

Tuition Out Students (Arizona)

Last Modified on 03/09/2026 8:33 am CDT

Students residing in a given district may attend all or part of their instruction in a school within a different district. These students, sometimes referred to as "Tuition Out", "Outplacement", etc., require a unique enrollment setup to properly report [Student School Association \(SSA\)](#) information with the appropriate [Student Education Organization Association](#) and/or Student School Association Local Education Organization (SSALEO).

The following information provides guidance on entering enrollment data and school information for correct Ed-Fi reporting.

Students in Your District Attending Your School

Resident District: Your District | **Attending School:** Your School

Select the **Resident District** (District of Residence or DOR) field in the State Reporting Fields editor on the student's [Enrollment](#) record to the name of your district.

Enrollment Record - Resident District Field Set to Your District

Enter the **Entity ID** on the School Information editor as the school the student attends. Since the student is attending a school within your district, the District of Attendance (DOA) is the Entity ID of your school.

School Information ☆ School & District Settings > Schools > School Information

Save School Delete School New School

School data is divided into two areas: School Detail and School History. School History records contain information related to a school that can be tracked historically. By creating a new School History, the new information is tracked as of a specific date while the previous values are preserved. To create a new School History record, select an existing School History and click the New School History button. This will create a new School History record based on the current information, which can be modified as needed and saved.

School Editor	School Detail
<ul style="list-style-type: none"> Elementary School High School 	<p>*Name: High School</p> <p>*State School Number: 80203</p> <p>NCES School Number: 02250</p> <p>Standard Code (SIF StatePrid):</p> <p>Entity ID: 12345</p> <p>Course Catalog - Master List: HIGHSCHOOL</p> <p>*Phone: (480) 555-0017</p> <p>Fax:</p> <p>Email:</p> <p>URL:</p> <p>External LMS Exclude: <input type="checkbox"/></p> <p>Exclude: <input type="checkbox"/></p> <p>Dual Enrollment: <input type="checkbox"/></p>

School Information Editor - Entity ID

On the School Information editor, the **District Entity ID** should be blank.

Comments

- Modified by: Administrator, System 11/29/2022 14:46

Amplify Grade Levels:

HMH School PID: 05231383

Brain Honey DomainID: 12389519

Food Service SiteID:

CTDS Student: 070280203

District Entity ID:

CTDS Header:

District Header:

File Sequence Number:

Current Year Title 1 Needs:

Current Year Title 1 Status: NOTTITLE1ELIG: Not a Title I School

School Information - District Entity ID Field Blank

Students in Another District Attending Your School

Resident District: Not Your District | **Attending School:** Your School

Select the **Resident District** field in the State Reporting Fields editor on the student's [Enrollment](#) record to the student's home district. This is the district where they would attend based on their primary residence.

Enrollments ☆ Student Information > General > Enrollments

Student, Amber Student #: 123456 Grade: 12 DOB: 02/21/2006 Counselor: Ellen Staff

504 VIRTUAL LEARNING CONSENT

Save Delete New Print Enrollment History New Enrollment History

Future Enrollment +

State Reporting Fields -

*Local Service Type
P. Primary

Attendance Type

Withdrawal Reason

Graduation (Year End Status)

Previous School State

Serving District

Previous LEA (Charter)

Total CTE Hours

Total CC CTE Credits

Resident School

Effective Date

Resident District
STUDENT'S HOME DISTRICT HERE (123456789)

FTE

Tuition Payer

Special Enrollment

Enrollment Record - Resident District Set to Student's Home District

Enter the **Entity ID** on the School Information editor as the school where the student attends class. Since the student is attending a school within your district, the District of Attendance is the Entity ID of your school.

School Information ☆ School & District Settings > Schools > School Information

Save School Delete School New School

School data is divided into two areas: School Detail and School History. School History records contain information related to a school that can be tracked historically. By creating a new School History, the new information is tracked as of a specific date while the previous values are preserved. To create a new School History record, select an existing School History and click the New School History button. This will create a new School History record based on the current information, which can be modified as needed and saved.

School Editor

- Elementary School
- High School

School Detail

*Name
High School

*State School Number
80203

NCES School Number

School Org Type

Standard Code (SIF StateFid)

CEEB Number

Entity ID
12345

Course Catalog - Master List
HIGHSCHOOL

External LMS Exclude

*Phone
(480) 555-0017

Exclude

Fax

Dual Enrollment

Email

URL

School Information Editor - Entity ID

On the School Information editor, the **District Entity ID** should be blank.

Comments

- Modified by: Administrator, System 11/29/2022 14:46

Amplify Grade Levels
[Dropdown]

HMH School PID
05231383

Brain Honey DomainID
12389519

Food Service SiteID
[Text]

CTDS Student
070280203

District Entity ID
[Text]

CTDS Header
[Text]

District Header

File Sequence Number
[Text]

Current Year Title 1 Needs
[Dropdown]

Current Year Title 1 Status
NOTTITLE1ELIG: Not a Title I School [Dropdown]

School Information - District Entity ID Field Blank

Students in Your District Attending School Outside of Your District

Resident District: Your District | **Attending School:** Another school not in your district

Select the **Resident District** field in the State Reporting Fields editor on the student's [Enrollment](#) record to the name of your district.

