

# VE-135 File (Colorado) [.2227 - .2243]

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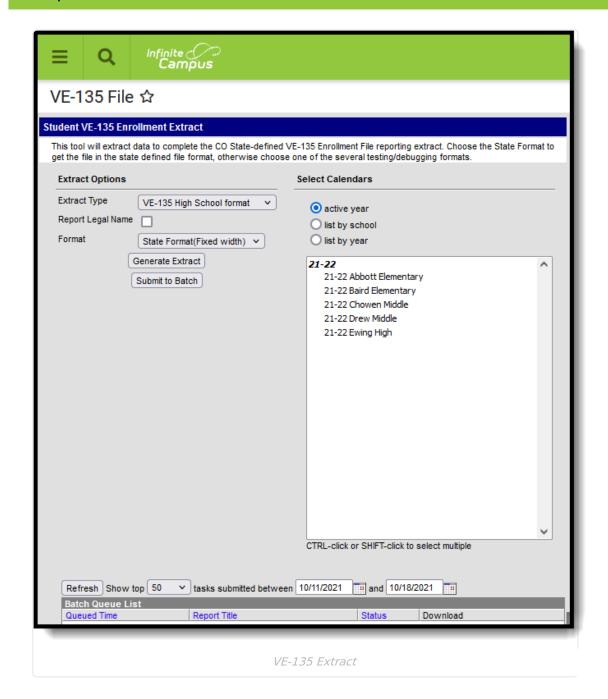
Classic View: CO State Reporting > VE-135 File

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The VE-135 File is used to report demographic and program information about secondary and post-secondary CTE students for submission to the VE-135 database. Enrollment information is reported, as is follow-up information on CTE students, and may also include information on post-secondary students who have academic or undeclared majors.

Two extract types exist for reporting high school students (grades 7-12) or for reporting middle school students (grades 6-8).





## Report Logic

One record per student CDE ID per program reports. If the State finds duplicate records for a student in the same program, the last record found in the submitted file is used, regardless of the completion code.

Students who have a Vocational Education records with a Status of NOS: No Status are NOT included in the report.

Vocational records associated with calendars in which a student has a partial enrollment are reported if other reporting conditions are met. This means that even though a student may have a partial enrollment in the selected calendar, that student may not report.



Student Vocational Education records are only pulled for the first year of the reporting school year (*i.e.*, a record in 2020 reports for the 2020-2021 school year).

#### **Grade Levels**

Grade levels must be mapped to State Grade Levels.

Students enrolled in grades 7 and 8 report in both the Middle School and High School format. When the MS CTE checkbox is marked on the Vocational Education record, the student reports only for the Middle School format.

#### Middle School

Students enrolled in State Grade Levels of 6-8 who have a <u>Vocational Education</u> record within the reporting school year AND the **MS CTE** checkbox marked on that Vocational Education record are included on the report.

One record per student per program per school reports.

- If the student was enrolled in three different middle school programs at one school, three unique records report.
- If the student was enrolled in two different programs at two different schools, two unique records report.
- If multiple records contain the same CDEID data and ProgramID, one record reports.

#### **High School**

Students enrolled in State Grade Levels 7-12 who have an active enrollment during the reporting period AND has an active <u>Vocational Education</u> record during the reporting period are included on the report.

Only one record reports per unique combination of VE Program ID AND CIP Code combination.

- If student has multiple Vocational Education records with matching VE Program ID and CIP Code, all applicable statuses report in one row.
- If student has multiple Vocational Education records with non-matching VE Program ID and CIP Code, all unique instances report in a separate row.

### **Generate the VE-135 Extract**

- 1. Select the desired **Extract Type** from the dropdown list.
- 2. Mark the **Report Legal name** to report the student's legal name and gender from the Protected Identity Information section on the student's <u>Identities</u> record. When this is not marked, the student's name and gender reports from the standard Identity information fields.
- 3. Select the file **Format**. To review data prior to submission to the state, use the HTML format. For submission to the state, use the State Format (Fixed width).
- 4. Select which Calendar(s) to include in the file. This selection represents the school in which

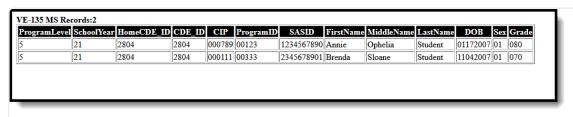


the student receives the vocation education, not necessarily the student's calendar of enrollment.

