Evaluation (Kentucky) [.2315 and previous]

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Evaluation Summary Report Editors | Print the Evaluation

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The Individual Education Program (IEP) or Evaluation team uses the Evaluation to document the student's educational needs and the student's determination of eligibility for special education.

When creating the Evaluation, the Evaluation option displayed reads "KY Evaluation/Eligibility Determination."

Image 1: KY Evaluation/Eligibility Determination

An evaluation must be created whether or not the student is determined to have a disability. A copy of the evaluation summary report, including the documentation of eligibility, is given to the student's parents by the school district.

Evaluation Summary Report Editors

The following table lists the editors available on the student's Evaluation, the section(s) of the print format that include the entered information, a Description of what the editor is used for and any special considerations and instructions for using the editor.

Some editors only print for certain Evaluation Types, or only print if data has been saved in the editor. Two editors, 'Consent for Sped & Related Services' and 'Evaluation, Procedure, Test, Record, or Report' are included in printed documents but do not have corresponding editors in Campus.

Editor Name	Printed Document Section	Print Logic	Description	Special Considerations and Instructions
Evaluation Header	Header	Always	The Evaluation Header editor includes general information about the evaluation, including relevant dates and the type of evaluation.	This editor must be saved before continuing to other parts of the evaluation. The Creation and Modification information for the document appears at the bottom of this editor.
Student Demographics	Header	Always	The Student Demographics editor includes student data entered in the Demographics tool.	Clicking **Refresh Student Information** will synchronize the information in the editor with the current information entered on the Demographics, Households, School and Enrollments tools.
Multi-Disciplinary Report	Multi-Disciplinary Reports	Always	The Multi-Disciplinary Report editor provides a text editor for recording reports regarding various areas of evaluation.	N/A

Editor Name	Printed Document Section	Print Logic	Description	Special Considerations and Instructions
RR-Review of Existing Data	Review of Existing Data	Reeval/Other	The Review of Existing Data editor describes the student's currently identified disability and services as well as previous eligibilities. This is required only if this is a reevaluation, not an initial evaluation.	If 'Multiple Disabilities' is selected, the multi-select list includes options for describing those disabilities.
RR-Review of Records	Review of Records	Reeval/Other	The Review of Current Performance editor summarizes current information about the student's assessments. This is required only if this is a reevaluation, not an initial evaluation.	The RR-Review of Records must be completed by the appropriate individuals prior to the ARC meeting.
RR-Review of Current Performance	Review of Current Performance	Reeval/Other	The Review of Current Performance editor summarizes current information about the student's academic and functional performance levels. This is required only if this is a reevaluation, not an initial evaluation.	The RR-Review of Current Performance must be completed by the appropriate individuals prior to the ARC meeting. At least two observations are required for all evaluations.

Editor Name	Printed Document Section	Print Logic	Description	Special Considerations and Instructions
Eligibility Form	Eligibility/Continued Eligibility	This section only prints if information is entered into the editor.	The Eligibility Form editor lists the student's eligible disability, or disabilities, determination(s).	For Multiple Disabilities, complete a form for Multiple Disabilities as well as a form for each of the underlying disabilities.
Eligibility Determination	Eligibility Determination	Always	The Eligibility Determination editor records the ARC team's review of current available data about the student, whether that data is sufficient to come to an eligibility conclusion, and what that determination is.	N/A

Required for Lock

In this evaluation, some editors must be updated and saved before the document is locked. Required editors vary by Evaluation Type.

Editor Name	Initial	Reeval	Other
Evaluation Header	X	X	X
Student Demographics	X	X	X
Parent/Guardian Demographics	X	X	X
Summary of Interventions	X		
Summary of Interventions Data	X		
Major Areas of Concern			
School Information			
Physical Functioning and Summary of Support			

Editor Name	Initial	Reeval	Other
Documentation of Student Progress	X		
ARC Decisions	X	X	X
Basis of ARC Decisions & Parent Input	X	X	X
Initial Eval/Reevaluation Plan/Other Eval	X	X	X
Consent to Evaluate/Reevaluate	X	X	X
Parental Consent	X	X	X
Initial Meeting Notes	X		
Initial Admissions and Release Committee Members	X		
Multi-Disciplinary Report	X	X	
Review of Existing Data		X	
Reevaluation Summary		X	
Evaluator Assessments			
Eligibility/Continued Eligibility	X	X	
Eligibility Determination	X	X	
Placement Options and Decisions	X	X	
Disciplinary Review			
IEP Developed/Reviewed/ Revised	X	X	X
Notice of Graduation or Aging Out			
Medicaid			
Other Factors			
Eval Meeting Notes		X	X
Eval Admissions and Release Committee Members		X	X

Print the Evaluation

Click the Print icon on the Documents tab to generate a PDF of the student's evaluation. The information entered in the editors of the evaluation will print in the appropriate sections of the PDF based on state requirements.