

PMR Detail Report (North Carolina)

Last Modified on 02/03/2026 11:04 am CST

Tool Search: NC PMR Extract

The **PMR Detail Report** is a student-by-student breakdown of the snapshot taken by the PMR Summary Report. This report is used by PSUs to audit the information shown in the PMR Summary snapshot.

Students do not report when:

- Their enrollment record is marked as No Show or State Exclude.
- Their grade level of enrollment is marked as State Exclude.
- Their calendar of enrollment is marked as State Exclude.
- They meet other criteria detailed in the [Students Not Included in the Summary Report](#).

Only information from enrollments with a Service Type of Primary is included.

See the [NC Principals Monthly Report Extract](#) article for information on required data setup, report logic, tool rights, and more.

NC PMR Extract ★

Reporting > NC State Reporting > NC PMR Extract

Instructions

Set Up

Report Options

Extract Type * (Choose one)
PMR Detail

School Month Sequence * (Choose one)
1

Ad Hoc Filter
No Filter

Output Options

Report Processing
 Submit to Batch Queue

Queue Options
 High Priority
 Keep Until I Delete

Queue Start Date and Time *
08/22/2024 1:18 PM

Format Type
 HTML
 CSV

Batch Queue Results

Start Date	End Date	Status
MM/DD/YYYY <input type="button" value="Change"/>	MM/DD/YYYY <input type="button" value="Change"/>	COMPLETED
Report Title	Queued Time ↓	
PMRExtract	08/22/2024 11:05:55 AM	

NC PMR Extract - PMR Detail Editor

Report Editor

Data Element	Description
Setup	
Search Calendars	<p>Use the search field to narrow the list of calendars to select. Use the Expand All/Collapse All option. Place a checkbox next to the desired school and calendars.</p> <p>As noted previously, all calendars are automatically selected because this is a school-wide report.</p>
Show Active Year Only	<p>When set to ON, only those calendars for the school year are available for selection.</p> <p>When set to OFF, all calendars from all school years are available for selection based on the user's tool rights.</p>
Report Options	
Extract Type	<p>Determines which PMR report generates. For this instance, select PMR Detail.</p> <p>The PMR Detail is only to review data. This means the Review option is the only button available.</p>
School Month Sequence	<p>Indicates which School Month is being reported. Select one school month from the list.</p> <p>In Campus, <i>PMR Intervals</i> are called <i>School Months</i>.</p>
Ad hoc Filter	<p>Allows selection of a filter that was previously created. Only students included on the selected filter return on the report.</p>
Output Options	
Report Processing	<p>Select Review. You can choose when the report generates by entering the Queue Start Date and Time.</p> <p>The Snapshot being compared is taken at the same time as the PMR Summary, and only students who report on the PMR Summary are used in the counts.</p> <p>Submitting to Batch is useful when generating the report for several calendars or for more significant amounts of reported data.</p> <p>See the Batch Queue article for more information.</p>
Format Type	<p>Determines in which format the report generates - CSV or HTML.</p>

Data Element

Description

Action Bar

The PMR Detail is only for reviewing data. This means the **Review** option is the only action available.

Generate the Report

The PMR Detail pulls from the snapshot created from the PMR Summary. You must first generate the PMR Summary before reviewing the PMR Detail.

1. Select **PMR Detail** from the **Extract Type** field.
2. Select the appropriate **School Month** from the dropdown list.
3. Choose an **Ad hoc Filter**, if applicable, to return only the student information included in the selected filter.
4. Select the desired **Format Type**.
5. Mark the desired **Queue Options**.
6. Click **Review**. The report displays in the selected format.

