# Student Behavior and Administrative Response Collection (SBAR) (Virginia) [.2251 - .2315]

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You are viewing a previous version of this article. See Student Behavior and Administrative Response Collection (SBAR) (Virginia) for the most current information.

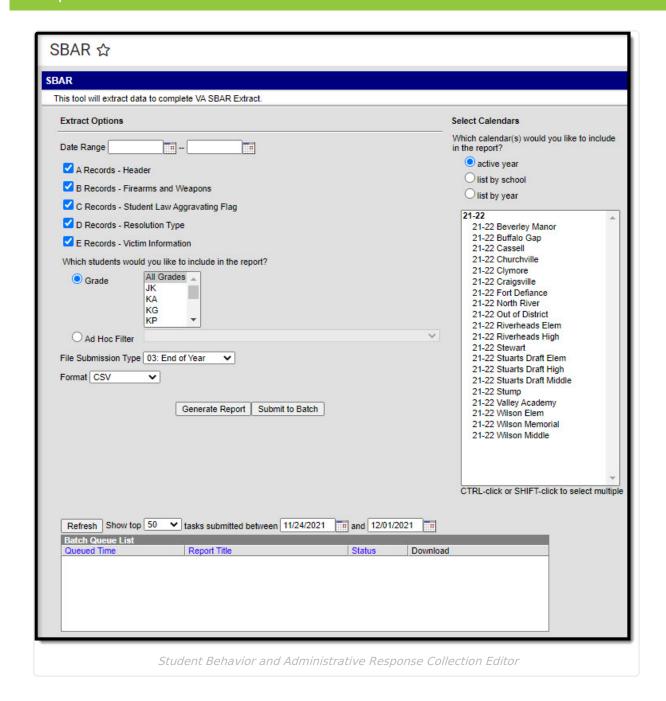Report Logic | Extract Fields | Report Layout

**Classic View**: VA State Reporting > SBAR

**Search Terms**: SBAR

The Student Behavior and Administrative Response Collection (SBAR) is used to report information regarding student behavior incidents.

See the Virginia Behavior documentation for additional information on Virginia-specific behavior setup.

*Student Behavior and Administrative Response Collection Editor*

# Report Logic

Events where the Date of Incident is on or within report generation date range. State Coded event must have an associated state coded resolution to report any records in the file.

**C Records**: A record reports for each participant with a role of offender associated with the behavior event. Multiple records can report when multiple offenders are associated with the state coded event.

A record reports per behavior event, per student. When all fields on a record are the same, these duplicate records are removed and only one record reports.

**D Records:** Multiple records can report when multiple resolutions are associated with the offender

of the state coded event.

- Multiple records can report for each Behavioral Intervention or Instructional Support's on a state coded resolution.
- A record reports for each state coded resolution associated with state coded event resolution information associated with the offender reporting in C record.
- A record reports for each Behavioral Intervention Code associated with the state coded resolution.
- A record reports for each Instructional Support Code associated with state coded resolution.
- A unique record is reported per Local Event ID, State Testing ID, Behavior Code, Behavioral Intervention Code, Instructional Support Code, Disciplinary Sanction Code, and Alternative Education Setting.
- **Note**: There must be a state coded event and state coded resolution in order to report. However, a record is reported when the resolution mapped to the state resolution = NONE.

# Extract Fields

| Field | Description |
|---|---|
| **Date Range** | The timeframe when data is pulled for the report. |
| **A Records - Header** | Include a header on the report. |
| **B Records - Firearms and Weapons** | Include firearms and weapons state coded events on the report. |
| **C Records - Student Law Aggravating Flag** | Include offender participant information on the report. |
| **D Records - Resolution Type** | Include resolution information associated with each behavior event on the report. |
| **E Records - Victim Information** | Include victim information associated with each behavior event reported from the B Record on the report. |
| **Grade** | Allows you to limit the results to only the selected grade(s). |
| **Ad Hoc Filter** | Allows you to limit the results to only the students included in the filter. |
| **File Submission Type** | The type of report. Options include: 03: End of Year, 09: Pre-submission, or 17: Preliminary. |
| **Format** | The format in which the report generates. Options include: CSV, Tab Delimited, or HTML |
| **Calendar(s)** | The calendar(s) from which data will be pulled. |

| Field | Description |
|---|---|
| **Generate Extract** OR **Submit to Batch** | Users have the option of submitting a Student Course report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article. |

