

ASSA Student On Roll Report

Last Modified on 03/11/2024 8:47 am CDT

As of the Campus.2311 release, the ASSA Student On Roll extract has been updated to better align with the NJ SMART SID Management Report.

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The ASSA Student On Roll Report is the data collection tool used to gather the resident and non-resident student numbers required to calculate a school district's state aid entitlement. For a school district to receive state aid for a student, the student must be enrolled on October 15 in a program that will meet for at least 180 days during the school year.

Districts are required to report the number of students enrolled full-time or shared-time in each school by grade or special education category. In addition, districts must report the number of students that are sent / received and the number of students enrolled on October 14:

Student Categories

- LEP pupils (ELL)
- Low income pupils (students eligible for free meals / free milk or reduced meals)
- Shared-time county vocational school district pupils
- County special services school district pupils
- Regional day school pupils
- Pupils in certain State-operated programs
- Accredited adult high school pupils
- Pupils in approved private schools for the disabled

NJ ASSA Extracts

The ASSA is the data collection used to gather the resident and nonresident pupil counts required to calculate school districts' state aid entitlements.

Extract Options

Extract Type:

Reporting Period Start Date:

Reporting Period End Date:

Students w/o stateIDs:

Include Student Detail Report:

State Exclude:

Ad Hoc Filter:

Format:

Select Calendar

- active year
- list by school
- list by year

- 22-23**
- 22-23 Adams High School
 - 22-23 Franklin Middle School
 - 22-23 Harrison Middle School
 - 22-23 Jefferson Elementary
 - 22-23 Lincoln Elementary
 - 22-23 Lincoln Middle School
 - 22-23 Madison Elementary

CTRL-click or SHIFT-click to select multiple

Show top tasks submitted between and

Batch Queue List

Queued Time	Report Title	Status	Download

ASSA Student On Roll Report Editor

Report Logic

Provide a count for each non-consolidated student enrollment with a Start Date \leq extract editor End Date and End Date of null or \geq extract editor Start Date (at any point within the extract editor Start and End Date range), when the following are true:

- No Show box is NOT checked.
- When extract editor > State Exclude = Exclude State Exclude Enrollments:
 - Only enrollments with State Exclude NOT checked report
- When extract editor > State Exclude = Include State Exclude Enrollments:
 - Enrollments with State Exclude checked OR not checked may report
- When extract editor > State Exclude = Only State Exclude Enrollments:
 - Only report records for students with State Exclude checked
- When Attending District is blank or matches the State District Number of the Campus district.
- When the enrollment's Tuition Code is NOT '06' or '07'.

Consolidated Enrollments

When the student has any enrollments on or between the extract editor date range that match on the following fields, the student must only be counted once for these enrollments, with the reported enrollment prioritized by the following: Primary enrollment, then latest (or blank) End Date, then latest Start Date, then the highest 'enrollmentID'.

- School Entry Date
- County Code Attending
- District Code Attending
- School Code Attending

Students without State IDs:

- When 'Students w/o stateIDs' is NOT checked on the extract editor:
 - Return a record for students with a null and non-null Student State ID
- When 'Students w/o stateIDs' is checked on the extract editor:
 - Return a record for only students with a null Student State ID

The student's enrollment must be active on at least 1 day included on the report.

- When the student has more than 1 enrollment during the extract editor date range, each enrollment is separately included on the report unless otherwise consolidated or excluded.

Exclude enrollments:

- In calendars with 'Exclude' checked.
- With a grade that is grade-level excluded.
- With 'No Show' checked.
- With Tuition Code of '06' or '07'.

