

Staff Assignment (Oregon)

Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: Staff Assignment

The Staff Assignment report collects information on teachers who provide instruction to students. To report, teachers must have a State Staff ID and teach at least one instructional class during the entered Start and End Date and have at least one student scheduled into that instructional class.

Staff Assignment ☆

Reporting > OR State Reporting > Staff Assignment

Instructions

Set Up

Search Calendars

rjsh

Show Active Year Only

ON

Expand All

Collapse All

23-24

Riverside Junior/Senior High School

23-24 RJSH

Report Options

Start Date *

07/01/2023

End Date *

06/30/2024

Include partial SSN

Exclude Cross-Site Data

Ad Hoc Filter

No Filter

Output Options

Report Processing

Generate Now

Submit to Batch Queue

Format Type

HTML

CSV

Batch Queue Results

Start Date

MM/DD/YYYY

End Date

MM/DD/YYYY

Report Title	Queued Time ↓	Status
ORStaffAssignment	02/27/2024 10:22:39 AM	COMPLETED
ORStaffAssignment	02/27/2024 10:20:21 AM	COMPLETED
ORStaffAssignment	02/27/2024 10:19:03 AM	COMPLETED

1 - 3 of 9 items

Generate

Staff Assignment Report

Read - View, select options and generate the Staff Assignment Report.

Write - N/A

Add - N/A

Delete - N/A

For more information about Tool Rights and how they function, see the [Tool Rights](#) article.

This report might look different to some of the other available Oregon reports. Product-wide initiatives are being made throughout the product to improve technology and increase accessibility.

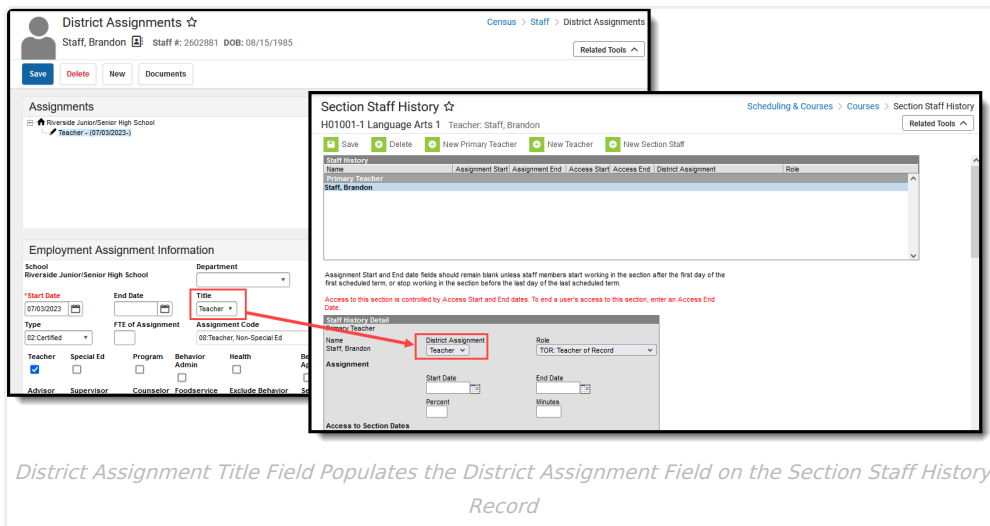
Report Logic

One record per reportable Teacher and reportable Section combination that is active on at least ONE instructional date in the entered date range reports.

Staff and Section records do NOT report when:

- [District Assignments](#) are marked as **Exclude**.
- [Courses](#) are marked as **Exclude from State Reporting**.
- [Calendars](#) are marked as **Exclude**.

Teachers must have a **Staff State ID** entered on their [Demographics](#) record. Their District Assignment record must also be linked on the Section Staff History record. The District Assignments record must have the Title field populated in order to link the District Assignment record on the Section Staff History Record.



The screenshot shows two overlapping forms. The top form is 'District Assignments' for Staff, Brandon, with Staff # 2602881 and DOB 08/15/1985. It has tabs for 'Assignments' and 'Employment Assignment Information'. The bottom form is 'Section Staff History' for H01001-1 Language Arts 1, Teacher: Staff, Brandon. It has a 'Staff History' table with columns: Name, Assignment Start, Assignment End, Access Start, Access End, District Assignment, and Role. A red box highlights the 'Title' field in the 'Employment Assignment Information' section of the District Assignments form. A red arrow points from this field to the 'District Assignment' dropdown in the 'Staff History Detail' section of the Section Staff History form.

