

CTE Student File (Oregon)

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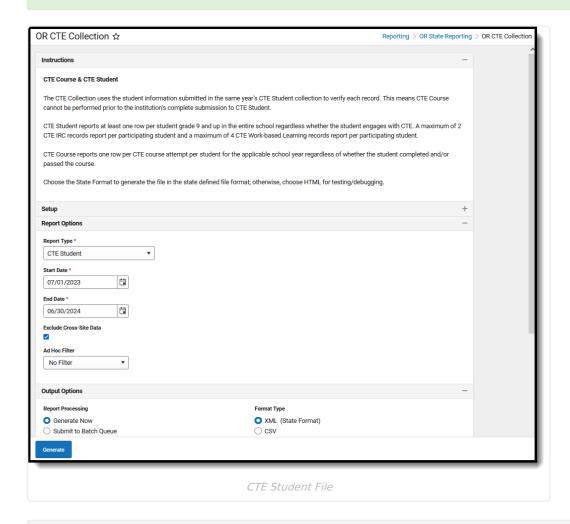
Report Logic | Report Editor | Generate the Report | Report Layout

Tool Search: OR CTE Collection

The CTE Student File reports all students at each CTE site who may or may not participate in a CTE program. It is assumed that ALL students have at least one CTE record.

CTE participants can report a maximum of four Student Leadership Organization memberships, a maximum of four CTE Work-Based Learning records, and a maximum of two CTE Industry Recognized Credential records between July 1 and June 30 of the selected school year.

The CTE Course File uses the student information submitted from the same year in the CTE Student File to verify each record. Therefore, the CTE Course File cannot be completed until after the submission of the Student File.



Read - View, select options, and generate the OR CTE Collection files.

Write - N/A

Add - N/A



Delete - N/A

For more information about Tool Rights and how they function, see the Tool Rights article.

This report might look different from some of the other available Oregon reports. Organization-wide initiatives are being made to improve technology and accessibility.

Report Logic

The information collected in the CTE Student collection is required to calculate the information submitted for the Carl D. Perkins Act. It is submitted in a report called the Consolidated Annual Report (CAR).

Data reports from the following records associated with the student:

- Student Leadership Organization memberships are entered on the Programs tool.
- Work Based Learning is entered on the Career and Technical Education record.
- Industry Recognized Credentials (IRC) are entered as an Academic Program.

Every student is included in this report, regardless of their participation in CTE programming.

A student reports when:

- They are assigned a Student State Identifier (ID).
- They are actively enrolled in at least one selected calendar during the selected reporting year.
- They are enrolled in a grade level mapped to a state grade level code of 09-12.

A student does NOT report when:

- The Calendar of Enrollment is marked as State Exclude.
- The Enrollment record is marked as State Exclude or No Show.
- The Grade Level of Enrollment is marked as State Exclude.

Report Editor

Data Element	Description
Setup	
Search Calendars	Search field to narrow the list of calendars to select. Use the Expand All/Collapse All. Place a checkbox next to the desired school and calendars.
Show Active Year Only	When set to ON, only those calendars for the current school year are available for selection. When set to OFF, all calendars from all school years are available for selection.
Report Options	
Report Type	Determines which report generates - CTE Course or CTE Student.



Data Element

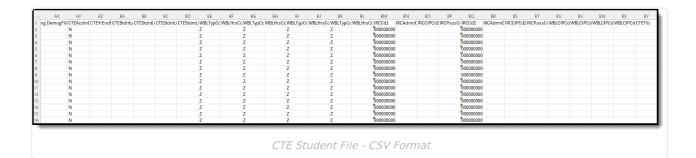
Start Date	Entered date reflects the start of the reporting range in which data reports. This field defaults to July 01 of the school start year.
End Date	Entered date reflects the end of the reporting range in which data reports. This field defaults to June 30 of the school end year.
Exclude Cross- Site Data	When marked, the report does not include staff information for Cross-Site Enrollment courses. Cross-Site Enrollment is a new tool coming soon. Watch the Cross-Site Enrollment video for more information.
Ad hoc Filter	Select which students to include in the extract by choosing a filter that was created in the Filter Designer. Only those students included in the filter are included in the report.
Output Options	
Report Processing	Select Generate Now to generate the report immediately. Select Submit to Batch to choose when the report generates. Submit to Batch is useful when generating the report for several calendars or for larger amounts of data being reported. See the Batch Queue article for more information.
Format Type	Determines in which format the report generates - CSV, HTML, or XML.

Generate the Report

- 1. Search for and select the desired **Calendars**.
- 2. Select CTE Student from the Report Type field.

