Workflow Roll Forward

Last Modified on 11/13/2024 10:21 am CST
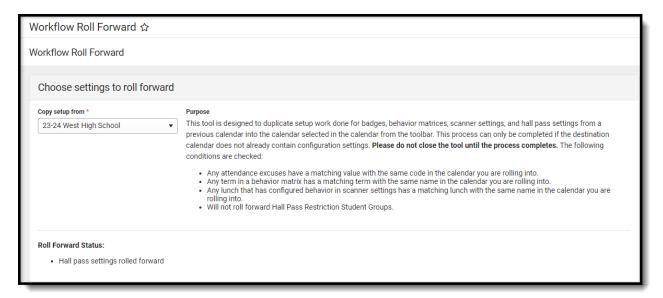
The Scanning toolset is part of the Campus Workflow Suite.

[Rolling Forward Settings](#)

Tool Search: Workflow Roll Forward

The Workflow Roll Forward tool is designed to duplicate setup work done for Badges, Behavior Matrices, Scanner Settings, and Hall Pass Settings from a previous calendar into the calendar in your Context Menu. This will only work within the same school. It won't work between different schools.
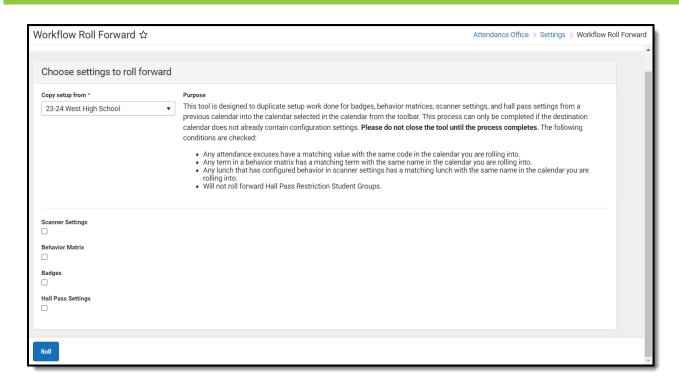
This tool will only work if the selected calendar does not contain configuration settings. If your selected calendar has existing configurations, messaging will appear stating that settings cannot roll forward. The Roll Forward Status must appear, showing the status of each setting, before closing the tool or the settings will not be saved.

The following conditions are checked when rolling forward settings:

- Any attendance excuses have a matching value with the same code in the calendar you are rolling into.
- Any term in a behavior matrix has a matching term with the same name in the calendar you are rolling into.
- Any lunch that has configured behavior in scanner settings has a matching lunch with the same name in the calendar you are rolling into.
- Will not roll forward Hall Pass Restriction Student Groups.

Choose settings to roll forward

Copy setup from *

23-24 West High School ▼

Purpose

This tool is designed to duplicate setup work done for badges, behavior matrices, scanner settings, and hall pass settings from a previous calendar into the calendar selected in the calendar from the toolbar. This process can only be completed if the destination calendar does not already contain configuration settings. **Please do not close the tool until the process completes.** The following conditions are checked:

- Any attendance excuses have a matching value with the same code in the calendar you are rolling into.
- Any term in a behavior matrix has a matching term with the same name in the calendar you are rolling into.
- Any lunch that has configured behavior in scanner settings has a matching lunch with the same name in the calendar you are rolling into.
- Will not roll forward Hall Pass Restriction Student Groups.

Scanner Settings
☐

Behavior Matrix
☐

Badges
☐

Hall Pass Settings
☐

Roll

Rolling Forward Settings

1. Select a calendar from the **Copy setup from** drop-down.
2. Check each checkbox for settings that will be rolled forward.
3. Click **Roll**. Once clicked, a Roll Forward Status will appear that shows each setting that has been moved to the calendar.