

Reason by Weekday (Insights)

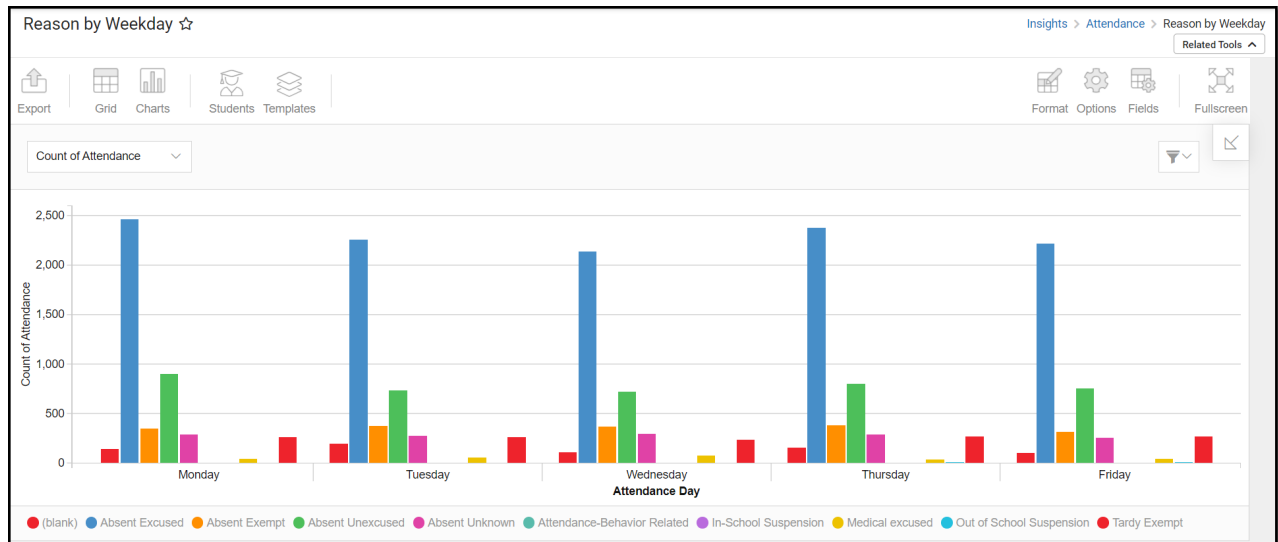
Last Modified on 12/14/2025 8:45 pm CST

[Understanding the Chart](#) | [Filtering Chart Data](#) | [Creating Templates](#) | [Additional Report Options](#)

Tool Search: Reason by Weekday

Reason by Weekday displays a count of student absences per absence reason per day of the week. This graph is useful in understanding trends in the types of absences occurring during specific days of the week (for students with an [Attendance GRAD Score](#) between 50 and 100).

This report is only available for district users who have purchased the Campus Analytics Suite.



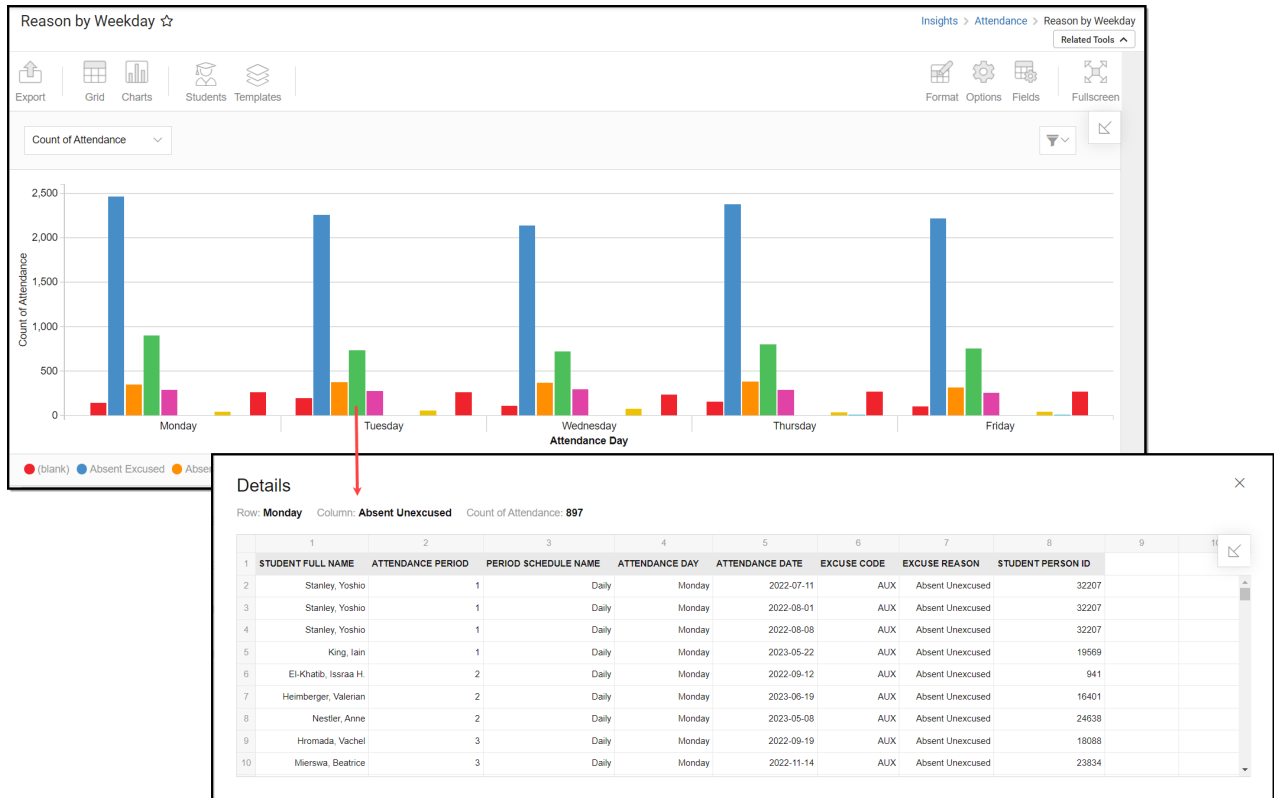
To view the chart, you must have at least Read tool rights for Reason by Weekday. You must also have calendar rights assigned for any calendar(s) reporting data.

