

Scheduling Components (Oregon)

Last Modified on 10/21/2024 8:22 am CDT

[Course Fields](#) | [Course Section Fields](#) | [Section Staff History Fields](#)

Tool Search: Course Information

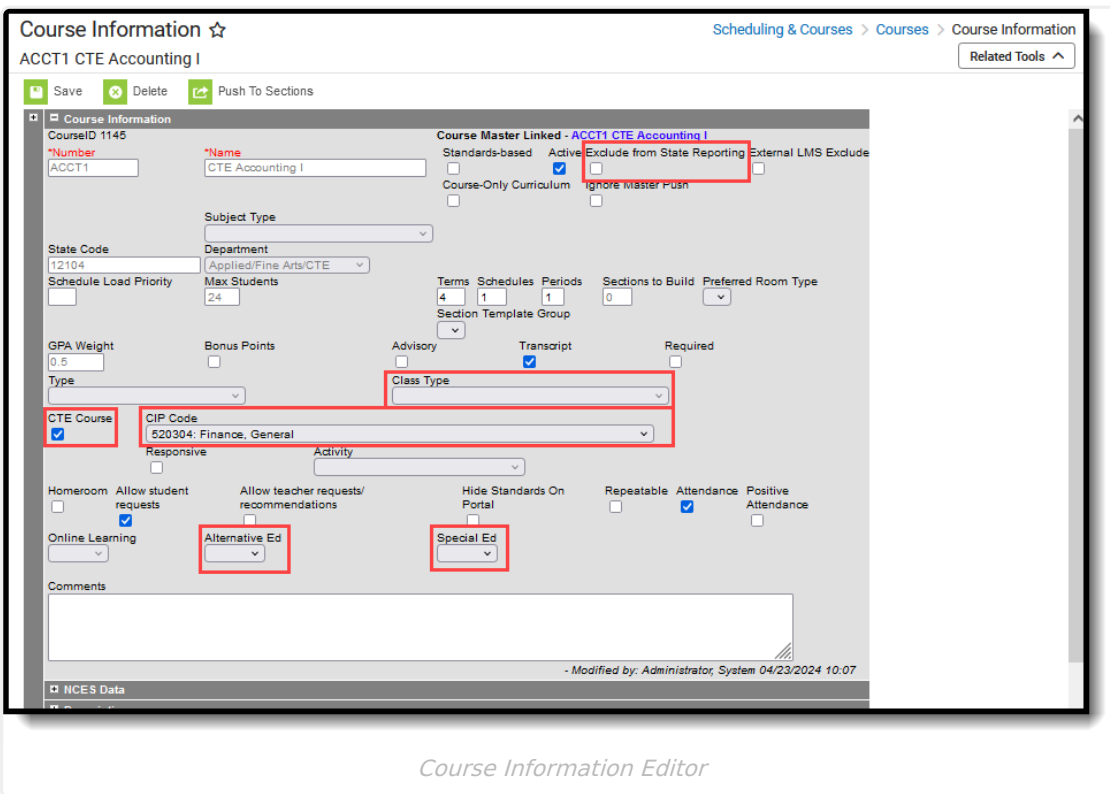
The Course Information and Course Section tools contain fields specific to the state of Oregon. These fields can be used for district-tracking purposes or may directly affect state reporting. The information below further defines these state-specific fields to provide guidance in entering data.

The same fields display on the Course Master editor and Course editor.

Course Fields

[Exclude from State Reporting](#) | [CTE Course](#) | [Alternative Ed](#) | [Class Type](#) | [Special Ed](#)

The Course editor contains information about courses attached to this calendar or school.



Course Information Editor

Exclude from State Reporting

When marked, Indicates the course (and course master) is excluded from all state reports that collect course information.

► [Click here to expand...](#)

Database Location:

Course.stateReportExclude

Ad Hoc Inquiries:

Course > Course Information > stateReportExclude (**courseInfo.stateReportExclude**)

Reports:

[Instructional Unit Identifier \(IUID\) Extract](#)

CTE Course

Indicates the course is a Career/Technical Education Course.

▶ [Click here to expand...](#)

Database Location:

Course.cteIndicator

Ad Hoc Inquiries:

Course > Course Information > cteIndicator (**courseInfo.cteIndicator**)

Reports:

[CTE Course File](#)

[CTE Student File](#)

Alternative Ed

Indicates the class is taught in an alternative education setting.