Enrollments ☆ Student Information > General > Enrollments

Student, Amber Student #: 123456 Grade: 12 DOB: 02/21/2006 Counselor: Ellen Staff
 504 VIRTUAL LEARNING CONSENT Related Tools ^

Save Delete New Print Enrollment History New Enrollment History

Future Enrollment +

State Reporting Fields -

*Local Service Type
 P: Primary

Attendance Type

Withdrawal Reason

Graduation (Year End Status)

Previous School State

Serving District

Previous LEA (Charter)

Total CTE Hours

Total CC CTE Credits

Resident School

Effective Date: 07/19/2023

Resident District: YOUR DISTRICT NAME HERE (123456789)

FTE: 100%

Tuition Payer: 1: Normal

Special Enrollment

Enrollment Record - Resident District Field set to Your District

Enter the **Entity ID** on the School Information editor as the school where the student attends class. Since the student is attending a school outside of your district, the District of Attendance is the Entity ID of that outside school.

School Information ☆ School & District Settings > Schools > School Information

Save School Delete School New School

School data is divided into two areas: School Detail and School History. School History records contain information related to a school that can be tracked historically. By creating a new School History, the new information is tracked as of a specific date while the previous values are preserved. To create a new School History record, select an existing School History and click the New School History button. This will create a new School History record based on the current information, which can be modified as needed and saved.

School Editor

- Elementary School
- High School

School Detail

*Name: High School

*State School Number: 80203

NCES School Number: 02250

School Org Type

Standard Code (SIF StatePrid)

CEEB Number: 030037

Entity ID: 54321

Course Catalog - Master List: HIGH SCHOOL

*Phone: 480-555-001x

External LMS Exclude

Exclude

Fax

Dual Enrollment

Email

School Information - Entity ID Set to School Outside of District

On the School Information editor, the **District Entity ID** should be set to the school's District Entity ID where the student attends.

Amplify Grade Levels
 HMH School PID
 Brain Honey DomainID
 Food Service SiteID
 CTDS Student
District Entity ID
 12345
 District Header
 File Sequence Number
 Current Year Title 1 Needs
 Current Year Title 1 Status
 NOTTITLE1ELIG: Not a Title I School

School Information - District Entity ID is the Entity ID of the school the student attends

Students in Your District Attending a Different School in Your District

Resident District: Your District | **Attending School:** Another school in your district

Set the **Resident District** field in the State Reporting Fields editor on the student's [Enrollment](#) record to the name of your district.

Enrollments ☆ Student Information > General > Enrollments
 Student, Amber Student #: 123456 Grade: 12 DOB: 02/21/2006 Counselor: Ellen Staff
 504 VIRTUAL LEARNING CONSENT Related Tools ^
 Save Delete New Print Enrollment History New Enrollment History
 Future Enrollment +
 State Reporting Fields -
 *Local Service Type
 P: Primary
 Attendance Type
 Withdrawal Reason
 Graduation (Year End Status)
 Previous School State
 Serving District
 Previous LEA (Charter)
 Total CTE Hours
 Total CC CTE Credits
 Resident School
 Effective Date
Resident District
 YOUR DISTRICT NAME HERE (123456789)
 FTE
 100%
 Tuition Payer
 1: Normal
 Special Enrollment

Student Enrollment Record - Resident District Field is set to your district

Enter the **Entity ID** on the School Information editor as the school where the student attends class. Since the student is attending a school within your district, the District of Attendance is the Entity ID of the school where they are enrolled.

The screenshot shows the 'School Information' editor interface. On the left, there is a 'School Editor' sidebar with 'Elementary School' and 'High School' options. The main area is titled 'School Detail' and contains various fields. The 'Entity ID' field is highlighted with a red box and contains the value '54321'. Other visible fields include 'High School' (80203), 'NCEES School Number' (02250), 'Standard Code (SIF StatePrId)', 'School Org Type', 'CEEB Number' (030037), 'Course Catalog - Master List' (HIGHSCHOOL), 'Phone' (480-555-001x), and 'Fax'.

School Information - Entity ID Set to School Outside of District

Also on the School Information editor, the **District Entity ID** should be blank.

The screenshot shows a section of the 'School Information' editor with a 'Comments' field at the top. Below it, there is a timestamp: '- Modified by: Administrator, System 11/29/2022 14:46'. The 'Amplify Grade Levels' dropdown is set to 'HMH School PID'. Below this, several fields are visible: 'HMH School PID' (05231383), 'Brain Honey DomainID' (12389519), 'Food Service SiteID', 'CTDS Student' (070280203), and 'District Entity ID', which is highlighted with a red box and is currently blank. Other fields include 'CTDS Header', 'District Header', 'File Sequence Number', 'Current Year Title 1 Needs', 'Current Year Title 1 Status', and 'NOTTITLE1ELIG: Not a Title I School'.

School Information - District Entity ID Field Blank