Description

- 3. Enter the correct **Start Date** and **End Date**.
- 4. Choose an **Ad hoc Filter** to return just the course and staff information included in the selected filter.
- 5. Select the desired **Report Processing** option of **Generate Now** or **Submit to Batch Queue**.
- 6. Select the desired **Format Type**.
- 7. Click **Generate**. The report displays in the selected format.





TEAcdmDsvntgFg	CTEYrEndStsCd	CTEStdntLdrshpOrgnz1Cd	CTEStdntLdrshpOrgnz2Cd	CTEStdntLdrshpOrgnz3Cd	CTEStdntLdrshpOrgnz4Cd	WBLTypCdl	WBLHrsCdl	WBLTypCd2	WBLHrsCd2	WBLTypCd3	WBLHrsCd3	WBLTypCd4	WBLHrsCd4
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CTE Student File - HTML Format

Report Layout

The following fields are the same on many Oregon state reports. Click the **Click to expand** link to view these fields.

▶ Click here to expand...

The following fields are unique to the Discipline Incidents File Report.

Data Element	Description	Location
CTE Academically Disadvantaged Flag	Indicates a student who is academically disadvantaged and requires special services and assistance in order to succeed. Reports a value of Y when the Academically Disadvantaged checkbox is marked on the Enrollment record; otherwise, reports a value of N. Alphanumeric, 1 character (Y or N)	Enrollment > State Reporting Fields > Academically Disadvantaged Enrollment.disadvantaged
CTE Year End Status Code	Reports the student's CTE Status as of the end of the school year, based on the assigned code. Alphanumeric, 1 character	Enrollment > State Reporting Fields > CTE End of Year Status Enrollment.eoyCTEStatus



Data Element	Description	Location
CTE Student Leadership Organization Code 1	Reports the assigned Student Leadership Organization code from the student's CTE record. The code reports when the student has at least one CTE record where at least one Student Organization is selected AND is active on at	Career and Technical Education (CTE) > Organization Information > Student Organization, Start Date, End Date CareerTechnicalEducation.studentOrganization CareerTechnicalEducation.organizationStartDate CareerTechnicalEducation.organizationEndDate
	least one date in the reporting school year (July 1 to June 30). When no Student Organizations are assigned or they are assigned but not in the reporting school year, a blank value reports for this field and the next three fields. Alphanumeric, 1 character	
CTE Student Leadership Organization Code 2	Reports the next assigned Student Leadership Organization code from the student's CTE record that is different than the code assigned in the previous field. The code reports when the student has at least two CTE records where at least one Student Organization is selected AND is active on at least one date in the reporting school year (July 1 to June 30). When no Student Organizations are assigned or they are assigned but not in the reporting school year, a blank value reports for the previous field, this field, and the next two fields. Alphanumeric, 1 character	Career and Technical Education (CTE) > Organization Information > Student Organization, Start Date, End Date CareerTechnicalEducation.studentOrganization CareerTechnicalEducation.organizationStartDate CareerTechnicalEducation.organizationEndDate



Data Element	Description	Location
CTE Student Leadership Organization Code 3	Reports the next assigned Student Leadership Organization code from the student's CTE record that is different than the previous two	Career and Technical Education (CTE) > Organization Information > Student Organization, Start Date, End Date
	codes assigned.	CareerTechnicalEducation.studentOrganization
	The code reports when the student has at least three CTE records where at least one Student Organization is selected AND is active on at	CareerTechnicalEducation.organizationStartDate CareerTechnicalEducation.organizationEndDate
	least one date in the reporting school year (July 1 to June 30).	
	When there are no Student Organizations assigned or they are assigned but not in the reporting school year, a blank value reports for the previous two fields, this field, and the next field.	
	Alphanumeric, 1 character	
CTE Student Leadership Organization Code 4	Reports the next assigned Student Leadership Organization code from the student's CTE record that is different than the previous	Career and Technical Education (CTE) > Organization Information > Student Organization, Start Date, End Date
	three codes assigned.	CareerTechnicalEducation.studentOrganization
	The code reports when the student has at least four CTE	CareerTechnicalEducation.organizationStartDate
	records where at least one Student Organization is selected AND is active on at least one date in the reporting school year (July 1 to June 30).	CareerTechnicalEducation.organizationEndDate
	When no Student Organizations are assigned or they are assigned but not in the reporting school year, a blank value reports for this field and the previous three fields.	
	Alphanumeric, 1 character	



