SASID Import (Rhode Island)

Last Modified on 12/14/2025 8:45 pm CST

Import Logic | Example Import | Import Layout | Validation Errors and Warnings

Tool Search: SASID Import

The SASID Import imports new student State ID numbers to the Campus database. In Rhode Island, the State ID is a unique 10-digit numeric identifier the Department of Education assigns to each student and staff in a PK-12 public institution. **Only student identifiers are imported with this tool.**

SASID Import ☆   Reporting › RI State Reporting › SASID Import

SASID Import

This tool imports State ID numbers. The import number matches based off of the StudentNumber. When it does not match, an error generates for that line and displays at the end. When the Last Name, First Name, Middle Initial, Gender, or Date of Birth do not match, a warning generates and the State ID number imports.

File [Choose File] No file chosen   [Upload]

Import Logic

The first line of the import file is ignored. Usually, the first line of the import is a header row; when it is not a header row but a state ID record, the state ID is not imported.

The first seven fields must be the following and must match the student data to import the student's state ID:

- SASIS
- LASID
- LASTNAME
- FIRSTNAME
- MIDDLEINITIAL
- SEX
- DOB

When fields are in the import following the DOB (date of birth), they are ignored.

Example Import

ID	LASID	SchoolNbr	SchoolName	FirstName	MiddleName	LastName	Suffix	Gender	Age	DateOfBirth	TownOfBirth	SASID	Race	CountryOfBirth	DateFirstEnteredUSSchool	CreateDate
	12345678919	11111	Harrison Elementary	Michael	Christopher	Daniels	Jr	M	6	9/16/2016	Dover NH		5	US		
	12345678910	11111	Harrison Elementary	Carter	Michael	Finnegan		M	6	4/14/2016	Dover NH		5	US		
	12345678911	11111	Harrison Elementary	Nora	Anne	Gills		F	5	7/24/2017	Concord NH		2	US		
	12345678912	11111	Harrison Elementary	Anna	Rose	Graham		F	5	8/22/2017	Dover NH		5	US		
	12345678913	11111	Harrison Elementary	Mary	Lynn	Henderson		F	5	5/25/2017	Dover NH		5	US		
	12345678914	11111	Harrison Elementary	Jayne	Kelly	Landers		F	5	5/18/2017	Dover NH		5	US		
	12345678915	11111	Harrison Elementary	Kate	Lynn	Leonard		F	5	2/22/2017	Manchester NH		5	US		
	12345678916	11111	Harrison Elementary	Jacob	Richard	Mitchell		M	6	8/14/2016	Dover NH		5	US		
	12345678917	11111	Harrison Elementary	Elaine	Nancy	Sawyer		F	5	5/10/2017	Dover NH		5	US		
	12345678918	11111	Harrison Elementary	Megan	Rose	Thomas		F	5	2/21/2017	Rochester NH		5	US		

Example SASID Import

Import Layout

Element	Description	Location
SASID	The state-assigned state identifier.	Demographics > Person Identifiers > State ID Person.studentStateID
LASID	The locally assigned student identification number. *Alphanumeric, 20 characters*	Demographics > Person Identifiers > Student Number Person.studentNumber
LASTNAME	The student's last name. *Alphanumeric, 50 characters*	Demographics > Person Information > Last Name Identity.lastName
FIRSTNAME	The student's first name. *Alphanumeric, 32 characters*	Demographics > Person Information > First Name Identity.firstName
MIDDLEINITIAL	The student's middle name. *Alphanumeric, 32 characters*	Demographics > Person Information > Middle Name Identity.middleName
SEX	The student's gender. *Alphanumeric, 1 character*	Demographics > Person Information > Gender Identity.gender
DOB	The month, day, and year when the student was born. *Date Field, MM/DD/YYYY*	Demographics > Person Information > Birth Date Identity.dateOfBirth

Validation Errors and Warnings

When an error is returned, the state ID is NOT IMPORTED. When a warning is returned, the state ID is imported.

Number	Type	Condition	Validation Rule

Number	Type	Condition	Validation Rule
V1	**ERROR**	File is not found	The **stateID is NOT be imported** and the following message is returned: "File (File Name) not found on server."
V2	**ERROR**	Import file record does not contain a stateID	The **stateID is NOT be imported** and the following message is returned: "This row doesn't have a stateID."
V3	**ERROR**	Campus does not contain a matching Local Student Number	The **stateID is NOT be imported** and the following message is returned: "No student found with local student ID."
V4	**ERROR**	Campus contains more than one student record with the same local student number and **No exact match is found.** When more than one student record with the same local student number is found, a mach is attemped on LAST NAME, FIRSTNAME, MIDDLEINITIAL, SEX, DOB.	The **stateID is NOT be imported** and the following message is returned: "Multiple students with local student ID (studentNumber) were found. None were a complete identity match. Possible list of personIDs: (personIDs)"
V5	**WARNING**	Campus contains a match on all required fields, but already contains a stateID.	The new state ID is imported, overwriting the existing value and the following message is returned: "Student with local student ID (studentNumber) overwrote existing stateID. Old stateID: (stateID)"

Number	Type	Condition	Validation Rule
V6	**WARNING**	Campus contains more than one student record with the same local student number and **ALL persons are an exact match**. When Campus Contains more than one student record with the same local student number, a match is attemped on LAST NAME, FIRSTNAME, MIDDLEINITIAL, SEX, DOB.	The stateIDs are imported and the following message is returned: "Multiple students with local student ID (studentNumber) and complete identity match were found. Possible list of personIDs: (personIDs)"
V7	**WARNING**	Campus contains more than one student record with the same local student number and **only one exact match is found.** When Campus contains more than one student record with the same local student number, a match is attemped on LAST NAME, FIRSTNAME, MIDDLEINITIAL, SEX, DOB.	The stateID is imported for the exact match person and the following message is returned: "Multiple students with local student ID (studentNumber) were found. Only one student was a complete identity match and was updated. Update personID: (personID)"
V8	**WARNING**	Campus does not contain matching LAST NAME, FIRSTNAME, MIDDLE INITIAL, SEX, DOB.	The stateID is imported and the following message is returned: "Student with local student ID (studentNumber) does not match on at least one of the following: Last Name, First Name, Middle Initial, Gender, or Date of Birth. Local value: Last Name (lastName), First Name (firstName), Middle Initial (middleName), Gender (gender), Date of Birth (MM/DD/YYY)"