

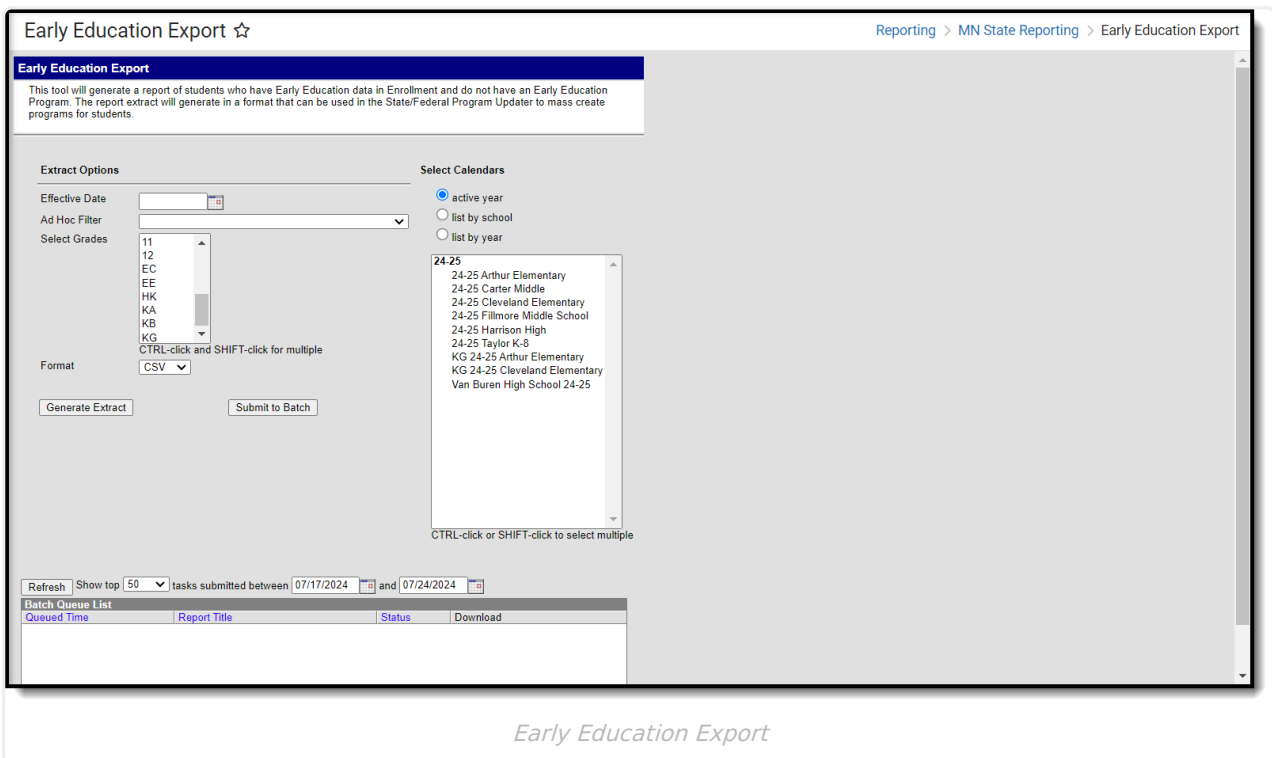
Early Education Export (Minnesota)

Last Modified on 10/21/2024 8:22 am CDT

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Tool Search: Early Education Export

The Early Education Export generates a report of students who have Early Education data in Enrollment and do not have an Early Education Program. The report extract will generate in a format that can be used in the State/Federal Program Updater to mass create programs for students.



Report Logic

- This report will generate a record population for students with Early Education Data on Enrollment, that do not have an Early Education State Program.
 - If a Student has a Grade Level of EE, PA, PB, PC, RA, RB, RC or EC and does not have an Early Education State Program with dates that overlap the Active School Year.
 - If student has more than one enrollment, report population should report a row for each valid enrollment.
- The report can be run against a district's active year as well as any prior year.
- The report can be run in District Editions.
- The report will be generated in CSV format as well as a human-readable format (HTML).