▶ [Click here to expand...](#)

Database Location:

Course.alternativeEd

Ad Hoc Inquiries:

Course > Course Information > alternativeEd (**courseInfo.alternativeEd**)

Reports:

[Instructional Unit Identifier \(IUID\) Extract](#)

Class Type

Defines special class types used in state reports.

On the Class Roster file, courses with a Class Type of the following are not included:

- PKC: Pre-Kindergarten Course
- CCC: Community College Course
- COLL: College Course
- UNIV: University Course

▶ [Click here to expand...](#)

Code	Description
PKC	Pre-Kindergarten Course
HTC	Home-Tutorial Course
CCC	Community College Course
COLL	College Course
UNIV	University Course
LCTC	Long-Term Care and Treatment Programs

Database Location:

Course.specialCode

Ad Hoc Inquiries:

Course > Course Information > specialCode (**courseInfo.specialEdCode**)

Reports:

[Class Roster File](#)

[Staff Assignment File](#)

Special Ed

Indicates the section is taught in a special education setting where the instruction is specifically designed to the unique needs of students with disabilities.

▶ [Click here to expand...](#)

Database Location:

Course.specialEd

Ad Hoc Inquiries:

Course > Course Information > specialEdCode (**courseInfo.specialEdCode**)

Reports:

[Instructional Unit Identifier \(IUID\) Extract](#)

Course Section Fields

[Instructional Unit ID](#) | [Alternative Ed \(Override\)](#) | [Special Ed \(Override\)](#) | [Multiple Teacher](#)

The Section editor lists all sections for the selected course and basic identifying information about that section - the assigned primary teacher, where the section meets, in what term and for what period, and how many students are in each section.

Scheduling staff, principals, counselors, etc. can use the tools available in this view to manage course section information - entering grades, creating rosters, recording attendance, etc.

Section Information ☆ Scheduling & Courses > Courses > Section Information

ACCT1-1 CTE Accounting I

Save Delete

Section Editor

SectionID
2472

*Section Number
1

Max Students
20 (24)

Instructional Unit ID
24722472

Room
207

Hide Standards On Portal

Online Learning (Override)
0

Primary Teacher
Hull, Christopher

Teacher Display Name
Staff, Christopher

Lunch Count Milk Count Adult Count

Custom Count 1 Custom Count 2 Custom Count 3

Skinny Seq Homeroom

Advisory External LMS Exclude

Alternative Ed (Override) Special Ed (Override)

- Modified by: Administrator, System 04/23/2024 10:08

Section Schedule Placement

Period	T1	T2	T3	T4
Period 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Course Section Editor

Instructional Unit ID

Unique identifier of the course section. This value is assigned by the Oregon Department of Education when the IUID Collection is submitted. This value is reported in the Staff Assignment and Class Roster collections, allowing for consistency between collections/state reports.

▶ [Click here to expand...](#)

Database Location:

Section.stateCode

Ad Hoc Inquiries:

Course > Section Information > stateCode (**sectionInfo.stateCode**)

Reports:

[Instructional Unit Identifier \(IUID\) Extract](#)

[Instructional Unit Identifier \(IUID\) Import](#)

Alternative Ed (Override)

Indicates the class is taught in an alternative education setting. When the Alternative Ed field on the Course Information editor is populated, a value does not need to be selected on the Section editor. When the Course field is not populated, but a particular section of that course is for alternative education, this field should be set to Yes.

▶ [Click here to expand...](#)

Database Location:

Section.alternativeEd

Ad Hoc Inquiries:

Course > Section Information > alternativeEd (**sectionInfo.alternativeEd**)

Reports:

[Instructional Unit Identifier \(IUID\) Extract](#)

Special Ed (Override)

Indicates the section is taught in a special education setting where the instruction is specifically designed to the unique needs of students with disabilities. When the Special Ed field on the Course Information editor is populated, a value does not need to be selected on the Section editor. When the Course field is not populated, but a particular section of that course is for special education, this field should be set to Yes.

▶ [Click here to expand...](#)

Database Location:

Section.specialEdCode

Ad Hoc Inquiries:

Course > Section Information > specialEdCode (**sectionInfo.specialEdCode**)

Reports:

[Instructional Unit Identifier \(IUID\) Extract](#)

Multiple Teacher

A coded value representing the Multiple Teacher Code. A Multiple Teacher Instruction Strategy is a category describing the strategy used when there is more than one Teacher teaching a Class.