Report Editor

Field	Description
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Field	Description
Extract Type	Determines which ASSA extract generates. For this extract, select Student On Roll.
Reporting Period Start Date	The extract Start Date. Dates are entered in <i>mmddyy</i> format or can be chosen using the calendar icon.
Reporting Period End Date	The extract End Date. Dates are entered in <i>mmddyy</i> format or can be chosen using the calendar icon.
Students w/o state IDs	Includes students with a blank State ID field. (Census > People > Demographics > Student State ID)
Include Student Detail Report	Generates the ASSA School Detail when checked. Displays a record for each student included on the Summary report. Records are sorted by State School Number, then by Enrollment Category, then by State ID.
State Exclude	Drop list options: <ul style="list-style-type: none"> Exclude State Exclude Enrollments (default) Include State Exclude Enrollments Only State Exclude Enrollments
Ad Hoc Filter	Select an Ad hoc filter to limit report results to students that meet filter requirements.
Format	Determines how the report displays. Drop list options: <ul style="list-style-type: none"> PDF (State Format) DOCX CSV
Calendar Selection	Select the calendar of enrollment from which to pull student data. Calendars can be chosen by the active year, school name, or year. Selection of at least one calendar is required.
Report Generation Options	Choose Generate Extract to display the results immediately. Select the Submit to Batch option to generate the report at a specified time. This option is helpful when generating large amounts of data.

Generate the Report

1. Select **Student On Roll** from the **Extract Type** dropdown list.
2. Enter a **Reporting Period Start Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
3. Enter a **Reporting Period End Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
4. Check the **Students w/o state IDs** and/or **Include Student Detail Report** boxes (when such filtering is desired).
5. Select the appropriate **Exclude** option (Exclude State Exclude Enrollments is the default).
6. Select an **Ad hoc** filter to limit report results to students that meet filter requirements.

7. Select the **Report Format** in which you wish to generate the report.
8. Select at least one **Calendar** from the list of options.
9. Click the **Generate Extract** button. The report displays in the selected format.

Example Reports

The report includes a Date/Time stamp to indicate when the report was generated.

2022-2023 Campus Public School District Generated on 03/07/2023 09:12:04 AM Page 1		ASSA Summary Report Date Range: 09/01/2022 - 03/01/2023 Total Students: 1226 Total Instructional Days: 185											
Line	Enrollment Categories	In-District		Low Income On roll				LEP On roll				Speech Only	
		Total On roll		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		On roll	
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time
C1	HALF DAY PREK-3YR	0	0	0	0	0	0	0	0	0	0	0	0
C2	HALF DAY PREK-4YR	0	0	0	0	0	0	0	0	0	0	0	0
D1	FULL DAY PREK-3YR	0	0	0	0	0	0	0	0	0	0	0	0
D2	FULL DAY PREK-4YR	0	0	0	0	0	0	0	0	0	0	0	0
01	HALF DAY K	0	0	0	0	0	0	0	0	0	0	0	0
02	FULL DAY K	0	0	0	0	0	0	0	0	0	0	0	0
03	ONE	0	0	0	0	0	0	0	0	0	0	0	0
04	TWO	0	0	0	0	0	0	0	0	0	0	0	0
05	THREE	0	0	0	0	0	0	0	0	0	0	0	0
06	FOUR	0	0	0	0	0	0	0	0	0	0	0	0
07	FIVE	0	0	0	0	0	0	0	0	0	0	0	0
08	SIX	0	0	0	0	0	0	0	0	0	0	0	0
09	SEVEN	0	0	0	0	0	0	0	0	0	0	0	0
10	EIGHT	0	0	0	0	0	0	0	0	0	0	0	0
11	NINE	241	0	38	0	27	0	6	0	12	0	0	0
12	TEN	252	0	45	0	25	0	7	0	11	0	0	0
13	ELEVEN	297	0	58	0	25	0	11	0	4	0	0	0
14	TWELVE	269	0	37	0	31	0	5	0	2	0	0	0
15	POST-GRADUATE	0	0	0	0	0	0	0	0	0	0	0	0
16	ADULT HS (15+ CR)	2	0	0	0	1	0	0	0	0	0	0	0
17	ADULT HS (1-14 CR)	0	0	0	0	0	0	0	0	0	0	0	0
18	Regular Ed Total	1061	0	178	0	109	0	29	0	29	0	0	0
19	SP ED ELEMENTARY	0	0	0	0	0	0	0	0	0	0	0	0
20	SP ED MIDDLE	0	0	0	0	0	0	0	0	0	0	0	0
21	SP ED HIGH	165	0	44	0	13	0	1	0	3	0	0	0
28	Sp Ed Total	165	0	44	0	13	0	1	0	3	0	0	0
37	CO VOC REGULAR	0	0	0	0	0	0	0	0	0	0	0	0
38	CO VOC FT POST SEC	0	0	0	0	0	0	0	0	0	0	0	0
39	Report Total	1226	0	222	0	122	0	30	0	32	0	0	0