Data Element	Description	Location
Work-Based Learning Type Code 1	Reports the first assigned Work-Based Learning Type Code from the student's CTE record. When the student has at least one CTE record where at least one Work-Based Learning Type Code is selected AND is active on at least one date in the reporting school year (July 1 to June 30), the code reports. When no Work-Based Learning Type Codes are assigned or they are assigned but not in the reporting school year, a blank or Z value reports. Only one Work-Based Learning Type Code can be assigned per CTE record. When more reportable Work-Based Learning Type codes exist, an additional CTE record must be created. Alphanumeric, 1 character	Program Participation > Career and Technical Education (CTE) (tab) > Work Based Learning CareerTechnicalEducation.wblType



Data Element	Description	Location
Work-Based Learning Hours Code 1	Reports the total hours entered for all active CTE records for the Work-Based Learning Code reported in the previous field is the same, based on the following: • When the hours value: 1. falls on/between 0-25, report as '0-25' 2. falls on/between 26-50, report as '26-50' 3. falls on/between 51-75, report as '51-75' 4. falls on/between 76-100, report as '76-100' 5. falls on/between 101-125, report as '101-125' 6. falls on/between 126-150, report as '126-150' 7. falls on/between 151-175, report as '151-175' 8. falls on/between 176-200, report as '176-200' 9. is more than 200, report as '200+' Numeric, 7 digits	Program Participation > Career and Technical Education (CTE) (tab) > Program Information > Hours CareerTechnicalEducation.hours



Data Element	Description	Location
Work-Based Learning Type Code 2	Reports the first assigned Work- Based Learning Type Code from the student's CTE record.	Program Participation > Career and Technical Education (CTE) (tab) > Work Based Learning
	When the student has at least two CTE records where at least one Work-Based Learning Type Code is selected AND is active on at least one date in the reporting school year (July 1 to June 30), the second unique code reports. When there are no Work-Based Learning Type Codes assigned or they are assigned but not in the reporting school year, a blank or Z value reports Only one Work-Based Learning Type Code can be assigned per CTE record. When more reportable Work-Based Learning	CareerTechnicalEducation.wblType
	Type codes exist, an additional CTE record must be created. Alphanumeric, 1 character	



Data Element	Description	Location
Work-Based Learning Hours Code 2	Reports the total hours entered for all active CTE records for the Work-Based Learning Code reported in the previous field is the same, based on the following: • When the hours value: 1. falls on/between 0-25, report as '0-25' 2. falls on/between 26-50, report as '26-50' 3. falls on/between 51-75, report as '51-75' 4. falls on/between 76-100, report as '76-100' 5. falls on/between 101-125, report as '101-125' 6. falls on/between 126-150, report as '126-150' 7. falls on/between 151-175, report as '151-175' 8. falls on/between 176-200, report as '176-200' 9. is more than 200, report as '200+' Numeric, 7 digits	Program Participation > Career and Technical Education (CTE) (tab) > Program Information > Hours CareerTechnicalEducation.hours



Data Element	Description	Location
Work-Based Learning Type Code 3	Reports the third assigned Work-Based Learning Type Code from the student's CTE record.	Program Participation > Career and Technical Education (CTE) (tab) > Work Based Learning
	When the student has at least three CTE records where at least one Work-Based Learning Type Code is selected AND is active on at least one date in the reporting school year (July 1 to June 30), the third unique code reports. When no Work-Based Learning Type Codes are assigned or they are assigned but not in the reporting school year, a blank or Z value reports. Only one Work-Based Learning Type Code can be assigned per CTE record. When more reportable Work-Based Learning Type codes exist, an additional CTE record must be created. Alphanumeric, 1 character	CareerTechnicalEducation.wblType



Data Element	Description	Location
Work-Based Learning Hours Code 3	Reports the total hours entered for all active CTE records for the Work-Based Learning Code reported in the previous field is the same, based on the following: • When the hours value: 1. falls on/between 0-25, report as '0-25' 2. falls on/between 26-50, report as '26-50' 3. falls on/between 51-75, report as '51-75' 4. falls on/between 76-100, report as '76-100' 5. falls on/between 101-125, report as '101-125' 6. falls on/between 126-150, report as '126-150' 7. falls on/between 151-175, report as '151-175' 8. falls on/between 176-200, report as '176-200' 9. is more than 200, report as '200+'	Program Participation > Career and Technical Education (CTE) (tab) > Program Information > Hours CareerTechnicalEducation.hours
	Numeric, 7 digits	