# Report Layout

A Record | B Record | C Record | D Record  | E Record

## A Record

| Element Name | Description | Location |
|---|---|---|
| **Record Type** | Reports A. | N/A |
| **File Submission Type** | Reports the code selected in the File Submission Type. | Pulls from the extract editor. |
| **Beginning School Year** | Reports the beginning school year. *YYYY* | Pulls from the extract editor. |
| **Division Number** | Reports the District State Number. *Numeric* | System Administration > Resources > District Information |

## B Record

| Element Name | Description | Location |
|---|---|---|
| **Record Type** | Reports B. | N/A |
| **Local Event ID** | The event identification number. *Numeric* | Behavior Office > Behavior Management > Incident Detail > Event ID<br><br>BehaviorEvent.eventID |

| Element Name | Description | Location |
|---|---|---|
| **Event Division** | The code associated with the incident location OR the State District Number.<br><br>**Logic**: Reports the code before the colon (:) from the Incident Location dropdown. When blank, the State District Number reports.<br><br>*Numeric, 3 digits\**<br><br>*\*When less than three digits, leading zeroes are added.* | Behavior Office > Behavior Management > Incident Detail > Localized Incident Location<br><br>BehaviorIncident.localizedLocation<br><br>OR<br>System Administration > Resources > District Information > State District Number<br><br>District.stateDistrictNumber |
| **Event School** | The code associated with the incident location OR the State School Number.<br><br>**Logic**: Reports the code after the colon (:) from the Incident Location dropdown. When blank, the State School Number reports.<br><br>*Numeric, 4 digits\**<br><br>*\*When less than four digits, leading zeroes are added.* | Behavior Office > Behavior Management > Incident Detail > Localized Incident Location<br><br>BehaviorIncident.localizedLocation<br><br>OR<br>System Administration > Resources > District Information > State School Number<br><br>District.stateDistrictNumber |
| **Date of Event** | The date of the incident.<br><br>*Date Field, 10 characters MM/DD/YYYY* | Behavior Office > Behavior Management > Incident Detail > Date of Incident<br><br>BehaviorIncident.timestamp |
| **Time of Event** | The time of the incident.<br><br>*Alphanumeric* | Behavior Office > Behavior Management > Incident Detail > Time of Incident<br><br>BehaviorIncident.context |

| Element Name | Description | Location |
|---|---|---|
| **Location of Event** | The code associated with the incident location. When the code is NOT 1-7 or blank, reports blank.<br><br>*Numeric* | Behavior Office > Behavior Management > Incident Detail > Incident Location<br><br>BehaviorIncident.location |
| **Firearms Confiscated** | The number of firearms confiscated during the incident.<br><br>**Logic:** This field only reports when the Event Type State Code is PD1, PD11, PD12, or PD15. Otherwise, reports blank. This counts each Weapon Type with codes 01 and 02.<br><br>*Numeric* | Behavior Office > Behavior Management > Events and Participants Detail > Event Type<br><br>BehaviorEvent.firearmsConfiscated |
| **Weapons Confiscated** | The number of weapons confiscated during the incident.<br><br>**Logic:** This field only reports when the Event Type State Code is BSC27, PD2, or PD13. Otherwise, reports blank. This counts each Weapon Type with codes 03-17.<br><br>*Numeric* | Behavior Office > Behavior Management > Events and Participants Detail > Event Type<br><br>BehaviorEvent.nonFirearmsConfiscated |
| **Filler** | Reports blank. | N/A |
| **Filler** | Reports blank. | N/A |
| **Filler** | Reports blank. | N/A |
| **Filler** | Reports blank. | N/A |

