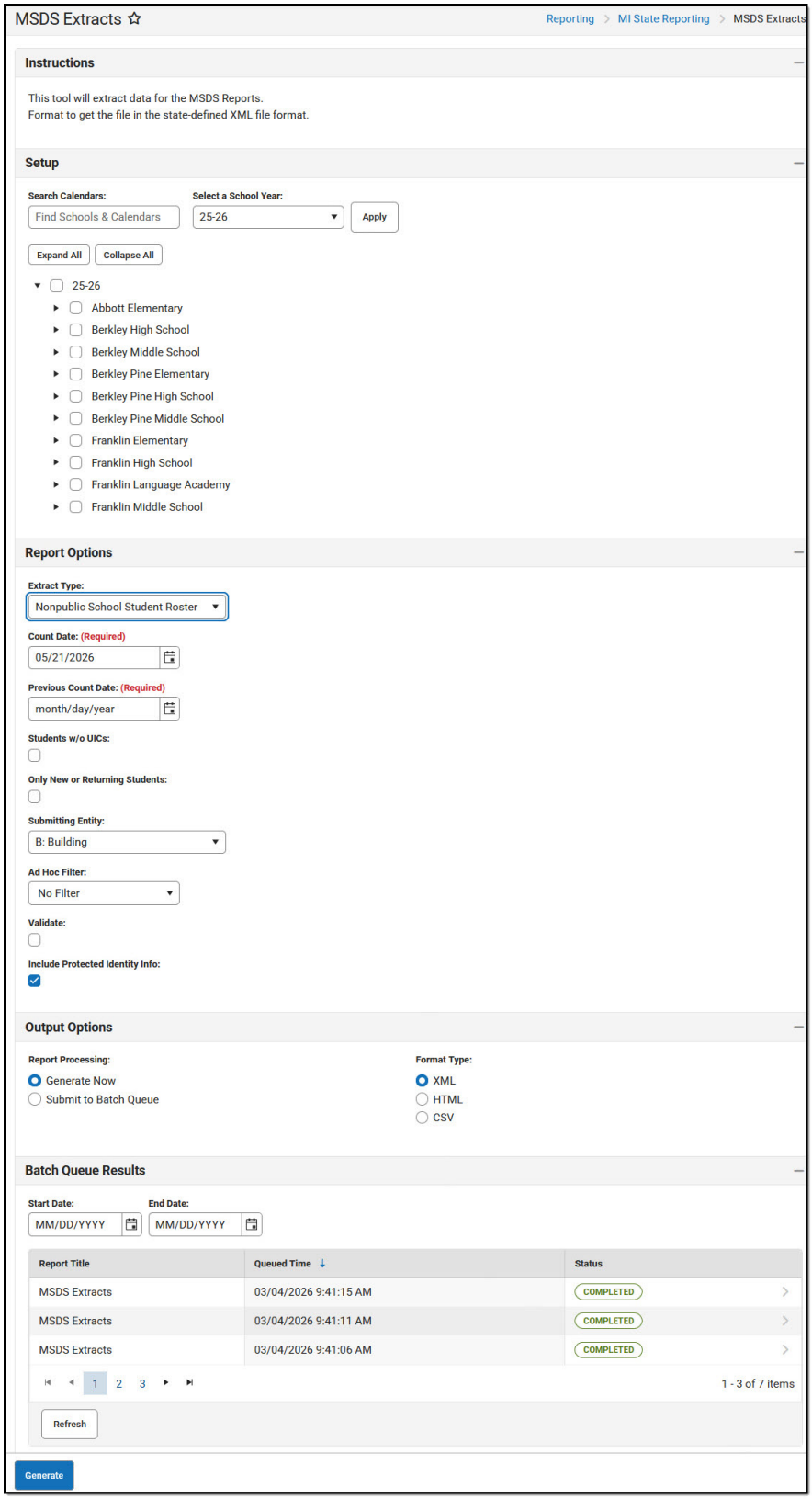
Nonpublic School Student Roster (Michigan)

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Tool Search: MSDS Extracts

The Nonpublic School Student Roster extract reports data for actively enrolled students.



Report Logic

This extract reports students actively enrolled in the selected calendar(s) during the date range

entered. Active enrollments are those that do not have an End Date or with an End Date after the Count Date entered on the extract editor. Data reports from the student's most recent enrollment.

If *Only New or Returning Students* is marked on the extract editor, records report for the following students:

- Students who have only had one enrollment.
- Students whose enrollments in the three most recent previous calendars have an End Status other than 19 or null.

