Section 504 (North Carolina)

Last Modified on 12/14/2025 8:45 pm CST

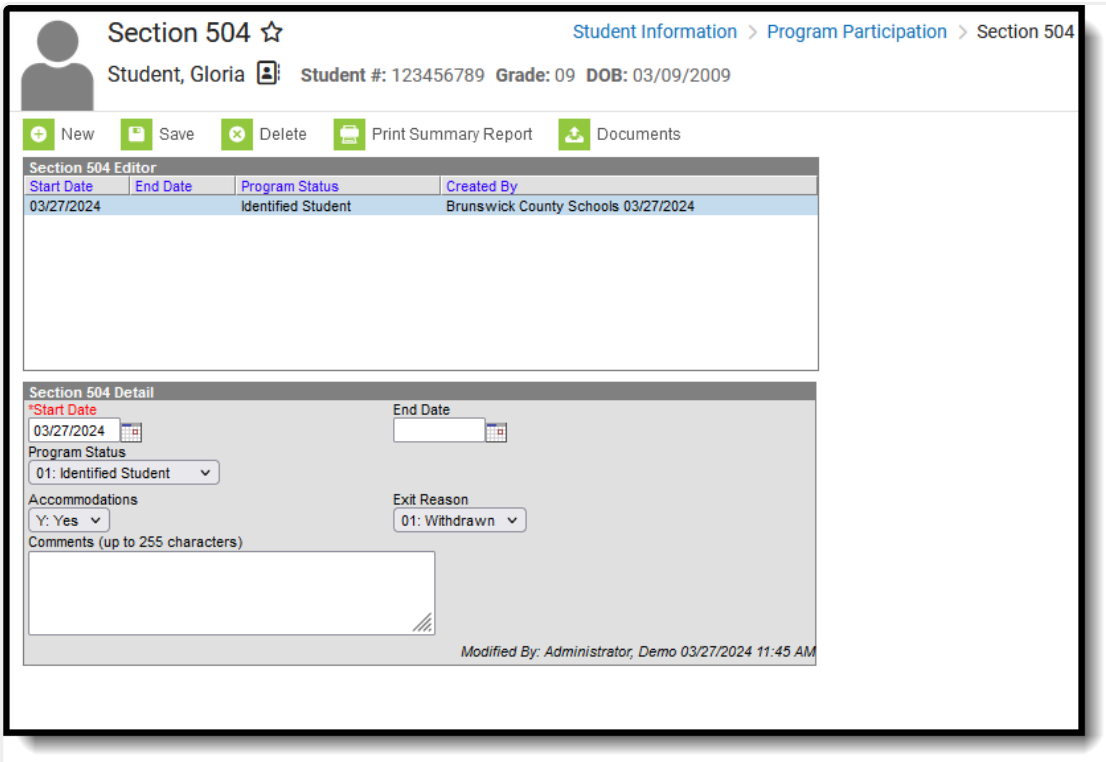
Enter Section 504 Information | End a Section 504 Record | Print Section 504 Summary Report | Documents | Section 504 Fields

Tool Search: Section 504

The Section 504 tool allows the recording of student's Section 504 program participation start and end dates. Staff can print a Summary Report of the Section 504 information. **Overlapping records are NOT allowed.**

Section 504 refers to Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 701) which provides protections for individuals with disabilities to participate in education, programs, activities, employment, etc. Section 504 prohibitions against discrimination apply to service availability, accessibility, delivery, employment, and the administrative activities and responsibilities of organizations receiving Federal financial assistance. The definition for "individuals with disabilities" under Section 504 is more broad than the disability definition for IEPs and the IEP governing process.

See the core Section 504 article for information on necessary guidance on adding and printing Section 504 records.



Section 504 Editor

Read - View Section 504 records.
Write - Modify existing Section 504 records.
Add - Add new Section 504 records.
Delete - Permanently remove Section 504 records.

For more information about Tool Rights and how they function, see the Tool Rights article.

Use the Federal/State Program Updater tool to import Section 504 information to this tool.

Enter Section 504 Information

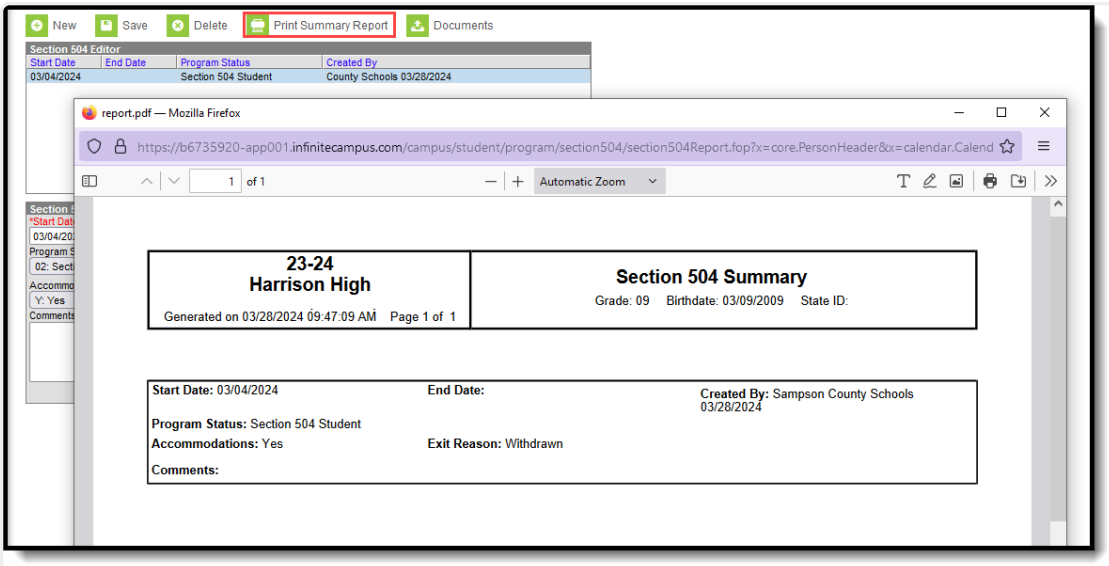
1. Click **New**. A **Section 504 Detail** editor displays.
2. Enter the **Start Date** of the Section 504 record. This is the only required field.
3. Select the appropriate **Program Status** for the student.
4. Select the appropriate **Accommodations** option for the student.
5. Enter any **Comments** related to the record.
6. Click **Save** when finished.

