

Admin Mailgun Message Log

Last Modified on 03/11/2024 3:35 pm CDT

[Tool Rights](#) | [Reviewing Mailgun Messages](#) | [Generate the Report](#)

Tool Search: Admin Mailgun Message Log

When a message is sent from a Campus tool, the Sent Message Log displays the status of the delivery of the message to the Mailgun API. The Admin Mailgun Message Log found in System Administration contains all of the messages sent by the district via the Mailgun API, including password reset emails, username reminders, and account security email confirmations. The event status, email recipient, subject of the email, and any errors that occurred are listed. The Admin Mailgun Message Log found in the Messenger module contains all of the same information but limits the messages displayed to only those sent by the person accessing the tool within Infinite Campus.

The status that displays in the Sent Message Log is not the same as the Event status found in the Admin Mailgun Message Log. For example, a message can have a status of 'Sent' in the Sent Message Log but an Event status of 'Failed' in the Mailgun Log. In this scenario the message was delivered to the Mailgun API, but failed in its delivery to the recipient.

- This tool is only available for users who have Mailgun functionality enabled in their district.
- **Based on Mailgun restrictions and recommendation, the data in this tool is updated hourly.**
- For information on setting up Mailgun within Campus, see the [Email Settings](#) article.

Sent Message Log ☆
 Communication > Main Tools > Sent Message Log

Created Between and

Status	Message Type	District/School	Message Subject	Sender	Date Created	Date Scheduled	ScheduleID
Sent	Emergency	High School	Late Start Tomorrow - 2 hour Delay	Administrator, System	03/27/2020 9:43 AM	03/27/2020 9:43 AM	24227624
Sent	Message Builder	High School	Spring Conferences	Administrator, System	03/27/2020 9:35 AM	03/27/2020 9:35 AM	24227542
Sent	Message Builder	Middle School					
Sent	Failing Assignment	High School					
Sent	Missing Assignment	High School					
Sent	Missing Assignment	Elementary					

Admin Mailgun Message Log ☆
 Communication > Messenger Administration > Admin Mailgun Message Log

Created Between and

Event	Event Time Stamp	Recipient PersonID	Recipient Email	Subject	Reason
delivered	03/09/2020 9:35 AM	1	564bhag@nomail.com	Schedule Change	
delivered	03/27/2020 3:55 PM	238164	test@nomail.com	5 Day Absence Notice	
delivered	03/27/2020 9:43 AM	238163	lewnt@nomail.com	Spring Conferences	
failed	03/27/2020 9:43 AM	238167	brokenEmail@siliness.com	Spring Conferences	Not delivering to previously bounced address
delivered	03/27/2020 9:43 AM	238168	coffeequeen@nomail.com	Spring Conferences	
delivered	03/27/2020 9:34 AM	238163	lewnt@nomail.com	Spring Conferences	
failed	03/27/2020 9:34 AM	238167	brokenEmail@siliness.com	Spring Conferences	Not delivering to previously bounced address
delivered	03/27/2020 9:34 AM	238168	coffeequeen@nomail.com	Spring Conferences	
failed	03/27/2020 9:25 AM	238228	StaffEmail@nomail.com	User Account Activation	unable to connect to MX servers: - infinitecampus.com: connection failed: while dialing: dial tcp4: 146.20.113.151:0->216.239.38.21:25: i/o timeout
delivered	03/27/2020 9:25 AM	238164	test@nomail.com	Student Missing Assignments	
delivered	03/27/2020 9:25 AM	238163	lewnt@nomail.com	Student Missing Assignments	
delivered	03/27/2020 9:25 AM	238168	coffeequeen@nomail.com	Student Missing Assignments	
delivered	03/27/2020 9:24 AM	238197	test@nomail.com	User Account Activation	
failed	03/27/2020 9:21 AM	238228	StaffEmail@nomail.com	Notice To Staff	unable to connect to MX servers: - infinitecampus.com: connection failed: while dialing: dial tcp4: 146.20.113.151:0->216.239.34.21:25: i/o timeout
delivered	03/27/2020 9:20 AM	238197	test@nomail.com	Notice To Staff	

Admin Mailgun Message Log

IMPORTANT:

Mailgun uses a suppression list as spam prevention, instead of sending limits. If an email message bounces (usually due to an invalid email address), Mailgun places that email address on the suppression list to prevent further attempts. To resolve this issue, users must correct the email address of the recipient and contact Campus Support. Only Campus Support is authorized to remove the email address from the suppression list in order for emails to begin sending to the recipient again.

