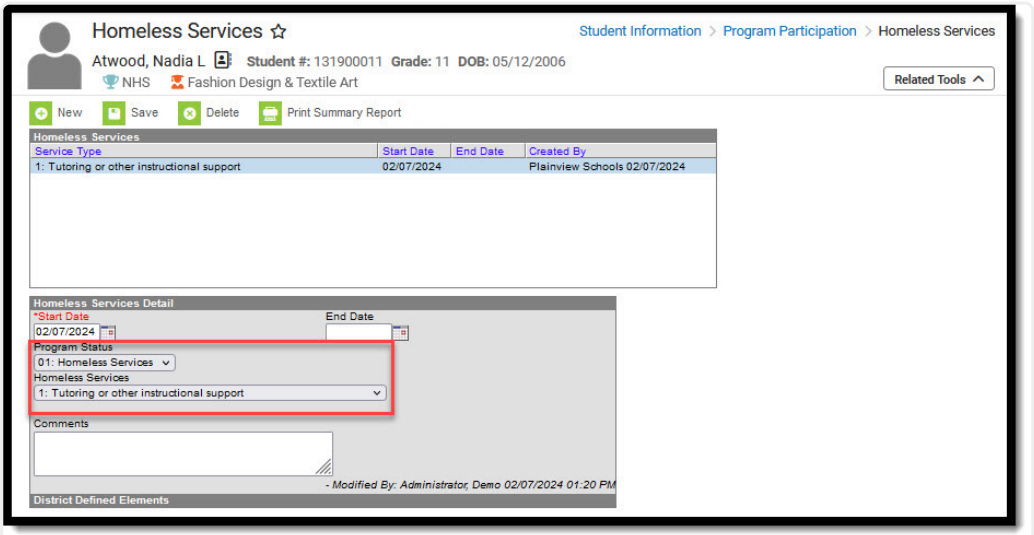
Homeless Services

Last Modified on 08/21/2026 2:24 pm CDT

Path: Student Information > Program Participation > Homeless Services

The Homeless Services tool gives districts the ability to create Homeless Services records that are not tied to a student's enrollment records. Access to this tool can be limited to those who should have rights to see it.

See the Program Services: Homeless Services article if you are a customer who uses the Program Services tool to enter Homeless Services.



Record information regarding homeless-related services a student receives.

Users with at least Read and Add tool rights are able to create and save new records. Only users with Write tool rights are able to edit or end existing open records.

- Read (R) - allows the user to view existing Homeless records.
- Write (W) - allows the user to edit existing Homeless records.
- Add (A) - allows the user to add new Homeless records.
- Delete (D) - allows the user to remove Homeless records.

Enter/modify homeless services records

Available fields vary by state. Records cannot have overlapping dates

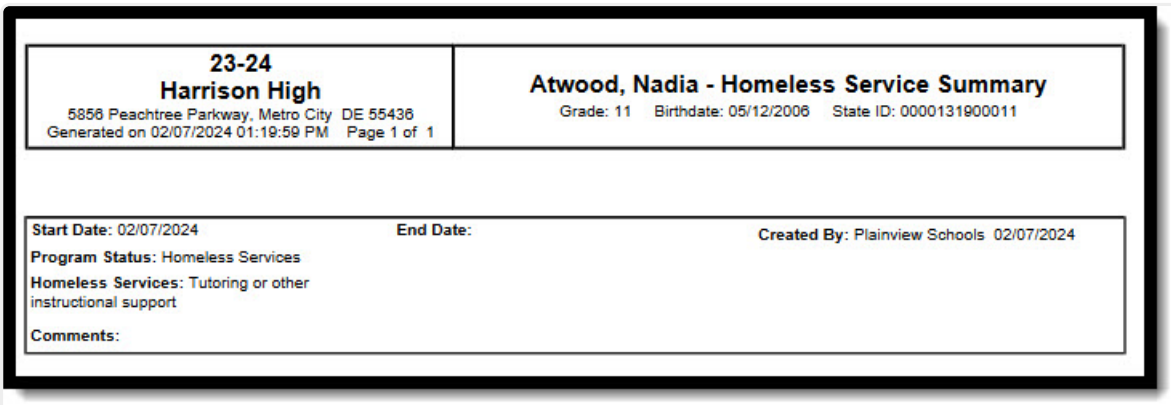
1. Click the **New** icon. A **Homeless Services Detail** editor displays.
2. For **Start Date**, enter the date on which the student began Homeless Services.
3. Enter values according to your local requirements. Fields vary by state. For example,

Program Status may be hidden for your state, the **Homeless Services** field may be titled differently, or you may see additional/different fields.

4. Enter values for any necessary state or district-defined fields.
5. Click the **Save** icon when finished. The new record displays in the Homeless Services Editor.
6. To modify a Homeless Services record, select it from the editor and enter the new information according to local requirements.
7. When a student is no longer receiving homeless services, edit the record and enter an **End Date**.
8. If a record was entered in error, users with rights to do so can click the **Delete** icon to completely remove it.

Print homeless services summary report

Click the **Print Summary Report** to display a PDF view of the student's Homeless Services records.


23-24
Harrison High
5856 Peachtree Parkway, Metro City DE 55436
Generated on 02/07/2024 01:19:59 PM Page 1 of 1

Atwood, Nadia - Homeless Service Summary
Grade: 11 Birthdate: 05/12/2006 State ID: 0000131900011

Start Date: 02/07/2024 **End Date:** **Created By:** Plainview Schools 02/07/2024
Program Status: Homeless Services
Homeless Services: Tutoring or other instructional support
Comments:

Generate a summary report of a student's homeless-related services.

Homeless services editor fields

The homeless tool includes the following fields. Field names and available selections vary by state.

Field	Description	Ad hoc Fields
Start Date *Required*	Indicates the date the student was first considered to be homeless. Dates can be entered in mm/dd/yy or use the calendar icon to select a date.	homelessService.startDate
End Date	Indicates the last date the student was considered to be homeless.	homelessService.endDate
Program Status	Indicates the status of the Homeless Services program. Default value is the name of the program. Districts can modify this droplist. *This field may be hidden for your state.*	homelessService.programStatus

Field	Description	Ad hoc Fields
Comments	Additional information can be entered in the Comments text field.	
Created By	Displays in the Editor. Autogenerated name of district, date and timestamp indicating who created the entry. For State Edition customers, displays the state if the state created the entry.	
Modified By	Displays in the Detail Editor. Indicates the person who last saved the selected record.	

Custom fields and tabs

Districts have the option of adding district-specific elements to the Homeless tool. These will appear in the Detail Editor as District Defined Elements.

The Custom Attribute article explains how to add a field to the Homeless tool. Select *Homeless* as the **Screen Location**.

See the Custom article for instructions on adding a district-specific tool. Select *Homeless* as the **Tabset** and then use the Custom Attribute tool to add fields to the tool.

State-specific information

Fields vary by state. Follow these links to view Homeless Services information for your state. Linked articles open in a new browser tab.

- Delaware
- New York