

Academic Plan Status Report [.2124 - .2235]

Last Modified on 05/14/2025 9:57 am CDT

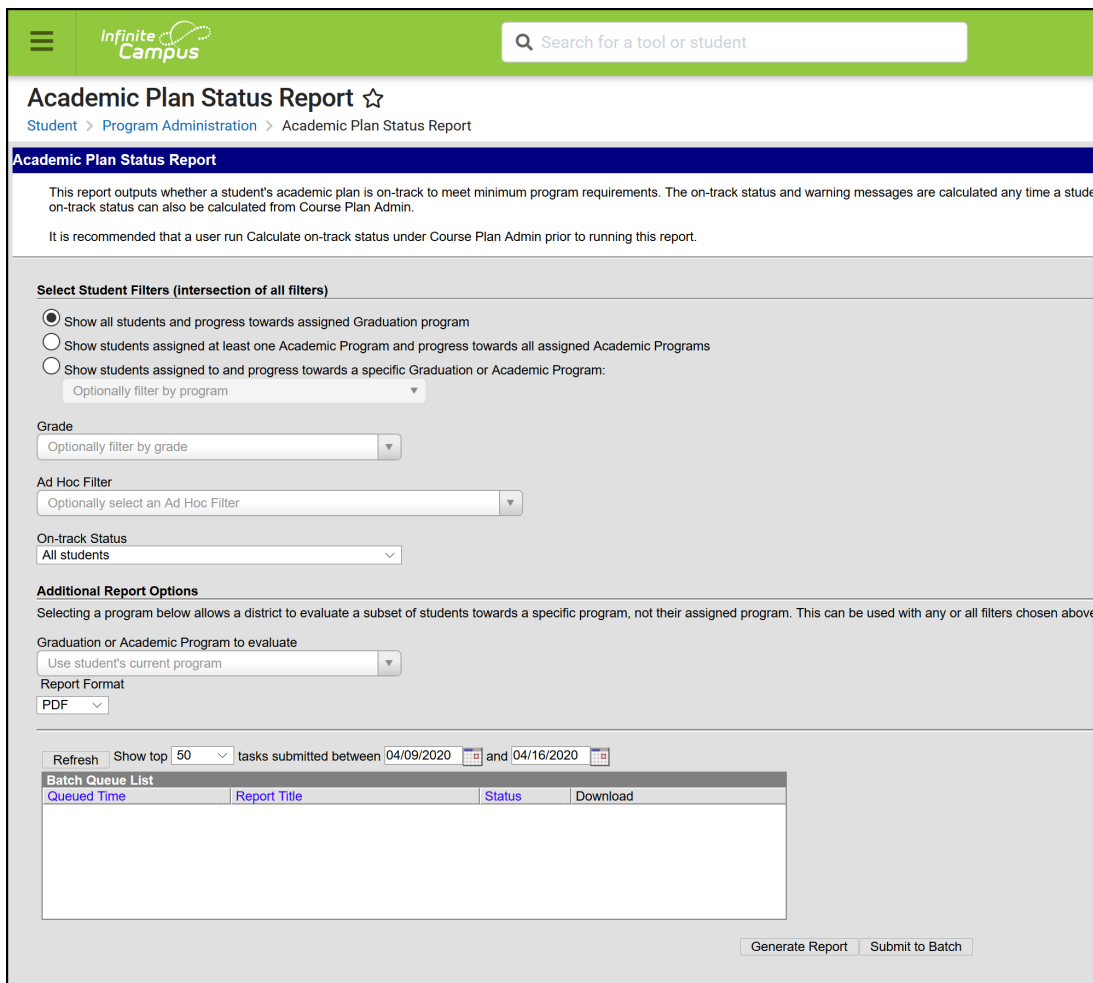
[Report Logic](#) | [Report Editor](#) | [Generate the Plan Status Report to see Current Status](#) | [Generate the Plan Status Report to see Progress Toward Another Program](#) | [Report Layout](#)

Classic View: Program Admin > Reports > Academic Plan Status Report

Search Terms: Academic Plan Status Report

The Academic Plan Status Report indicates whether a student's graduation or academic program is on-track to meet minimum program requirements to graduate. Use this report to look for missing data, errors in student plans, or signs that there may be an error in transcript data or in the setup requirements.

Before generating this report, calculate the On-Track Status on the [Course Plan Admin](#) tool.