Tool Rights

Users must have at least **R**(ead) tool rights assigned for the Admin Mailgun Message Log to access and view data.

Reviewing Mailgun Messages

By default, the message log contains all messages sent by the district on the current day or all messages sent by you on the current day. This list can be populated with messages outside of the current date by entering a date range at the top and selecting **Find Messages**. You can also filter messages by entering criteria in the fields below each column.

The data in this tool updates frequently to include current day messages. Recently sent messages will not display immediately.

Recently sent messages will not display immediately. The data in this tool is updated periodically throughout the hour. Messages older than 30 days will not be displayed.

Created Between and

Mailgun Message Log					
Event	Event Time Stamp	Recipient PersonID	Recipient Email	Subject	Reason
delivered	04/22/2020 10:40 AM	192986	Parent1@nomail.com	Attendance Notice	
delivered	04/22/2020 10:06 AM	238164	ParentTest2@nomail.com	No Afternoon Activities	
delivered	04/22/2020 10:06 AM	238163	Parent3@nomail.com	No Afternoon Activities	
delivered	04/22/2020 10:06 AM	238168	ParentTesting4@nomail.com	No Afternoon Activities	
delivered	04/22/2020 9:40 AM	238163	Parent3@nomail.com	Spring Conferences	
delivered	04/22/2020 9:40 AM	238164	ParentTest2@nomail.com	Spring Conferences	

Filtering Messages

For example, entering a Subject of 'Missing' filtered messages to only those with this text included in the email subject.

Mailgun Message Log					
Event	Event Time Stamp	Recipient PersonID	Recipient Email	Subject	Reason
				<input type="text" value="Missing"/>	
delivered	03/27/2020 9:25 AM	238164	nomail@nomail.com	Student Missing Assignments	
delivered	03/27/2020 9:25 AM	238163	nomail@nomail.com	Student Missing Assignments	
delivered	03/27/2020 9:25 AM	238168	nomail@nomail.com	Student Missing Assignments	
delivered	03/19/2020 9:56 AM	238128	nomail@nomail.com	Student Missing Assignments	

Filtering Messages Based on Subject

You can also filter messages based on the Event which occurred, such as a failure to send the message. In the example below, messages are filtered by an Event of 'failed' and the Reason column describes why the message failed to send.

Event	Event Time Stamp	Recipient PersonID	Recipient Email	Subject	Reason
failed					
failed	03/27/2020 9:43 AM	238167	brokenEmail@silliness.com	Spring Conferences	Not delivering to previously bounced address
failed	03/27/2020 9:34 AM	238167	brokenEmail@silliness.com	Spring Conferences	Not delivering to previously bounced address
failed	03/27/2020 9:25 AM	238228	you@nomain.com	User Account Activation	unable to connect to MX servers: - infinitecampus.com: connection failed: while dialing: dial tcp4 146.20.113.151:0->216.239.38.21:25: i/o timeout
failed	03/27/2020 9:21 AM	238228	you@nomain.com	User Account Activation	unable to connect to MX servers: - infinitecampus.com: connection failed: while dialing: dial tcp4 146.20.113.151:0->216.239.38.21:25: i/o timeout

Reviewing Failed Messages

Invalid emails can be updated by conducting a 'Person ID' search using the All People, Advanced Search tool.

The screenshot shows the 'Campus Search' interface. The 'All People' search results list 'Parent, Thomas [12/30/2010]'. The 'Advanced Search' tab is active, and the 'Person ID' field is populated with '238167'. The search results show 'Parent, Thomas [12/30/2010]'.

Recipient PersonID Advanced Search

Event status are defined as the following:

- **Accepted** - Mailgun accepted the request to send/forward the email and the message has been placed in the queue.
- **Rejected** - Mailgun rejected the request to send/forward the email. Review the Reason column for why this may have occurred.
- **Delivered** - Mailgun sent the email and it was accepted by the recipient email server.
- **Failed** - Mailgun could not deliver the email to the recipient email server. Review the Reason column for why this may have occurred.
- **Complained** - The email recipient clicked on the spam complaint button within their email client. This may impact your ability to reach this person in the future.

Generate the Report

You can generate a report of all messages sent through the Mailgun API during a specific date range by entering this date range in the **Created Between** date fields and clicking **Generate Report** at the bottom of the screen (Image 6).

Note: Based on Mailgun restrictions and recommendation, the data in this tool is updated hourly. Messages older than 30 days will not be displayed.