Generating the Extract

1. Enter an **Effective Date**.

2. Choose a student **Ad Hoc Filter** to limit report results to applicable students in that filter.
3. Select **Grades** to include.
4. Select report **Format**.
5. Selected the **calendar(s)** that should be included in the extract.
6. Click the **Generate Extract** button to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate.

Users have the option of submitting an Early Education Export to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the [Batch Queue](#) article.

Report Layout

This report will generate all valid student information based on EE Enrollment data to allow the district to review and then create Early Education State Programs for the students using the State/Federal Program Updater. District staff will need to review the extract prior to submitting to the SFPU for duplicate data based on multiple enrollments, Attendance and Membership data, and IEP Status. Students who have an overlapping enrollment with and end date will generate on this extract with both start date and end date.

Element	Description & Format	Campus Location
Student State ID	The student's state identification number. <i>Numeric, 13 digits</i>	Index> Student Information> Demographics identity.stateID
Last Name	The student's last name. <i>Alphanumeric, 40 characters</i>	Index> Student Information> Demographics Identity.lastName
First Name	The student's first name. <i>Alphanumeric, 40 characters</i>	Index> Student Information> Demographics Identity.firstName

Element	Description & Format	Campus Location						
Start Date	<p>The start date of the Enrollment.</p> <ol style="list-style-type: none"> 1. The enrollment must overlap current Active Year. 2. The enrollment must have one of the Grade Levels in DE70. <p><i>Alphanumeric</i></p>	<p>Student Information> General> Enrollments> Start Date</p> <p>enrollment.startDate</p>						
End Date	<p>The end date of the Enrollment.</p> <ol style="list-style-type: none"> 1. The enrollment must overlap current Active Year. 2. The enrollment must have one of the Grade Levels in DE70. <p><i>Alphanumeric</i></p>	<p>Student Information> General> Enrollments> End Date</p> <p>enrollment.endDate</p>						
Exit Reason	<p>If Exit reason on the enrollment that overlaps the current Active Year equals</p> <table border="1" data-bbox="391 1131 834 1666"> <thead> <tr> <th data-bbox="391 1131 624 1234">Enrollment</th> <th data-bbox="624 1131 834 1234">State Program</th> </tr> </thead> <tbody> <tr> <td data-bbox="391 1234 624 1451">40: End of year, student was enrolled the last day of School</td> <td data-bbox="624 1234 834 1451">Program ended - year end</td> </tr> <tr> <td data-bbox="391 1451 624 1666">99: Enrollment Status has changed necessitating the closing..</td> <td data-bbox="624 1451 834 1666">Withdrawn, no reason specified</td> </tr> </tbody> </table> <p>Populate the report with these, if blank or other than these two, populate a blank.</p> <p><i>Alphanumeric</i></p>	Enrollment	State Program	40: End of year, student was enrolled the last day of School	Program ended - year end	99: Enrollment Status has changed necessitating the closing..	Withdrawn, no reason specified	<p>Student Information> General> Enrollments> Exit Reason</p> <p>enrollment.endStatus</p>
Enrollment	State Program							
40: End of year, student was enrolled the last day of School	Program ended - year end							
99: Enrollment Status has changed necessitating the closing..	Withdrawn, no reason specified							