District Assignment Title Field Populates the District Assignment Field on the Section Staff History Record

Section Staff History Role

The **Role** field on the Section Staff History must have a value that is NOT one of the following in order for that staff person to report:

- NSR: Not State Reported
- COL: College Instructor/Professor
- STU: Student Teacher

Substitute Teachers

Short Term Substitutes (STS) do not typically report; however, logic exists to report both Long Term Substitutes (LTS) and Short Term Substitutes when they are scheduled for more than or equal to 20 days. The assigned Teacher of Record may report as active even though a LTS or STS teaches the class during the entered date range.

LTS or STS report class/teacher of record returning start and end dates entered on the Section Staff History record ONLY when the number of Monday-Friday School Days taught during the date range are greater than or

equal to 20 days. STS by definition should not be assigned to a section for more than 20 days.

One Teacher, Multiple Teachers

When only one teacher is assigned to teach the section at any time during the reporting range, the following process is used to determine the reported dates:

- When there are no start or end dates entered on the Section Staff History, the first and last instructional dates of the class report as the Teacher's start and end dates.
- When start and end dates are entered on the Section Staff History where the dates selected are instructional days, the dates selected report.
- When the start date entered on the Section Staff History is not an instructional day, the first instructional date after the Teacher's entered start date reports.
- When the end date entered on the Section Staff History is not an instructional day, the first instructional date prior to the Teacher's entered end date reports.

When multiple teachers are assigned to teach the section at any time during the reporting range, the following process is used to determine the reported dates:

1. Look to see whether a substitute teacher (LTS or STS) is assigned as the Teaching Role.
2. When No, the dates report as mentioned above.
3. When Yes, the number of consecutive school days during the reporting range is content where the LTS/STS is scheduled.
4. When that number is less than 20 days, the Teacher of Record start and end dates reports as being present during the time the substitute is scheduled to teach the section.
5. When the number of days is more than 20 days, the Teacher of Record start and end dates reports as not being present during the time the substitute is scheduled to teach the section.

Summer School Calendars

When the selected calendar is a Summer School calendar (the Summer checkbox is marked on the Calendar Information editor), ALL course sections must be scheduled for at least 10 instructional days to report. Summer courses for 2023 report in the 2023-2024 school year. Summer courses for 2024 report in the 2024-2025 school year.

Similar logic for Teacher of Record and Substitute Teachers that is noted above applies to Summer School Calendars as well. However, the days calculation uses a reduced 10 consecutive days count to determine the present value.

Course Section Requirements

The following must be assigned on the Courses in order to report:

- The **State Course Code** must be populated on the Course Information editor.
- The Course Section must be scheduled into an Instructional period.
- At least one student must be scheduled into the Course Section.

The Course must be assigned SCED Code must be entered on the Course Information editor. This code is derived from the selections made in the NCES Data editor. Select the SCED Subject Area and SCED Course Identifier. Additional fields display after those selections are made.

The Intended Grade of the course must be Kindergarten to 12th grade:

- Using **SCED Lowest Grade** and **SCED Highest Grade fields**, the grade level range of the course can be

found:

- When the Lowest Grade is 03 and Highest Grade is 08, then all grades (03,04,05,06,07,08) in the range fall into K-12 requirement.
- When the Lowest Grade is 09 and Highest Grade is 07, then both grades (07, 09) fall into the K-12 requirement.
- When BOTH Lowest Grade and Highest Grade are NULL, the report record

The **Class Type** field must not be populated in order to report.

