

Early Education Export (Minnesota)

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Tool Search: Early Education Export

The Early Education Export generates a report of students who have Early Education data in Enrollment and do not have an Early Education Program. The report extract will generate in a format that can be used in the State/Federal Program Updater to mass create programs for students.

Early Education Export

Report Logic

- This report will generate a record population for students with Early Education Data on Enrollment, that do not have an Early Education State Program.
 - If a Student has a Grade Level of PA, PB, PC, RA, RB, RC or EC and does not have an Early Education State Program with dates that overlap the Active School Year.
 - If student has more than one enrollment, report population should report a row for each valid enrollment.
- The report can be run against a district’s active year as well as any prior year.
- The report can be run in District Editions.
- The report will be generated in CSV format as well as a human-readable format (HTML).

Generating the Extract

1. Enter an **Effective Date**.

2. Choose a student **Ad Hoc Filter** to limit report results to applicable students in that filter.
3. Select **Grades** to include.
4. Select report **Format**.
5. Selected the **calendar(s)** that should be included in the extract.
6. Click the **Generate Extract** button to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate.

Users have the option of submitting an Early Education Export to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the [Batch Queue](#) article.

Report Layout

This report will generate all valid student information based on EE Enrollment data to allow the district to review and then create Early Education State Programs for the students using the State/Federal Program Updater. District staff will need to review the extract prior to submitting to the SFPU for duplicate data based on multiple enrollments, Attendance and Membership data, and IEP Status. Students who have an overlapping enrollment with and end date will generate on this extract with both start date and end date.

Element	Description & Format	Campus Location
Student State ID	The student's state identification number. <i>Numeric, 13 digits</i>	Index> Student Information> Demographics identity.stateID
Last Name	The student's last name. <i>Alphanumeric, 40 characters</i>	Index> Student Information> Demographics Identity.lastName
First Name	The student's first name. <i>Alphanumeric, 40 characters</i>	Index> Student Information> Demographics Identity.firstName

Element	Description & Format	Campus Location						
Start Date	<p>The start date of the Enrollment.</p> <ol style="list-style-type: none"> The enrollment must overlap current Active Year. The enrollment must have one of the Grade Levels in DE70. <p><i>Alphanumeric</i></p>	<p>Student Information> General> Enrollments> Start Date</p> <p>enrollment.startDate</p>						
End Date	<p>The end date of the Enrollment.</p> <ol style="list-style-type: none"> The enrollment must overlap current Active Year. The enrollment must have one of the Grade Levels in DE70. <p><i>Alphanumeric</i></p>	<p>Student Information> General> Enrollments> End Date</p> <p>enrollment.endDate</p>						
Exit Reason	<p>If Exit reason on the enrollment that overlaps the current Active Year equals</p> <table border="1" data-bbox="391 1131 834 1666"> <thead> <tr> <th data-bbox="391 1131 624 1234">Enrollment</th> <th data-bbox="624 1131 834 1234">State Program</th> </tr> </thead> <tbody> <tr> <td data-bbox="391 1234 624 1451">40: End of year, student was enrolled the last day of School</td> <td data-bbox="624 1234 834 1451">Program ended - year end</td> </tr> <tr> <td data-bbox="391 1451 624 1666">99: Enrollment Status has changed necessitating the closing..</td> <td data-bbox="624 1451 834 1666">Withdrawn, no reason specified</td> </tr> </tbody> </table> <p>Populate the report with these, if blank or other than these two, populate a blank.</p> <p><i>Alphanumeric</i></p>	Enrollment	State Program	40: End of year, student was enrolled the last day of School	Program ended - year end	99: Enrollment Status has changed necessitating the closing..	Withdrawn, no reason specified	<p>Student Information> General> Enrollments> Exit Reason</p> <p>enrollment.endStatus</p>
Enrollment	State Program							
40: End of year, student was enrolled the last day of School	Program ended - year end							
99: Enrollment Status has changed necessitating the closing..	Withdrawn, no reason specified							