End a Section 504 Record

Section 504 records cannot overlap, and only one active record can exist at any given time. When a new record needs to be added for a student, first end the existing record by entering an End Date, an Exit Reason, then save. Then add a new record.

Print Section 504 Summary Report

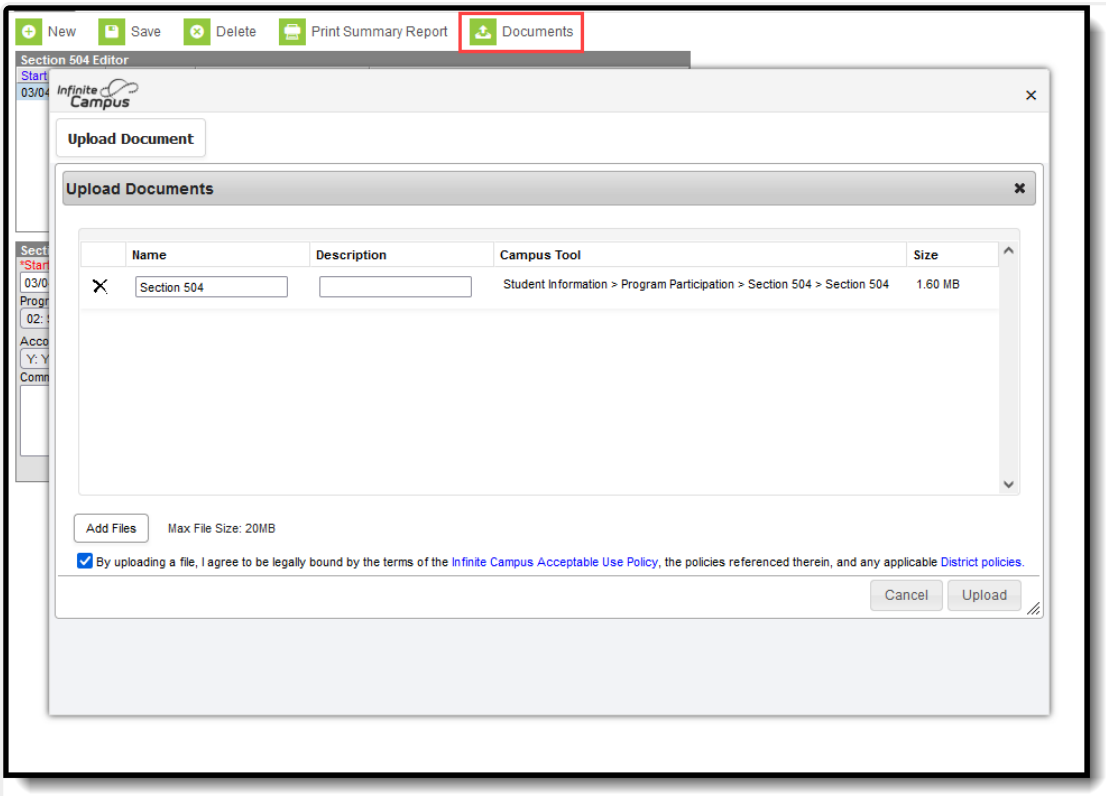
Click **Print Summary** to generate a PDF report of the student's Section 504 record.



Print Section 504 Summary Report

Documents

Click **Documents** to add or view Section 504 documents to the student's record. See the Student Person Documents article for more information.



Section 504 Documents

Section 504 Fields

All Section 504 data syncs from District Edition to State Edition.

Start Date

Indicates the first date the student began receiving Section 504 services and accommodations. This is a required field.

Click here to expand...

Database Location:

Section504.startDate

Ad hoc Inquiries:

Student > Learner > Section 504 > Section 504 > **section504.startDate**

End Date

Indicates the last date the student stopped receiving Section 504 services and accommodations.

Click here to expand...

Database Location:

Section504.endDate

Ad hoc Inquiries:

Student > Learner > Section 504 > Section 504 > **section504.endDate**

Program Status

Indicates the student was not able to participate in the EL Identification Screener due to the screener not being accessible. This is a required field.

- 01: Identified Student
- 02: Section 504 Student

Click here to expand...

Database Location:

Section504.programStatus

Ad hoc Inquiries:

Student > Learner > Section 504 > Section 504 > **section504.programStatus**

Accommodations

Indicates whether a student has accommodations associated with a Section 504 plan.

- Y: Yes
- N: No

Click here to expand...

Database Location:

Section504.accommodations

Ad hoc Inquiries:

Student > Learner > Section 504 > Section 504 > **section504.accommodations**

Exit Reason

Indicates the reason for exiting Section 504 programming.

- 01: Withdrawn

Click here to expand...

Database Location:

Section504.exitReason

Ad hoc Inquiries:

Student > Learner > Section 504 > Section 504 > **section504.exitReason**