Generate the Report

1. Select the **Calendar(s)** to include in the report.
2. Select the *Nonpublic School Student Roster* **Extract Type**.
3. Enter the **Count Date** in *mmddyyyy* format, or click the calendar icon to select a date. A snapshot of data is taken as it exists on this date.
4. Enter the **Previous Count Date in mmddyyyy format, or click the calendar icon to select** a date. This date correlates with the Count Date entered. Student data reports within the date range entered in these two fields.
5. Check the Student **w/o UICs** checkbox, if desired. Checking this checkbox means only those students within the selected calendar(s) that do not have a State ID assigned will be reported. Not checking this checkbox means all students within the selected calendar(s) are eligible for reporting.
6. Indicate if the extract should include **Only New or Returning Students**. If marked, students report based on the End Status of their previous enrollment; see the Report Logic section for more information.
7. Select the **Submitting Entity**. This describes the entity submitting the extract to the state.
8. Select an **Ad hoc Filter** to limit records reported. When an Ad hoc Filter is selected, records report based on the options selected in the editor, not the Campus toolbar.
9. Check the **Validate** checkbox, if desired. Checking this checkbox means Infinite Campus will run a check on the XML data to validate that it is correct. If errors are found, the extract will list these errors for correction based on the schema.

   For guidance in validating the XML file against your state's schema using a free, third-party program, see the Validating an XML File Against a Schema File article.

10. Select **Include Protected Identity Info** to report Demographics fields from Census > People > Identities > Active Identity > Protected Identity Information.
11. Select the **Format**. For submission to the state, use the State Format (XML).
12. Click **Generate Extract** to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate.

    - Users have the option of submitting a report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Nonpublic School Student Roster Extract Layout

Element	Description	Location
Submitting Entity		
Submitting Entity Type Code	A code used by the system to identify which type of entity code will be reported in the Submitting Entity Code characteristic. Entity codes in EEM are unique within type categories. This characteristic identifies which category the system uses for validation of the submitting entity and to confirm user entity permissions. This field always reports as B. *Alphanumeric, 1 character*	MI State Reporting > MSDS Extracts > Submitting Entity
Submitting Entity Code	The entity responsible for the certification of the collection (if applicable). Generally, this is the entity receiving funding from the state. It may or may not be the entity that is directly providing education services to the student. If Submitting Entity = D, the State District Number is reported. If Submitting Entity = B, the School Override is reported. If School Override is null, the State School Number is reported. *Alphanumeric, 10 characters*	Student Information > General > Enrollments > State Reporting Fields > School Override Enrollment.schoolOverride System Administration > Resources > School > State School Number School.schoolID
Personal Core		
UIC	The Unique Identification Code (UIC) produced by the Center for Educational Performance and Information. *Numeric, 10 digits*	Census > People > Demographics > Person Identifiers > State ID Person.stateID

Element	Description	Location
Last Name	The student's legal last name. Reports from the identity record active on the Count Date of the extract editor • If Legal Last Name = NOT NULL, report Legal Last Name • If Legal Last Name = NULL, report Last Name *Alphanumeric, 25 characters*	Census > People > Demographics > Last Name Identity.lastName
First Name	The student's first name. Reports from the identity record active on the Count Date of the extract editor • If Legal Last Name = NOT NULL, report Legal First Name • If Legal First Name = NULL, report First Name *Alphanumeric, 15 characters*	Census > People > Demographics > First Name Identity.firstName
Middle Name	The student's middle name. Reports from the identity record active on the Count Date of the extract editor • If Legal Last Name = NOT NULL, report Legal Middle Initial • If Legal Middle Name = NULL, report Middle Initial *Alphanumeric, 25 characters*	Census > People > Demographics > Middle Name Identity.middleName
Suffix	The abbreviated name suffix that follows the student's full name and provides additional information about the student. Reports from the identity record active on the Count Date of the extract editor. • If Legal Last Name = NOT NULL, report Legal Suffix • If Legal Suffix = NULL, report Suffix *Alphanumeric, 9 characters*	Census > People > Demographics > Suffix Identity.suffix