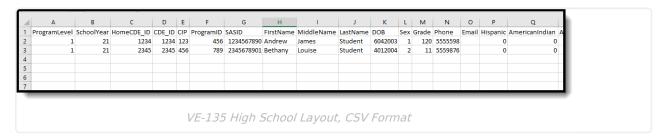
5. Click the **Generate Extract** button to display the extract immediately. Or, click the **Submit to Batch** button to choose when the extract generates. The extract displays in a separate window in the designated format ordered by the vocational educational record.

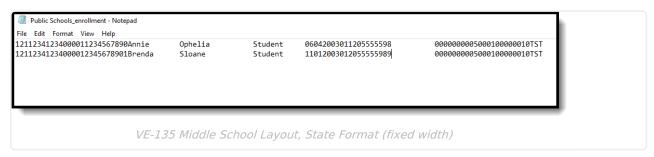
Districts can determine which fields are required for entry on the <u>Vocational Education</u> tab using the <u>Attribute Dictionary</u> (expand the TEDS attribute). When the fields are marked as Required in the dictionary, an entry must be made in order to save the record. If the Required checkbox is not marked, data does not need to be entered.

If the Required checkbox is not marked and data is not entered for those fields, results on the VE-135 Report are not populated.



VE-135 Middle School Layout, HTML Format





## VE-135 Report Layout

High School Format | Middle School Format

### **High School Format**



Element	Description	Location
Program Level	Indicates the level of training assigned to the student.	Scheduling > Courses > Course > Course Editor > Type
	Reports a value of 1.	Course.type
	Alphanumeric, 1 character	
School Year	Reports the school year is reported as the last two digits of the second year in the school year (i.e., 20 is reported for the 2019-2020 school year).	System Administration > Calendar > Calendar > Calendar Info > End Date
	Numeric, 2 digits	Calendar.endDate
Home CDE ID	Indicates the code assigned to the school for the student's school of primary academic enrollment.  Numeric, 4 digits	Student Information > General > Vocational Education > Vocational Education Detail > School Number  Enrollment.residentSchool
CDE ID	Reports the school's unique 4-digit CDE school code.  Numeric, 4 digits	System Administration > Resources > School > School Editor > School Detail > School number School.Number
CIP	Reports the 6-digit CIP Code of the student's vocational education program.  Numeric, 6 digits	Student Information > General > Vocational Education > Vocational Education Detail > CIP Code  TEDS.cipCode
Program ID	Reports the 5-digit VE Program Code (also known as the fiscal code or VE-115.  Numeric, 5 digits	Student Information > General > Vocational Education > Vocational Education Detail > VE Program ID  TEDS.veProgramID



Element	Description	Location
SASID	Reports the ten-digit Colorado Department of Education RITS/SASID.  If the student does not have a State ID, this field reports blank.  Alphanumeric, 10 characters	Census > People > Demographics > Person Identifiers > State ID  Person.stateID
First Name	Indicates the student's first name.  When the Report Legal Name field checkbox is marked, the first name reports from the Legal First Name field.  Alphanumeric, 50 characters	Census > People > Demographics > Person Information > First Name  Identity.firstName  Census > People > Identities > Protected Identities Information > Legal First Name  Identity.legalFirstName
Middle Name	Indicates the student's middle name.  When the Report Legal Name field checkbox is marked, the middle name reports from the Legal Middle Name field.  Alphanumeric, 50 characters	Census > People > Demographics > Person Information > Middle Name  Identity.middleName  Census > People > Identities > Protected Identities Information > Legal Middle Name  Identity.legalMiddleName
Last Name	Indicates the student's last name.  When the Report Legal Name field checkbox is marked, the last name reports from the Legal Last Name field.  Alphanumeric, 20 characters	Census > People > Demographics > Person Information > Last Name  Identity.lastName  Census > People > Identities > Protected Identities Information > Legal Last Name  Identity.legalLastName



Element	Description	Location
DOB	Reports the student's date of birth.  Date field, 8 characters (MMDDYYYY)	Census > People > Demographics > Birth Date  Identity.birthDate
Sex	Reports the student's gender.  When the Report Legal Name field checkbox is marked, the gender reports from the Legal Gender field.	Census > People > Demographics > Person Information > Gender Identity.gender
	Numeric, 2 digits (01 = Female, 02 = Male)	Census > People > Identities > Protected Identities Information > Legal Gender  Identity.legalGender
Grade	Reports the student's grade level. High school reporting options include:  • 090: 9th grade  • 100: 10th grade  • 110: 11th grade  • 120: 12th grade	Student Information > General > Enrollments > General Enrollment Information > Grade Enrollment.grade
Phone	Alphanumeric, 3 characters  Reports the seven digit student's home phone number.  If the student's phone number is not 7 or 10 digits, this field reports as spaces.  Numeric, 7 digits	Census > People > Households > Household Phone & Address(es) > Phone  Contact.phone
Email	Reports the student's email address.  Alphanumeric, 50 characters	Census > People > Demographics > Personal Contact Information > Email  Contact.email