# C Record

| Element Name | Description | Location |
|---|---|---|
| **Record Type** | Reports C. | N/A |
| **Local Event ID** | The event identification number.<br>*Numeric* | Behavior Office > Behavior Management > Incident Detail > Event ID<br><br>BehaviorIncident.eventID |
| **State Testing ID** | The state identification number of the student, assigned by EIMS.<br><br>**Logic:** Reports the student state ID number of the student with the role or offender associated with the behavior event (Behavior Office > Behavior Management > Participant(s) Details > Role). When no offender or the student does not have a student state ID number, 9999999999 reports.<br><br>*Numeric, 12 digits* | Census > People > Demographics > Person Identifiers > Student State ID<br><br>Person.stateID |
| **Behavior Code** | The event identification number.<br><br>*Numeric* | Behavior Office > Behavior Management > Events and Participants Detail > Event ID<br><br>BehaviorEvent.eventID |
| **Authorization Code for Other Explanation** | Reports blank. | N/A |

| Element Name | Description | Location |
|---|---|---|
| **Unknown Offender Code** | Reports a code when the offender is unknown.<br><br>**Logic:** Reports 1: School aged person, when the role of the person is the Offender and Relationship to School is 21: Unknown School aged person. Reports 2: Person beyond school age, when the role of the person is the Offender and Relationship to School is 22: Unknown person beyond school age. Reports 3: Other/Unknown, when the role of the person is the Offender and Relationship to School is 16: Unknown Person or 17: Other or 18: Non-student. Reports blank for all others.<br><br>*Numeric* | Not dynamically stored<br><br>Behavior Office > Behavior Management > Participant(s) Details > Role AND Relationship to School<br><br>BehaviorRole.role<br>BehaviorRole.relationshipToSchool |

| Element Name | Description | Location |
|---|---|---|
| **Enrolled Division** | The state-assigned division number<br><br>**Logic:** Reports blank when the Unknown Offender Code reports. Otherwise, the Serving Division-School number before the dash reports. When the student is not enrolled on the Incident Date, this reports from the most recent enrollment. When the student was never enrolled, the District ID of the school where the incident record was created reports.<br><br>*Numeric, 3 digits\**<br><br>*\*When less than three digits, leading zeroes are added.* | Student Information > General > Enrollments > State Reporting Fields > Serving Division-School<br>OR<br>System Administration > Resources > District Information > State District Number<br><br>Enrollment.residentDistrict<br>District.stateNumber |

| Element Name | Description | Location |
|---|---|---|
| **Enrolled School** | The state-assigned division number<br><br>**Logic:** Reports blank when the Unknown Offender Code reports. Otherwise, the Serving Division-School number after the dash reports. When the student is not enrolled on the Incident Date, this reports from the most recent enrollment. When the student was never enrolled, the District ID of the school where the incident record was created reports.<br><br>*Numeric, 4 digits\**<br><br>*\*When less than four digits, leading zeroes are added.* | Student Information > General > Enrollments > State Reporting Fields > Serving Division-School<br>OR<br>System Administration > Resources > District Information > State District Number<br><br>Enrollment.residentSchool District.stateNumber |
| **Aggravating Circumstances Flag** | Indicates the behavior event has an aggravated circumstance.<br><br>**Logic:** For Grades 4-12, Y reports when the Resolution State Code is STS1 or STS2 and the D Record Days Sanctioned field is greater than 45. N reports when the Resolution Type is STS1 or STS2 and the D Record Days Sanctioned field is less than 45. Y reports when the Resolution State Code is LTS1 or LTS2 and the D Record Days Sanctioned | Behavior Office > Behavior Management > Resolution Details > State Code<br><br>Behavior Office > Behavior Management > Events and Participants Detail > State Code AND Law Enforcement Notified<br><br>BehaviorResolution.stateCode BehaviorEvent.policeReport |

