

Career and Technical Education (CTE)

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Tool Search: Career and Technical Education (CTE)

The CTE tool tracks student participation in Career and Technical Education courses and aids in the monitoring of student progress towards course completion.

This tool is available in State and District Edition. Fields vary by state.

- When a record is created by a "State Wide" user on the State Edition (SE), the record will be saved without a District ID indicating it is a "State Owned" record
- When a District is selected in State Edition, the record will be saved with a District ID indicating it is a "District Owned" record

Career and Technical Education (CTE) ☆

Student, Test Student #: 111111 Grade: 10 DOB: 01/14/2008

Restricted-Directory Information Flag Special Education

Related Tools ^

School Year

Start Date: 04/05/2024	Program Status: Participant	Created By: Sample County School District 1 2147; 04/05/2024
End Date:		
Start Date: 01/01/2000	Program Status: Participant	Created By: Sample County School District 1 2147; 02/21/2024
End Date: 01/10/2000		

New Print

Career and Technical Education



Career and Technical Education (CTE) ☆

Student, Test  Student #: 111111 Grade: 10 DOB: 01/14/2008

Restricted-Directory Information Flag Special Education

[Student Information](#) > [Program Participation](#) > [Career and Technical Education \(CTE\)](#)

Program Information

Start Date *	<input type="text" value="04/05/2024"/> 	End Date	<input type="text" value="month/day/year"/> 
Program Status	<input type="text" value="01: Participant"/> 		
CTE Pathway	<input type="text" value="4: Environmental Services"/>  		
Career Cluster	<input type="text" value="1: Agriculture, Food & Natural Resources"/> 		
Special Population	<input type="text" value="02: Single Parent"/> 		
Education Facility	<input type="text" value="01: Education Facility"/> 		
Hours	<input type="text" value="10"/>  		
Comments	<p>Maximum 255 characters</p> <div style="border: 1px solid #ccc; height: 100px; padding: 5px; min-height: 100px;"></div>		

[Save](#)
[Cancel](#)

CTE - Program Information

State Defined Elements

Work Based Learning CIP Code	<input type="text" value="010101: Agribusiness Systems"/> 
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Course Information

Auto-fill Course Fields Based on Course Number Selection 

Dual Enrollment	<input type="checkbox"/> <input type="text" value="CTE22101"/>  	<input type="text" value="CTE Techn..."/>  	<input type="text" value="22101"/>  	<input type="text"/> 	Remove
Dual Enrollment	<input type="checkbox"/> <input type="text" value="AG II"/>  	<input type="text" value="CTE Integra..."/>  	<input type="text" value="18101"/>  	<input type="text"/> 	Remove

Click Add if you need to enter course information.

[Add](#)

CTE - Course Information

Certificate Information

Certificate(s)/ Credentials/ Associate Degree(s)	Administered Date	Credential Status	CIP Code
OCREDAG004: FFA State...	month/day/year	▼	▼

Other Certificate(s) / Credentials / Associate Degree(s)

Maximum 255 characters

	Remove
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Click Add if you need to enter certificate information.

CTE - Certificate Information

Organization Information

Student Organization	Start Date	End Date	Student Organization Member ID	Student Organization Charter ID
06: National FFA Organization	month/day/year	month/day/year	▼	▼

Click Add if you need to enter organization information.

CTE - Organization Information

Enter CTE Records

Available fields vary by state. Fields with a red asterisk next to their title must be populated in order to save a record.

1. Click the **New** icon.
2. In the Program Information editor, you must enter the **Start Date** indicating the date the student was added to the CTE Program.
3. Select the **Program Status** if appropriate. Follow your district practices when entering information in this and other remaining fields in the Program Information editor. Refer to the CTE Editor Fields table for more information on these fields.
4. By default, **Auto-fill** Course Fields is selected. If you need to enter course information, click **Add** in the **Course Information Editor**. Multiple courses may be added to a single CTE record if appropriate.
5. To enter information in **Course Number**, **Course Name**, and **State Course Code**, enter and select the course number to Auto-fill when Auto-fill is selected. You may begin typing in a field to initiate a search and select from there. Information in these fields may be manually entered if necessary.
6. Indicate whether the student for whom the record is being entered has a **Dual Enrollment** associated with this course.
7. Select the **SCED Code** associated with the course if one was not populated via Auto-fill.
8. If appropriate, enter any **Certificate Information** associated with this CTE record, for example if the

student earned a credential.

- If appropriate, enter **Organization Information** associated with this CTE record, for example if the student belongs to a student organization related to this CTE experience.
- Click the **Save** icon when finished. The new record displays in the Career and Technical Education (CTE) Editor.