Report Editor

Data Element	Description
Setup	
Search Calendars	Search field to narrow the list of calendars to select. Use the Expand All/Collapse All. Place a checkbox next to the desired school and calendars.
Show Active Year Only	When set to ON, only those calendars for the current school year are available for selection. When set to OFF, all calendars from all school years are available for selection.
Report Options	
Start Date	Entered date reflects the start of the reporting range in which data reports. This field defaults to July 01 of the school start year.
End Date	Entered date reflects the end of the reporting range in which data reports. This field defaults to June 30 of the school end year.
Include Partial SSN	When marked, the last four fields of the staff person's Social Security number are included in the report when the Social Security number is available on the staff person's Demographic record.
Exclude Cross-Site Data	When marked, staff information for Cross-Site Enrollment courses is not included in the report. Cross-Site Enrollment is a new tool coming soon. Watch the Cross-Site Enrollment video for more information.
Ad hoc Filter	Select which students to include in the extract by choosing a filter that was created in the Filter Designer. Only those students included in the filter are included in the report.
Output Options	
Report Processing	To generate the report immediately, select Generate Now option. To choose when the report generates, use the Submit to Batch option. Submit to Batch is useful when generating the report for several calendars or for larger amounts of data being reported. See the Batch Queue article for more information.
Format Type	Determines in which format the report generates - CSV or HTML.

Generate the Report

1. Search for and select the desired **Calendars**.
2. Enter the desired **Start and End Dates**.
3. Mark the **Include Partial SSN** to include Social Security numbers in the report.
4. Mark the **Exclude Cross-Site Data** to ignore all Cross-Site Enrollment Courses.

5. Choose an **Ad hoc Filter** to return just the course and staff information included in the selected filter.
6. Select the desired **Report Processing** option of **Generate Now** or **Submit to Batch Queue**.
7. Select the desired **Format Type**.
8. Click **Generate**. The report displays in the selected format.

Staff Assignment Records:6

ChkDigitStfID	TSPCAccntID	EmprInstID	EmprStaffID	SSN	LNm	FNm	MI	BirthDtTst	Gndr	HispEthnicPg	AmerIndianAlsknNtvRacePg	AsianRacePg	Blk
0000876003		0000000820	3216549	2333	Student	Mary	M	06101965	F	N	N	N	N
0000876003		0000000820	3216549	2333	Student	Mary	M	06101965	F	N	N	N	N
0000876003		0000000820	3216549	2333	Student	Mary	M	06101965	F	N	N	N	N
0000876003		0000000820	3216549	2333	Student	Mary	M	06101965	F	N	N	N	N
0000876003		0000000820	3216549	2333	Student	Mary	M	06101965	F	N	N	N	N
0006549870		0000000820	6549870		Student	Joseph		04161985	M	N	N	N	N

Staff Assignment Report - HTML Format

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	ChkDigitStfID	TSPCAccntID	EmprInstID	EmprStaffID	SSN	LNm	FNm	MI	BirthDtTst	Gndr	HispEthnicPg	AmerIndianAlsknNtvRacePg	AsianRacePg	Blk	PacIsIndrF	USIDFill	ChkDigit
2	0000876003		0000000820	3216549	2333	Student	Mary	M	06101965	F	N	N	N	N	N		00000002
3	0000876003		0000000820	3216549	2333	Student	Mary	M	06101965	F	N	N	N	N	N		00000000
4	0000876003		0000000820	3216549	2333	Student	Mary	M	06101965	F	N	N	N	N	N		00000003
5	0000876003		0000000820	3216549	2333	Student	Mary	M	06101965	F	N	N	N	N	N		00000002
6	0000876003		0000000820	3216549	2333	Student	Mary	M	06101965	F	N	N	N	N	N		00000002
7	0002691000		0000000820	6549870		Student	Joseph		04161985	M	N	N	N	N	N		00000000

Staff Assignment Report - CSV Format

Report Layout

Data Element	Description	Location
Check Digit Staff Identifier	Lists the staff person's state-issued identification number. <i>Numeric, 10 digits</i>	Demographics > Person Identifiers > Staff State ID Person.staffStateID
TSPCA Account ID	Reports the staff person's license number. <i>Numeric, 10 digits</i>	District Employment > License Number Employment.licenseNumber
Employer Institution Identifier	Reports the State Code assigned to the school. When a staff member is employed by more than one institution, reports the last employer to update the record. <i>Numeric, 10 digits</i>	School Information > State School Number School.number District Assignments > School EmploymentAssignment.schoolID
Employer Staff Identifier	Lists the staff person's district-issued identification number. <i>Numeric, 10 digits</i>	Demographics > Person Identifiers > Local Staff Number Person.staffNumber

