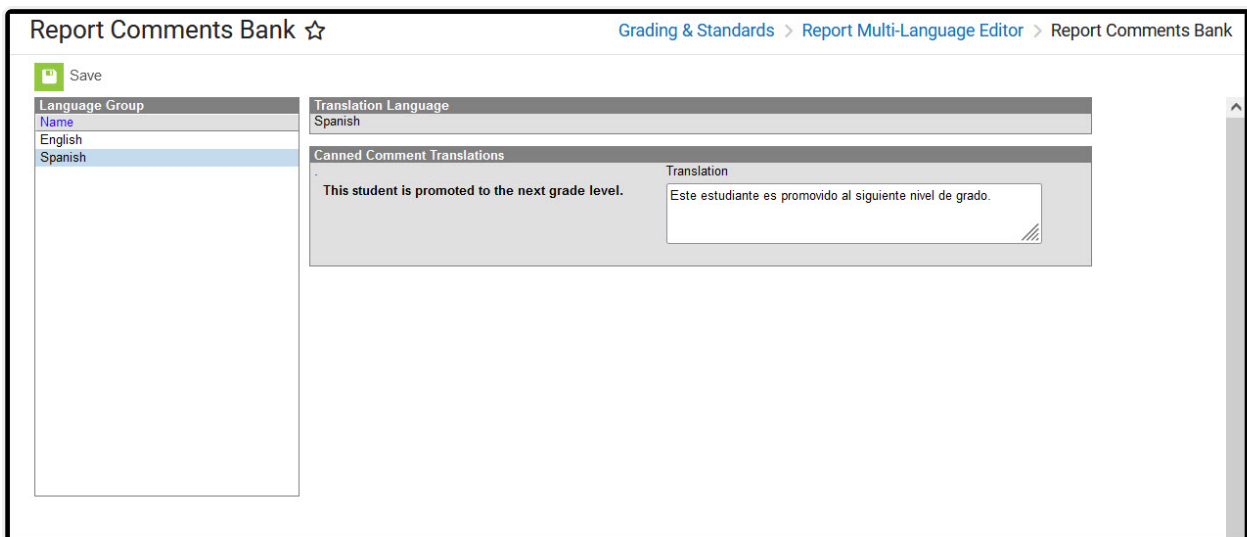# Report Comments Bank

Last Modified on 10/21/2024 8:21 am CDT

> This functionality is available to districts that have purchased the Multi-Language Editor as an add-on service. For more information, contact the appropriate Client Relationship Manager.

Tool Search: Report Comments Bank

The Report Comments Bank tool lists the translations for default comments users can select when entering report comments on custom reports. Report comments are created using the Report Comment Setup tool. The options available are based on the active languages created in the Language Groups tool.

Report Comments Bank tool

Enter Translated Report Comments

1. Select a language from the Language Group editor. The **Canned Comment Translations** editor displays.
2. Enter text into the **Translation** text box.
3. Click **Save** when finished.