When multiple CTE records exist, they may have overlapping dates. Within a record, the Start Date must be before the End Date.

Print CTE Summary Report

Click the **Print Summary Report** to display a PDF view of the student's Career and Technical Education (CTE) records.

Campus State		Student, Sample - Career and Technical Education (CTE) Summary			
Generated on 04/05/2024 11:27:01 AM	Page 1 of 1	Grade: 10	Birthdate: 01/14/2008	State ID: 0014700131	
Career and Technical Education (CTE) Records					
Start Date: 04/05/2024	End Date:	Created By: Sample County School District 1 2147 04/05/2024			
Program Status: Participant		Education Facility: Education Facility Work Based Learning CIP Code:			
Career Cluster: Agriculture, Food & Natural Resource Systems		CTE Pathway: Environmental Services	Special Population: Single Parent		
Hours: 10		Comments: Watershed Management			
Work Based Learning Type: Cooperative Work Experience					
Comments: Watershed Management					
Course Information					
Dual Enrollment	Course Number	Course Name	State Course Code	Credits Earned	SCED Code
	CTE22101	CTE Technology Leadership	22101		
	AG II	CTE Integrated Ag	18101		Biological Applications in Agriculture
Certificate Information					
Certificate(s)/ Credentials/ Associate Degree(s)		Administered Date	Credential Status	CIP Code	Other Certificate(s) / Credentials / Associate Degree(s)
FFA Statewide Degree					
Organization Information					
Student Organization	Start Date	End Date	Student Organization Member ID	Student Organization Charter ID	
National FFA Organization					

CTE Print Summary

CTE Ad hoc Reporting Fields

Create a report that pulls Career and Technical Education elements in the Filter Designer using the Student Data Type. CTE elements are located in **Student > Learner > Career and Technical Education (CTE)**.

Select categories & fields

Filter By: career | Search | Clear

All Fields

Selected Fields

careerTechEd.careerTechnicalEducationID
 careerTechEd.careerTechnicalEducationGUID
 careerTechEd.createdDate
 careerTechEd.modifiedByID
 careerTechEd.modifiedDate
 careerTechEd.startDate
 careerTechEd.endDate
 careerTechEd.programStatus
 careerTechEd.comments
 careerTechEd.specialPopulation
 careerTechEd.zipCode
 careerTechEd.ctePathway
 careerTechEd.educationFacility
 careerTechEd.studentOrganization
 careerTechEd.studentOrganizationMemberID
 careerTechEd.studentOrganizationCharterID
 careerTechEd.certCredentialDegree
 careerTechEd.hours
 careerTechEd.dualEnrollment
 careerTechEd.courseNumber
 careerTechEd.courseName
 careerTechEd.stateCourseCode
 careerTechEd.creditsEarned
 careerTechEd.socID
 careerTechEd.schoolCode
 careerTechEd.alternativeSchoolCode
 careerTechEd.alternativeSystemCode

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CTE Ad hoc Fields

studentOrganizationMemberID
 studentOrganizationCharterID
 certCredentialDegree
 otherCertCredentialDegree
 hours
 dualEnrollment
 courseNumber
 courseName
 stateCourseCode
 creditsEarned
 socID
 schoolCode
 alternativeSchoolCode
 alternativeSystemCode

Custom Career and Technical Education (CTE)

CTE Editor Fields

The Career and Technical Education tool includes the following fields. Field names and available selections may vary by state.

Field	Description	Ad hoc Fields
Program Information		
Start Date <i>Required</i>	Indicates the date the student was added to the CTE Program. <i>Dates can be entered in mm/dd/yy or use the calendar icon to select a date.</i>	careerTechEd.startDate
End Date	Indicates the date the student left or completed the CTE Program.	careerTechEd.endDate

Field	Description	Ad hoc Fields
Program Status	<p>Indicates the status of the CTE program. Default value is the name of the program.</p> <p><i>Districts can modify this dropdown.</i></p>	careerTechEd.programStatus
Special Population	<p>Special Populations may include individuals with disabilities, individuals in economically disadvantaged circumstances, individuals preparing for nontraditional fields, single parents, or persons in other groups defined under the Strengthening Career and Technical Education for the 21st Century Act (Perkins V).</p> <p><i>Districts can modify this dropdown.</i></p>	careerTechEd.specialPopulation
Work-Based Learning Type	<p>Describes the kind of work-based learning the student is experiencing.</p> <p><i>Districts can not modify this dropdown</i></p>	careerTechEd.wblType