Data Element	Description	Location
Work-Based Learning Type Code 4	Reports the fourth assigned Work-Based Learning Type Code from the student's CTE record.	Program Participation > Career and Technical Education (CTE) (tab) > Work Based Learning
	When the student has at least four CTE records where at least one Work-Based Learning Type Code is selected AND is active on at least one date in the reporting school year (July 1 to June 30), the third unique code reports. When no Work-Based Learning Type Codes are assigned or they are assigned but not in the reporting school year, a blank or Z value reports. Only one Work-Based Learning Type Code can be assigned per CTE record. When more reportable Work-Based Learning Type codes exist, an additional CTE record must be created.	CareerTechnicalEducation.wblType
	Alphanumeric, 1 character	



Data Element	Description	Location
Work-Based Learning Hours Code 4	Reports the total hours entered for all active CTE records for the Work-Based Learning Code reported in the previous field is the same, based on the following: • When the hours value: 1. falls on/between 0-25, report as '0-25' 2. falls on/between 26-50, report as '26-50' 3. falls on/between 51-75, report as '51-75' 4. falls on/between 76-100, report as '76-100' 5. falls on/between 101-125, report as '101-125' 6. falls on/between 126-150, report as '126-150' 7. falls on/between 151-175, report as '151-175' 8. falls on/between 176-200, report as '176-200' 9. is more than 200, report as '200+' Numeric, 7 digits	Program Participation > Career and Technical Education (CTE) (tab) > Program Information > Hours CareerTechnicalEducation.hours
CTE Industry- Recognized Credential Code 1	Reports the first assigned CTE Industry-Recognized Credential. When the student does NOT have at least one Career and Technical Education (CTE) record where at least one Certificate Information record contains a value selected in Certificate/Credential/Associate Degree is NOT 000000000 or null/blank, a value of 0000000000 (10 zeros) reports.	Career and Technical Education (CTE) > Certificate Information > Certificate(s)/ Credentials/Associate Degree(s) CareerTechnicalEducation.certCredentialDegree



Data Element	When the student has at least Description one Career and Technical	Location
Data Element	When the student has at least one Career and Technical Education (CTE) record that contains at least one Certificate Information (card) record where the Certificate/Credentials/Associate Degree is NOT 0000000000 or null/blank AND the Administered Date falls on/between 07/01 - 06/30 of the reporting school year, ALL reportable Certificate/Credentials/Associate Degree records are reviewed to determine what reports: • When ONLY ONE Certificate is reportable for this student, that code reports. • When there is more than one reportable Certificate for this student, the first Code from the Certificate Information record reports based on the following Credential Status hierarchy: 1. Report code(s) from Credential marked as Passed. 2. When there are no Credentials that are Passed, report code(s) from Credential marked as Failed. 3. When there are no Certificates that are Passed or Failed, reports code(s) from the Credential marked as In Progress.	Location
	Numeric, 10 digits	



Data Element	Description	Location
CTE Industry- Recognized Credential Credential Administration Date 1	Reports the date the industry- recognized credential test was administered that is within the current school year, not in the future. This reports ONLY when the previous field reports a value other than 000000000. Otherwise, a blank value reports. Date field, 8 characters (MMDDYYYY)	Career and Technical Education (CTE) > Certificate Information > Administered Date CareerTechnicalEducation.administeredDate
CTE Industry- Recognized Credential Credential CIP Code 1	Indicates the CIP code associated with the industry-recognized credential taken by the student. Reports only when the value reported for Industry-Recognized Credential Code 1 is not 0000000000. Otherwise, reports a blank value. Numeric, 6 digits	Career and Technical Education (CTE) > Certificate Information > CIP Code CareerTechnicalEducation.cipCode
CTE Industry- Recognized Credential Pass Indicator Code 1	Indicates whether the student passed or did not pass the Industry-Recognized Credential Code 1 credential. • Reports a value of M when the student met the requirements (passed) for the CTE IRC set for the respective IRCCd. • Reports a value of D when the student did not meet the requirements (failed to pass) of the CTE IRC set for the respective IRCCd. Alphanumeric, 1 character (M or D)	Career and Technical Education (CTE) > Certificate Information > Credential Status CareerTechnicalEducation.credentialStatus
CTE Industry- Recognized Credential Code 2	Reports the second assigned CTE Industry-Recognized Credential Code. When the student does NOT	Career and Technical Education (CTE) > Certificate Information > Certificate(s)/ Credentials/ Associate Degree(s) CareerTechnicalEducation.certCredentialDegree