Element	Description	Location
Hispanic	Indicates a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture of origin, regardless of race. Reports as:  • 00 - No, not Hispanic or Latino  • 04 - Yes, Hispanic or Latino  Numeric, 2 digits	Census > People > Demographics > Person Information > Race/Ethnicity Identity.Hispanic
American Indian	Indicates a person having origins in any of the original peoples of North America and South America (including Central America) and who maintain tribal affiliation or community attachment.  Reports as:  • 00 - No, not American Indian or Alaska Native  • 01 - Yes, American Indian or Alaska Native	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
Asian	Indicates a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam. Reports as:  • 00 - No, not Asian • 02 - Yes, Asian  Numeric, 2 digits	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
Black	Indicates a person having origins in any of the black racial groups of Africa.  Reports as:  • 00 - No, not Black or African American  • 03 - Yes, Black or African American  Numeric, 2 digits	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity



Element	Description	Location
White	Indicates a person having origins in any of the original peoples of Europe, the Middle East, or North Africa. Reports as:  • 00 - No, not White  • 05 - Yes, White  Numeric, 2 digits	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
Pacific Islander	Indicates a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. Reports as:  • 00 - No, not Native Hawaiian or Other Pacific Islander  • 06 - Yes, Native Hawaiian or Other Pacific Islander  Numeric, 2 digits	Census > People >Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
Limited English	Indicates whether the student is EL (English Learners) or an English Language Learner (ELL).  If the student has an EL program status of EL, or if the status is Exited EL and the Second Year Monitoring Date is on or after the Effective date entered on the extract editor while having a Home Primary Language that is not English, a value of 1 reports.  Otherwise, a value of 0 (zero) reports.  Numeric, 1 digits	Student Information > Program Participation > English Learners (EL) > EL Enrollment.englishProficiency
IEP	Reports a value of 1 when the student has a valid, locked IEP with a start date in the current calendar. Otherwise, a value of 0 (zero) reports.  If the district does not use the Special Education module, the enrollment record is used (where the IEP field is marked) to find special education students.  Numeric, 1 digit	Student Information > Special Ed > Documents > Plan Outline > Education Plan  Plan.iep  Student Information > General > Enrollments > Special Ed Fields > IEP  Enrollment.iep



Element	Description	Location
Active 504	Indicates whether the student has an active Section 504 plan.  Reports a value of 1 when the student has an active 504 record at any point during the reporting school year.  Otherwise, reports a value of 0 (zero).  Numeric, 1 digit	Student Information > Program Participation > Section 504 Section504.section504ID
Disadvantaged	Indicates whether the student is considered Economically Disadvantaged.  • Reports a value of 1 when the student economically disadvantaged.  • Reports a value of 0 (zero) when the student is not economically disadvantaged.  Numeric, 1 digit	FRAM > Eligibility > Eligibility Fram.eligibility
Migrant Student	Reports the student's migrant status.  Reports a value of 1 when the Migrant checkbox is marked on the enrollment record.  Reports a value of 0 (zero) when the Migrant checkbox is not marked on the enrollment record.  Numeric, 1 digit	Student Information > General > Enrollments > State Reporting Fields > Migrant Enrollment.migrant



Element	Description	Location
High School Graduate	Indicates whether the student graduated in the reporting year.  • A value of 1 reports if the student graduated in the reporting school year. The student must have a Diploma Date entered in order to report as a graduate.  • A value of 2 reports if the student is a high school senior that did not receive a diploma in the reporting school year and is continuing high school for a fifth year.  • A value of 3 reports if the student is a high school senior that did not receive a diploma in the reporting school year and is continuing high school for a sixth year.  • A value of 0 (zero) reports if the student did not graduate in the reporting school year. This means the student does not have a Diploma Date entered in the Graduation record for the year the report is generated.  *Numeric, 1 digit*	Student Information > General > Graduation > NGA Cohort End Year  Graduation.cohort YearNGA  Student Information > General > Graduation > NCLB Cohort End Year/ Graduation Date  Graduation.cohort YearNCLB
WBL	Indicates whether the student has a selection in the WBL field on the student Vocational Education record.  • Reports a value of 1 when the student has a Vocational Education record that was active at any time during the school year AND contains one or more values in the WBL field.  • Otherwise, reports a value of 0 (zero).  Numeric, 1 digit	Student Information > General > Vocational Education > WBL  TEDS.wbl