ASSA Summary Report

2022-2023 Campus Public School District Generated on 03/07/2023 09:12:04 AM Page 2		ASSA School Summary Date Range: 09/01/2022 - 03/01/2023 Total Students: 1226 Total Instructional Days: 185											
Line	Enrollment Categories	In-District		Low Income On roll				LEP On roll				Speech Only	
		Total On roll		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		On roll	
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time
11	NINE	241	0	38	0	27	0	6	0	12	0	0	0
12	TEN	252	0	45	0	25	0	7	0	11	0	0	0
13	ELEVEN	297	0	58	0	25	0	11	0	4	0	0	0
14	TWELVE	269	0	37	0	31	0	5	0	2	0	0	0
16	ADULT HS (15+ CR)	2	0	0	0	1	0	0	0	0	0	0	0
18	Regular Ed Total	1061	0	178	0	109	0	29	0	29	0	0	0
21	SP ED HIGH	165	0	44	0	13	0	1	0	3	0	0	0
28	Sp Ed Total	165	0	44	0	13	0	1	0	3	0	0	0
39	School Total	1226	0	222	0	122	0	30	0	32	0	0	0

ASSA School Summary

2022-2023 Campus Public School District Generated on 03/07/2023 09:21:01 AM Page 3							ASSA Student On Roll Detail Date Range: 09/01/2022 - 03/01/2023 Total Students: 1226 Total Instructional Days: 185												
State School Number	State ID	Last Name	First Name	Age	Line	Enrollment Category	In-District		Low Income On roll				LEP On roll				Speech Only		
							Total On roll		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		On roll		
							Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	
123	100000000	Ramirez	Jose	16	11	NINE	X						X						
123	100000001	Campos	Jamel	14	11	NINE	X				X								
123	100000002	Haynes	Mary	14	11	NINE	X												
123	100000003	Rodriguez	Juan	14	11	NINE	X		X					X					
123	100000004	Villa	Kayla	14	11	NINE	X												
123	100000005	Lawrence	Mark	14	11	NINE	X		X										
123	1100000006	Mendoza	Michael	15	11	NINE	X												

ASSA Student On Roll Detail
(Generates when the 'Include Student Detail Report' option is selected on the report editor)

Report Layout

ASSA Summary

The Summary report is displayed on page 1 of the file.

[▶ Click here to expand...](#)

ASSA School Summary

Provides the same information as the Summary report, but separates the schools selected on the extract editor. On the first line of each school, the Line column indicates the school's State School Number. The grade level lines that are included in the school display on the subsequent lines. The Data Element Names and Descriptions are detailed under the ASSA Summary report layout above.

ASSA School Detail

This information is provided when the 'Include Student Detail Report' checkbox is marked on the extract editor. The Detail report displays a record for each student included on the Summary report. Records are sorted by State School Number, then by Enrollment Category, then by State ID.

[▶ Click here to expand...](#)

Previous Versions

[ASSA Student On Roll Detail and Summary \(New Jersey\) \[.2152-.2307\]](#)

[ASSA Student On Roll Detail \(New Jersey\) \[.2152-.2307\]](#)