Data Element	Description	Location
Social Security Number	Reports the last four digits of the staff person's Social Security number ONLY when the Include Partial SSN checkbox is marked on the Report Editor. <i>Numeric, 4 digits</i>	Identities > Identity Information > Social Security Number Identity.ssn
Legal Last Name	Reports the staff person's legal last name. When the Legal Last Name field is not populated, information reports from the Last Name field. <i>Alphanumeric, 50 characters</i>	Identities > Identity Information > Protected Identity Information > Legal Last Name Identity.legalLastName
Legal First Name	Reports the staff person's legal first name. When the Legal First Name field is not populated, information reports from First Name field. <i>Alphanumeric, 30 characters</i>	Identities > Identity Information > Protected Identity Information > Legal First Name Identity.legalFirstName
Legal Middle Initial	Reports the staff person's legal middle initial. When the Legal Middle Name field is not populated, information reports from the Middle Name field. <i>Alphanumeric, 30 characters</i>	Identities > Identity Information > Protected Identity Information > Legal Middle Name Identity.legalMiddleName
Date of Birth	Reports the staff person's date of birth. <i>Date field, 8 digits (MMDDYYYY)</i>	Demographics > Person Information > Birth Date Identity.birthDate
Gender	Reports the student's Legal Gender as either Male (M), Female (F) or Non-Binary (X). When the Legal Gender field is not populated, information reports from the Gender field. When the Legal Gender or Gender fields are not populated, reports a value of X. <i>Alphanumeric, 1 character (M, F, X)</i>	Identities > Identity Information > Protected Identity Information > Legal Gender Identity.legalGender Demographics > Person Information > Gender Identity.Gender

Data Element	Description	Location
Hispanic/Latino Ethnic Flag	<p>An indication of whether a staff person identifies as having a Hispanic ethnicity.</p> <ul style="list-style-type: none"> • Reports a value of Y when <i>Is the individual Hispanic/Latino?</i> is set to Yes. • Reports a value of N when <i>Is the individual Hispanic/Latino?</i> is set to No or is not populated. <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Demographics > Person Information > Is the individual Hispanic/Latino?</p> <p>Identity.hispanicEthnicity</p>
American Alaskan Native Race Flag	<p>Reports a value of Y when the American Indian or Alaskan Native checkbox is marked.</p> <p>Reports a value of N when it is not marked.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Demographics > Person Information > Race/Ethnicity > American Indian or Alaska Native</p> <p>Identity.raceEthnicity</p>
Asian Race Flag	<p>Reports a value of Y when the Asian checkbox is marked.</p> <p>Reports a value of N when it is not marked.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Demographics > Person Information > Race/Ethnicity > Asian</p> <p>Identity.raceEthnicity</p>
Black Race Flag	<p>Reports a value of Y when the Black/African American checkbox is marked.</p> <p>Reports a value of N when it is not marked.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Demographics > Person Information > Race/Ethnicity > Black or African American</p> <p>Identity.raceEthnicity</p>
White Race Flag	<p>Reports a value of Y when the White checkbox is marked.</p> <p>Reports a value of N when it is not marked.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Demographics > Person Information > Race/Ethnicity > White</p> <p>Identity.raceEthnicity</p>
Pacific Islander Race Flag	<p>Reports a value of Y when the Native Hawaiian or Other Pacific Islander checkbox is marked.</p> <p>Reports a value of N when it is not marked.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Demographics > Person Information > Race/Ethnicity > Native Hawaiian or Other Pacific Islander</p> <p>Identity.raceEthnicity</p>
Filler	N/A	N/A