Element	Description & Format	Campus Location																		
Program Name	<p>If Gradelevel is one of the following, populate the report as noted below:</p> <table border="1" data-bbox="391 398 833 1720"> <thead> <tr> <th data-bbox="403 405 528 528">State Grade Level</th> <th data-bbox="528 405 820 528">Report Population</th> </tr> </thead> <tbody> <tr> <td data-bbox="403 528 528 707">PA</td> <td data-bbox="528 528 820 707">Early Education - Voluntary PreKindergarten (VPK)</td> </tr> <tr> <td data-bbox="403 707 528 887">PB</td> <td data-bbox="528 707 820 887">Early Education - Voluntary PreKindergarten (VPK)</td> </tr> <tr> <td data-bbox="403 887 528 1066">PC</td> <td data-bbox="528 887 820 1066">Early Education - Voluntary PreKindergarten (VPK)</td> </tr> <tr> <td data-bbox="403 1066 528 1200">RA</td> <td data-bbox="528 1066 820 1200">Early Education - School Readiness (SR+)</td> </tr> <tr> <td data-bbox="403 1200 528 1335">RB</td> <td data-bbox="528 1200 820 1335">Early Education - School Readiness (SR+)</td> </tr> <tr> <td data-bbox="403 1335 528 1469">RC</td> <td data-bbox="528 1335 820 1469">Early Education - School Readiness (SR+)</td> </tr> <tr> <td data-bbox="403 1469 528 1648">EC</td> <td data-bbox="528 1469 820 1648">Early Education - Early Childhood Special Education (ECSE)</td> </tr> <tr> <td data-bbox="403 1648 528 1720">EE</td> <td data-bbox="528 1648 820 1720">Early Education (EE)</td> </tr> </tbody> </table> <p>If other than those Grade Levels, do not populate the report.</p>	State Grade Level	Report Population	PA	Early Education - Voluntary PreKindergarten (VPK)	PB	Early Education - Voluntary PreKindergarten (VPK)	PC	Early Education - Voluntary PreKindergarten (VPK)	RA	Early Education - School Readiness (SR+)	RB	Early Education - School Readiness (SR+)	RC	Early Education - School Readiness (SR+)	EC	Early Education - Early Childhood Special Education (ECSE)	EE	Early Education (EE)	<p>Student Information> General> Enrollments> Grade Level</p> <p>enrollment.gradeLevel</p>
State Grade Level	Report Population																			
PA	Early Education - Voluntary PreKindergarten (VPK)																			
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RB	Early Education - School Readiness (SR+)																			
RC	Early Education - School Readiness (SR+)																			
EC	Early Education - Early Childhood Special Education (ECSE)																			
EE	Early Education (EE)																			

Element Program	Description & Format if Grade Level is one of the	Campus Location Student Information> General>								
Section	<p>following, populate the report as noted below, else populate Blank/NULL:</p> <table border="1" data-bbox="391 392 833 712"> <thead> <tr> <th data-bbox="406 398 555 517">State Grade Level</th> <th data-bbox="571 398 817 517">Report Population</th> </tr> </thead> <tbody> <tr> <td data-bbox="406 533 555 584">PA</td> <td data-bbox="571 533 817 584">Section A</td> </tr> <tr> <td data-bbox="406 595 555 647">PB</td> <td data-bbox="571 595 817 647">Section B</td> </tr> <tr> <td data-bbox="406 658 555 710">PC</td> <td data-bbox="571 658 817 710">Section C</td> </tr> </tbody> </table> <p>If other than those Grade Levels, report Blank/NULL</p>	State Grade Level	Report Population	PA	Section A	PB	Section B	PC	Section C	<p>Enrollments> Grade Level</p> <p>enrollment.gradeLevel</p>
State Grade Level	Report Population									
PA	Section A									
PB	Section B									
PC	Section C									
IEP Status	<p>If one of the following is selected for the Special Ed Status, populate the status of the students IEP. If Special Ed Status is Blank/Null or = None, populate a blank/NULL</p> <table border="1" data-bbox="391 1064 833 1890"> <thead> <tr> <th data-bbox="406 1070 555 1160">IEP Status</th> <th data-bbox="571 1070 817 1160">Report Population</th> </tr> </thead> <tbody> <tr> <td data-bbox="406 1171 555 1420">If student Special Ed Status is populated with code 4 or 6</td> <td data-bbox="571 1171 817 1420">IEP/IFSP is Current</td> </tr> <tr> <td data-bbox="406 1431 555 1711">If Student Special Ed Status is blank/NULL or has a code = 1 (None)</td> <td data-bbox="571 1431 817 1711">No IEP/IFSP</td> </tr> <tr> <td data-bbox="406 1722 555 1883">If code = 3, Not currently reporting</td> <td data-bbox="571 1722 817 1883">Developmental Concerns</td> </tr> </tbody> </table>	IEP Status	Report Population	If student Special Ed Status is populated with code 4 or 6	IEP/IFSP is Current	If Student Special Ed Status is blank/NULL or has a code = 1 (None)	No IEP/IFSP	If code = 3, Not currently reporting	Developmental Concerns	<p>Student Information> General> Enrollments> Special Education> Special Ed Status</p> <p>enrollment.specialEdStatus</p>
IEP Status	Report Population									
If student Special Ed Status is populated with code 4 or 6	IEP/IFSP is Current									
If Student Special Ed Status is blank/NULL or has a code = 1 (None)	No IEP/IFSP									
If code = 3, Not currently reporting	Developmental Concerns									
Membership Hours	<p>If Membership Override on an Enrollment that overlaps an Active</p>	<p>Student Information> General> Enrollments> State Reporting Fields></p>								