[▶ Click here to expand...](#)

Database Location:

Section.multipleTeacherCode

Ad Hoc Inquiries:

Course > Section Information > multipleTeacherCode (**sectionInfo.multipleTeacherCode**)

Reports:

[Staff Assignment](#)

Section Staff History Fields

[Certification Level](#) | [Role](#)

Staff History tracks the history of teachers for a particular course section and lists active primary teachers, teachers, and section staff in addition to former primary teachers, teachers, and section staff. All other fields in the Staff History tab do not require unique, state-specific data. However, many of these fields are required and data entry in these fields may be necessary. For more information on these fields, see the [Staff History](#) article.

Section Staff History ☆ Scheduling & Courses > Courses > Section Staff History

ACCT1-1 CTE Accounting I Teacher: Staff, Christopher Related Tools ^

Name	Assignment Start	Assignment End	Access Start	Access End	District Assignment	Role
Primary Teacher						
Staff, Christopher					Teacher	Teacher of Record
Teacher						
Staff, John						Team Teacher
Section Staff						
Staff, David						Not State Reported

Assignment Start and End date fields should remain blank unless staff members start working in the section after the first day of the first scheduled term, or stop working in the section before the last day of the last scheduled term.

Access to this section is controlled by Access Start and End dates. To end a user's access to this section, enter an Access End Date.

Staff History Detail

Primary Teacher

Name: Staff, Christopher District Assignment: Teacher Role: TOR: Teacher of Record

Assignment

Start Date: [] End Date: []

Percent: [] Minutes: []

Access to Section Dates

Unrestricted Start Date: [] End Date: []

Date Range

Certification Level

Section Staff History

Certification Level

Indicates the staff person has emergency or provisional credentials to lead the classroom. These values report in the following fields on the Staff Assignment Report:

- Emergency/Provisional Determination Flag
- Out of Field Determination Flag
- Preliminary Determination Flag

▶ [Click here to expand...](#)

Code	Definition
EPA	Emergency/Provisional - TSPC License Determination Flag changed by ODE from N to Y
EPD	Emergency/Provisional - TSPC License Determination Flag changed by ODE from X to N
EPB	Emergency/Provisional - TSPC License Determination Flag changed by ODE from X to Y
EPC	Emergency/Provisional - TSPC License Determination Flag changed by ODE from Y to N
EPX	Emergency/Provisional - TSPC Record NOT Found for this Staff Member
EP	Teacher has an Emergency or Provisional license for this course
OO	Teacher is determined to be Out of Field for this course
OOX	Out of Field - TSPC Record NOT Found for this Staff Member
OOA	Out of Field - TSPC License Determination Flag changed by ODE from N to Y
OOB	Out of Field - TSPC License Determination Flag changed by ODE from X to Y

Code	Definition
OOO	Out of Field - TSPC License Determination Flag changed by ODE from Y to N
OOD	Out of Field - TSPC License Determination Flag changed by ODE from X to N
Prelim	Teacher is holding a Preliminary License for this course
PrelimX	Preliminary License - TSPC Record NOT Found for this Staff Member
PrelimA	Preliminary License - TSPC License Determination Flag changed by ODE from N to Y
PrelimB	Preliminary License - TSPC License Determination Flag changed by ODE from X to Y
PrelimC	Preliminary License - TSPC License Determination Flag changed by ODE from Y to N
PrelimD	Preliminary License - TSPC License Determination Flag changed by ODE from X to N

Database Location:

SectionStaffHistory.certificationLevel

Ad Hoc Inquiries:

Not Available

Reports:

Staff Assignment

Role

Defines the type of position the staff member holds in a specific class/section.

A teacher must have a Role assigned on the Section Staff History editor that is NOT NSR or blank.

▶ [Click here to expand...](#)

Code	Definition
TOR	Teacher of Record
TMT	Team Teacher
LTS	Long-Term Substitute
STS	Short Term Substitute
STU	Student Teachers
COL	College Instructor/Professor
NSR	Not State Reported

Database Location:

SectionStaffHistory.role

Ad Hoc Inquiries:

Course/Section Data Type) Course > Section Information > Staff History Role (**staffhistory.role**)

Reports:

Staff Assignment
