CalGrant GPA Verification [.2307 - .2311]

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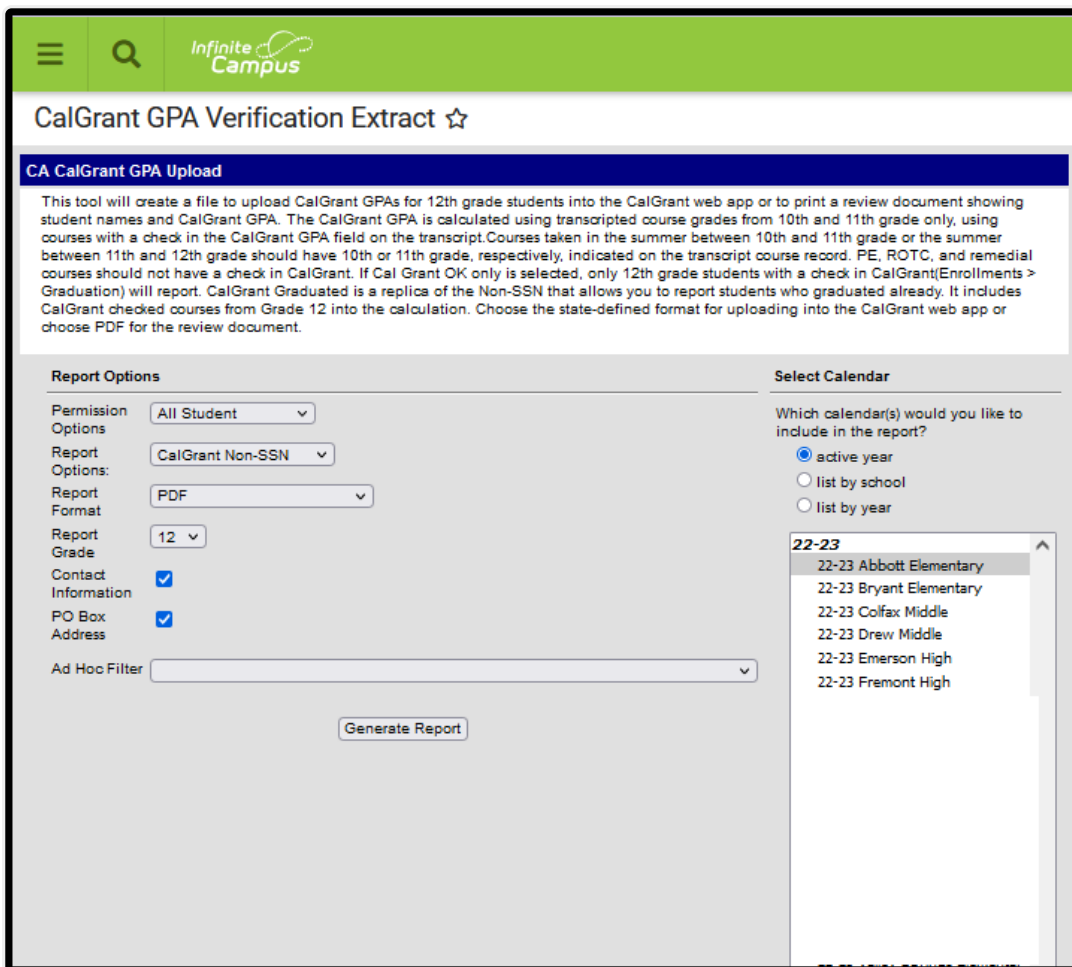
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The CalGrant GPA Verification Extract creates a file to upload CalGrant GPAs for 11th and 12th grade students into the CalGrant web app or to print a review document showing student names and their CalGrant GPA. Users can generate one of three reports:

- CalGrant Verification - lists what students are included in the upload file and their GPA. This should be generated first to review student GPA information.
- CalGrant Non-SSN - uploads the student's GPA information using their Student ID.
- CalGrant Graduated - uploads the graduated student's GPA information using their Student ID.