Created Between and

Mailgun Message Log						
Event	Event Time Stamp	Recipient PersonID	Recipient Email	Subject	Reason	
delivered	03/27/2020 9:43 AM	238163	s@nomail.com	5 Day Absence Notice		
failed	03/27/2020 9:43 AM	238167	brokenEmail@siliness.com	5 Day Absence Notice	Not delivering to previously bounced address	
delivered	03/27/2020 9:43 AM	238168	you@nomail.com	5 Day Absence Notice		
delivered	03/27/2020 9:34 AM	238163	s@nomail.com	Lunch Balance		
failed	03/27/2020 9:34 AM	238167	brokenEmail@siliness.com	Lunch Balance	Not delivering to previously bounced address	
delivered	03/27/2020 9:34 AM	238168	you@nomail.com	Lunch Balance		
failed	03/27/2020 9:25 AM	238228	jazz1@nomail.com	User Account Activation	unable to connect to MX servers: - infiintecampus.com: connection failed: while dialing: dial tcp4 146.20.113.151:0->216.239.38.21:25: i/o timeout	
delivered	03/27/2020 9:25 AM	238164	wally@nomail.com	Student Missing Assignments		
delivered	03/27/2020 9:25 AM	238163	s@nomail.com	Student Missing Assignments		
delivered	03/27/2020 9:25 AM	238168	you@nomail.com	Student Missing Assignments		
delivered	03/27/2020 9:24 AM	238197	wally@nomail.com	User Account Activation		
failed	03/27/2020 9:21 AM	238228	jazz1@nomail.com	Staff Messenger Test	unable to connect to MX servers: - infiintecampus.com: connection failed: while dialing: dial tcp4 146.20.113.151:0->216.239.34.21:25: i/o timeout	
delivered	03/27/2020 9:20 AM	238197	wally@nomail.com	Staff Messenger Test		
delivered	03/27/2020 9:13 AM	238197	wally@nomail.com	Emergency Messenger Test		
delivered	03/27/2020 9:10 AM	238197	wally@nomail.com	Messenger Builder Test		

Generating the Admin Mailgun Message Log Report

The report will appear in a separate window in CSV format.

Mailgun Event Status Report						
Generated on 04/07/2020 11:39:58 AM						
Generated by Administrator, System						
Event	Event Time Stamp	Recipient PersonID	Recipient Email	Subject	Reason	
delivered	4/7/2020 10:03	67518	aaa@infinitecampus.com	Schedule Change		
delivered	4/3/2020 7:54	989464	mag@nomail.com	Login to Infinite Campus from a New Device		
delivered	4/1/2020 17:25	315464	srford@nomail.com	Login to Infinite Campus from a New Device		
failed	4/1/2020 14:33	964674	abc@nomail.com	Please confirm your Infinite Campus User Account email address	unable to connect to MX servers:	
delivered	4/1/2020 13:51	964641	Johnson4@nomail.com	Please confirm your Infinite Campus User Account email address		
delivered	4/1/2020 13:50	965431	moose@nomail.com	Please confirm your Infinite Campus User Account email address		
delivered	4/1/2020 13:49	356812	FJ@nomail.com	Please confirm your Infinite Campus User Account email address		
failed	3/31/2020 20:18	321349	ali198@nomail.com	Please confirm your Infinite Campus User Account email address	Not delivering to previously bounced address	
delivered	3/31/2020 15:25	238164	ben09@nomail.com	Spring Conference Dates		
delivered	3/31/2020 15:23	238164	you@nomail.com	Spring Conference Dates		
delivered	3/31/2020 11:24	359456	coffeequeen@nomail.com	Login to Infinite Campus from a New Device		
delivered	3/31/2020 11:22	356756	river1@nomail.com	Login to Infinite Campus from a New Device		
delivered	3/31/2020 8:11	238164	wi@nomail.com	5 Day Absence Notice		
delivered	3/30/2020 13:47	986492	wokd@nomail.com	Please confirm your Infinite Campus User Account email address		
delivered	3/30/2020 13:08	368561	teacher@nomail.com	Please confirm your Infinite Campus User Account email address		
delivered	3/30/2020 11:39	356642	staffperson@nomail.com	Infinite Campus Account Security Email		
delivered	3/30/2020 11:26	965687	parent@nomail.com	Login to Infinite Campus from a New Device		
delivered	3/30/2020 11:17	354654	durh34@nomail.com	Please confirm your Infinite Campus User Account email address		
delivered	3/30/2020 11:05	654685	bingo2@nomail.com	Login to Infinite Campus from a New Device		
delivered	3/30/2020 9:10	654654	eagle@nomail.com	Schedule Change		
delivered	3/30/2020 8:35	152466	first@nomail.com	Schedule Change		

Example of Report