

Push All Course Masters [.2211 - .2247]

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Classic View: Grading and Standards > Push All Course Masters

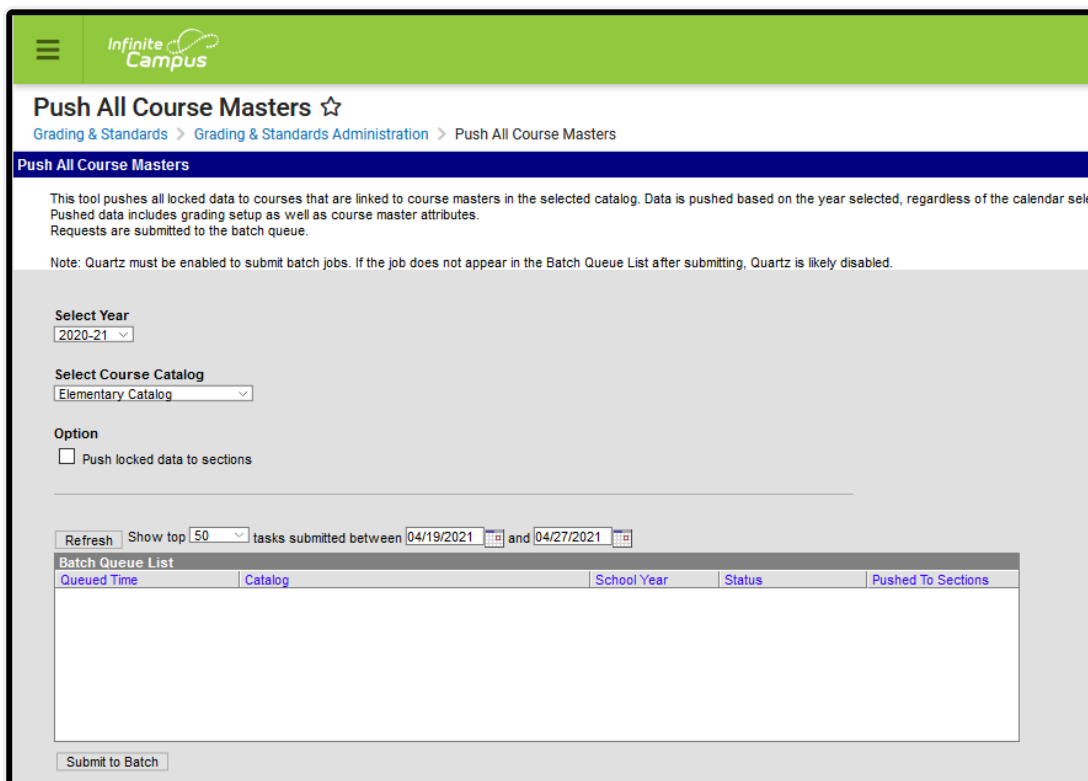
Search Terms Push All Course Masters

You are viewing a previous version of this article. See [Push All Course Masters](#) for the most current information.

The Push All Course Masters tool pushes grading setup and course master attributes to associated courses. This tool pushes data from all course masters in the selected [Course Catalog](#) - to push data for an individual course master, use to "Push to Courses" button on the [Course Master Info](#) tab.

All items that are **locked** at the [Course Catalog](#) are pushed to courses.

Districts should use caution pushing changes to courses once classes are in session as changes may affect grade calculations.



The screenshot shows the 'Push All Course Masters' tool interface. At the top, there's a green header with the Infinite Campus logo. Below it, a breadcrumb trail reads: 'Grading & Standards > Grading & Standards Administration > Push All Course Masters'. The main title is 'Push All Course Masters ☆'. A descriptive paragraph states: 'This tool pushes all locked data to courses that are linked to course masters in the selected catalog. Data is pushed based on the year selected, regardless of the calendar selection. Pushed data includes grading setup as well as course master attributes. Requests are submitted to the batch queue.' A note mentions: 'Note: Quartz must be enabled to submit batch jobs. If the job does not appear in the Batch Queue List after submitting, Quartz is likely disabled.' There are two dropdown menus: 'Select Year' (set to 2020-21) and 'Select Course Catalog' (set to Elementary Catalog). An 'Option' section has a checkbox 'Push locked data to sections' which is unchecked. Below this is a 'Refresh' button and a 'Show top 50 tasks submitted between 04/19/2021 and 04/27/2021' filter. A 'Batch Queue List' table is shown with columns: Queued Time, Catalog, School Year, Status, and Pushed To Sections. The table is currently empty. At the bottom is a 'Submit to Batch' button.

The Push All Course Masters tool pushes course master attributes and grading setup to associated courses.

Use the [Course Master Awaiting Push Report](#) to review grading setup changes that have not been pushed to courses prior to using this tool. That report covers grading setup changes only; course master attribute changes will also be pushed to courses.

Course Master Workflow

Expand to view how this tool fits into the workflow of managing Course Masters (step 11):

► [Click here to expand...](#)

Step		Campus Location
1.	Create Course Catalogs for the district.	Grading and Standards > Course Catalogs
2.	Assign the Course Catalog to the school.	System Administration > Resources > School
3.	Create Course Masters for the district.	Grading and Standards > Course Masters > Course Master Info
4.	Add Grading Tasks to the Course Master.	Grading and Standards > Course Masters > Grading Tasks
5.	Add Standards to the Course Master.	Grading and Standards > Course Masters > Standards
6.	Add Categories to the Course Master.	Grading and Standards > Course Masters > Categories
7.	Add Assessments to the Course Master.	Grading and Standards > Course Masters > Assessments
8.	Establish Grade Calc Options for the Course Master.	Grading and Standards > Course Masters > Grade Calc Options
9.	Push the Course Master to the Courses.	Grading and Standards > Course Masters > Course Master Info > Push to Courses
10.	Copy Course Master information to other Course Masters.	Grading and Standards > Course Masters > Course Master Info > Copy
11.	Use the Push ALL Course Masters tool to update the Course Catalog with the latest Course Master data.	Grading and Standards > Push All Course Masters

Step	Campus Location
12. Use the Push ALL Courses tool to update all courses in the selected calendar with the latest Course data.	Grading and Standards > Push All Courses

Push All Course Masters

1. Select a **Year** to filter the list of available catalogs.
2. Select a **Course Catalog**. Data is pushed for all course masters in the selected catalog.
3. If desired, mark the **Push locked data to sections** checkbox to push data from courses to sections as well. Alternately, data can be pushed from courses to sections using the [Push All Courses](#) tool or individually on the [Courses](#) tab.
4. Click **Submit to Batch**. Because these push requests often involve a large amount of data, submitting requests to the batch queue will allow the request to be processed in the background without interrupting system performance. Records of completed requests are available in the Batch Queue List. A notification is sent when the request is completed.