

Course/Section Extract (Michigan) [.2239 - .2303]

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The 10/30 Course/Section Extract reports student absences.

Report Logic

A record reports for each student who has a period of absence on the Count Date. An absence must have a Status of Absent (Excused or Unexcused) and a State Code entered. If Present Minutes are entered on a period, that period is not considered when determining an absence.

Extract Formats

The 10/30 Course/Section Extract generates in PDF format. See the [1030 Extracts](#) article for directions on generating the extract.

| Course/Section Count Day Absence Report | | | | Page 1 of 1 |
|--|-------------------------------|---------------|--------------|-------------|
| District: | 98765 Central School District | | School Year: | 21-22 |
| Bldg/Prgm: | 23456 Central High School | | Count Date: | 09/28/2021 |
| | | | Run Date: | 09/28/2022 |
| INSTRUCTIONS: List each pupil absent on count day. Note pupil's grade, type of absence, and date returned to school. Determine the FTE based upon whether pupil returned within the appropriate time frame. NOTE: A district form may be substituted for this form, BUT IT MUST CONTAIN ALL THIS REQUIRED INFORMATION. | | | | |
| Name (Grade) | Type of Absence | Date Returned | FTE | |
| Anderson, Eric | | | 1.00 | |
| Spanish 1A | OSS | 10/05/2021 | | |
| Drawing/Painting | OSS | 10/05/2021 | | |
| Honors Geometry A | OSS | 10/05/2021 | | |
| Jones, Alex | | | .00 | |
| AP English Literature/Comp A | EA | 09/30/2021 | | |
| Statistics and Data Analysis A | EA | 09/30/2021 | | |
| Smith, Ashley | | | 1.00 | |
| Photoshop/Illustrator | UAD | 09/30/2021 | | |
| AP American Govt/Politics A | UAD | 09/30/2021 | | |
| I certify that this is a true and accurate list of all eligible FTE reported for pupils who were absent on the count day. | | | | |
| Signature of Building Principal | | | Date | |

The Course/Section Report reports student absences.

Data Elements for the Course/Section Extract

| Element Name | Description | Campus Location |
|------------------------|--|---|
| District Number | State district number <i>Numeric, 5 digits</i> | System Administration > Resources > District Information > State District Number District.number |
| District Name | Name of the district <i>Alphanumeric, 20 characters</i> | System Administration > Resources > District Information > Name District.name |
| School Year | Calendar year being counted <i>Alphanumeric, XX-XX</i> | System Administration > Calendar > School Years > Start Year/End Year Calendar.endYear Calendar.startYear |
| School Number | State school number <i>Numeric, 5 digits</i> | System Administration > Resources > School > State School Number School.number |
| School Name | Name of school <i>Alphanumeric, 20 characters</i> | System Administration > Resources > School > Name School.name |
| Count Date | Count date entered on the report editor <i>Date field, MM/DD/CCYY</i> | Not dynamically stored |
| Last Name | Last name of the student <i>Alphanumeric, 25 characters</i> | Census > People > Demographics > Person Information > Last Name Identity.lastName |
| First Name | First name of the student <i>Alphanumeric, 15 characters</i> | Census > People > Demographics > Person Information > First Name Identity.firstName |

| Element Name | Description | Campus Location |
|--|--|---|
| Middle Initial | Middle initial of the student <i>Alphanumeric, 1 character</i> | Census > People > Demographics > Person Information > Middle Name Studentcontact.middleName |
| Grade | Grade level of enrollment <i>Numeric, 2 digits</i> | Student Information > General > Enrollments > General Enrollment Information > Grade Enrollment.grade |
| Class Period Absent | Displays the names of the Courses on the Count Date. If the student was absent, the course is marked and the Absence code reported. <i>Alphanumeric, 1 character</i> | Student Information > General > Schedule Calculated |
| Date Returned to Course/Section | Reports the first date on which the student does not have an absence in their schedule for the particular course/section. The student must be actively scheduled into a course roster on the Date Returned. <ul style="list-style-type: none"> • If the student had an Unexcused Absence and the Date Returned is greater than 10 instructional days, the Date Returned is reported with a strikethrough. • If the student had an Excused Absence and the Date Returned is greater than 30 instructional days, the Date Returned is reported with a strikethrough. • If the Date Returned is after today's date, reports as blank space. • If the student is not actively rostered on the Date Returned, reports as DR: Did Not Return <i>Date field, MM/DD/CCYY</i> | Student information > General > Attendance Attendance.date |

| Element Name | Description | Campus Location |
|--------------|--|---|
| FTE | <p>Reports the sum of FTE in General Educaiton, FTE Section 52, and FTE Section 53. If Date Returned reports as DR, FTE reports with a strikethrough.</p> <p><i>Numeric, #.##</i></p> | <p>Student Information > General > Enrollment > State Reporting Fields > FTE in General Education, FTE Section 52, FTE Section 53</p> <p>Calculated</p> |