Element	Description & Format	Campus Location																
Program Name	<p>If Gradelevel is one of the following, populate the report as noted below:</p> <table border="1" data-bbox="391 398 834 1653"> <thead> <tr> <th data-bbox="403 405 528 521">State Grade Level</th> <th data-bbox="528 405 821 521">Report Population</th> </tr> </thead> <tbody> <tr> <td data-bbox="403 521 528 705">PA</td> <td data-bbox="528 521 821 705">Early Education - Voluntary PreKindergarten (VPK)</td> </tr> <tr> <td data-bbox="403 705 528 884">PB</td> <td data-bbox="528 705 821 884">Early Education - Voluntary PreKindergarten (VPK)</td> </tr> <tr> <td data-bbox="403 884 528 1064">PC</td> <td data-bbox="528 884 821 1064">Early Education - Voluntary PreKindergarten (VPK)</td> </tr> <tr> <td data-bbox="403 1064 528 1198">RA</td> <td data-bbox="528 1064 821 1198">Early Education - School Readiness (SR+)</td> </tr> <tr> <td data-bbox="403 1198 528 1339">RB</td> <td data-bbox="528 1198 821 1339">Early Education - School Readiness (SR+)</td> </tr> <tr> <td data-bbox="403 1339 528 1480">RC</td> <td data-bbox="528 1339 821 1480">Early Education - School Readiness (SR+)</td> </tr> <tr> <td data-bbox="403 1480 528 1653">EC</td> <td data-bbox="528 1480 821 1653">Early Education - Early Childhood Special Education (ECSE)</td> </tr> </tbody> </table> <p>If other than those Grade Levels, do not populate the report.</p>	State Grade Level	Report Population	PA	Early Education - Voluntary PreKindergarten (VPK)	PB	Early Education - Voluntary PreKindergarten (VPK)	PC	Early Education - Voluntary PreKindergarten (VPK)	RA	Early Education - School Readiness (SR+)	RB	Early Education - School Readiness (SR+)	RC	Early Education - School Readiness (SR+)	EC	Early Education - Early Childhood Special Education (ECSE)	<p>Student Information> General> Enrollments> Grade Level</p> <p>enrollment.gradeLevel</p>
State Grade Level	Report Population																	
PA	Early Education - Voluntary PreKindergarten (VPK)																	
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RC	Early Education - School Readiness (SR+)																	
EC	Early Education - Early Childhood Special Education (ECSE)																	

Element	Description & Format	Campus Location								
Program Section	<p>if Grade Level is one of the following, populate the report as noted below, else populate Blank/NULL:</p> <table border="1" data-bbox="391 434 833 754"> <thead> <tr> <th data-bbox="405 441 539 562">State Grade Level</th> <th data-bbox="571 441 818 524">Report Population</th> </tr> </thead> <tbody> <tr> <td data-bbox="405 568 539 629">PA</td> <td data-bbox="571 568 818 629">Section A</td> </tr> <tr> <td data-bbox="405 636 539 696">PB</td> <td data-bbox="571 636 818 696">Section B</td> </tr> <tr> <td data-bbox="405 703 539 754">PC</td> <td data-bbox="571 703 818 754">Section C</td> </tr> </tbody> </table> <p>If other than those Grade Levels, report Blank/NULL</p>	State Grade Level	Report Population	PA	Section A	PB	Section B	PC	Section C	<p>Student Information> General> Enrollments> Grade Level</p> <p>enrollment.gradeLevel</p>
State Grade Level	Report Population									
PA	Section A									
PB	Section B									
PC	Section C									
IEP Status	<p>If one of the following is selected for the Special Ed Status, populate the status of the students IEP. If Special Ed Status is Blank/Null or = None, populate a blank/NULL</p> <table border="1" data-bbox="391 1102 833 1928"> <thead> <tr> <th data-bbox="405 1108 539 1191">IEP Status</th> <th data-bbox="571 1108 818 1191">Report Population</th> </tr> </thead> <tbody> <tr> <td data-bbox="405 1198 539 1458">If student Special Ed Status is populated with code 4 or 6</td> <td data-bbox="571 1198 818 1458">IEP/IFSP is Current</td> </tr> <tr> <td data-bbox="405 1464 539 1749">If Student Special Ed Status is blank/NULL or has a code = 1 (None)</td> <td data-bbox="571 1464 818 1749">No IEP/IFSP</td> </tr> <tr> <td data-bbox="405 1756 539 1928">If code = 3, Not currently reporting</td> <td data-bbox="571 1756 818 1928">Developmental Concerns</td> </tr> </tbody> </table>	IEP Status	Report Population	If student Special Ed Status is populated with code 4 or 6	IEP/IFSP is Current	If Student Special Ed Status is blank/NULL or has a code = 1 (None)	No IEP/IFSP	If code = 3, Not currently reporting	Developmental Concerns	<p>Student Information> General> Enrollments> Special Education> Special Ed Status</p> <p>enrollment.specialEdStatus</p>
IEP Status	Report Population									
If student Special Ed Status is populated with code 4 or 6	IEP/IFSP is Current									
If Student Special Ed Status is blank/NULL or has a code = 1 (None)	No IEP/IFSP									
If code = 3, Not currently reporting	Developmental Concerns									
Membership	<p>If Membership Override on an</p>	<p>Student Information> General></p>								