Data Element	Description	Location
Instructional Unit Identifier	<p>Reports the Instructional Unit ID number entered on the Course Section.</p> <p>When the value is less than 10 digits, zeros are added at the front of the number to get to 10 digits.</p> <p><i>Numeric, 10 digits</i></p>	<p>Section Information > Instructional Unit ID</p> <p>Section.stateCode</p>
District Institution Identifier	<p>Reports the State District Number.</p> <p><i>Numeric, 10 digits</i></p>	<p>District Information > State School Number</p> <p>District.number</p>
School Institution Identifier	<p>Reports the State School Number.</p> <p><i>Numeric, 10 digits</i></p>	<p>School Information > State School Number</p> <p>School.stateNumber</p>
School Section Identifier	<p>Reports the sectionID assigned by Campus.</p> <p><i>Numeric, 30 digits</i></p>	<p>Section Information > Section ID</p> <p>Section.sectionID</p>
School Course ID	<p>Reports the courseID assigned by Campus.</p> <p><i>Numeric, 30 digits</i></p>	<p>Course Information > Course ID</p> <p>Course.courseID</p>
Course Code	<p>Reports the concatenated value of the SCED Subject Area plus SCED Identifier.</p> <p>When the combined value is NOT six digits, additional zeros are added to the front of the number.</p> <p><i>Numeric, 6 digits</i></p>	<p>Course Information > NCES Data > SCED Subject Area, SCED Identifier</p> <p>Course.scedSubjectArea</p> <p>Course.scedCourseID</p>
Course Begin Date	<p>Reports the first Instructional Date of the first term in which the course section is scheduled.</p> <p><i>Date field, MMDDYYYY (8 digits)</i></p>	<p>Section Information > Section Schedule Placement</p> <p>SectionPlacement.termID</p> <p>Term Setup > Terms</p> <p>Term.startDate</p>
Team Teaching Flag	<p>Reports a value of Y when the Role field on Section Staff History is set to Team Teaching. Otherwise, reports as N.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Section Staff History > Role</p> <p>SectionStaffHistory.role</p>
Teacher License Flag	<p>Reports a value of Y when the District License Number on the District Employment record is populated.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>District Employment > License Number</p> <p>Employment.licenseNumber</p>
Class Instructional Hours	<p>Reports the number of hours the assigned staff person taught students.</p>	<p>Calculated value, data not stored</p>

Data Element	Description	Location
	<p>For the reporting teacher/section of record when there are no instances of a substitute teacher (LTS or STS) assigned to the section, class instructional hours are calculated based on the teaching start and end dates using the Section Staff History record from the Start Date to the End Date.</p> <ul style="list-style-type: none"> The total number of Instructional minutes the class is scheduled per instructional days, divided by 60. Number is rounded to the nearest hour following normal rounding rules. <p>Example A: Class is scheduled 60 minutes on A days and 90 minutes on B days. When there are 30 instructional A days and 10 instructional B days where this class is scheduled from course begin date to course end date. Then; $((60 \times 30) / 60) + ((90 \times 10) / 60) = 30 + 15 =$ report as 45 (hours).</p> <p>Passing time and non-instructional time is not included.</p> <p>To CALCULATE class instructional hours when a reportable LTS/STS is present (assumes the record is for the reporting Teacher who does not have a Role of LTS/STS):</p> <ul style="list-style-type: none"> The regular Teacher's Start/End Dates for the section are reviewed to determine if those dates overlap the <u>reporting of LTS/STS start/end dates</u>: <ul style="list-style-type: none"> When the LTS/STS does NOT report, LTS/STS dates are not subtracted. When the dates do NOT overlap, the LTS/STS dates are not subtracted. When the LTS/STS report AND the dates overlap: <ul style="list-style-type: none"> THEN Subtract the LTS/STS overlapping dates from this Teacher's class instructional hours calculation based on their Section Staff History record from the Start Date to the End Date. <ul style="list-style-type: none"> The number of scheduled instructional dates on which the Sub is scheduled is counted. Subtract the number of days the substitute was 	

Data Element	Description	Location
	<p>scheduled from the reporting Teacher's calculated Class Instructional hours.</p> <p>Example B: Class is scheduled same as in Example A, but the Substitute is scheduled for 9 A-days and 2 B-days.</p> <ul style="list-style-type: none"> • $((60 \times 21) / 60) + ((90 \times 8) / 60) = 21 + 12 =$ report as 33 (hours) <p>The 12 difference when compared to example in #1 is the LTS/STS total.</p> <p>Passing time and non-instructional time is not included.</p> <p><i>Numeric, 4 digits</i></p>	
Full Time Schedule Hours	<p>Reports the Full Time Schedule hours for the calendar associated with the section of record.</p> <p>Teacher Day (Minutes) entered on Calendar Information editor MULTIPLIED BY the Number of School Days in the Calendar DIVIDED BY 6.</p> <p>When the Teacher Day minutes are blank, the Student Day minutes are used.</p> <p>When both fields are blank, reports a value of 0 (zero).</p> <p><i>Numeric, 4 digits</i></p>	Calculated value, data not stored
Alternate License Last Name	N/A	N/A
Qualification Comment	N/A	N/A