CalGrant GPA Verification

See the following articles for more information on GPA Calculations:

- California GPA Calculations
- GPA Calculations in Campus

Report Logic

The CalGrant GPA is calculated as the sum of unweighted GPA values divided by the sum of GPA weights from courses posted on the student's transcript that:

- Were taken in the student's 10th and 11th grade year when generating for seniors (includes 12th grade year when generating the CalGrant Graduated option);
- Were taken in the students' 10th grade year when generating for juniors.
- Have the CalGrant checkbox marked on the course.

Any failing grade the student may have received is included in the CalGrant GPA calculation, unless there is another transcript course with the same course number from the same school

marked as a Repeat Course. When there is a repeat course, only the grade from the repeated course is used in the GPA calculation as long as it was taken in the 10th or 11th grade. When there are multiple courses with the same course number but none of them are marked as a repeat course, all courses will be used in the calculation.

Up to four bonus points for 10th grade and four points for 11th grade are included (when they exist) in the calculation.

Courses that have no GPA value are not included in the calculation.

Report Editor

Field	Description
Permission Options	Selection determines which students are included in the report. • When the **All Student** option is selected, all students in the 12th grade are included if they meet the reporting population/logic requirements. • When the **CalGrant OK Only** option is selected, returns only those students who have the CalGrant OK checkbox marked on their enrollment records.

Report Options	Selection determines which report format generates:
	• **CalGrant Verification** - When all students is selected, generates a PDF format for 12th grade students who have an enrollment in the reporting calendar. When CalGrant OK is selected, only those students who have the CalGrant OK checkbox marked on their enrollment records are reported.
	• **CalGrant Non-SSN** - Allows the report to generate without having a student's Social Security number in the file.
	• **CalGrant Graduated** - Generates the Calgrant Non-SSN report for students who have graduated, with the following requirements:
	    ◦ Student has an Enrollment End Status of 100, 104, 106, 108, 120
	    ◦ Student has a Graduation Year-End Status on the Graduation tool
	    ◦ Student has a Diploma Date entered on the Graduation tool

Report Format	Selection determines the output of the report. Different options are available depending on the selected report option. Use the **State Format (Fixed Width)** when uploading the information to the state. Use the other available formats (CSV, HTML, PDF) for data review and testing.
Report Grades	The report can be generated for either 11th or 12th grade students. Only one grade can be selected at a time.

Field	Description
Contact Information	When marked, the student's contact information reports (when data is populated) for the following fields: • Mother Last Name (field 11) • Father Last Name (field 12) • Parent Phone Number (field 17) • Student Phone Number (field 18) • Student Email (field 19) • Parent Email (field 20) This option is only available when generating the CalGrant Non-SSN Report Option.
PO Box Address	Reports the PO Box of students when a record of the PO Box exists. Reports the most recent address for the students marked as mailing when students do not have a PO Box Address. When there are multiple households, reports the address with the most recent start date between the households. Only available for the CalGrant Non-SSN Report Option.
Ad hoc Filter	When a filter is selected, only those students included on the filter report. This option is only available when generating the CalGrant Graduated report option.

Generate the CalGrant GPA Verification Tool

1. Select the desired **Permission Options** from the dropdown list.
   - **All Students** - returns all students in the 12th grade.
   - **CalGrant OK** - returns only those students who have the CalGrant OK checkbox marked on their enrollment records.
2. Select the desired **Report Options** from the dropdown list:
3. Select the desired **Format** of the report from the dropdown list. Use the **State Format (Fixed Width)** when uploading the information to the state. Use the other available formats (CSV, HTML, PDF, XML) for data review and testing.
4. Select the desired **Report Grade** level, either 11 or 12.
5. When generating the CalGrant Graduated option, select an **Ad hoc Filter** that includes a list of the graduated students.
6. Select the **Calenda**r from which to report data. Only one calendar can be selected. Calendars can be selected by the active year, by the school, or by the year.
7. Click the **Generate Report** button. The report displays in the desired format.

When a student does not have a Social Security number, use the CalGrant Non-SSN option.

