

FERPA (Delaware)

Last Modified on 05/30/2024 1:00 pm CDT

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Tool Search: FERPA

The FERPA (Family Educational Rights and Privacy Act) gives parents/guardians certain rights with respect to their children's education records. See the US Department of Education website for more information.

FERPA ☆

[Student Information > P](#)

Student #: [redacted] Grade: 06 DOB: 05/27/2012

School Year: [dropdown]

Start Date: 09/09/2024 End Date:	School Year: 2025 Changes Made By: FERPA Survey Response	Question 1: No, I do not give my permission for my student's directory information to be shared. Question 2: No, I do not give my permission for my student's information to be shared with the US Military. Created By: [redacted]; 05/14/2024 View
Start Date: 01/01/2002 End Date: 01/10/2002	School Year: 2024 Changes Made By: FERPA Survey Response	Question 1: Parent did not answer. Question 2: Parent did not answer. Created By: [redacted]; 05/14/2024 View

Delaware FERPA

Read - Access and view the FERPA tool.
Write - Modify existing FERPA records.
Add - Enter new FERPA records.
Delete - Permanently remove FERPA records.

For more information about Tool Rights and how they function, see the [Tool Rights](#) article.

Use the [Federal/State Program Updater](#) tool to import FERPA records to this tool.

This tool is available in both State and District Editions. For State Edition users, this tool is read-only.

The main view of the FERPA record is the Program Editor, which lists all FERPA records in chronological order (most recent record listed first) that have been recorded for the student.

FERPA ☆
Student Information > P

Student #: [redacted] Grade: 06 DOB: 05/27/2012

School Year: [dropdown]

Start Date: 09/09/2024
End Date:

School Year: 2025
Changes Made By: FERPA Survey Response

Question 1: No, I do not give my permission for my student's directory information to be shared.
Question 2: No, I do not give my permission for my student's information to be shared with the US Military.
Created By: [redacted]; 05/14/2024 View

Start Date: 01/01/2002
End Date: 01/10/2002

School Year: 2024
Changes Made By: FERPA Survey Response

Question 1: Parent did not answer.
Question 2: Parent did not answer.
Created By: [redacted]; 05/14/2024 View

Delaware FERPA

To view details of any of the records, click **View**. This opens the Program Detail for the selected record, where information can be viewed or modified as needed.

Program Information

Start Date *
09/09/2024

School Year
24-25

Data Opt Out
Select all that apply
01: Address 04: Photo

End Date
month/day/year

Changes Made By
01: FERPA Survey Response

Question 1: Do you grant permission to allow directory information to be shared for non-commercial purposes?
NO: No, I do not give my permission for my student's directory information to be shared.

Question 2: Do you grant permission for your student's contact information to be provided to the US Military for the sole purpose of informing students of potential career opportunities?
NO: No, I do not give my permission for my student's information to be shared with the US Military.

Comments
Maximum 255 characters

Modified By: Administrator, System 05/14/2024

Delaware FERPA Program Information Details

Add a FERPA Record

1. To add a FERPA record, press **New**.
2. Enter the appropriate information for the record and press **Save**. For more information on data entry for each field, please see the **FERPA Field Descriptions** section of this article.

Overlapping records are not allowed, meaning an existing record **MUST** be ended before a new record can be added.

Editing a FERPA Record

1. To make changes to a FERPA record, select the record by clicking anywhere in that row and press **View**.
2. Make the desired changes.
3. Press **Save** when finished.

End a FERPA Record

1. Click anywhere on an existing FERPA record. The Program Information editor displays.
2. Enter an **End Date** for when the information for the current FERPA waiver ended. End dates must be AFTER the start date.
3. Enter any **Comments** needed for this record.
4. Click **Save** when finished. The record is ended and is displayed on the Program Editor with an End Date.

Print a Summary Report of FERPA Records

Click **Print** from the Program Editor list to generate a PDF Summary of the student's FERPA records.

Delaware State <small>Generated on 05/14/2024 10:55:51 AM Page 1 of 1</small>		[REDACTED] - FERPA Summary Report <small>Grade: 06 Birthdate: 05/27/2012 State ID: [REDACTED]</small>	
Start Date: 09/09/2024 Changes Made By: FERPA Survey Response School Year: 2025 Data Opt Out: Address, Photo Comments:	End Date: Question 1: No, I do not give my permission for my student's directory information to be shared.	Created By: [REDACTED], 05/14/2024 Question 2: No, I do not give my permission for my student's information to be shared with the US Military.	
Start Date: 01/01/2002 Changes Made By: FERPA Survey Response School Year: 2024 Data Opt Out: Address, Phone Comments: test	End Date: 01/10/2002 Question 1: Parent did not answer.	Created By: [REDACTED], 05/14/2024 Question 2: Parent did not answer.	

Delaware FERPA Print Summary

FERPA Field Descriptions

Program Information

Start Date * **End Date**

School Year **Changes Made By**

Data Opt Out
Select all that apply

Question 1: Do you grant permission to allow directory information to be shared for non-commercial purposes?

Question 2: Do you grant permission for your student's contact information to be provided to the US Military for the sole purpose of informing students of potential career opportunities?

Comments
Maximum 255 characters

Delaware FERPA Program Information Editor

Start Date

Indicates the date the FERPA waiver was recorded.

▶ [Click here to expand...](#)

Database Location:

FERPA.startDate

Ad hoc Inquiries:

Student > Learner > FERPA > FERPA > **ferpa.startDate**

End Date

Indicates the date the FERPA waiver ended.

▶ [Click here to expand...](#)

Database Location:

FERPA.endDate

Ad hoc Inquiries:

Student > Learner > FERPA > FERPA > **ferpa.endDate**

School Year

Use the School Year field to select the school year to which the FERPA record is tied.

[▶ Click here to expand...](#)

Database Location:

FERPA.schoolYear

Ad hoc Inquiries:

Student > Learner > FERPA > FERPA > ferpa.schoolYear

Changes Made By

Use the Changes Made By drop-list to determine who made the changes to the record.

[▶ Click here to expand...](#)

Database Location:

FERPA.changesMadeBy

Ad hoc Inquiries:

Student > Learner > FERPA > FERPA > ferpa.changesMadeBy

Data Opt Out

The Data Opt Out field allows users to identify the pieces of information the student does not want to disclose.

[▶ Click here to expand...](#)

Database Location:

FERPAValue.dataOptOut

Ad hoc Inquiries:

Student > Learner > FERPA > FERPA > **ferpa.dataOptOut**

FERPA Waiver Questions

Question 1: Do you grant permission to allow directory information to be shared for non-commercial purposes?

FERPA question regarding student directory information, where the parent/guardian can select one of the following answers.

[▶ Click here to expand...](#)

Database Location:

Database Location:

FERPA.directoryQuestion

Ad hoc Inquiries:

Student > Learner > FERPA > FERPA > **ferpa.directoryQuestion**

Question 2: Do you grant permission for your student's contact information to be provided to the US Military for the sole purpose of informing students of potential career opportunities?

FERPA question regarding student information being provided to the US military, where the parent/guardian can select one of the following answers:

▶ [Click here to expand...](#)

Database Location:

FERPA.militaryQuestion

Ad hoc Inquiries:

Student > Learner > FERPA > FERPA > **ferpa.militaryQuestion**