Data Element	Description	Location																					
Emergency/Provisional Determination Flag	<p>Reports the assigned Certification Level from the Section Staff History record.</p> <p>Only one option should be selected. When multiple selections are made, the following table determines what value reports.</p> <table> <tr> <th>Code</th><th>Definition</th><th>Report as:</th></tr> <tr> <td>EP</td><td>Teacher has an Emergency or Provisional license for this course</td><td>Y</td></tr> <tr> <td>EPX</td><td>Emergency/Provisional - TSPC Record NOT Found for this Staff Member</td><td>X</td></tr> <tr> <td>EPA</td><td>Emergency/Provisional - TSPC License Determination Flag changed by ODE from N to Y</td><td>A</td></tr> <tr> <td>EPB</td><td>Emergency/Provisional - TSPC License Determination Flag changed by ODE from X to Y</td><td>B</td></tr> <tr> <td>EPC</td><td>Emergency/Provisional - TSPC License Determination Flag changed by ODE from Y to N</td><td>C</td></tr> <tr> <td>EPD</td><td>Emergency/Provisional - TSPC License Determination Flag changed by ODE from X to N</td><td>D</td></tr> </table> <p><i>Alphanumeric, 1 character</i></p>	Code	Definition	Report as:	EP	Teacher has an Emergency or Provisional license for this course	Y	EPX	Emergency/Provisional - TSPC Record NOT Found for this Staff Member	X	EPA	Emergency/Provisional - TSPC License Determination Flag changed by ODE from N to Y	A	EPB	Emergency/Provisional - TSPC License Determination Flag changed by ODE from X to Y	B	EPC	Emergency/Provisional - TSPC License Determination Flag changed by ODE from Y to N	C	EPD	Emergency/Provisional - TSPC License Determination Flag changed by ODE from X to N	D	<p>Section Staff History > Certification Level</p> <p>SectionStaffHistory.certificationLevel</p>
Code	Definition	Report as:																					
EP	Teacher has an Emergency or Provisional license for this course	Y																					
EPX	Emergency/Provisional - TSPC Record NOT Found for this Staff Member	X																					
EPA	Emergency/Provisional - TSPC License Determination Flag changed by ODE from N to Y	A																					
EPB	Emergency/Provisional - TSPC License Determination Flag changed by ODE from X to Y	B																					
EPC	Emergency/Provisional - TSPC License Determination Flag changed by ODE from Y to N	C																					
EPD	Emergency/Provisional - TSPC License Determination Flag changed by ODE from X to N	D																					

Data Element	Description	Location																					
Out-of-Field Determination Flag	Reports the assigned Certification Level from the Section Staff History record.	Section Staff History > Certification Level																					
	Only one option should be selected. When multiple selections are made, the following table determines what value reports.	SectionStaffHistory.certificationLevel																					
	<table><tr><th>Code</th><th>Definition</th><th>Report as:</th></tr><tr><td>OO</td><td>Teacher is determined to be Out of Field for this course</td><td>Y</td></tr><tr><td>OOX</td><td>Out of Field - TSPC Record NOT Found for this Staff Member</td><td>X</td></tr><tr><td>OOA</td><td>Out of Field - TSPC License Determination Flag changed by ODE from N to Y</td><td>A</td></tr><tr><td>OOB</td><td>Out of Field - TSPC License Determination Flag changed by ODE from X to Y</td><td>B</td></tr><tr><td>OOC</td><td>Out of Field - TSPC License Determination Flag changed by ODE from Y to N</td><td>C</td></tr><tr><td>OOD</td><td>Out of Field - TSPC License Determination Flag changed by ODE from X to N</td><td>D</td></tr></table>	Code	Definition	Report as:	OO	Teacher is determined to be Out of Field for this course	Y	OOX	Out of Field - TSPC Record NOT Found for this Staff Member	X	OOA	Out of Field - TSPC License Determination Flag changed by ODE from N to Y	A	OOB	Out of Field - TSPC License Determination Flag changed by ODE from X to Y	B	OOC	Out of Field - TSPC License Determination Flag changed by ODE from Y to N	C	OOD	Out of Field - TSPC License Determination Flag changed by ODE from X to N	D	
	Code	Definition	Report as:																				
	OO	Teacher is determined to be Out of Field for this course	Y																				
	OOX	Out of Field - TSPC Record NOT Found for this Staff Member	X																				
	OOA	Out of Field - TSPC License Determination Flag changed by ODE from N to Y	A																				
	OOB	Out of Field - TSPC License Determination Flag changed by ODE from X to Y	B																				
	OOC	Out of Field - TSPC License Determination Flag changed by ODE from Y to N	C																				
OOD	Out of Field - TSPC License Determination Flag changed by ODE from X to N	D																					
Alphanumeric, 1 character																							

