

# Section 504 (North Carolina)

Last Modified on 12/14/2025 8:45 pm CST

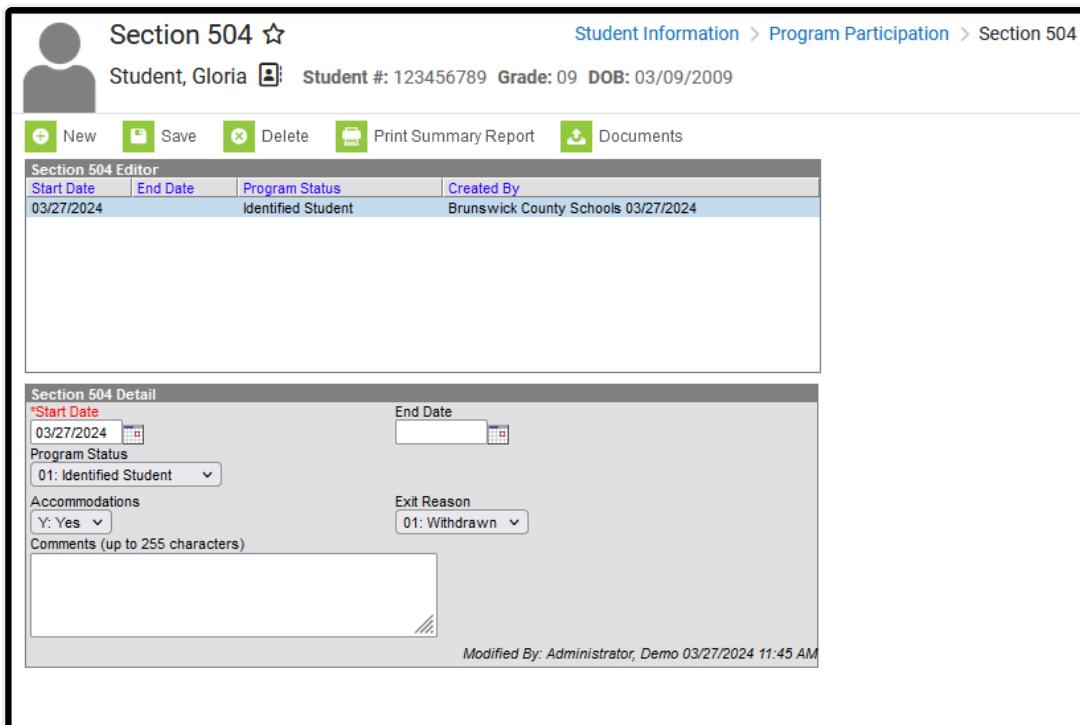
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Tool Search: Section 504

The Section 504 tool allows the recording of student's Section 504 program participation start and end dates. Staff can print a Summary Report of the Section 504 information. **Overlapping records are NOT allowed.**

Section 504 refers to Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 701) which provides protections for individuals with disabilities to participate in education, programs, activities, employment, etc. Section 504 prohibitions against discrimination apply to service availability, accessibility, delivery, employment, and the administrative activities and responsibilities of organizations receiving Federal financial assistance. The definition for "individuals with disabilities" under Section 504 is more broad than the disability definition for IEPs and the IEP governing process.

See the core [Section 504](#) article for information on necessary guidance on adding and printing Section 504 records.



The screenshot shows the 'Section 504' tool interface. At the top, there is a navigation bar with a student profile icon, the text 'Section 504 ☆', and a breadcrumb trail: 'Student Information > Program Participation > Section 504'. Below the navigation is a toolbar with buttons for 'New', 'Save', 'Delete', 'Print Summary Report', and 'Documents'. A sub-navigation bar titled 'Section 504 Editor' shows fields for 'Start Date' (03/27/2024), 'End Date' (empty), 'Program Status' (01: Identified Student), and 'Created By' (Brunswick County Schools 03/27/2024). The main content area is titled 'Section 504 Detail' and contains fields for 'Start Date' (03/27/2024), 'End Date' (empty), 'Program Status' (01: Identified Student), 'Accommodations' (Y: Yes), 'Exit Reason' (01: Withdrawn), and a 'Comments' text area. At the bottom of the detail section, it says 'Modified By: Administrator, Demo 03/27/2024 11:45 AM'.

Section 504 Editor

**Read** - View Section 504 records.

**Write** - Modify existing Section 504 records.

**Add** - Add new Section 504 records.

**Delete** - Permanently remove Section 504 records.

For more information about Tool Rights and how they function, see the [Tool Rights](#) article.

Use the [Federal/State Program Updater](#) tool to import Section 504 information to this tool.

## Enter Section 504 Information

1. Click **New**. A **Section 504 Detail** editor displays.
2. Enter the **Start Date** of the Section 504 record. This is the only required field.
3. Select the appropriate **Program Status** for the student.
4. Select the appropriate **Accommodations** option for the student.
5. Enter any **Comments** related to the record.
6. Click **Save** when finished.

## End a Section 504 Record

Section 504 records cannot overlap, and only one active record can exist at any given time. When a new record needs to be added for a student, first end the existing record by entering an End Date, an Exit Reason, then save. Then add a new record.

