

Full-Time Virtual Programs (Maryland)

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The Full-Time Virtual Programs Data Collection extract collects data specific to the programs and students participating in them. The data collection aims to capture student information, such as the student’s name, grade, and program entry/exit date. This information is used to ensure:

- Equity of programs and opportunities for all students regardless of instructional environment.
- Equity of supports that enhance student success.
- Alignment to content standards and LEA curriculum.
- Rigorous teaching and learning are comparable to the face-to-face classroom.

Full-Time Virtual Programs Editor

Report Logic

The student must be enrolled in a Full-Time Virtual Program or have participated within the selected start and end date.

- Once a student enrolls in a virtual program, they should be reported in all subsequent files for the remainder of the reporting year, even if they have exited the program.
- ONE record per student's enrollment in a Full-Time Virtual Program.

The report can be run in the active year and any prior years.

Report Editor

Field	Description
Start Date	The first date used to return data. Dates can be entered in <i>mmddyy</i> format, or use the calendar icon to select a date.
End Date	The last date used to return data. Dates can be entered in <i>mmddyy</i> format, or use the calendar icon to select a date.
Run Date	Defaults to the current date.
File Identifier	The submission number.
Format	The format in which the report generates: <ul style="list-style-type: none"> State Format (CSV) HTML
Grade	The grade level(s) of the students included in the report.
Ad Hoc Filter	Users can select an Ad Hoc Filter to narrow the report results further.
Select Calendars	The calendar(s) from which data is pulled for the report must be selected. At least one calendar must be selected.
Generate Report	Displays the selected calendar information and extracts it immediately for review and printing in one of the selected formats.
Submit to Batch	Delays the extract generation to a designated time. Batch Queue functionality allows you to schedule when the extract is generated and navigate away from the extract editor while the extract is being built. The Batch Queue List also lets you view and access historical reports run through the Batch Queue tool. See the Batch Queue article for more information

Example Report

LEA Number	School of Record	Program Name	State Assigned Student ID (SASID) Number	Local Student ID Number	Student Last Name	Student First Name	Student Middle Name	Student Date of Birth	Grade	Entry date into the Program	Exit date from the Program	Submission Date
10	1234	Sample Program A	4321567890	4321567890	Adams	Jane	Grace	20130101	05	20240422	20240423	20240503
10	1234	Sample Program A	1234567892	1234567892	Baker	John	Francis	20140202	06	20240401	20240426	20240503
10	1234	Sample Program A	1234567890	1234567890	Connor	Jennifer	Ellen	20150303	07	20240401	20240426	20240503
10	1234	Sample Program A	1234567891	1234567891	Davis	James	David	20160404	08	20240401	20240426	20240503
10	1234	Sample Program A	1234567890	1234567890	Egan	Jordan	Carl	20170505	09	20240201	20240401	20240503
10	1234	Sample Program A	1234567998	1234567998	Fitzgerald	Jesse	Brian	20180606	10	20240201	20240315	20240503
10	1234	Sample Program A	3214567890	3214567890	Garrett	Julie	Anne	20190707	11	20240201	20240315	20240503

Example Full-Time Virtual Programs Report (CSV Format)

Report Layout

Element	Logic	Location
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Element	Logic	Location
LEA Number	<p>The two-digit state designation of the local education agency. Reports the State District Number.</p> <p><i>Numeric, 2 digits</i></p>	<p>School & District Settings > District > District Information > State District Number</p> <p>District.number</p>
School of Record	<p>The four-digit code for the school building where the student is assigned for reporting purposes. Reports from the Enrollment associated with the Calendar:</p> <ul style="list-style-type: none"> • If School Type = 99, reports Enrollment Providing School <ul style="list-style-type: none"> ◦ If Providing School is Null, reports "0000" • Otherwise, reports from the <i>first</i> populated field: <ul style="list-style-type: none"> ◦ Enrollment Home School ◦ School State School Number <p><i>Numeric, 4 digits</i> If the value is less than 4 digits, justify with left padded 0.</p>	<p>School & District Settings > Schools > School Information > Type</p> <p>Student Information > General > Enrollment > Special Ed Fields > Providing School</p> <p>Student Information > General > Enrollment > State Reporting Fields > Home School</p> <p>School & District Settings > Schools > School Information > State School Number</p> <p>School.type EnrollmentMD.providingSchool EnrollmentMD.homeSchool School.number</p>
Program Name	<p>The local education agency's name for the virtual program. Reports the name of the Virtual Program.</p> <p><i>Alphanumeric, 100 characters</i></p>	<p>Student Information > State Programs > VirtualEducation > Virtual Program</p> <p>instructionMode.status</p>
State Assigned Student ID (SASID) Number	<p>The state-assigned student identification number. Reports the Student State ID.</p> <p><i>Numeric, 10 digits</i></p>	<p>Census > People > Demographics > Student State ID</p> <p>Person.stateID</p>
Local Student ID Number	<p>The number assigned by the LEA. Reports the Local Student Number.</p> <p><i>Numeric, 10 digits</i></p>	<p>Census > People > Demographics > Student Number</p> <p>Person.studentNumber</p>

Element	Logic	Location
Student Last Name	Reports the last name from the current Identity record. The Legal Last Name reports. If the Legal Last Name is null, the Last Name reports. <i>Alphanumeric, 25 characters</i>	Census > People > Identities > Current Identity > Last Name Identity.legalLastName Identity.lastName
Student First Name	Reports the first name from the current Identity record. The Legal First Name reports. If the Legal First Name is null, the First Name reports. <i>Alphanumeric, 15 characters</i>	Census > People > Identities > Current Identity > Legal First Name or First Name Identity.legalFirstName Identity.firstName
Student Middle Name	The student's middle name. Reports the middle name from the current Identity record. The Legal Middle Name reports. If the Legal Middle Name is null, the Middle Name reports. Alphanumeric, 15 characters	Census > People > Identities > Current Identity > Legal Middle Name or Middle Name Identity.legalMiddleName Identity.middleName
Student Date of Birth	Reports the current Identity Birth Date. <i>Date field, 8 characters</i> YYYYMMDD	Census > People > Identities > Current Identity > Birth Date Identity.birthDate
Grade	Reports the State Grade Level Code value associated with Enrollment Grade. <i>Alphanumeric, 2 characters</i>	Student Information > General > Enrollments > General Enrollment Information > Grade Enrollment.grade GradeLevel.stateGrade
Entry Date into the Program	Reports the student's date of entry into the Virtual Program. <i>Date field, 8 characters</i> YYYYMMDD	Student Information > State Programs > Virtual Education > Start Date instructionMode.startDate
Exit Date from the Program	Reports the student's exit date from the Virtual Program. <i>Date field, 8 characters</i> YYYYMMDD	Student Information > State Programs > Virtual Education > End Date instructionMode.endDate

Element	Logic	Location
Submission Date	Reports the date the report is run. <i>Date field, 8 characters</i> <i>YYYYMMDD</i>	