PMR Detail Records:7														
PSU	SchoolNumber	SchoolName	EndYear	PMR_Month	Submitted	SchoolMonthStartDate	SchoolMonthEndDate	CalendarInstructionalMinutes	StudentLastName	StudentFirstName	StudentID	Ethnicity	Sex	Summary
090	090368	West Bladen High	2024	1	1	08/28/2023	09/22/2023	360	Student	Amber	123456789	Black	F	Standard
090	090368	West Bladen High	2024	1	1	08/28/2023	09/22/2023	360	Student	Brian	234567890	Hispanic	M	Standard
090	090368	West Bladen High	2024	1	1	08/28/2023	09/22/2023	360	Student	Charles	345678901	White	F	Standard
090	090368	West Bladen High	2024	1	1	08/28/2023	09/22/2023	360	Student	Donna	456789012	White	F	Standard
090	090368	West Bladen High	2024	1	1	08/28/2023	09/22/2023	360	Student	Erik	567890123	Two Or More Races	F	Standard
090	090368	West Bladen High	2024	1	1	08/28/2023	09/22/2023	360	Student	Fiona	678901234	Black	M	Standard
090	090368	West Bladen High	2024	1	1	08/28/2023	09/22/2023	360	Student	Giles	789012345	White	M	Standard

PMR Detail Report - HTML Format

Preview Mode

To preview data in the PMR Detail for a school month that has not ended yet:

1. Select the desired **School** and **Calendar**.
2. Select the **PMR Detail** from the **Extract Type** field.
3. Select a **School Month** from the **School Month Sequence** field that has not yet ended. A banner and message display indicating the report will display student data in preview mode.
4. Click **Close** to acknowledge the message.
5. Select the remaining output options for the report.
6. Click **Review**. The report is queued in the Batch Queue list. When complete, view the report.

Once the Preview Mode ends, the only option available for the **PMR Detail** is to **Review**.

Report Layout

Data Element	Description	Location
PSU	Reports the first three digits of the school's Public School Unit number of the selected school. <i>Numeric, 3 digits</i>	District Information > State District Number District.number
School Number	Reports the unique state school number of the selected school. <i>Numeric, 6 digits</i>	School Information > State School Number School.number
School Name	Reports the name of the selected school from the editor. <i>Alphanumeric, 20 characters</i>	School Information > School Name School.name
End Year	Reports the last four digits of the school year selected. <i>Numeric, 4 digits</i>	Calendar Information > End Date Calendar.endDate
PMR Month	Reports the numeric value of the selected School Month from the report editor. When the PMR Interval is validated along with another PMR Interval, the school month plus the letter R (e.g., 1R). <i>Numeric, 1 digit</i>	School Month > Name SchoolMonth.name
Submitted	When the data for the report has been verified (submitted to the state), a value of 1 reports. Otherwise, this column is blank. <i>Numeric, 1 digit</i>	N/A
School Month Start Date	Reports the start date of the selected School Month. <i>Date Field, 10 characters (MM/DD/YYYY)</i>	School Month > Start Date SchoolMonth.startDate

Data Element	Description	Location
School Month End Date	<p>Reports the end date of the selected School Month.</p> <p><i>Date Field, 10 characters (MM/DD/YYYY)</i></p>	<p>School Month > End Date</p> <p>SchoolMonth.endDate</p>
Calendar Instructional Minutes	<p>Reports the total number of instructional minutes assigned to the calendar.</p> <p><i>Numeric, 3 digits</i></p>	<p>Calendar Information > Student Day (Instructional Minutes)</p> <p>Calendar.studentDay</p>
Student Last Name	<p>Reports the student's Last Name.</p> <p>The Legal Last Name value reports when populated in the Protected Identity Information.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Identities > Identity Information > Last Name</p> <p>Identities.lastName</p> <hr/> <p>Identities > Identity Information > Protected Identity Information > Legal Last Name</p> <p>Identities.legalLastName</p>
Student First Name	<p>Reports the student's First Name.</p> <p>The Legal First Name value reports when populated in the Protected Identity Information.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Identities > Identity Information > First Name</p> <p>Identities.firstName</p> <hr/> <p>Identities > Identity Information > Protected Identity Information > Legal First Name</p> <p>Identities.legalFirstName</p>
Student State ID	<p>Reports the student's state-assigned Identification number.</p> <p><i>Numeric, 10 digits</i></p>	<p>Demographics > Person Identifiers > Student State ID</p> <p>Person.stateID</p>
Ethnicity	<p>Reports the student's Race/Ethnicity.</p> <p><i>Alphanumeric, 10 characters</i></p>	<p>Demographics > Person Information > Race/Ethnicity</p> <p>Identity.raceEthnicity</p>

