

# 21st CCLC

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[21st CCLC Data](#) | [Tool Rights](#) | [Document Upload](#) | [21st CCLC and Student Records Transfer](#) | [21st CCLC Student Records Transfer](#) | [21st CCLC Data Elements \(Ad Hoc\)](#)

The 21st Century Community Learning Centers (CCLC) provide academic enrichment opportunities during non-school hours for children, especially those who attend high poverty and low performing schools. This program helps students meet state and local student standards in core academic subjects and offers enrichment activities, literacy and other educational services to families.

Information provided here details how to record 21st Century information in Campus. Always follow your district's policies when adding or modifying 21st Century information.

Fields vary by state. Please see your state's [State Tools](#) articles for more information on 21st CCLC procedures in your state.

Follow local state practices for students participating in 21st CCLC programs prior to using the 21st CCLC tool to manage student participation data.

## 21st CCLC ☆

SAMPLE, STUDENT DOB: 10/15/2006

### 21st Century Community Learning Centers Summary

Start Date	End Date	Created By
08/10/2023	08/16/2023	Sample 111; 08/10/2023

### 21st Century Community Learning Centers Detail

**\*Start Date** 
**End Date**

**School**

**Attendance Days** 
**Attendance Hours**

**Comments**

District Defined Elements

21st CCLC Record

<b>22-23 High School</b> <small>Generated on 08/10/2023 04:13:50 PM Page 1 of 1</small>	<b>- 21st Century Community Learning Centers Summary</b> <small>Grade: 09 State ID: [REDACTED]</small>												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Start Date</th> <th>End Date</th> <th>21st Century Community Learning Centers Detail</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>08/21/2023</td> <td>09/08/2023</td> <td> Attendance Days:10  Attendance Hours:20.00  District: [REDACTED]  School: [REDACTED] </td> <td>Student met all program requirements.</td> </tr> <tr> <td>08/10/2023</td> <td>08/16/2023</td> <td> Attendance Days:5  Attendance Hours:5.00  District: [REDACTED]  School: [REDACTED] </td> <td></td> </tr> </tbody> </table>		Start Date	End Date	21st Century Community Learning Centers Detail	Comments	08/21/2023	09/08/2023	Attendance Days:10 Attendance Hours:20.00 District: [REDACTED] School: [REDACTED]	Student met all program requirements.	08/10/2023	08/16/2023	Attendance Days:5 Attendance Hours:5.00 District: [REDACTED] School: [REDACTED]	
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21st CCLC PDF Report

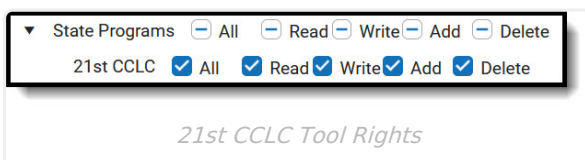
# 21st CCLC Data

Only fields titled with an asterisk are required to be populated to save the record. Follow local requirements regarding if, when and how any remaining fields are to be populated.

1. Click **New** to create a new record, or select an existing record from the 21st Century Community Learning Centers Summary list to edit it.
2. The **Start Date** is a required field that indicates when the student began the 21st CCLC program. The **End Date** is entered when a student completes the program.
3. If appropriate, select the **School** associated with the 21st CCLC program the student is attending.
4. **Attendance Days** and **Attendance Hours** may be entered if necessary. This can be done when initially creating the record, or the record can be updated later.
5. The **Comments** box is a text field with a 255 character limit that may be used to capture information relevant to the 21st CCLC Record being entered.
6. **Save** when done entering data, or **Cancel** to return to the editor without saving. The name and the number of the district that created the record along with the date the record was created displays in the Summary list in the Created By column. This date does not change if the record is edited.
7. **Print Summary Report** generates a PDF report of the selected student's 21st CCLC Data.

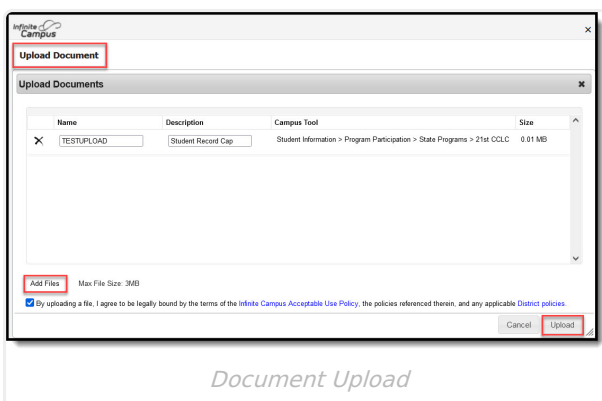
## Tool Rights

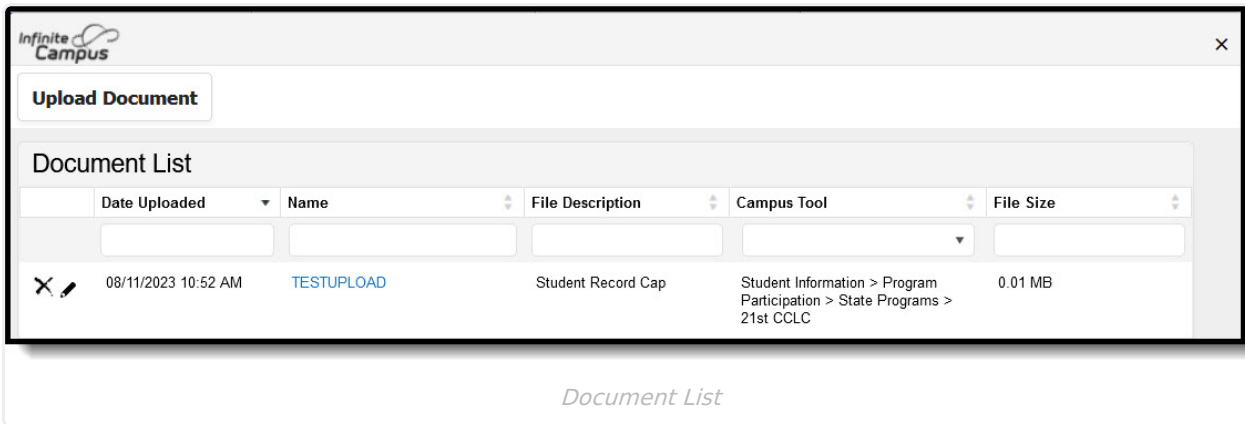
Grant users tool rights as appropriate for their level of access.