| Element Name | Description | Location |
|---|---|---|
| | field is greater than 45. N reports when the Resolution State Code is LTS1 or LTS2 and the D Record Days Sanctioned field is less than 45.<br><br>For Grades PK-3, Y reports when the Resolution State Code is STS1 or STS2 and the D Record Days Sanctioned field is greater than 3. N reports when the Resolution State Code is STS1, STS2, LTS1, or LTS2 and the D Record Days Sanctioned field is less than 3. Otherwise, N reports.<br><br>Y reports when the Event State Code starts with PD or BSC1, BSC2, BSC18, BESO2, BESO5, BESO7, BESO8, BESO14, BESO15, or BESO16, even when the Law Enforcement Notified field is not marked. Y reports for all other state events when the Law Enforcement Notified is marked. N reports when the Law Enforcement Notified is unmarked.<br><br>*Alphanumeric, Y or N* | |

| Element Name | Description | Location |
|---|---|---|
| **Notified of Charges Filed Flag** | Indicates charges have been filed for the behavior event.<br><br>**Logic:** Y reports when the Charges Filed field is marked Yes. N reports when the Charges Filed field is marked No. Y reports when the Event State Code is BESO18, regardless of the status of the Charges Filed field.<br><br>*Alphanumeric, Y or N* | Behavior Office > Behavior Management > Events and Participants Detail > State Code<br><br>Behavior Office > Behavior Management > Resolution Details > Charges Filed<br><br>BehaviorEvent.stateCode<br>BehaviorResolution.chargesFiled |
| **Notified of Conviction Flag** | Indicates a conviction has been made related to the behavior event.<br><br>**Logic:** This field reports as N when the Behavior Code field is NOT BESO18. When the Behavior Code = BESO18 AND the Notified of Conviction checkbox is marked, this field reports as Y. When the Behavior Code = BESO18 AND the Notified of Conviction checkbox is NOT marked, this field reports as N.<br><br>*Alphanumeric, Y or N* | Behavior Office > Behavior Management > Resolution Details > Notified of Conviction<br><br>BehaviorResolution.notifiedOfConviction |
| **Filler** | Reports blank. | N/A |
| **Filler** | Reports blank. | N/A |

# D Record

| Element Name | Description | Location |
|---|---|---|
| **Record Type** | Reports D. | N/A |
| **Local Event ID** | The event identification number.<br><br>*Numeric* | Behavior Office > Behavior Management > Incident Detail > Event ID<br><br>BehaviorEvent.eventID |
| **State Testing ID** | The state identification number of the student, assigned by EIMS.<br><br>**Logic:** Reports the student state ID number of the student with the role or offender associated with the behavior event (Behavior Office > Behavior Management > Participant(s) Details > Role). When no offender or the student does not have a student state ID number, 9999999999 reports.<br><br>*Numeric, 12 digits* | Census > People > Demographics > Person Identifiers > Student State ID<br><br>Person.stateID |
| **Behavior Code** | The event identification number.<br><br>*Numeric* | Behavior Office > Behavior Management > Events and Participants Detail > Event ID<br><br>BehaviorEvent.eventName |
| **Behavioral Intervention Code** | The code associated with the intervention.<br><br>*Numeric* | Behavior Office > Behavior Management > Resolution Details > Behavioral Intervention<br><br>BehaviorResolution.interventionCode |

| Element Name | Description | Location |
|---|---|---|
| **Instructional Support Code** | The code associated with the instructional support.<br><br>**Logic:** This field will report when the Disciplinary Sanction Code is STS1, LTS1, or EX1. When multiple Instructional Support Codes are selected, a record reports for each code.<br><br>This field will report blank when the Disciplinary Sanction Code is STS2, LTS2, or EX2.<br><br>*Numeric* | Behavior Office > Behavior Management > Resolution Detail > Instructional Support<br><br>BehaviorResolution.instructionalSupport |
| **Disciplinary Sanction Code** | The state coded resolution associated with the Offender on the incident. Otherwise, none reports.<br><br>*Numeric* | Behavior Office > Behavior Management > Resolution Details > State Code<br><br>BehaviorResolution.stateCode |