Data Element	Description	Location
Sex	<p>Reports the student's designated sex.</p> <p>The Birth Sex value reports when populated in the Protected Identity Information.</p> <p><i>Alphanumeric, 1 character (M or F)</i></p>	<p>Identities > Identity Information > Sex</p> <p>Identities.gender</p> <hr/> <p>Identities > Identity Information > Protected Identity Information > Birth Sex</p> <p>Identities.legalGender</p>
Summary Group	<p>Reports the student's State Grade Level group.</p> <p><i>Alphanumeric, 8 characters</i></p>	N/A
State Grade	<p>Reports the Grade Level State Code for the student's grade level.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Grade Level Setup > State Grade Level Code</p> <p>Enrollments > General Enrollment Information > Grade</p> <p>Enrollment.grade</p>
Admission Status	<p>Reports the student's assigned Admission Status from their enrollment record.</p> <p><i>Alphanumeric, 4 characters</i></p>	<p>Enrollments > State Reporting Fields > Admission Status</p> <p>Enrollment.admissionStatus</p>
Start Status	<p>Reports the student's enrollment State Start Status.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Enrollments > General Enrollment Information > State Start Status</p> <p>Enrollment.stateStartStatus</p>
End Status	<p>Reports the student's enrollment State End Status.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Enrollments > General Enrollment Information > State End Status</p> <p>Enrollment.stateEndStatus</p>
Enrollment Start Date	<p>Reports the start date of the enrollment record.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Enrollments > General Enrollment Information > Start Date</p> <p>Enrollment.startDate</p>

Data Element	Description	Location
Transfer Days Override	<p>Reports the number of days the student's membership is reduced at the receiving school for the days that were accounted for by the previous school.</p> <p><i>Numeric, 2 digits</i></p>	<p>Enrollments > State Reporting Fields > Year-Round Transfer Days Override</p> <p>Enrollment.yearRoundTransferDaysOverride</p>
Effective Start Date	<p>Indicates the date the student begins to count in membership based on the Enrollment Start Date minus the Transfer Days Override value.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	N/A
Enrollment End Date	<p>Reports the end date of the enrollment record.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Enrollments > General Enrollment Information > End Date</p> <p>Enrollment.endDate</p>
Primary Enrollment	<p>Indicates this is the student's primary enrollment.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Enrollments > General Enrollment Information > Service Type</p> <p>Enrollment.serviceType</p>

Data Element	Description	Location
ADA	<p>Reports the Average Daily Attendance, based on the sum of the number of days in attendance for all students divided by the number of days in the school month, rounded to the nearest hundredth.</p> <p>For PK grade levels, this ADA calculation displays as N/A.</p> <p>ADA is only calculated for the days a student is actively enrolled.</p> <p>Calculation: ADM equals (MEM day NVIO) divided by (the days in the School Month).</p> <p>MEM day NVIO refers to Attendance Codes 1H, 1M, 1S, 1R, 1Q, 1X, 1L, 2L or present.</p> <div data-bbox="398 1215 811 1500" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	Calculated value
ADM	<p>Reports the Average Daily Membership for all students using the Basic PMR Calculation.</p> <p>Student Membership Days NVIO is divided by the number of days in the school month and rounded to the nearest hundredth for each student.</p> <p>The ADM on the PMR Student</p>	Calculated value

Data Element	Description	Location
	<p>Detail is specific to the student and represents ALL their enrollments within that school's school month.</p> <p>When the student has multiple enrollments in the same school that overlap the same school month, the student's PMR Detail (ADA, ADM, MEM Days NVIO, MEM Days VIO, Days Absent) will be the same for both detail records (one detail record for each enrollment).</p> <p>When the student has two enrollments within the same school month with different grade levels, both records will be summarized under the more advanced grade level.</p> <p>ADM is only calculated for the days a student is actively enrolled.</p> <p>Calculation: ADA equals (days present) divided by (the days in the School Month)</p> <p>Days Present refers to both on-site and remote (1R)</p> <div data-bbox="398 1500 811 1776" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	