NOTE: Insights visualizations may contain PII and include data for tools a user may not have rights to access.

Understanding the Chart

The Reason by Weekday chart is a useful way to see a large amount of absenteeism data and how this data varies for each day of the week. You can quickly learn that a certain reason for absence is overwhelmingly occurring during a specific day(s), and with this knowledge, you can develop student engagement opportunities.

Double-clicking a bar will show you a table detailing all the data that makes up that bar.



Use the table below for help in understanding each sub-report column:

Column	Description
Student Name	The student's full name.
Attendance Period	The attendance period reporting data.
Period Schedule Name	The name of the period schedule reporting data.
Attendance Day	The day of the week the absence occurred.
Attendance Date	The date of the absence.
Excuse Code	The excuse (reason) code for the absence.
Excuse Reason	The excuse reason for the absence.
Student Person ID	The personID for the student reporting data.

Using the dropdown list shown in the image below, you can filter data to display a count of student absences per day of the week.

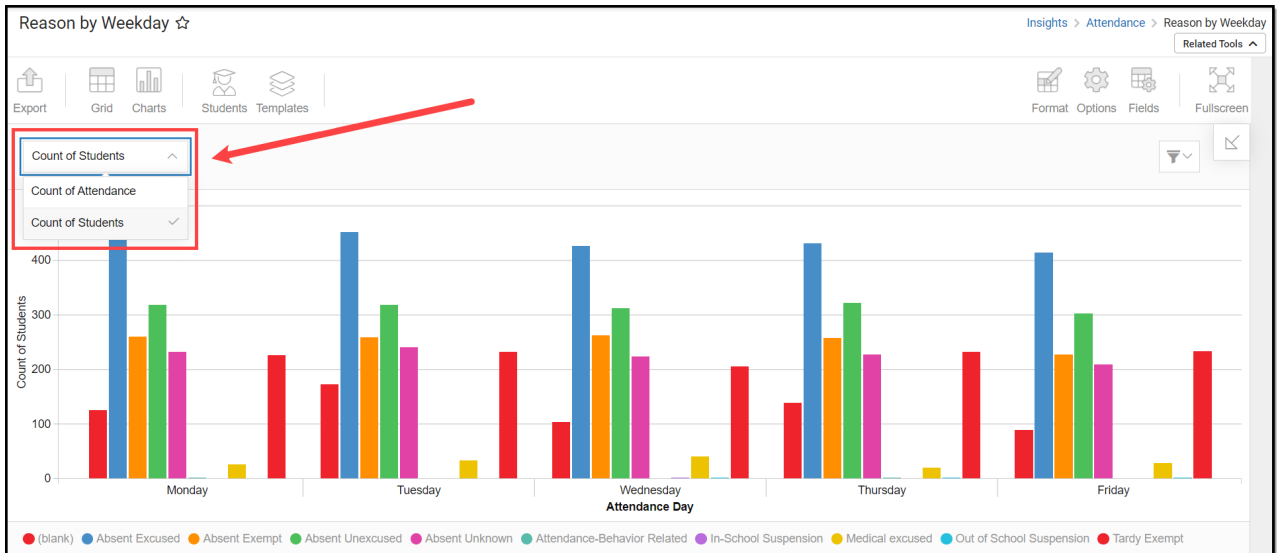
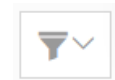



Chart Option	Description
Count of Attendance	Displays the number of attendance absences per day of the week.
Count of Students	Displays the number of students absent per day of the week.