| Element Name | Description | Location |
|---|---|---|
| **Days Sanctioned** | The number of days in school the student received disciplinary action. <hr> **Logic:** decimals are only reported when the Duration in School Days number is NOT a whole number. <br><br> This field will from the Detention Duration text box when the Behavior Resolution Sub-Type = Detention (Behavior > Admin > Behavior Resolution Type Detail > Sub-type). <br><br> *Numeric* | Behavior Office > Behavior Management > Resolution Details > Duration in School Days <br><br> BehaviorResolution.duration |
| **Alternate Placement Educational Agency** | The agency for alternate education placement for the student. <br><br> *Alphanumeric* | Behavior Office > Behavior Management > Resolution Details > Alt Placement Educational Agency <br><br> BehaviorResolution.alternatePlacementAE |
| **Alternate Placement School** | The agency for alternate placement for the student. <br><br> *Alphanumeric* | Behavior Office > Behavior Management > Resolution Details > Alternate Placement School <br><br> BehaviorResolution.alternatePlacementSchool |

| Element Name | Description | Location |
|---|---|---|
| **Hours Sanctioned** | The calculated time from the Resolution Start Time to the Resolution End Time.<br><br>**Logic:** This reports the value entered in the Hours Sanctioned Override text box. When no value is entered, the following logic applies.<br><br>This field reports when the Resolution Type = ISS, CR, DS, SBCS, or LOP. Only whole numbers report. This calculation rounds down and does not exceed 200.<br><br>Reports blank when the Days Sanctioned field is populated with a number greater than 0 (zero).<br><br>*Numeric, 3 digits* | Calculated, not dynamically stored<br><br>Behavior Office > Behavior Management > Resolution Details > Hours Sanctioned Override, Resolution Start Time, Resolution End Time<br><br>BehaviorResolution.timestamp<br>BehaviorResolution.endTimeStamp |
| **Filler** | Reports blank. | N/A |
| **Filler** | Reports blank. | N/A |
| **Filler** | Reports blank. | N/A |

# E Record

| Element Name | Description | Location |
|---|---|---|
| **Record Type** | Reports E. | N/A |
| **Local Event ID** | The event identification number.<br><br>*Numeric* | Behavior Office > Behavior Management > Incident Detail > Event ID<br><br>BehaviorEvent.eventID |

| Element Name | Description | Location |
|---|---|---|
| **Student Victims** | The number of student victims associated with the incident.<br><br>*Numeric* | Behavior Office > Behavior Management > Participant(s) Detail > Role = Victim AND Relationship to School = 1, 2, 3, or 4<br><br>BehaviorRole.role<br>BehaviorRole.relationshipToSchool |
| **Staff Victims** | The number of staff victims associated with the incident.<br><br>*Numeric* | Behavior Office > Behavior Management > Participant(s) Detail > Role = Victim AND Relationship to School = 5, 6, 7, 8, 9, 10, or 11<br><br>BehaviorRole.role<br>BehaviorRole.relationshipToSchool |
| **Other Adult Victims** | The number of other adult victims associated with the incident.<br><br>*Numeric* | Behavior Office > Behavior Management > Participant(s) Detail > Role = Victim AND Relationship to School = 12, 13, 14, or 15<br><br>BehaviorRole.role<br>BehaviorRole.relationshipToSchool |
| **Other/Unknown Victims** | The number of other victims associated with the incident.<br><br>*Numeric* | Behavior Office > Behavior Management > Participant(s) Detail > Role = Victim AND Relationship to School = 16, 17, 18, 21, or 22<br><br>BehaviorRole.role<br>BehaviorRole.relationshipToSchool |
| **Indeterminate Victim Flag** | Reports N. | N/A |
| **Filler** | Reports blank. | N/A |
| **Filler** | Reports blank. | N/A |
| **Filler** | Reports blank. | N/A |
| **Filler** | Reports blank. | N/A |

# Previous Versions

Student Behavior and Administrative Response Collection (SBAR) (Virginia) [.2239 - .2247]
Student Behavior and Administrative Response Collection (SBAR) (Virginia) [.2223 - .2235]