Data Element	Description	Location
E1	<p>Reports the aggregated number of enrollments where the Enrollment Start Status is E1: Initial Enrollment - This Year.</p> <p>This count also includes enrollment statuses of R5: Re-Enroll - previous W1.</p> <p>Logic only looks at the specific enrollment records, not the summary status totals.</p> <div data-bbox="406 844 811 1118" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments > State Start Status Code</p> <p>Enrollment.stateStartStatus</p>

Data Element	Description	Location
E2	<p>Reports the aggregated number of enrollments where the Enrollment Start Status is E2: Initial Enrollment from non-NC Public School.</p> <p>This count also includes enrollment statuses of R6: Re-Enroll - previous W2.</p> <p>Logic only looks at the specific enrollment records, not the summary status totals.</p> <div data-bbox="406 848 811 1118" style="background-color: #e0f2e0; padding: 10px; border-radius: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments > State Start Status Code</p> <p>Enrollment.stateStartStatus</p>
R1	<p>Reports the aggregated number of enrollments where the Enrollment Status is R1: Re-Entry - previous in W1.</p> <p>Logic only looks at the specific enrollment records, not the summary status totals.</p> <div data-bbox="406 1612 811 1882" style="background-color: #e0f2e0; padding: 10px; border-radius: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments > State Start Status Code</p> <p>Enrollment.stateStartStatus</p>

Data Element	Description	Location
R2	<p>Reports the aggregated number of enrollments where the Enrollment Start Status is R2: Transfer within the same LEA.</p> <p>Logic only looks at the specific enrollment records, not the summary status totals.</p> <div data-bbox="398 691 811 961" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments > State Start Status Code</p> <p>Enrollment.stateStartStatus</p>
R3	<p>Reports the aggregated number of enrollments where the Enrollment Start Status is R3: Transfer from another LEA.</p> <p>Logic only looks at the specific enrollment records, not the summary status totals.</p> <div data-bbox="398 1484 811 1754" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments > State Start Status Code</p> <p>Enrollment.stateStartStatus</p>

Data Element	Description	Location
Start Status Total	<p>Reports the aggregated sum of the values reported in the previous five fields.</p> <p><i>Numeric, 5 digits</i></p>	Calculated value
W1	<p>Reports the aggregated number of enrollments where the Enrollment End Status is W1: Transfer Withdrawal.</p> <p>Logic only looks at the specific enrollment records, not the summary status totals.</p> <div data-bbox="406 871 811 1125" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments > State End Status Code</p> <p>Enrollment.stateEndStatus</p>

Data Element	Description	Location
W2	<p>Reports the aggregated number of enrollments where the Enrollment End Status is W2: Early Leaver Withdrawal.</p> <p>Logic only looks at the specific enrollment records, not the summary status totals.</p> <div data-bbox="398 720 811 1006" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments > State End Status Code</p> <p>Enrollment.stateEndStatus</p>
W3	<p>Reports the aggregated number of enrollments where the Enrollment End Status is W3: Death.</p> <p>Logic only looks at the specific enrollment records, not the summary status totals.</p> <div data-bbox="398 1484 811 1769" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments > State End Status Code</p> <p>Enrollment.stateEndStatus</p>

Data Element	Description	Location
W4	<p>Reports the aggregated number of enrollments where the Enrollment End Status is W4: Early Completer/Midyear Grad.</p> <p>Logic only looks at the specific enrollment records, not the summary status totals.</p> <div data-bbox="398 676 811 961" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments > State End Status Code</p> <p>Enrollment.stateEndStatus</p>
W2T	<p>Reports the aggregated number of enrollments where the Enrollment End Status is W2T: Community College Adult High School (CCAHS).</p> <p>Logic only looks at the specific enrollment records, not the summary status totals.</p> <div data-bbox="398 1522 811 1785" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments > State End Status Code</p> <p>Enrollment.stateEndStatus</p>