Data Element	Description	Location																					
Preliminary Determination Flag	<p>Reports the assigned Certification Level from the Section Staff History record.</p> <p>Only one option should be selected. When multiple selections are made, the following table determines what value reports.</p> <table> <tr> <th>Code</th><th>Definition</th><th>Reports as:</th></tr> <tr> <td>Prelim</td><td>Teacher is holding a Preliminary License for this course</td><td>Y</td></tr> <tr> <td>PrelimX</td><td>Preliminary License - TSPC Record NOT Found for this Staff Member</td><td>X</td></tr> <tr> <td>PrelimA</td><td>Preliminary License - TSPC License Determination Flag changed by ODE from N to Y</td><td>A</td></tr> <tr> <td>PrelimB</td><td>Preliminary License - TSPC License Determination Flag changed by ODE from X to Y</td><td>B</td></tr> <tr> <td>PrelimC</td><td>Preliminary License - TSPC License Determination Flag changed by ODE from Y to N</td><td>C</td></tr> <tr> <td>PrelimD</td><td>Preliminary License - TSPC License Determination Flag changed by ODE from X to N</td><td>D</td></tr> </table> <p><i>Alphanumeric, 1 character</i></p>	Code	Definition	Reports as:	Prelim	Teacher is holding a Preliminary License for this course	Y	PrelimX	Preliminary License - TSPC Record NOT Found for this Staff Member	X	PrelimA	Preliminary License - TSPC License Determination Flag changed by ODE from N to Y	A	PrelimB	Preliminary License - TSPC License Determination Flag changed by ODE from X to Y	B	PrelimC	Preliminary License - TSPC License Determination Flag changed by ODE from Y to N	C	PrelimD	Preliminary License - TSPC License Determination Flag changed by ODE from X to N	D	<p>Section Staff History > Certification Level</p> <p>SectionStaffHistory.certificationLevel</p>
Code	Definition	Reports as:																					
Prelim	Teacher is holding a Preliminary License for this course	Y																					
PrelimX	Preliminary License - TSPC Record NOT Found for this Staff Member	X																					
PrelimA	Preliminary License - TSPC License Determination Flag changed by ODE from N to Y	A																					
PrelimB	Preliminary License - TSPC License Determination Flag changed by ODE from X to Y	B																					
PrelimC	Preliminary License - TSPC License Determination Flag changed by ODE from Y to N	C																					
PrelimD	Preliminary License - TSPC License Determination Flag changed by ODE from X to N	D																					

Data Element	Description	Location
Class Instructional Full Time Equivalency	<p>Reports the Full Time Equivalency using the value reported in Class Instructional Hours (Field 27) DIVIDED BY the value reported in Full Time Schedule Hours (Field 28).</p> <p>When the calculation is less than or equal to zero, a value of 0 reports.</p> <p><i>Numeric, 4 digits</i></p>	Calculated, data not stored
Assignment Fill	N/A	N/A
Course Name	<p>Reports the concatenated value of the Course Number plus the Course Name.</p> <p>This is ONLY reported in the HTML format.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Course Information > Name</p> <p>Course.name</p>
Section Number	<p>Reports the Section number.</p> <p>This is ONLY reported in the HTML format.</p> <p><i>Numeric, 10 digits</i></p>	<p>Section Information > Number</p> <p>Section.number</p>