CalGrant Verification- PDF Format

Calgrant Non-SSN - State Format (Fixed Width)

CalGrantGPA Records:135

RECORD_ID	SCH_CMPS_CODE	GRAD_DATE	STDT_GPA	FLAGS	SP_SCH_CMPS_CODE	STDT_DOB	STDT_LAST_NAME	STDT_FIRST_NAME
NS1	05276000	20220610	304	H	05276000	20030423	Student	Adam
NS1	05276000	20220610	376	H	05276000	20040729	Student	Brenda
NS1	05276000	20220610	339	H	05276000	20040124	Student	Collin
NS1	05276000	20220610	400	H	05276000	20040611	Student	Debra
NS1	05276000	20220610	237	H	05276000	20040310	Student	Evan
NS1	05276000	20220610	305	H	05276000	20040805	Student	Frank

CalGrant Graduation - HTML Format

CalGrant Non-SSN - CSV Format

CalGrant GPA Verification Layout

Data Element	Description	Location
Social Security Number	Student's Social Security number. When a student does not have a Social Security number, this field reports a value of nine zeros (000000000). *Numeric, 9 digits*	Census > People > Demographics > Person Information > Soc Sec Num Identity.SSN
Filler 1	No data returns	N/A
GPA	Student's grade point average using the CalGrant calculation. This value reports an X.XX value, but does not report the decimal point. For example, a student with a GPA of 4.0 reports as 400. A value cannot be higher than 400. The student's GPA is viewable on the Student Transcript. *Numeric, 3 digits*	Calculated value, data not stored
Filler 2	No data returns	N/A
School Code	The school's College Board or CEEB code that provides the verified GPA. Reports the CEEB Number plus two zeros, as *12345600*. *Numeric, 8 digits*	System Administration > Resources > School > School Information > CEEB Number School.satNumber
Filler 3	No data returns	N/A

Data Element	Description	Location
High School GPA	Indicates the CalGrant GPA is based on course work completed during high school. Reports as Y. *Alphabetic, 1 character*	Data not stored
Filler 4	No data returns	N/A
High School Grad Date	Reports the student's expected date of graduation. Reports the date entered in the Diploma Date field, when populated. When the field is not populated, reports the date entered in the Projected Graduation Date field. When the field is not populated, reports the end year of the student's 12th grade enrollment (as YYYY0630). *Date field, 8 characters (YYYYMMDD)*	Student Information > General > Graduation > Projected Graduation Date OR Diploma Date Graduation.projectedGraduationDate Graduation.diplomaDate
Filler 5	No data returns	N/A
Spring School Code	The College Board or CEEB code of the school the student attended as of the end of the 12th grade year. Reports the CEEB Number plus two zeros, as *12345600*. *Numeric, 8 digits*	System Administration > Resources > School > School Information > CEEB Number School.satNumber
Filler 6	No data returns	N/A
State Student ID (SSID)	Reports the student's state ID number. *Numeric, 8 digits*	Census > People > Demographics > Person Identifiers > Student State ID Person.studentStateID

CalGrant Non-SSN Layout and CalGrant Graduated

Data Element	Description	Location
Record ID	Reports a value of NS1 for all records. *Alphanumeric, 3 characters*	Data not stored
School Code	The school's College Board or CEEB code that provides the verified GPA. Reports the CEEB Number plus two zeros, as *12345600*. *Numeric, 8 digits*	System Administration > Resources > School > School Information > CEEB Number
Grad Date	Reports the student's expected date of graduation or actual date of graduation. Reports the date entered in the Diploma Date field, when populated. When that field is not populated, reports the date entered in the Projected Graduation Date field. When that field is not populated, reports the end year of the student's 12th grade enrollment (as YYYY0630). *Date field, 8 characters (YYYYMMDD)*	Student Information > General > Graduation > Projected Graduation Date OR Diploma Date Graduation.projected GraduationDate Graduation.diplomaDate
Student GPA	Student's grade point average using the CalGrant calculation. This value reports an X.XX value, but does not report the decimal point. For example, a student with a GPA of 4.0 reports as 400. A value cannot be higher than 400. The student's GPA is viewable on the Student Transcript. *Numeric, 3 digits*	Calculated value, data not stored