Data Element	Description	Location
End Status Total	<p>Reports the aggregated sum of the values reported in the previous five fields.</p> <p><i>Numeric, 5 digits</i></p>	Calculated value
MEM Last Day NVIO	<p>Reports the total of the values reported in the previous fields using the following calculation:</p> <p>SUM (E1,E2,R1,R2,R3 minus W1,W2,W3,W4,W2T)</p> <div data-bbox="398 788 811 1073" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	Calculated value
MEM Last Day VIO	<p>Reports the aggregated sum of all enrollments as of the last day for students who have 10 consecutive absences marked as unexcused AND are absent on the following 11th day for any reason.</p> <div data-bbox="398 1507 811 1792" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	Calculated value

Data Element	Description	Location
MEM Days NVIO	<p>Reports the sum of the values reported for MEM Days VIO + Days Present + Days Absent Non-1H/1M/1S.</p> <div data-bbox="398 489 811 765" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	Calculated value
MEM Days VIO	<p>Reports the total days of all reported enrollments for students who have 10 consecutive absences marked as unexcused AND are absent on the following 11th day for any reason.</p> <p><i>Numeric, 5 digits</i></p>	Calculated value.
Instructional Days	<p>Reports the total number of instructional days included in the school month.</p>	Calculated value.
Days Present On Site	<p>Reports the total membership days using the Basic PMR Calculation.</p> <div data-bbox="398 1574 811 1850" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	Calculated value.

Data Element	Description	Location
Days Present Off Site (1H, 1M, 1Q, 1S)	<p>Reports the total membership days absent using the Basic PMR Calculation AND the student's attendance event does not have a State Attendance Code is NOT 1H, 1M, or 1S.</p> <div data-bbox="398 608 811 893" style="background-color: #e0f2e0; padding: 10px; border-radius: 5px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	Calculated value.
Days Present Remote (1R)	<p>Reports the total membership days absent using the Basic PMR Calculation AND the student's attendance event has a State Attendance Code is 1R.</p> <div data-bbox="398 1253 811 1538" style="background-color: #e0f2e0; padding: 10px; border-radius: 5px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	Calculated value.
Total Days Present	<p>Reports the total membership days the student was counted as present.</p>	Calculated value.

Data Element	Description	Location
Days Absent	<p>Reports the total membership days the student was marked absent.</p> <div data-bbox="398 451 811 720" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	Calculated value.
Percent On-Site	<p>Reports the percentage of all present days where the Attendance State Code is NOT 1R: Present Off-Site using the Basic PMR Calculation.</p> <p><i>Numeric, 5 digits</i></p>	Calculated value.
Percent Off-Site	<p>Reports the percentage of all present days where the Attendance State Code is 1R: Present Off-Site using the Basic PMR Calculation.</p> <div data-bbox="398 1394 811 1664" style="background-color: #e0f2e0; padding: 10px;"> <p>Refer to the Attendance Calculations section on the NC Principal's Monthly Report Extract landing page for detailed information.</p> </div> <p><i>Numeric, 5 digits</i></p>	Calculated value.
Generated Time	<p>Reports the time the data was generated.</p> <p><i>Alphanumeric, 15 characters (MM/DD/YYYY, HH:MM AM/PM)</i></p>	Calculated value

Data Element	Description	Location
Verified Time	Reports the time the user clicked Submit Verification. <i>Alphanumeric, 15 characters (MM/DD/YYYY, HH:MM AM/PM)</i>	Calculated value

Next Steps

Generate one of the other reports to review PMR information:

- [PMR Summary](#)
- [PMR Detail](#)
- [Students Not Included in the PMR Summary](#)
- [GRS Summary](#)
- [GRS Detail](#)
- [PMR Best 1 of 2](#)