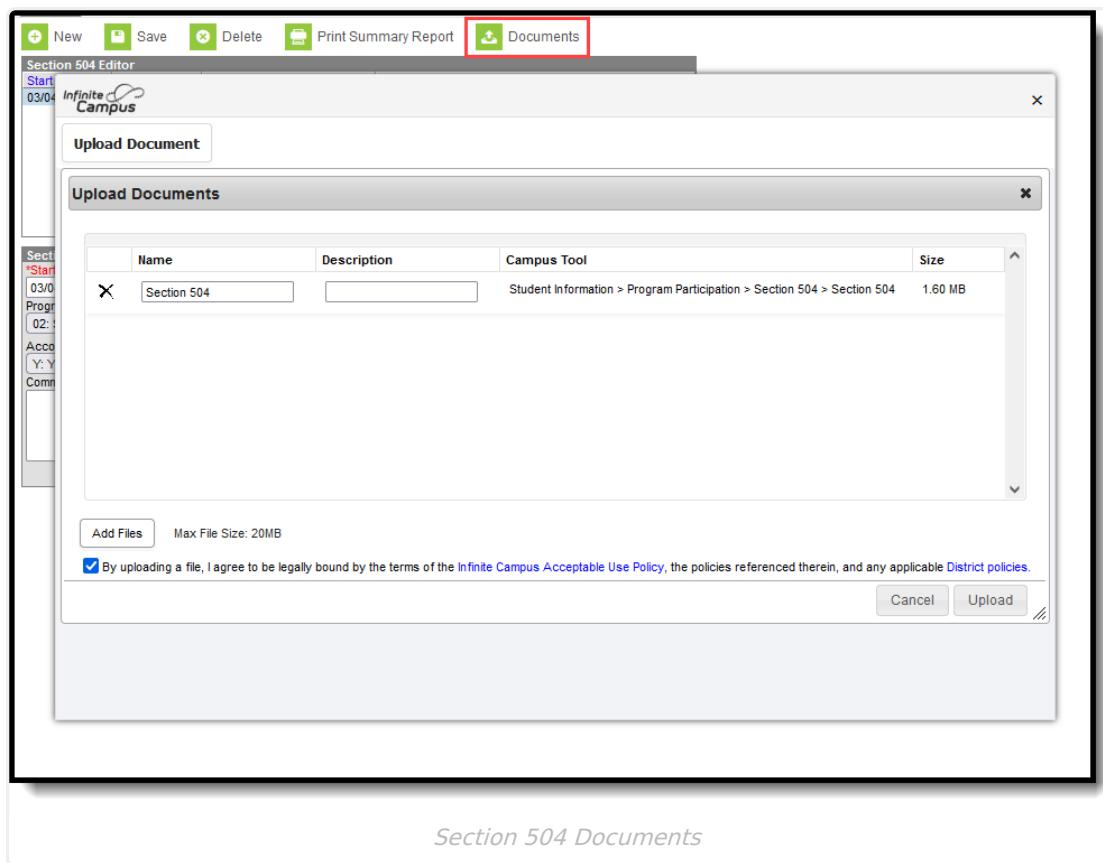
## Print Section 504 Summary Report

Click **Print Summary** to generate a PDF report of the student's Section 504 record.

The screenshot shows the Infinite Campus software interface. At the top, there is a toolbar with buttons for New, Save, Delete, and Print Summary Report. Below the toolbar, a table displays student information: Start Date (03/04/2024), End Date (03/04/2024), Program Status (Section 504 Student), and Created By (County Schools 03/28/2024). A sidebar on the left contains fields for Section 504 details: Start Date (03/04/2024), End Date (03/04/2024), Program Status (Section 504 Student), Accommodations (Yes), and Comments. The main area shows a printed report titled "23-24 Harrison High Section 504 Summary". The report includes the student's name, grade (09), birthdate (03/09/2009), and state ID. It also lists the start date, end date, created by (Sampson County Schools 03/28/2024), program status, accommodations, exit reason (Withdrawn), and comments. A link at the bottom of the report says "Print Section 504 Summary Report".

## Documents

Click **Documents** to add or view Section 504 documents to the student's record. See the [Student Person Documents](#) article for more information.



Section 504 Documents

# Section 504 Fields

All Section 504 data syncs from District Edition to State Edition.

## Start Date

Indicates the first date the student began receiving Section 504 services and accommodations. This is a required field.

► [Click here to expand...](#)

### Database Location:

Section504.startDate

### Ad hoc Inquiries:

Student > Learner > Section 504 > Section 504 > **section504.startDate**

## End Date

Indicates the last date the student stopped receiving Section 504 services and accommodations.

► [Click here to expand...](#)

**Database Location:**

Section504.endDate

**Ad hoc Inquiries:**

Student > Learner > Section 504 > Section 504 > **section504.endDate**

## Program Status

Indicates the student was not able to participate in the EL Identification Screener due to the screener not being accessible. This is a required field.

- 01: Identified Student
- 02: Section 504 Student

► [Click here to expand...](#)

**Database Location:**

Section504.programStatus

**Ad hoc Inquiries:**

Student > Learner > Section 504 > Section 504 > **section504.programStatus**

## Accommodations

Indicates whether a student has accommodations associated with a Section 504 plan.

- Y: Yes
- N: No

► [Click here to expand...](#)

**Database Location:**

Section504.accommodations

**Ad hoc Inquiries:**

Student > Learner > Section 504 > Section 504 > **section504.accommodations**

## Exit Reason

Indicates the reason for exiting Section 504 programming.

- 01: Withdrawn

▶ [Click here to expand...](#)

**Database Location:**

Section504.exitReason

**Ad hoc Inquiries:**

Student > Learner > Section 504 > Section 504 > **section504.exitReason**

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