PIMS Incident Victim Template (Pennsylvania) [.2239 and previous]

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> You are viewing a previous version of this article. See PIMS Incident Victim Template (Pennsylvania) for the most current information.

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Classic View: *PA State Reporting > PIMS Extracts > Incident Victim Template*

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The Incident Victim Template reports behavior victim data for any incident defined with a state behavior code falling between the effective date range entered on the extract editor. All victim types are included - students, staff, etc.

See the PIMS Reporting article for additional PIMS Reporting information.

Report Logic

Only behavior incidents that are marked as Submitted, In Progress or Complete report. Behavior incidents that are in Draft status do not report. Incidents with a Role of Victim and a State Event of 17: Fighting are not reported.

This template reports all matching students from that school for the selected calendar. Students report even if they are enrolled in a different calendar and the calendar in which they are enrolled is not selected on the extract editor. All associated behavior data from an incident that happened in a selected calendar report. Incident and incident related reports are not included in the report population if the calendar selected in the extract editor is not the calendar in which the incident was documented. Incidents and students involved in incidents do not report in calendars marked as Exclude (System Administration > Calendar > Calendar > Exclude).

> A student is not included in the report when the Behavior Role is Victim and the State Event Code is 17: Fighting.

Generate the Incident Victim Template

1. Select **Incident Victim Template** from the **Extract Type** from the dropdown list.
2. Enter the **Effective Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
3. Enter the **Prior Reporting Date** of the extract in *mmddyy* format or use the calendar icon to select a date.

4. Select the **Format** of the extract.
5. If desired, select an **Ad hoc Filter** to return only those students included in that filter.
6. Select the appropriate **Calendar(s)** from which to include data on the extract.
7. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.

Incident Victim Template - State Format (Comma Delimited)

Incident Victim Template - HTML Format

Report Layout

Element	Description	Type, Format and Length	Campus Database	
Submitting District Code	The unique 9-digit Administrative Unit Number assigned by the Pennsylvania Department of Education to the place at which the incident occurred.	Alphanumeric, 20 characters	District.number	System Administration > Resources > District Information > State District Number
Incident ID	The unique number assigned to the behavior incident.	Alphanumeric, 30 characters	BehaviorEvent.eventID	Student Information > General > Behavior Tab > Behavior Event > Event ID

Element	Description	Type, Format and Length	Campus Database	
Victim ID	An identifier for the victim involved in an incident.	Alphanumeric, 20 characters	Identity.personID	Census > People > Person Identifiers > State ID
School Year Date	A singe date indicating the whole school year.	Date Field, 10 characters YYYY-MM-DD	Calendar.endDate	System Administration > Calendar > Calendar > Calendar > End Date
Victim Type	The code used to describe the participant's role as the victim in the behavior event. Options are: • 1 - Student • 2 - Student with IEP • 3 - Student from another school • 4 - Parent • 5 - Adult visitor/intruder • 6 - District employee • 7 - Other or unknown • 8 - School/school facility - Victim Only	Numeric, 2 digits	BehaviorRole. relationshipToSchool	Behavior > Behavior Management > Events and Participants > Participant Details > Relationship to School
Age at Time of Incident	The victim's age at the time of the incident.	Numeric, 3 digits	Identity.birthDate	Census > People > Demographics > Birth Date

Element	Description	Type, Format and Length	Campus Database	
Grade Level Code at Time of Incident	The grade in which the person is enrolled at the time of the incident.	Alphanumeric, 3 characters	Enrollment.grade	Student Information > General > Enrollments > Grade
Student Assistance PGM Referral	Indicates the victim was referred to the Student Assistance Program. • Reports a value of **Y,** when Student Assistance Program field is marked or if there is a state resolution code of R3: Student Assistance Referral, associated with the victim. • Otherwise, reports a value of N.	Alphanumeric, 1 character	CustomBehavior Resolution. studentAssistance Program	Behavior > Behavior Management > New Incident > Add Participant > Participant Details > Student Assistance Program

Element	Description	Type, Format and Length	Campus Database	
Injury Severity Code	Identifies whether the victim sustained a physical injury. • Reports a value of 1 when the Injury is Null or 1: No Injury • Reports a value of 3 when the Injury is 2: Minor Injury or 3: Major Injury. • Reports a value of 4 when the Injury is 4: Serious Bodily Injury. • Reports a value of 5 when the Injury is 5: Resulting in Death.	Numeric, 1 digit	BehaviorDetail.injury	Behavior > Behavior Management > New Incident > Add Participant > Participant Details > Injury
Medical Treatment Required Indicator	Indicates whether medical treatment is required due to the sustained injury during the incident. Reports a value of Y when marked. Otherwise, reports a value of N.	Alphanumeric, 1 character	BehaviorDetail.medical Services Provided	Behavior > Behavior Management > New Incident > Add Participant > Participant Details > Medical Service Provided
Filler 1	This field reports blank.	N/A	N/A	N/A

Element	Description	Type, Format and Length	Campus Database	
Incident Victim Comment	The comment(s) regarding the medical treatment of the victim. Reports *Victim received medical treatment* when field 10, Medical Treatment Required Indicator reports Y and the Participant Details field is blank. If not blank, reports from the Participant Details field.	Alphanumeric, 500 characters	BehaviorDetail.injury Description	Behavior > Behavior Management > New Incident > Add Participant > Participant Details > Injury Detail