Element	Description	Location
Date Of Birth	The student's date of birth. Reports from the identity record active on the Count Date of the extract editor. *Date field, YYYY-MM-DD*	Demographics > Date of Birth Identity.birthDate
Multiple Birth Order	Indicates the student was part of a multiple birth. This field is intended to prove some distinguishing data for cases where the cultural practice is to provide twins (triplets, etc) of the same gender with the same first name or where children of the same gender have similar first names. If null, reports as 1. *Numeric, 1 digit*	Census > People > Demographics
Gender	The student's gender. Reports from the identity record active on the Count Date of the extract editor. • If Legal Last Name = NOT NULL, report Legal Gender • If Legal Gender = NULL, report Gender • "M" = Male "F" = Female *Alphanumeric, 1 character*	Demographics > Person Information > Gender Identity.gender
School Demographics		
Operating District Number	The state-assigned code that identifies the district submitting the student data. *Numeric, 5 digits*	District Information > State District Number District.number
School Facility Number	State-assigned numbers in the official Educational Entity Master (EEM). *Numeric, 5 digits*	Student Information > General > Enrollments > State Reporting Fields > School Override; System Administration > Calendar > Calendar > Grade Levels > State Grade Level Code School.number

Element	Description	Location
Student ID Number	The student's local student number. *Alphanumeric, 20 characters*	Census > People > Demographics > Person Identifier > Student Number Person.studentNumber
Grade Or Setting	The student's grade level or the education setting in which the student is enrolled. *Alphanumeric, 2 characters*	Student Information > General > Enrollments > Grade; System Administration > Calendar > Calendar > Grade Levels > State Grade Level Code Enrollment.grade
S2E2 Code	The code from the Educational Entity Master (EEM) for the student being educated through a Specialized Shared Educational Entity (S2E2). *Alphanumeric, 5 characters*	Student Information > General > Enrollments > State Reporting Fields > S2E2 Code EnrollmentMI.s2e2Code
Bldg Otherwise Attend	This field reports the Building Otherwise Attend value selected on the student's enrollment, indicating the school that the student would have otherwise attended other than the enrolled school. *Numeric, 5 digits*	Student Information > General > Enrollments > State Reporting Fields > Building Otherwise Attend Enrollment.facilityCode
Personal Demographics		
Resident LEA Number	State-assigned code for the district in which the student resides. This number may differ from the operating district if a student is enrolled in multiple districts (with total fulltime equivalency (FTE) less than or equal to "1.00"). The two numbers may also differ if a student takes part in schools of choice, charter schools, or certain other programs. *Numeric, 5 digits*	Student Information > General > Enrollments > State Reporting Fields > Resident District Enrollment.residentDistrict

Element	Description	Location
Student Resident County	1. Report County associated with the address reported in the Contacts component where AddressTypeDescriptor = 'Physical'. 2. If County = NULL on address, report County that is associated with the student's Resident District on enrollment. List of Values (choose from list) See County Codes tab for list *Numeric, 2 digits*	System Administration > Resources > District Counties/Counties Address > County Student Information > General > Enrollments > State Reporting > Resident District Enrollment.residentDistrict

Element	Description	Location
Ethnicity	Identifies the student's race ethnicity. This field is an aggregate field in which certain character positions pertain to a specific race. The following describes reported values: • If the American Indian or Alaska Native checkbox is checked, a value of 100000 is reported. • If the Asian checkbox is checked, a value of 010000 is reported. • If the Black or African American checkbox is checked, a value of 001000 is reported. • If Native Hawaiian or Other Pacific Islander checkbox is selected, a value of 000100 is reported. • If the White checkbox is checked, a value of 000010 is reported. • If the Is the Individual Hispanic/Latino? = Y: Yes, a value of 000001 is reported. Using the values described above, if a student has both the American Indian and White checkboxes marked, a value of 100010 is reported (combination of both character positions). *Numeric, 6 digits*	Census > People > Demographics > Race Ethnicity Identity.raceEthnicity

Element	Description	Location
Tribal Affiliation Status	An indication of whether a person has ties to one or more Indigenous Nations through citizenship, membership, enrollment, or descendancy. 1. If Tribal Affiliation = Yes, report true 2. If Tribal Affiliation = No, report false 3. Else, do not report this field	Student Information > General > Tribal Affiliation
Tribal Affiliation	The Indigenous Nation to which an individual has ties through citizenship, membership, enrollment, or descendancy. 1. If Tribal Affiliation Status = Yes, report the mapped code of Tribal Affiliation 2. If NULL, do not report this field. See the Appendix below for the mapping table.	Student Information > General > Tribal Affiliation
Contact	This component is not reported if the Homeless component is reported for a student. An address is reported if the student has an active Household address prior to the Count Date that is marked as Physical and is not marked as Secondary. An address is also reported if the student has an active household address with Secondary and Mailing marked. If more than one address that meets report criteria is found, reports the address that includes a household relationship to the student with Guardian marked and the lowest Emergency Priority number. If multiple Guardians or no Guardians are found, reports the address with the highest record ID. Additionally, reports any Physical Address that have a relationship of Mother, Father, or Other.	

