






FRAM Online Application Checklist for the 23-24 School Year

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The FRAM module will be receiving updates to improve features, fix bugs, and improve user experience. This includes the Meal Benefits Application process now being mobile friendly in the Parent portal. These updates will be occurring on June 5th in the .2323 release. Prior to these updates taking place, here is a checklist with all of the tasks that will need to be completed prior to its arrival.

These updates will not be available unless a district has updated to Campus .2323

Pre-Release Tasks

Done	Task	Description
<input type="checkbox"/>	1	<p>Prepare translations for System Admin > Data Utilities > Language/Translations:</p> <ul style="list-style-type: none"> Download the Infinite Campus-FRAM Online Application New & Updated Translations . This is a .csv file that includes each of the new and updated translation terms. Enter the language code for each term in the LanguageCode column. Language codes can be found in either of the locations below: <ul style="list-style-type: none"> Classic Look: Index> System Administration> Data Utilities> Languages/Translations New Look: Index> System Settings> Portal Preferences> Translation Language Setup Enter the translations within the TranslatedText column. Save .csv to be uploaded when your district updates to Campus .2323.
<input type="checkbox"/>	2	<p>Prepare translations for Letter Editor > Online Application Editor:</p> <ul style="list-style-type: none"> Review each of the letters from FRAM > Letter Editor > Online Application Editor. These letters, which can be downloaded below, include: <ul style="list-style-type: none"> E-Signature Decline Statement  Letter to Household  <ul style="list-style-type: none"> Note: Additional updates may occur due to changes from the USDA. Application Instructions  Submitted  Save translations for when 23-24 letters are created after your district updates to Campus .2323. <p>For more information on creating and updating these letters, review Online Application Letter Editor.</p>

Post-Release Tasks

Done	Task	Description
<input type="checkbox"/>	1	Review the letter's E-Signature feature under System Administration > User Security > E-Signature. The E-Signature has changed in that it no longer requires a PIN to be verified. If the E-Signature checkbox is selected, the parent/guardian will be required to sign electronically. If unchecked, the parent/guardian will only be required to complete the Authorization statement. More details to come with release information.
<input type="checkbox"/>	2	<p>Upload the updated Infinite Campus-FRAM Online Application New & Updated Translations:</p> <ol style="list-style-type: none"> 1. Navigate to System Admin > Data Utilities > Languages/Translations. 2. Select the Translations tab. 3. Choose the language folder from Campus Parent/Student where the translations will be uploaded. 4. Follow the instructions in the Upload Translation section to complete uploading the .csv file. <p>For additional information, review Translation Setup.</p>
<input type="checkbox"/>	3	<p>Update each of the letters in FRAM > Letter Editor > Online Application Editor with new translations:</p> <ul style="list-style-type: none"> • E-Signature Decline Statements <ul style="list-style-type: none"> ◦ The E-Signature Decline Statement is required to be setup for English, regardless of whether or not E-Signature is used. • Letter to Household • Application Instructions • Submitted <p>For more information on creating and updating these letters, review Online Application Letter Editor.</p>