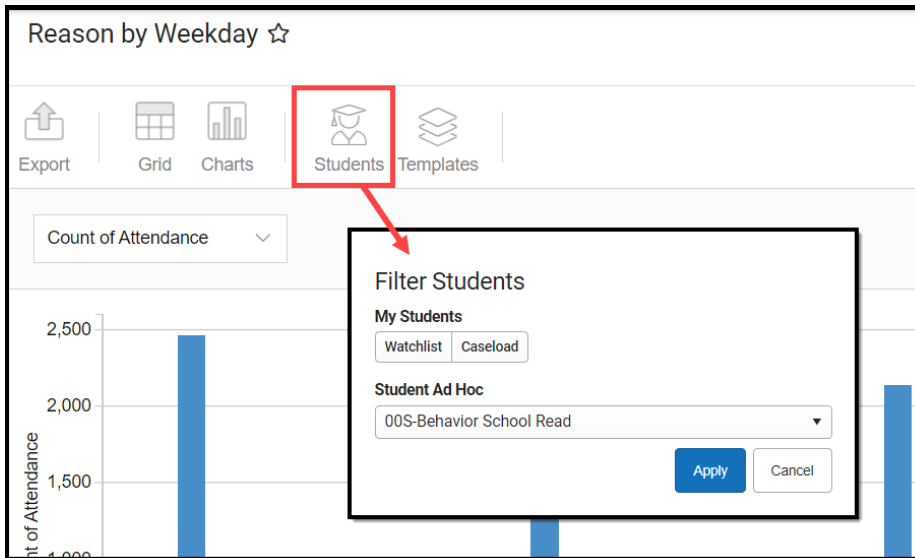
You can remove and filter any data from the bar graph by clicking the  button, selecting the data type you wish to filter, and unchecking the data you wish to remove from the graph.

Filtering Chart Data

You can filter chart data to only students in your [Early Warning Watchlist](#), Counseling Caseload, and/or a specific [Student Ad Hoc](#) filter by clicking the **Students** button and selecting any combination of these options.

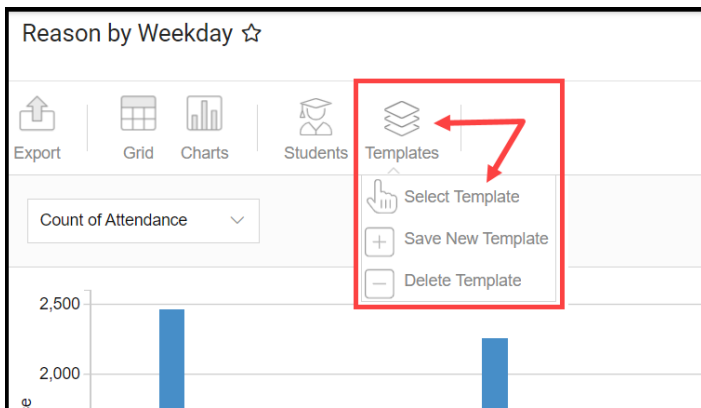
[Ad Hoc Queries](#) and [Selection Editors](#) are supported in Insights by filtering from the Student panel.

[Pass-through SQL Queries](#) are not supported in Insights.

