

# Virtual Education (Maryland)

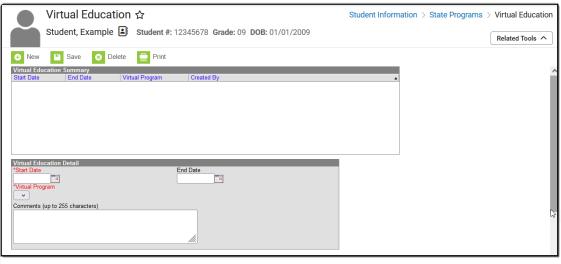
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Tool Search: Virtual Education

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The Virtual Education tool allows districts to track and report the time a student participates in virtual learning as defined by the state of Maryland. The data is stored in the Campus 'Instruction Mode' database table.

- A new record must be created for each student's Virtual Education status change.
- Overlapping records within the same school are not allowed.



Virtual Education Editor

Read - View Virtual Education records.

**Write** - Edit existing Virtual Education records.

Add - Add new Virtual Education records.

**Delete** - Remove Virtual Education records.

See the Tool Rights article for more information about Tool Rights and how they function.

#### Add a Virtual Education Record

- 1. Click the **New** button. The Virtual Education Detail editor displays.
- 2. Enter the applicable information for the student. The **Start Date** and **Virtual Program** fields are required.
- 3. Click the **Save** icon when finished. The saved record displays in the Virtual Education summary.



Use the <u>Federal/State Program Updater</u> to import existing Virtual Education records for students or to update records for multiple students.

### **Virtual Education Detail**

Field	Description	Ad hoc Inquiries  Data is stored in the Instruction Mode table.
Start Date (Required)	Start date for the record.	Student > Learner > State Programs > Instruction Mode > instructionMode.startDate
End Date	End date for the record.	Student > Learner > State Programs > Instruction Mode > instructionMode.endDate
Virtual Program (Required)	Indicates the instruction mode in which a student is participating.  • 01: In-Person  • 02: Hybrid  • 03: Remote	Student > Learner > State Programs > Instruction Mode > instructionMode.status
Comments	Additional information about the record (up to 255 characters).	Student > Learner > State Programs > Instruction Mode > instructionMode.comments

## **District Defined Elements**

District-specific data elements are established under the **Instruction Mode** section of the <u>Custom Attribute/Dictionary</u> tool.

- Fields do not display in the Virtual Education Editor. Users must select the record to see this detail.
- The header for this section does not display until district defined elements are added.

## **Print Summary**

Click the **Print** button to generate a report of the Virtual Education records for the student.



#### 23-24 **Campus High School**

#### Student, Jane - Virtual Education Summary

Grade: 11 Birthdate: 01/01/2007 State ID: 123456789

Start Date: 04/02/2024

Virtual Program: Remote

End Date:

Created By: System Administrator, 02/26/2024

Comments: New remote program

Start Date: 09/01/2023

End Date: 12/01/2023

Created By: System Administrator, 02/26/2024

Virtual Program: Remote

Comments:

Virtual Education Summary