KEES (Kentucky) [.2124 - .2231]

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The Kentucky Educational Excellence Scholarship Report is a merit-based scholarship program that is administered by the Kentucky Higher Education Assistance Authority (KHEAA). Students in grades 9-12 may earn a yearly GPA award if they achieve a grade point average (GPA) of 2.5 or higher in any year of high school while meeting the KEES curriculum requirements. In addition, students may earn a KEES bonus award after they have at least one qualifying GPA award if their highest ACT composite score is 15 or higher or a 710 or better on the SAT (critical reading and math) by the date of high school graduation.

Image 1: KEES Report Editor

To be considered eligible for KEES, a student must:

- Be a United States citizen, national or permanent resident.
- Be a Kentucky resident or maintain legal residence in Kentucky while attending a U.S. Congressional Page school or participating in an approved Foreign Exchange program.
- Be enrolled in a certified Kentucky high school for at least 140 days of the minimum school term.
- Take at least five courses during the academic year, unless the student qualifies as a mid-year graduate.

- Not be a convicted felon.
- Students in grade 14 must have a non-zero cumulative GPA on their transcript.
  - Students in Grade 14 who have a locked IEP with a Special Ed Status of A: Active OR AR: Active Reserved that overlaps the reporting range will not have a zero cumulative GPA based on logic for the Cumulative Grade Point Avg field on the report.

> The KEES Report does not perform validations on the eligibility criteria. However, schools may use the Override options for students who do not meet the criteria, if needed.

KEES GPA

Because the GPA calculation is used in this extract, it is very important to correctly indicate courses as being AP, IB, DC, or CAI where applicable.

The KEES GPA differs from the unweighted Kentucky GPA calculation in the following ways:

- IB (International Baccalaureate) courses receive 1 additional point. A student who achieves an "A" in such a course, for example, will receive 4.0 + 1.0 = 5.0 GPA for this course.
- AP (Advanced Placement) courses receive 1 additional point. The example functions the same as IB.
- DC (Dual Credit) courses receive 1 additional point. The example functions the same as AP and IB.
- CAI (Cambridge Advanced International) courses receive 1 additional point. The example functions the same as IB.

Due Dates

The KEES Report is collected twice a year:

- Students who graduate mid-year are reported by January 15.
- Students who graduate at the end of the school year are reported by June 30.

KEES Eligibility

Students must meet the following criteria in order to considered KEES eligible:

- Students must have an enrollment in a selected calendar to report however the number of days enrolled in a Kentucky School for the calendar year will count days in Enrollment records from all calendars in the district (even if they are not selected).
- Count days where a student was enrolled in a KY school
  - Only count Primary Enrollments
  - Count unique days, if overlapping enrollments exist each unique date is only counted once.

Report Selection Criteria

The KEES report only displays students who meet specific criteria within a chosen calendar (or set of calendars).

- Spring Graduate
- Mid-Year Graduates
- Data Error Report
- Insufficient Enrollment Report

Spring Graduate

The KEES Spring Report only displays students who meet the following criteria:

- The student's primary enrollment in the selected calendar must be within the date range specified in the report extract editor OR have one of the following End Status values within the academic year indicated in the Campus toolbar:
  - C01, G01, G02, G03, or G04
- Students must not have the Foreign Exchange checkbox marked on their enrollment.
- Students must not have the Out of State checkbox marked on their enrollment record.
- Students must be assigned state grade levels 8-14 only.
- Students in grade 14 must have a non-zero cumulative GPA on their transcript.

Mid-Year Graduates

The KEES Mid-Year Graduates Report only displays students who meet the following criteria:

- The student's primary enrollment in the selected calendar must be within the date range specified in the report extract editor OR have one of the following End Status values within the academic year indicated in the Campus toolbar:
  - C01, G01, G02, G03, or G04
- If multiple calendars are selected, report from student's most recent enrollment.
- The option 'Mid-Year Graduate' must be selected from the diploma period drop list of the student's Graduation tab.
- Student must be enrolled in state grade levels 08-14 only.
- Students in grade 14 must have a non-zero cumulative GPA on their transcript.
- The student must not have the Foreign Exchange checkbox marked on their enrollment.
- Students must not have the Out of State checkbox marked on their enrollment record.

Data Error Report

Students who meet the reporting criteria for the Mid-Year Graduate or Spring Report but do not have vital demographic information entered within Campus will appear in the Data Error Report. Students who have a KEES Override value of N entered on their enrollment record are also included in the Data Error Report.