The screenshot shows the 'Academic Plan Status Report' interface. At the top, there's a green header with the Infinite Campus logo and a search bar. Below the header, the title 'Academic Plan Status Report' is displayed with a star icon. A breadcrumb trail shows 'Student > Program Administration > Academic Plan Status Report'. The main content area has a blue header 'Academic Plan Status Report' followed by a description: 'This report outputs whether a student's academic plan is on-track to meet minimum program requirements. The on-track status and warning messages are calculated any time a student's on-track status can also be calculated from Course Plan Admin. It is recommended that a user run Calculate on-track status under Course Plan Admin prior to running this report.' Below this, there are several filter sections: 'Select Student Filters (intersection of all filters)' with three radio button options and a dropdown for 'Optionally filter by program'; 'Grade' with a dropdown for 'Optionally filter by grade'; 'Ad Hoc Filter' with a dropdown for 'Optionally select an Ad Hoc Filter'; 'On-track Status' with a dropdown for 'All students'; 'Additional Report Options' with a dropdown for 'Graduation or Academic Program to evaluate' and a dropdown for 'Report Format' set to 'PDF'. At the bottom, there's a 'Refresh' button, a 'Show top 50' dropdown, and a date range selector for 'tasks submitted between 04/09/2020 and 04/16/2020'. A table titled 'Batch Queue List' has columns for 'Queued Time', 'Report Title', 'Status', and 'Download'. At the bottom right, there are buttons for 'Generate Report' and 'Submit to Batch'.

Academic Plan Status Report

Report Logic

This report pulls on-track status and warning messages (missing data, no program assigned, list of credit requirements, etc.) from cached calculated values. These values are updated any time a student, parent or counselor views a student's academic plan. If a transcript post or grading window has passed since the students viewed their courses, update the calculated values using the Course Plan Admin tool.

On-track status is calculated in the following areas:

- Saving Graduation Progress from the Campus Portal (either by the student or parent)
- Saving [Grad Progress](#) information
- Saving Academic Plan information from the Campus Portal (either by the student or parent)
- Saving [Course Plan](#) information
- Saving [Test Requirement](#) information
- Running the **Calculate On-Track Status** option from [Course Plan Admin](#)

Only students who have primary service type enrollments are included in the report.

Report Editor

Field	Description
Select Student Filters <i>Selecting student filters shows a student's progress in their assigned program.</i>	
Student and Program Selection	Selection of one of the following radio buttons is necessary: <ul style="list-style-type: none"> • Show all students and progress towards assigned Graduation Program • Show students assigned to at least one Academic Program and progress towards all assigned Academic Programs • Show students assigned to and progress towards a specific Graduation or Academic Program <ul style="list-style-type: none"> ◦ With this option, select an available program (either Graduation or Academic program). The category assigned to the program displays in parentheses behind the program name.
Grade	Lists all grade levels in the selected calendar.
Ad hoc Filter	Lists all filters to which the user has access.
On-Track Status	Selection option returns just those students who are currently classified as the chosen status, based on the information in their Grad Progress tool. Options are: <ul style="list-style-type: none"> • All Students (this is the default selection) • Off-Track Only • On-Track Only

Field	Description
Additional Report Options <i>Selecting a program allows a district to evaluate a subset of students towards a specific program, not their assigned program. This can be used with any or all filters chosen above to reduce the subset of data to be analyzed. This option increases the time required to generate the report. The Submit to Batch option is recommended.</i>	
Graduation or Academic Program to evaluate	Lists all active and inactive graduation and academic programs. The category assigned to the program displays in parentheses behind the program name. The selection is used as a comparison against the student's currently assigned academic program.
Report Format	The report can be generated in either PDF, CSV or DOCX format.
Report Generation Options	The report can be generated immediately using the Generate Extract button. When there is a larger amount of data chosen, use the Submit to Batch button, which allows the user to choose when the report is generated. See the Batch Queue article for more information.

Generate the Plan Status Report to see Current Status

A school year, school name and calendar must be selected in the Campus toolbar in order to generate this report.

1. Select one of the student filter options (described above) for inclusion in the report.
2. Select the desired **Report Format**.
3. Click the **Generate Report** button to display the results immediately, or click the **Submit to Batch** button to choose when the report generates.

16-17 High School			Academic Plan Status Report			
Generated on 01/30/2017 01:00:34 PM Page 1 of 2			Graduation Program Ad Hoc Filter: Last Name start with 'A' grade 10 Grade: All Grades - On-track Status: All - Total Students: 7			
Student	Student Number	Grade	Program	Diploma	Cohort Year	On-track
STUDENT, AVERY	123456	12	Gateway Curriculum	Advanced diploma	2014	No
	Credit Requirement not met: ENGLISH Course Requirement not met: US History Course Requirement not met: Algebra					
STUDENT, BEVERLY		12	Gateway Curriculum	Advanced diploma	2014	No
	Credit Requirement not met: ENGLISH Credit Requirement not met: SCIENCE Credit Requirement not met: U.S. HISTORY Course Requirement not met: US History					
		12	Gateway Curriculum	Advanced diploma	2014	No
STUDENT, CARL	234567	12	Gateway Curriculum	Advanced diploma	2014	No
STUDENT, DAGNY	345678	12	Gateway Curriculum	Advanced diploma	2014	No
STUDENT, EVERETT	456789	12	Gateway Curriculum	Advanced diploma	2014	No
STUDENT, FIONA	567890	12	Gateway Curriculum	Advanced diploma	2014	No
STUDENT, GARRETT	678901	12	Gateway Curriculum	Advanced diploma	2014	No
	Credit Requirement not met: ENGLISH Credit Requirement not met: HEALTH Credit Requirement not met: MATHEMATICS Credit Requirement not met: SCIENCE Credit Requirement not met: U.S. HISTORY Course Requirement not met: US History Course Requirement not met: Health					
STUDENT, HARRIET	789012	12	Gateway Curriculum	Advanced diploma	2014	No