## Document Upload

Schools for which the Campus Digital Repository has been enabled may choose to give staff the rights to upload documents for students' 21st CCLC records. See the article on [Digital Repository Preferences](#) to learn how to do this.





1. Click the **Documents** button to open a side panel where documents can be viewed and uploaded.
2. Click **Upload**.
3. Use **Select files** to browse to where the document to be uploaded is located. You may select a file to open, or drag and drop the file to upload. You must select the consent box to proceed.
4. **Save**.
5. The uploaded document is visible in the **Documents** side panel under **Document List**. Select a file to view it. Use the red X next to a file to delete it. Use **Upload** to upload additional documents. **Cancel** to exit the side panel.

## 21st CCLC and Student Records Transfer

When a Student Records Transfer is requested for a student, the releasing district may choose to include 21st CCLC records. The records are transferred as a PDF report. For District Edition states, this returns a PDF of records created within the district. For State Edition connected districts, this returns a PDF of records that have been synced to State Edition. For more information on the Records Transfer process, see the [Records Transfer](#) article and related videos.

### Student Records Transfer ☆

#### Records Transfer SAMPLE, STUDENT A #

This is a Records Release containing the student information, the requesting district/user and the releasing district/user.

<b>Student:</b>		<b>Enrollment Type:</b> Primary	
Last Name	SAMPLE	First Name	STUDENT
Gender	M	Middle Name	A
Grade	09	Birthdate	10/08/2007
		SSN	
		School	22-23 DHS
		Start Date	07/01/2022

<b>Requesting District &amp; User</b>		<b>System Administrator Username:</b> admin	
District	00 District Ex Name	Request Date	07/25/2023
		Work Phone	
Comments: None.			

<b>Releasing District &amp; User</b>		<b>System Administrator Username:</b> admin	
District	11 DistSamp Name	Release Date	07/25/2023
		Work Phone	
Comments: None.			

Status: Records released to requesting district. Process Complete.

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Transfer Documents

- Transcript
- Census Contact Summary
- Extended Census Summary
- Enrollment History
- Schedule
- Attendance Period Detail
- Assessment Summary
- Behavior Summary
- Health Condition Summary
- Health Screening Summary
- Health Immunization Summary
- HS S1 12 Week Progress Report
- HS S1 15 Week Progress Report
- HS S1 3 Week Progress Report
- HS S1 6 Week Progress Report
- IEP
- Special-Ed Evaluation
- IEP Documents
- PLP
- PLP Documents
- English Learners (EL)
- EL Services
- EL Accommodations
- Adult Ed
- Early Learning
- Foster Care
- BIE Foster Care
- Migrant
- Military Connections
- Career Readiness
- 21st CCLC

21st CCLC Student Records Transfer

## 21st CCLC Data Elements (Ad Hoc)

This table serves as a reference for the Ad Hoc fields found under Student > Learner > State Programs > TwentyFirstCCLC. Unless otherwise noted, elements defined in this table are entered in fields found in the Student Information > Program Participation > State Programs > 21st CCLC tool.

Data Element	Field Name	Definition		
twentyFirstCCLC_twentyFirstCCLCID		Unique ID for each row of the table. Does not display in Campus.		
twentyFirstCCLC_personID	<div style="border: 1px solid black; padding: 5px; font-size: x-small;"> <p style="margin: 0;">Person Information</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">PersonID</td> <td style="text-align: right;">29235</td> </tr> </table> </div>	PersonID	29235	<p><b>Census &gt; People &gt; Demographics</b></p> <p>The personID is the unique numerical identifier assigned to a person when they are created in Census.</p>
PersonID	29235			

Data Element	Field Name	Definition
twentyFirstCCLC_districtID		Campus-assigned ID that exists in the District database table. Corresponds to the district that created the record.
twentyFirstCCLC_twentyFirstCCLCGUID		This ID is unique to each entry and does not display in Campus.
twentyFirstCCLC_modifiedByID		The personID associated with the last modification to the record.
twentyFirstCCLC_modifiedDate		The date of the last modification to the record.
twentyFirstCCLC_startDate	Start Date	Indicates the date on which a student began participating in 21st CCLC. This is a required field.
twentyFirstCCLC_endDate	End Date	Indicates the date on which a student's participation in 21st CCLC ended. End Date must occur after Start Date.
twentyFirstCCLC_location	School	In the editor, a school name is selected from a prepopulated list of district schools. In Ad hoc, the number of the selected school is used as the location.
twentyFirstCCLC_attendanceDays	Attendance Days	Used to indicate days of student participation for the selected program. Whole numbers only
twentyFirstCCLC_attendanceHours	Attendance Hours	Used to indicate hours of student participation for the selected program. Whole numbers only.
twentyFirstCCLC_comments	Comment	Open text field with 255 character max.

Data Element	Field Name	Definition
twentyFirstCCLC_createdDate		The date on which the record was created.