Element	Description	Location
Participant	Indicates whether the student's vocational education participant status.  • Reports a value of 1 when the Concentration Status selected is PAR: Participant.  • Otherwise, reports a value of 0 (zero).  When the Status is PAR: Participant, the student reports ONLY as a Participant.  Numeric, 1 character	Student Information > General > Vocational Education > Status = PAR: Participant TEDS.status
Concentrator	Indicates whether the student is a program concentrator.  • Reports a value of 1 when the Concentration Status selected is CON: Concentrator.  • Otherwise, reports a value of 0 (zero).  When the Status is CON: Concentrator, the student reports both as a Concentrator and Participant.  Numeric, 1 digit	Student Information > General > Vocational Education > Status = CON: Concentrator TEDS.status
Completer	Indicates the student's vocational education completion status.  • Reports a value of 1 when the student has a Vocational Education record that is active at any time during the school year AND has a Status of COM: Completer.  Concentration Status selected is COM: Completer.  • Otherwise, reports a value of 0 (zero).  When the Status is COM: Completer, the student reports as both PAR: Participant, CON: Concentrator and COM: Completer.	Student Information > General > Vocational Education > Status  TEDS.status



Element	Description	Location
Instructor ID	Reports the first 3 characters of the instructor's last name.	Student Information > General > Vocational Education > Vocation Education Detail > Instructor
	For example, John Smith is reported as SMI.  Alphanumeric, 3 characters	TEDS.instructor

### **Middle School Format**

Element	Description	Location
Program Level	Indicates the level of training assigned to the student.	Scheduling > Courses > Course > Course Editor > Type
	Reports a value of 5.	Course.type
	Numeric, 1 character	
School Year	Reports the school year is reported as the last two digits of the second year in the school year (i.e., 20 is reported for the 2019-2020 school year).  Numeric, 2 digits	System Administration > Calendar > Calendar > Calendar Info > End Date  Calendar.endDate
Home CDE ID	Indicates the code assigned to the school for the student's school of primary academic enrollment.  Numeric, 4 digits	Student Information > General > Vocational Education > Vocational Education Detail > School Number  Enrollment.residentSchool
CDE ID	Reports the school's unique 4-digit CDE school code.  Numeric, 4 digits	System Administration > Resources > School > School Editor > School Detail > School Number School.number
CIP	Reports the 6-digit CIP Code of the student's vocational education program.  Numeric, 6 digits	Student Information > General > Vocational Education > Vocational Education Detail > CIP Code  TEDS.cipCode



Element	Description	Location
Program ID	Reports the 5-digit VE Program Code (also known as the fiscal code or VE-115.  Numeric, 5 digits	Student Information > General > Vocational Education > Vocational Education Detail > VE Program ID  TEDS.veProgramID
SASID	Reports the ten digit Colorado Department of Education RITS/SASID.  Alphanumeric, 10 characters	
First Name	Indicates the student's first name.  When the Report Legal Name field checkbox is marked, the first name reports from the Legal First Name field.  Alphanumeric, 50 characters	Census > People > Demographics > Person Information > First Name  Identity.firstName  Census > People > Identities > Protected Identities Information > Legal First Name  Identity.legalFirstName
Middle Name	Indicates the student's middle name.  When the Report Legal Name field checkbox is marked, the middle name reports from the Legal Middle Name field.  When there is no middle entered for the student does not have a middle name, a value of XXXXXXXXX reports.  Alphanumeric, 50 characters	Census > People > Demographics > Person Information > Middle Name Identity.middleName  Census > People > Identities > Protected Identities Information > Legal Middle Name  Identity.legalMiddleName



Element	Description	Location
Last Name	Indicates the student's last name.  When the Report Legal Name field checkbox is marked, the last name reports from the Legal Last Name field.  Alphanumeric, 20 characters	Census > People > Demographics > Person Information > Last Name  Identity.lastName  Census > People > Identities > Protected Identities Information > Legal Last Name  Identity.legalLastName
DOB	Reports the student's date of birth.  Date field, 8 characters (MMDDYYYY)	Census > People > Demographics > Birth Date  Identity.birthDate
Sex	Reports the student's gender.  When the Report Legal Name field checkbox is marked, the gender reports from the Legal Gender field.  Numeric, 2 characters (01 = F, 02 = M)	Census > People > Demographics > Person Information > Gender  Identity.gender  Census > People > Identities > Protected Identities Information > Legal Gender  Identity.legalGender
CDE Grade	Reports the student's grade level.  Middle school reporting options include:	Student Information > General > Enrollments > General Enrollment Information > Grade Enrollment.grade