Field	Description	Ad hoc Fields
Work-Based Learning CIP Code	<p>CIP (Classification of Instructional Programs) codes are federally accepted course codes that are used in classifying CTE programs.</p> <p><i>These codes cannot be changed.</i></p>	careerTechEd.cipCode
CTE Pathway	<p>A CTE Pathway is an education pathway that provides students with the academic, technical, and occupational knowledge and skills needed to prepare for careers in their areas of interest.</p> <p><i>Districts can modify this dropdown list.</i></p>	careerTechEd.ctePathway
Education Facility	<p>Indicates the location where the CTE Program is taking place.</p> <p><i>Districts can modify this dropdown list.</i></p>	careerTechEd.educationFacility
Student Organization	<p>This dropdown provides a list of student organizations that may be aligned to a CTE Program.</p> <p><i>Districts can modify this dropdown list.</i></p>	careerTechEd.studentOrganization

Field	Description	Ad hoc Fields
Student Organization Member ID	<p>Textbox provided for entry of student organization member ID if needed.</p> <p><i>50 character maximum</i></p>	careerTechEd.studentOrganizationMemberID
Student Organization Charter ID	<p>Textbox provided for entry of student organization charter ID if needed.</p> <p><i>50 character maximum</i></p>	careerTechEd.studentOrganizationCharterID
Certificate(s)/Credentials/Associate Degree(s)	<p>This droplist provides a list of certificates, credentials and associate degrees that can be associated with a student's CTE record.</p> <p><i>Districts can modify this droplist.</i></p>	careerTechEd.certCredentialDegree
Other Certificate(s)/Credentials/Associate Degree(s)	<p>This text field can be used to enter additional information about certificates, credentials and associate degrees.</p> <p><i>255 character maximum</i></p>	careerTechEd.otherCertCredentialDegree

Field	Description	Ad hoc Fields
Hours	<p>This field provides a place to enter hours associated with student CTE records.</p> <p><i>Numeric characters only</i></p>	careerTechEd.hours
Comments	<p>Text box used to indicate any additional information regarding the student's CTE record.</p>	careerTechEd.comments
Created By	<p>Displays in the Editor. Autogenerated name of district, date and timestamp indicating who created the entry. For State Edition customers, displays the state if the state created the entry.</p>	
Modified By	<p>Displays in the Detail Editor. Indicates the person who last saved the selected record.</p>	
Course Information		

Field	Description	Ad hoc Fields
Auto-fill Course Fields Based on Course Number Selection	This box is selected by default. Mark this preference to auto-fill the Course Name, State Course Code, and SCED Code (if entered on the course) when the associated Course Number is entered.	
Dual Enrollment	Indicates that the student has multiple concurrent enrollments.	careerTechEd.dualEnrollment
Course Number	Users may begin typing in an existing course number to initiate a search or enter a number that is not found in the course number list.	careerTechEd.courseNumber
Course Name	Users may begin typing in an existing course name to initiate a search or enter a name that is not found in the course number list.	careerTechEd.courseName
State Course Code	State-assigned course code that is entered in the Course Information Editor associated with a selected course.	careerTechEd.stateCourseCode

Field	Description	Ad hoc Fields
Credits Earned	If credits were earned, select the number of credits earned.	careerTechEd.creditsEarned
SCED Code	Five digit code that provides a standardized number for the general subject area and specific subject of the selected course.	careerTechEd.scedCode
State Defined Elements	<ul style="list-style-type: none"> States may specify fields to include as a component within a student's CTE record. These fields WILL NOT display in the CTE Editor. Users must select an individual record from the editor to view details. Users will not see the header for this section until State Reporting fields are entered for a state. 	

Field	Description	Ad hoc Fields
District Defined Elements	<ul style="list-style-type: none">• Districts may use Custom Attribute to define elements that will be part of a student's CTE Record.• These fields WILL NOT display in the CTE Editor. Users must select an individual record from the editor to view details.• Users will not see the header for this section until District Defined fields are added for this tool.	

Custom Fields and Tabs

Districts have the option of adding district-specific elements to the CTE tool. These will appear in the Detail Editor as District Defined Elements.

The [Custom Attribute](#) article explains how to add a field.

See the [Custom](#) article for instructions on adding a district-specific tool.

State-Specific Information

Follow these links to view CTE Program information for your state.

- [Arizona](#)
- [California](#)
- [Colorado](#)
- [Connecticut](#)
- [Delaware](#)
- [Maine](#)
- [Montana](#)
- [New Jersey](#)
- [Oregon](#)
- [Pennsylvania](#)
- [Tennessee](#)
- [Texas](#)
- [Virginia](#)
- [Wyoming](#)
