

Residual Data Report

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Tool Search: Residual Data

When the [Push All Course Masters](#) tool is run to overwrite existing grading setup, any course-level grading setup that has assignments, scores, grades, and/or comments associated is not overwritten. Use the Residual Data report to collect that remaining grading setup that was not overwritten. This report includes grading tasks, standards, categories, and posted grades.

Assignments, scores, grades, and comments must be addressed manually, either by removing the data or realigning them to different tasks, standards, or categories. At this point, use the [Push All Course Masters](#) tool in *Overwrite* mode again to finish synchronizing setup.

The screenshot shows the 'Residual Data Report' interface. At the top, there is a navigation bar with the Infinite Campus logo and a breadcrumb trail: 'Grading & Standards > Reports > Residual Data Report'. Below this is a section titled 'Residual Data Not Linked Report' with a brief description: 'This report tracks grading tasks, standards, categories, and posted grades that remained after a course master relink workflow due to associated assignments, grades, scores, or comments. These remaining assignments, grades, scores, and comments must be manually removed or moved for residual tasks, standards, or categories to be deleted.' It also includes a note: 'Calendars and courses that ignore master pushes will NOT display in this report.' and another note: 'NOTE: Course Catalog defaults to the school selected in the toolbar.'

The main configuration area includes:

- Select Year:** A dropdown menu currently set to '2022-2023'.
- Course Catalogs:** A list box with options: 'All Course Catalogs', 'High School Catalog' (selected), and 'Middle School Catalog'. A note below says 'CTRL-click or SHIFT-click to select multiple'.
- Course Masters:** A section with a 'Sort By' dropdown set to 'Number' (radio button selected) and 'Name' (radio button unselected). Below is a list of course masters including '0000 GAP: See Counselor (High School Catalog)', '1000 Study Hall (High School Catalog)', '1001 AP Statistics (High School Catalog)', '1002 Advanced Geometry (High School Catalog)', '1050 AP Calculus (High School Catalog)', '1100 Integrated Math I (High School Catalog)', '1150 Integrated Math I B (High School Catalog)', '1175 H Integrated Math I (High School Catalog)', '1200 Integrated Math II (High School Catalog)', '1250 Integrated Math II B (High School Catalog)', and '1275 H Integrated Math II (High School Catalog)'. A note below says 'CTRL-click or SHIFT-click to select multiple'.
- *Data to report:** Two checkboxes: 'Grading Setup (Includes tasks, standards, and posted grades)' (checked) and 'Categories' (unchecked).
- Option:** A checkbox 'Include inactive records' (unchecked).
- A 'Generate Report' button at the bottom.

Report Logic

This report collects the assignments, scores, grades, and/or comments that are aligned to residual grading setup, including grading tasks, standards, and/or categories. Grading setup is considered

residual if it would have been removed using the [Push All Course Masters](#) tool to overwrite course-level grading setup, but could not be removed because of associated assignments, scores, grades, and/or comments.

Generate the Course Audit Report

1. Select a **Year** to filter catalogs and then a **Course Catalog** to display a list of Course Masters. Options display based on the Calendar selected in the Campus toolbar.
 2. Select the **Course Master(s)** to include in the report. The list can be sorted by number or alphabetically by name.
 3. Indicate if the report should include **Grading Setup** (tasks, standards, and posted grades) and/or **Categories**.
 4. Mark the **Include inactive courses** checkbox marked to report courses not flagged as Active.
 5. Click the **Generate Report** button. The report displays in CSV format.
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