

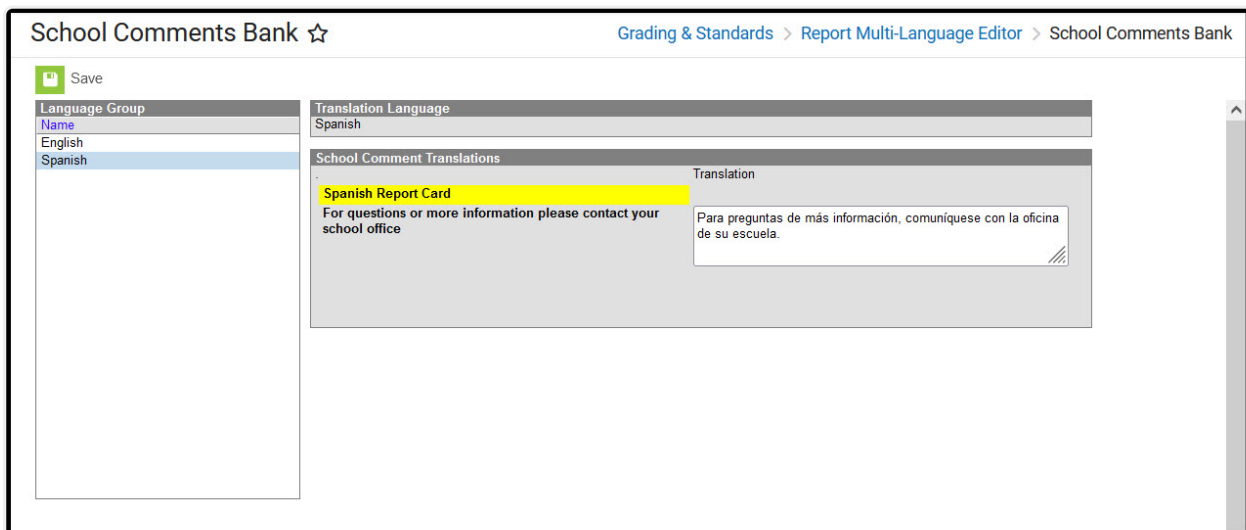
School Comments Bank

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This functionality is available to districts that have purchased the Multi-Language Editor as an add-on service. For more information, contact the appropriate Client Relationship Manager.

Tool Search: School Comments

The School Comments Bank tool lists the translations for default comments users can select when entering school comments on custom reports. School Comments come from a saved custom report in the [Custom Reports](#) tool.



The screenshot shows the 'School Comments Bank' tool interface. At the top, there is a breadcrumb trail: 'Grading & Standards > Report Multi-Language Editor > School Comments Bank'. Below this, there is a 'Save' button and a 'Language Group' section with a dropdown menu showing 'English' and 'Spanish'. The 'Translation Language' is set to 'Spanish'. The main area is titled 'School Comment Translations' and contains a table with two columns: 'Name' and 'Translation'. The first row is highlighted in yellow and contains the text 'Spanish Report Card' in the 'Name' column and 'Para preguntas de más información, comuníquese con la oficina de su escuela.' in the 'Translation' column. Below the table, there is a 'Save' button.

School Comments Bank tool

Enter Translated Comments

1. Select a language from the Language Group editor. The **School Comment Translations** editor displays.
2. Enter text into the **Translation** text box.
3. Click **Save** when finished.