Data Element	Description	Location
Flags	Reports a value of H followed by seven spaces. *Alphanumeric, 8 characters*	Data not stored
School Campus Code	Reports the College Board or CEEB code of the school providing the verified GPA. *Numeric, 8 digits*	System Administration > Resources > School > School Information School.satNumber
Student Date of Birth	Reports the student's birth date. *Date field, 8 characters (YYYYMMDD)*	Census > People > Identities > Person Information > Birth Date Identity.birthDate
Student Last Name	Reports the student's last name. *Alphanumeric, 19 characters*	Census > People > Identities > Person Information > Last Name Identity.lastName
Student First Name	Reports the student's first name. *Alphanumeric, 12 characters*	Census > People > Identities > Person Information > First Name Identity.firstName
Student Middle Initial	Reports the student's middle initial. *Alphanumeric, 1 character*	Census > People > Identities > Person Information > Middle Name Identity.middleName
Mother's Last Name	Reports last name of the student's mother. This field only reports when the Contact Information checkbox is marked. *Alphanumeric, 19 characters*	Census > People > Identities > Person Information > Last Name Identity.lastName
Father's Last Name	Reports the last name of the student's father. This field only reports when the Contact Information checkbox is marked. *Alphanumeric, 19 characters*	Census > People > Identities > Person Information > Last Name Identity.lastName

Data Element	Description	Location
Student Street Address	Reports the street address of the student's primary household. Reports Number, Prefix, Street, Tag, Direction, and Apt. from Primary Address. When **PO Box Address** is selected, reports PO Box address. When PO Box does report, it reports as 'PO Box NNNNN'. *Alphanumeric, 35 characters*	Census > Households > Addresses Address.number Address.tag Address.street Address.direction Address.prefix
Student City	Reports the city in which the student resides. Reports City from Primary Address (or reports City from Mailing Address when the Primary Address is a PO Box and **PO Box Address** is selected). *Alphanumeric, 17 characters*	Census > Households > Addresses > City Address.city
Student Zip Code	Reports the zip code of the mailing address for the student. Reports Zip from Primary Address (or reports Zip from Mailing Address when the Primary address is a PO Box and **PO Box Address** is selected). Only a 5 digit zip is required, but a zip+4 can report with a hyphen. *Numeric, 5 digits*	Census > Households > Addresses > Zip Code Address.zipCode

Data Element	Description	Location
Student Gender	Reports the student's gender. *Alphanumeric, 1 character (M or F)*	Census > People > Demographics > Person Information > Gender Identity.gender
Parent's Phone Number	Reports the parent's phone number. This information is based on the guardian flag assigned to the parent. This field only reports when the Contact Information checkbox is marked. *Numeric, 10 digits*	Census > People > Demographics > Personal Contact Information > Other Phone Contact.homePhone
Student's Phone Number	Reports the student's phone number. This field only reports when the Contact Information checkbox is marked. *Numeric, 10 digits*	Census > People > Demographics > Personal Contact Information > Other Phone Contact.homePhone
Student Email	Reports the student's email address. This field only reports when the Contact Information checkbox is marked. *Alphanumeric, 50 characters*	Census > People > Demographics > Personal Contact Information > Email Contact.email
Parents Email	Reports the student's email address. This information is based on the guardian flag assigned to the parent. This field only reports when the Contact Information checkbox is marked. When more than one parent has an email address populated, the parent with the lowest personID reports. *Alphanumeric, 50 characters*	Census > People > Demographics > Personal Contact Information > Email Contact.email

Data Element	Description	Location
Dream Act ID	This field does not report. *Numeric, 9 digits*	N/A
CSAC ID	Reports the identification number assigned by the California Student Aid Commission to identify the student. For all records, reports :~: (colon, tilde, colon). *Alphanumeric, 3 digits*	N/A
School Student ID	Reports the identification number assigned by the school. *Numeric, 20 digits*	N/A
State Student ID	Reports the identification number assigned by the state. *Numeric, 8 digits*	Census > People > Demographics > Person Identifiers > Student State ID Person.studentStateID