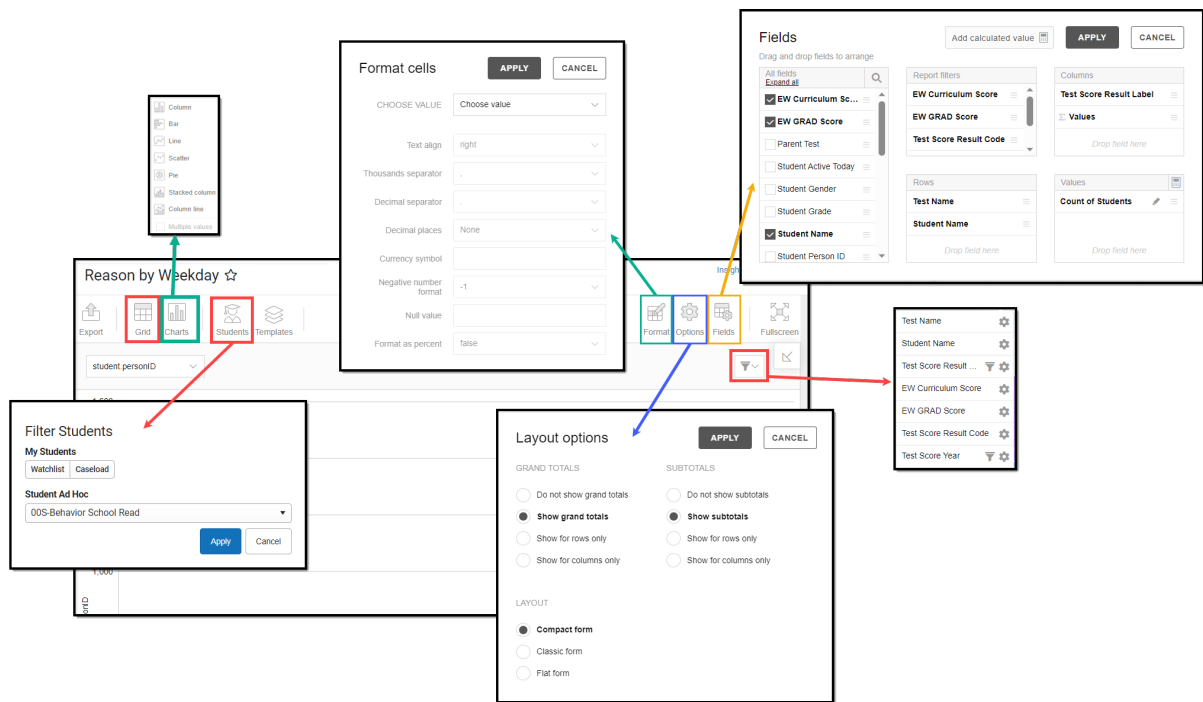


Creating Templates

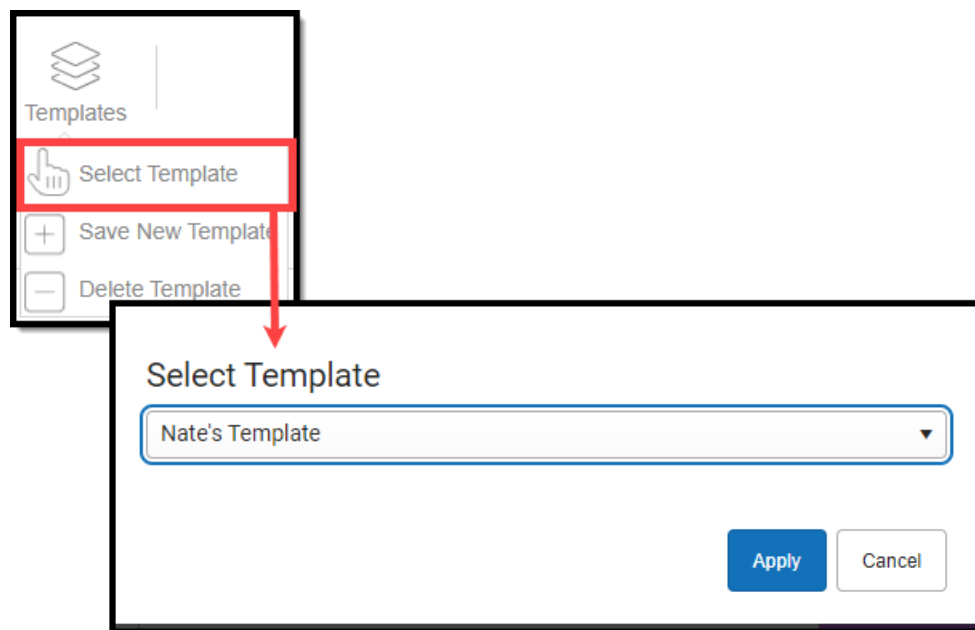
Templates allow you to save all filtering and formatting options you have set for a chart and have these options automatically applied each time you select a template. Templates are chart-specific, meaning they are only available and apply to the chart for which they were created.



For example, suppose you filter the chart data by Watchlist in the Student option (see section above) and modify any formatting and field options (any options shown below). In that case, you can save all your selections as a template by clicking **Templates** and selecting **Save New Template**.









Once saved, each time you return to this chart you can automatically apply these options by clicking **Select Template**, choosing the template, and selecting **Apply**.



Additional Report Options

The table below provides additional information about the other on-screen options.

Option	Description
Grid and Chart   Grid Charts	Report data can be viewed in a grid or other visualization charts. See this article for more information.
Format  Format	Format options allow you to modify how cells represent data within the report. See this article for more information.
Options  Options	The Options menu gives you layout options for how you would like the table to be displayed (Layout), how grand totals are displayed in the table (Grade Totals), and how subtotals should be displayed (Subtotals). See this article for more information.
Export  Export	The report can be exported to a number of different formats by clicking the Export icon and selecting an option. See this article for more information.
Fields  Fields	The Fields icon allows you to modify the order of the fields in the report, add or remove fields from the report table, and modify which fields are used in rows or columns. See this article for more information.