Element	Description	Location
Address Type Descriptor	The type of address being reported. Reports as Physical if the student has an active household address with Physical marked. Reports as Mailing if the student has an active household address with Secondary and Mailing marked. If the student has an address associated with a Guardian relationship of Mother, Father, or Other, reports as Mother, Father, or Other (respectively). *Alphanumeric*	Census > Household > Address > Physical, Mailing Address.physical Address.mailing
Street Number Name	The number and name of the address being reported. Reports Number + Prefix + Street + Tag + Direction. *Alphanumeric,100 characters*	Census > Households > Address Info Address.number Address.street Address.tag Address.dir
Apartment Room Suite Number	Reports additional address information, such as apartment, room, suite, or lot number.	Census > Households > Addresses > Apt Address.apt
City	The city or town of the address. *Alphanumeric, 50 characters*	Census > Households > Address Info > City Address.city
State Abbreviation Descriptor	The abbreviation of the state of the address. *Alphanumeric, 2 characters*	Census > Households > Address Info > State Address.state
Postal Code	The 5 or 9-digit zip code of the address. *Numeric, 10 digits*	Census > Households > Address Info > Zip Address.zip
Telephone Number	The primary telephone number of the student's parent or guardian. Reports the household Phone Number	Census > Households > Phone Address.phone

Element	Description	Location
Electronic Mail Address	The email address of the student's parent or guardian. *Alphanumeric*	Census > People > Demographics > Personal Contact Information > Email Contact.email
Homeless	This component reports if the student has a homeless record that is active on or between the Previous Count Date and the Count Date entered on the extract editor. To report, a Primary Nighttime Residence must be entered	
Homeless	Reports the student's Primary Nighttime Residence. *Alphanumeric, 2 characters*	Student Information > Program Participation > Homeless > Primary Nighttime Residence Homeless.primaryNightTimeResidence
Unaccompanied Youth	Indicates if the student is considered to be an Unaccompanied Youth. If marked, reports as true. Otherwise reports as false. *Alphanumeric, 5 characters*	Student Information > Program Participation > Homeless > Unaccompanied Youth Homeless.unaccompaniedYouth
SNE		
Supplemental Nutrition Eligibility	The student's eligibility status for free or reduced-price meal/milk program for the current school year. Reports the lowest number from any eligibility status tied to the reported calendar year. If Eligibility = paid or null, reports as null. *Numeric, 1 digit*	FRAM > Eligibility > Eligibility POSEligibility.eligibility

Appendix

Tribal Affiliation Codes

Campus Code	Name	CEDS Code
1	Bay Mills Indian Community, Michigan	BayMillsIndianCommunityMichigan

2	Grand Traverse Band of Ottawa and Chippewa Indians, Michigan	GrandTraverseBandofOttawaandChippewaIndians
3	Hannahville Indian Community, Michigan	HannahvilleIndianCommunityMichigan
4	Keweenaw Bay Indian Community, Michigan	KeweenawBayIndianCommunityMichigan
5	Lac Vieux Desert Band of Lake Superior Chippewa Indians of Michigan	LacVieuxDesertBandofLakeSuperiorChippewaIndians
6	Little River Band of Ottawa Indians	LittleRiverBandofOttawaIndiansMichigan
7	Little Traverse Bay Bands of Odawa Indians, Michigan	LittleTraverseBayBandsofOdawaIndiansMichigan
8	Match-e-be-nash-she-wish Band of Pottawatomi Indians of Michigan	MatchebenashshewishBandofPottawatomiIndians
9	Nottawaseppi Huron Band of the Potawatomi, Michigan	NottawaseppiHuronBandofthePotawatomiMichigan
10	Pokagon Band of Potawatomi Indians, Michigan and Indiana	PokagonBandofPotawatomiIndiansMichiganandIndiana
11	Saginaw Chippewa Indian Tribe of Michigan	SaginawChippewaIndianTribeofMichigan
12	Sault Ste. Marie Tribe of Chippewa Indians, Michigan	SaultSte.MarieTribeofChippewaIndiansMichigan
13	Not Listed	NotListed