CEPA (Colorado) [.2231 - .2247]
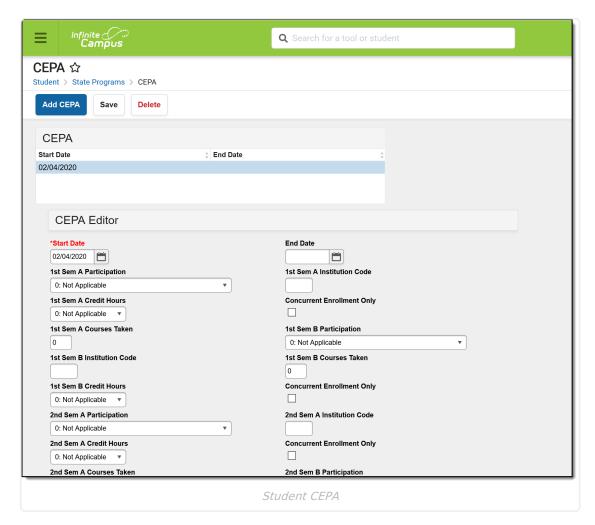
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You are viewing a previous version of this article. See CEPA (Colorado) for the most current information.

CEPA Editor | Enter CEPA Information | Manage Documents

Classic View: *Student Information > General > CEPA*

Search Terms: CEPA

The CEPA (Concurrent Enrollment Programs Act (CEPA) tab tracks student credit, hours and total courses taken by a student outside of the high school setting. Students may be enrolled in CEPA only or in a combination of high school courses and CEPA courses. CEPA information is reported on the Student October File Report.

Student CEPA

CEPA Editor

The following fields are available for entry.

Field	Description
Start Date *Required*	Indicates the date the student enrolled in CEPA courses. Dates are entered in *mmddyy* format or can be chosen by selecting the calendar icon. The default start date is the current date.
End Date	Indicates the date the student was no longer enrolled in CEPA courses. Dates are entered in *mmddyy* format or can be chosen by selecting the calendar icon.
1st/2nd Semester A/Semester B Participation	Indicates whether or not a student participated in Postsecondary Programs and whether or not the school district paid tuition for the student. Available options are: • 0: Not Applicable • 1: ASCENT Program (12 only) • 2: Concurrent Enrollment (9-12) • 7: Early College (9-12) • 8: Community College Dropout Recovery (Age: 16-12) • 9: Carry Forward ASCENT • 10: ASCENT Carryforward - Part-Time • 15: P-TECH - Years 1-4 • 16: P-TECH - Years 5-6 • 17: TREP Year 5
1st/2nd Semester A/B Institution Code	The four-digit code assigned by CDE to Colorado institutions of higher education, indicating where the student is receiving education services during the first and/or second semester.
1st/2nd Semester A/B Credit Hours	Number of college credit hours a student has earned in each semester. Available options are: • 0: Not Applicable • 1: 1-6 hours • 2: 7 or more hours
1st/2nd Semester A/B Courses Taken	Total number (value of 1-99) of courses a student has taken for the semester through CEPA participation.
Concurrent Enrollment Only	When marked, indicates all of the student's education is being provided by the institution of higher education, regardless of the number of courses taken.

Enter CEPA Information

1. Click the **Add CEPA** icon at the top of the tab. A CEPA Editor displays.
2. Enter the **Start Date**.
3. Select the appropriate option for **Semester Participation**.
4. Enter the appropriate **Institution Code**.
5. Select the appropriate option for **Credit Hours**.

6. Enter the total number of **Courses Taken**.
7. Mark **Attends CEPA Only** if appropriate.
8. Click the **Save** icon when finished.

When a student is no longer enrolled in an institution of higher education, select the record and enter an end date.

Manage Documents

To view documents, click the **Documents** button on the action bar. Users with the appropriate tool rights may also complete the following tasks.

- Upload Documents
- Delete Documents
- Replace Documents
- Edit a Document Name or File Description
- Download Documents