

SERVS Extract - Student Graduation Requirements (Minnesota) [.2231 - .2339]

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The Student Graduation Requirements Record is used for submitting data on students who have been granted a “Pass at Individual Rate” status under the GRAD graduation rule (i.e. those students who entered grade 8 in 2005-2006 or later). Graduation Requirements records should not be submitted for students under the BST graduation rule. Only students who were granted a “Pass at Individual Rate” status under the GRAD graduation rule should be submitted in this file.

Report Logic

The following business rules are used:

- If Grad Path Math selection is not equal to null, the student will be reported.
- If Grad Path Reading selection is not equal to null, the student will be reported
- If Grad Path Writing selection is not equal to null, the student will be reported.

A student may have up to three records reported, one for Grad Path Math, Grad Path Reading and Grad Path Writing. These options are selected on the student's [Graduation](#) tab.

Graduation fields included in this extract.

When generating the Student Graduation Requirements extract, Date Range on the extract editor determines which students report. If a student has an enrollment record or within the Date Range, a record reports.

Student Graduation Record Layout

If the **Report Legal Identities When Provided** is marked, Demographics fields report from Census > People > Identities > Active Identity > Protected Identity Information.

| Data Element | Description & Format | Campus Location |
|--------------------------|--|---|
| Record ID | Type of extract being reported. Will always report GRR. <i>Alphabetic, 3 characters</i> | Not dynamically stored |
| Record Version | Reports a value of 03. <i>Numeric, 2 digits</i> | Not dynamically stored |
| State Unit Number | The four-digit district number of the reporting district. <i>Numeric, 4 digits</i> | System Administration > Resources > District Information > District Number District.Number |
| State Unit Type | District type assigned to the district by the Minnesota Department of Education. <i>Numeric, 2 digits</i> | System Administration > Resources > District Information > Type District.Type |
| State Site Number | Number assigned to the school by the school district. <i>Numeric, 3 digits</i> | System Administration > Resources > School > School Detail > State School Number School.number |
| Last Name | Student's legal last name <i>Alphanumeric, 40 characters</i> | Census > People > Demographics > Person Information > Last Name Identity.lastName |

| Data Element | Description & Format | Campus Location |
|-------------------------|---|--|
| First Name | Student's legal first name <i>Alphanumeric, 40 characters</i> | Census > People > Demographics > Person Information > First Name Identity.firstName |
| Middle Name | Student's middle name <i>Alphanumeric, 40 characters</i> | Census > People > Demographics > Person Information > Middle Name Identity.middleName |
| Suffix | An abbreviation following a person's name indicating the student is assigned a generation (Jr., Sr., III, etc.). <i>Alphanumeric, 5 characters</i> | Census > People > Demographics > Person Information > Suffix Identity.suffix |
| State Student ID | A unique number assigned to a student by the Minnesota Department of Education. Numeric, 13 digits | Census > People > Demographics > Person Identifiers > State ID Person.stateID |
| Birth Date | Student's date of birth <i>Date field, 8 characters, YYYYMMDD</i> | Census > People > Demographics > Person Information > Birth Date Identity.birthdate |
| Gender | Indicates the student's gender <i>Alphabetic, 1 character, M or F</i> | Census > People > Demographics > Person Information > Gender Identity.gender |
| Local Use ID | Student's local school number (not the state ID number) <i>Numeric, 10 digits</i> | Census > People > Demographics > Person Identifiers > Student Number Person.studentNumber |

| Data Element | Description & Format | Campus Location |
|--------------------------------------|---|---|
| <p>Graduation Requirement</p> | <p>Reports based on whether the record pertains to a Grad Path Math, Grad Path Reading or Grad Path Writing record on the student's Graduation tab.</p> <ul style="list-style-type: none"> • Grad Path Math Record reports as 0101 • Grad Path Reading Record reports as 0102 • Grad Path Writing Record reports as 0103 <p><i>Numeric, 4 digits</i></p> | <p>Student Information > General > Graduation > State Reporting Graduation Fields > Grad Path Math, Grad Path Reading, Grad Path Writing</p> <p>Graduation.gradPathMath Graduation.gradPathReading Graduation.gradPathWriting</p> |
| <p>Method</p> | <p>Reports the code selected for the Grad Path Math, Grad Path Reading or Grad Path Writing record.</p> <p><i>Numeric, 4 digits</i></p> | <p>Student Information > General > Graduation > State Reporting Graduation Fields > Grad Path Math, Grad Path Reading, Grad Path Writing</p> <p>Graduation.gradPathMath Graduation.gradPathReading Graduation.gradPathWriting</p> |
| <p>Met</p> | <p>Indicates the student has met graduation requirements with the specified method (Y) or not (N).</p> <p>This field will always report as Y, unless this record is correcting a previous graduation requirement submission.</p> <p><i>Alphanumeric, 1 character, Y or N</i></p> | <p>Student Information > General > Graduation > State Reporting Graduation Fields > Grad Path Math, Grad Path Reading, Grad Path Writing</p> <p>Graduation.gradPathMath Graduation.gradPathReading Graduation.gradPathWriting</p> |

| Data Element | Description & Format | Campus Location |
|------------------------------|---|---|
| Status Date | <p>Reports the date of the associated Grad Path Math, Grad Path Reading or Grad Path Writing.</p> <p><i>Date field, 8 characters</i></p> | <p>Student Information > General > Graduation > State Reporting Graduation Fields > Grad Path Math, Grad Path Reading, Grad Path Writing</p> <p>Graduation.gradPathMath Graduation.gradPathReading Graduation.gradPathWriting</p> |
| Comment | <p>Currently reports as blank.</p> | <p>N/A</p> |
| Request Reimbursement | <p>Allows the district to request reimbursement for the test taken. If Reimbursement Request is marked for the Grad Path Math, Grad Path Reading, or Grad Path Writing fields, reports as Y for the associated record. Otherwise reports as N.</p> <p><i>Alphanumeric, Y or N</i></p> | <p>Student Information > General > Graduation > State Reporting Graduation Fields > Reimbursement Request</p> <p>Graduation.gradPathMathReimburse Graduation.gradPathReadingReimburse Graduation.gradPathWritingReimburse</p> |