Academic Plan Status Report - Current Progress in Assigned Program

Generate the Plan Status Report to see Progress Toward Another Program

A school year, school name and calendar must be selected in the Campus toolbar in order to generate this report.

1. Select one of the student filter options (described above) for inclusion in the report.
2. Select another **Academic Program to Evaluate** from the dropdown list.
3. Select the desired **Report Format**.
4. Click the **Generate Report** button to display the results immediately, or click the **Submit to Batch** button to choose when the report generates.

Because of the way the data is pulled from the tables to determine a student's progress towards another program, it is recommended to use the Submit to Batch process.

16-17 Comprehensive High School			Academic Plan Status Report			
Generated on 01/30/2017 12:49:23 PM Page 1 of 1			Current Assigned Grad Program: HS Graduation Plan - HS Credit Ad Hoc Filter: Last Name start with 'A' grade 10 Evaluated Grad Program: HS Graduation Plan Grade: All Grades - On-track Status: All - Total Students: 3			
Student	Student Number	Grade	Program	Diploma	Cohort Year	On-track
STUDENT, ANDREW	987654	09	Standard Curriculum		2017	Yes
STUDENT, BRITTANY	876543	12	Standard Curriculum		2014	No
			Credit Requirement not met: ENGLISH			
STUDENT, CHRISTOPHER	765432	09	Standard Curriculum		2017	No
			No future course plan.			
STUDENT, DAPHNE	654321	12	Standard Curriculum		2014	No
			Credit Requirement not met: ENGLISH			
			Credit Requirement not met: U.S. HISTORY			
STUDENT, ERIK	543210	09	Standard Curriculum		2017	No
			No future course plan.			
STUDENT, FIONA	432109	09	Standard Curriculum		2017	No
			No future course plan.			
STUDENT, GRANT	321098	09	Standard Curriculum		2017	No
			No future course plan.			

Academic Plan Status Report - Progress towards another program

Report Layout

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Student	Reports the student's last name, first name in alphabetical order	Alphanumeric, 50 characters	Identity.lastName Identity.firstName	Census > People > Demographics > Person Information > Last Name, First Name
Student Number	Reports the student's locally assigned student number.	Numeric, 12 digits	Person.student Number	Census > People > Demographics > Person Identifiers > Student Number
Grade	Reports the student's grade level of enrollment.	Alphanumeric, 2 characters	Enrollment.grade	Student Information > General > Enrollments > General Enrollment Information > Grade

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Program	Reports either the student's currently assigned program or the selected program to see the student's progress towards that program. If the student is not assigned a program, <i>No Program Assigned</i> displays in this column.	Alphanumeric, 25 characters	Program.name	Student Information > Academic Planning > Program > Academic Program Detail > Program
Diploma	Reports the type of diploma the student receives upon graduation and successful completion of the assigned academic program. This is set on the Graduation Program tool. This field is blank when the report is generated for evaluating a student's progress towards another program.	Alphanumeric, 15 characters	ProgramParticipation. Diploma	Programs > Academic Programs > Diploma Type
Cohort Year	Reports the NCLB Cohort End Year assigned on the graduation tool. If this field is blank on the student's graduation tool, <i>Missing 9th grade start date on Graduation tool</i> displays in this column.	Numeric, 4 digits	Graduation.cohort YearNCLB	Student Information > General > Graduation > NCLB Cohort End Year

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
On-Track	Indicates the student's on-track status as either yes or no. See the Report Logic section for information on how this is calculated. If the student is on track and has met all requirements, the report indicates the type of diploma the student received and when.	Alphabetic, 3 characters Yes or No	Calculated value, data not stored	Calculated value, data not stored
Requirements Not Met	When students are missing requirements for graduation, those credit types are listed. This reports for each requirement that could be reported: <ul style="list-style-type: none"> • Credit Requirements • Course Requirements • Test Requirements • GPA Requirements 	Alphanumeric, 50 characters	Calculated value, data not stored	Calculated value, data not stored