Data Element	have at least one Career and Description Technical Education (CTE)	Location
	record where at least two	
	Certificate Information records	
	contain a value selected in	
	Certificate/Credential/Associate	
	Degree is NOT 000000000 or	
	null/blank, a value of	
	0000000000 (10 zeros) reports.	
	When the student has at least	
	one Career and Technical	
	Education (CTE) record that	
	contains at least two Certificate	
	Information (card) records where the	
	Certificate/Credentials/Associate	
	Degree is NOT 0000000000 or	
	null/blank AND the	
	Administered Date falls	
	on/between 07/01 - 06/30 of the	
	reporting school year, ALL	
	reportable	
	Certificate/Credentials/Associate	
	Degree records are reviewed to	
	determine what reports:	
	When ONLY TWO Cortificatos are reportable	
	Certificates are reportable for this student, the second	
	unique code reports.	
	When there is more than	
	two reportable Certificate	
	for this student, the first	
	Code from the Certificate	
	Information record reports	
	based on the following	
	Credential Status hierarchy:	
	Report the unique	
	code(s) from	
	Credential marked as	
	Passed first (assuming	
	Credential 1 is also	
	passed).	
	2. When there are no	
	Credentials that are	
	Passed, report the	
	unique code(s) from the Credential marked	
	as Failed.	
	3. When no Certificates	
	are Passed or Failed,	



Data Element	Description report the unique code(s) from the	Location
	Credential marked as In Progress. Numeric, 10 digits	
CTE Industry- Recognized Credential Credential Administration Date 2	Reports the date the industry- recognized credential test was administered, which is within the current school year, not in the future. This reports ONLY when the previous field reports a value other than 000000000. Otherwise, a blank value reports. Date field, 8 characters (MMDDYYYY)	Career and Technical Education (CTE) > Certificate Information > Administered Date CareerTechnicalEducation.administeredDate
CTE Industry- Recognized Credential Credential CIP Code 2	Indicates the CIP code associated with the industry-recognized credential taken by the student. This only reports when the value reported for Industry-Recognized Credential Code 2 is not 0000000000. Otherwise, it reports a blank value. Numeric, 6 digits	Career and Technical Education (CTE) > Certificate Information > CIP Code CareerTechnicalEducation.cipCode
CTE Industry- Recognized Credential Pass Indicator Code 2	Indicates whether the student passed or did not pass the Industry-Recognized Credential Code 2 credential. • Reports a value of M when the student met the requirements (passed) for the CTE IRC set for the respective IRCCd. • Reports a value of D when the student did not meet the requirements (failed to pass) of the CTE IRC set for the respective IRCCd. Alphanumeric, 1 character (M or D)	Career and Technical Education (CTE) > Certificate Information > Credential Status CareerTechnicalEducation.credentialStatus



Data Element	Description	Location
CIP Code for WBL Code 1	Indicates the CIP Code associated with the CTE WBL taken by the student for WBL Code 1. • When the WBL Type Code 1 reports a value of Z, this field reports blank. • When the WBL Type Code 1 does not report a value of Z, reports the same WBL CIP Code 1 from the same record. Otherwise, reports blank. Numeric, 6 digits	Career and Technical Education (CTE) > State- Defined Elements > WBL CIP Code Definition.cipCode
CIP Code for WBL Code 2	Indicates the CIP Code associated with the CTE WBL taken by the student for WBL Code 2. • When the WBL Type Code 2 reports a value of Z, this field reports blank. • When the WBL Type Code 2 does not report a value of Z, reports the same WBL CIP Code 2 from the same record. Otherwise, reports blank. Numeric, 6 digits	Career and Technical Education (CTE) > State- Defined Elements > WBL CIP Code Definition.cipCode
CIP Code for WBL Code 3	Indicates the CIP Code associated with the CTE WBL taken by the student for WBL Code 3. • When the WBL Type Code 3 reports a value of Z, this field reports blank. • When the WBL Type Code 3 does not report a value of Z, reports the same WBL CIP Code 3 from the same record. Otherwise, reports blank. Numeric, 6 digits	Career and Technical Education (CTE) > State- Defined Elements > WBL CIP Code Definition.cipCode



Data Element	Description	Location
CIP Code for WBL Code 4	Indicates the CIP Code associated with the CTE WBL taken by the student for WBL Code 4. • When the WBL Type Code 4 reports a value of Z, this field reports blank. • When the WBL Type Code 4 does not report a value of Z, reports the same WBL CIP Code 3 from the same record. Otherwise, reports blank. Numeric, 6 digits	Career and Technical Education (CTE) > State- Defined Elements > WBL CIP Code Definition.cipCode
CTE Filler	N/A	N/A