Element	Description & Format	Membership Override Campus Location
	<p>year is populated, populate the this report with that value, else,</p> <ol style="list-style-type: none"> 1. Report the value entered into (Student Info > General > Enrollments > State Reporting Fields > Membership Override) (leading 0('s), 4 digits) when the following criteria are met: <ol style="list-style-type: none"> 1. (Student Info > General > Enrollments > State Reporting Fields > Membership Override) NOT = Null 2. Report the total number of Instructional Days available during the enrollment record Start and End Date when the following criteria are met: <ol style="list-style-type: none"> 1. (Student Info > General > Enrollments > State Reporting Fields > Membership Override) = Null 3. Report no higher than the value entered into (Scheduling & Courses > Calendar Setup > Grade Level Setup > Grade Level Editor > Grade Level Detail > Instructional Days Override) NOT = Null. when the following criteria are met: <ol style="list-style-type: none"> 1. (Scheduling & Courses > Calendar Setup > Grade Level Setup > Grade Level Editor > Grade Level Detail > Instructional Days Override) NOT = Null. 2. (Student Info > General > Enrollments > State Reporting Fields > Membership Override) = Null 	<p>enrollment.admOverride or calculated</p>
Attendance	If Attendance Override on an	Student Information> General>

Hours Element	Description & Format	Enrollments > State Reporting Fields > Campus Location Attendance Override
	<p>Enrollment that overlaps an Active year is populated, populate the this report with that value, else,</p> <ol style="list-style-type: none"> 1. Report the value entered into (Student Info > General > Enrollments > State Reporting Fields > Attendance Override) (0 pad, 5 digits) when the following criteria are met: <ol style="list-style-type: none"> 1. (Student Info > General > Enrollments > State Reporting Fields > Attendance Override) NOT = Null 2. Report the total number of Instructional Days for which the student was present during the enrollment record Start and End Date when the following criteria are met: <ol style="list-style-type: none"> 1. (Student Info > General > Enrollments > State Reporting Fields > Attendance Override) = Null 3. Report no higher than the value entered into (Scheduling & Courses > Calendar Setup > Grade Level Setup > Grade Level Editor > Grade Level Detail > Instructional Days Override) NOT = Null, When the following criteria are met: <ol style="list-style-type: none"> 1. (Scheduling & Courses > Calendar Setup > Grade Level Setup > Grade Level Editor > Grade Level Detail > Instructional Days Override) NOT = Null. 2. (Student Info > General > Enrollments > State Reporting Fields > Attendance Override) = Null 	<p>enrollment.adaOverride or calculated</p>

Element	Description & Format	Campus Location
Enrollment	Generates the school of the Enrollment and enrollmentID being reported. <ol style="list-style-type: none"> 1. The enrollment must overlap current Active Year 2. The enrollment must have one of the Grade Levels in DE70 	Student Information > State Programs > Early Education > Enrollment
Care Giver	Always populate Blank/NULL	
Funding Source	Always populate Blank/NULL	
Referral To/From	Always populate Blank/NULL	