Hours Element	Description & Format	Enrollments > State Reporting Fields > Campus Location Membership Override
	<p>Enrollment that overlaps an Active year is populated, populate the this report with that value, else,</p> <ol style="list-style-type: none"> 1. Report the value entered into (Student Info > General > Enrollments > State Reporting Fields > Membership Override) (leading 0('s), 4 digits) when the following criteria are met: <ol style="list-style-type: none"> 1. (Student Info > General > Enrollments > State Reporting Fields > Membership Override) NOT = Null 2. Report the total number of Instructional Days available during the enrollment record Start and End Date when the following criteria are met: <ol style="list-style-type: none"> 1. (Student Info > General > Enrollments > State Reporting Fields > Membership Override) = Null 3. Report no higher than the value entered into (Scheduling & Courses > Calendar Setup > Grade Level Setup > Grade Level Editor > Grade Level Detail > Instructional Days Override) NOT = Null. when the following criteria are met: <ol style="list-style-type: none"> 1. (Scheduling & Courses > Calendar Setup > Grade Level Setup > Grade Level Editor > Grade Level Detail > Instructional Days Override) NOT = Null. 2. (Student Info > General > Enrollments > State Reporting Fields > Membership Override) = Null 	<p>enrollment.admOverride or calculated</p>

Attendance Element Hours	Description & Format	Campus Location
	<p>If Attendance Override on an Enrollment that overlaps an Active year is populated, populate the this report with that value, else,</p> <ol style="list-style-type: none"> Report the value entered into (Student Info > General > Enrollments > State Reporting Fields > Attendance Override) (0 pad, 5 digits) when the following criteria are met: <ol style="list-style-type: none"> (Student Info > General > Enrollments > State Reporting Fields > Attendance Override) NOT = Null Report the total number of Instructional Days for which the student was present during the enrollment record Start and End Date when the following criteria are met: <ol style="list-style-type: none"> (Student Info > General > Enrollments > State Reporting Fields > Attendance Override) = Null Report no higher than the value entered into (Scheduling & Courses > Calendar Setup > Grade Level Setup > Grade Level Editor > Grade Level Detail > Instructional Days Override) NOT = Null, When the following criteria are met: <ol style="list-style-type: none"> (Scheduling & Courses > Calendar Setup > Grade Level Setup > Grade Level Editor > Grade Level Detail > Instructional Days Override) NOT = Null. (Student Info > General > Enrollments > State Reporting Fields > Attendance Override) = Null 	<p>Student Information> General> Enrollments> State Reporting Fields> Attendance Override</p> <p>enrollment.adaOverride or calculated</p>

Element	Description & Format	Campus Location
Enrollment	Generates the school of the Enrollment and enrollmentID being reported. <ol style="list-style-type: none"> 1. The enrollment must overlap current Active Year 2. The enrollment must have one of the Grade Levels in DE70 	Student Information > State Programs > Early Education > Enrollment
Care Giver	Always populate Blank/NULL	
Funding Source	Always populate Blank/NULL	
Referral To/From	Always populate Blank/NULL	