Insufficient Enrollment Report

The Insufficient Enrollment Report displays students who qualify for the KEES Spring Report but are not KEES Eligible because they are not enrolled a minimum of 140 days in the district. See the Insufficient Enrollment Report section below.

Generating the KEES Report

1. Select the desired **Extract Type**.
   - **Data Error Report** - Indicates students missing vital demographic information or who have a KEES Override value of N.
   - **Spring Report** - Reports demographic information for students actively enrolled in grades 8-12 as well as their mailing addresses.
   - **Mid-Year Graduate Report** - Reports demographic and mailing address information for students actively enrolled in grades 8-12.
   - **Insufficient Enrollment Report** - Reports students who qualify for KEES Spring Reporting but are not KEES Eligible because they are not enrolled a minimum of 140 days in the district.
2. Enter the desired **Date Range**.
3. Select the appropriate **Format**.
4. Select the **Calendars** to include in the report.
5. Select an **Ad Hoc Filter** (optional).
6. Click the **Generate Report** button to view the report immediately. Select **Submit to Batch** to have the report generate in a batch queue. This is especially useful for preventing system performance issues when generating the report for a large set of data.

KY KEES Report Records:136

DistrictName	SchoolName	LastName	FirstName	Gender	RaceCode	StateCode	ForeignExchange	KeesIneligible	SS
JEFFERSON COUNTY PUBLIC SCHOOLS	HIGH	·STUDENT	D	M	6	111111111	0		
JEFFERSON COUNTY PUBLIC SCHOOLS	HIGH	STUDENT	S	M	4	111111111			
JEFFERSON COUNTY PUBLIC SCHOOLS	HIGH	·STUDENT	C	M	6	111111111	0		

Image 5: Data Error Report, HTML Format

Report Layouts

The following provides information on the data elements reported in all of the extract types for KEES.

- Data Error Report
- Spring Graduate
- Mid-Year Graduates
- Insufficient Enrollment Report

Data Error Report Layout

Data Element	Description	Campus Location
District Name	Name of the school district submitting the information. *Alphanumeric, 15 characters*	System Administration > Resources > District Information > District Name District.name
School Name	Name of the school building submitting the information. *Alphanumeric, 15 characters*	System Administration > Resources > School > School Name School.name
Last Name	Last name of the student being reported. *Alphanumeric, 35 characters*	Census > People > Demographics > Person Information > Last Name Identity.lastname
First Name	First name of the student being reported. *Alphanumeric, 12 characters*	Census > People > Demographics > Person Information > First Name Identity.firstname
Gender	Indication of student being either male or female. *Alphanumeric, 1 character*	Census > People > Demographics > Person Information > Gender Identity.gender
Race Code	Indicates student's race based on Federal race designations. *Numeric, 1 digit*	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
State Code	Student's state identification number. *Numeric, 10 digits*	Census > People > Demographics > Person Identifiers > SSID Person.stateID
Foreign Exchange	Indication of student being a foreign exchange student. *Alphanumeric, 1 character* *Y or N* This field is not required for the Data Error Report.	Student Information > General > Enrollment > State Reporting Fields > Foreign Exchange Student Enrollment.foreignExchange

Data Element	Description	Campus Location
KEES Ineligible	Displays students who have a KEES override value chosen on the enrollment tab. *Alphanumeric, 1 character* *Y or N* This field is not required for the Data Error Report. If the KEES Override field is set to N, the student will not be included on the KEES report.	Student Information > General > Enrollment > State Reporting Fields > KEES Override EnrollmentKY.KEESOverride
SSN	Student's Social Security number. *Numeric, 9 digits*	Census > People > Demographics > Person Information > SSN Identity.SSN
Birth Date	Student's date of birth *Date field, 8 characters* *CCYYMMDD*	Census > People > Demographics > Person Information > Birth Date Identity.birthdate
Street	Street from primary address of student's primary household. *Alphanumeric, 15 characters*	Census > Household > Address > Street Address.street
State	State of residence of student's primary household. *Alphanumeric, 2 characters*	Census > Household > Address > State Address.state
City	City of residence of student's primary household *Alphanumeric, 15 characters*	Census > Household > Address > City Address.city
Zip	5-digit zip code from primary address of student's primary household. *Numeric, 5 digits*	Census > Household > Address > Zip Address.zip
Grade	The student's current grade level. *Alphanumeric, 2 characters*	Student Information > General > Enrollment > Grade Enrollment.grade

Spring Report/Mid-Year Graduate Layout

Data Element	Description	Campus Location
Social Security Number	Student's valid Social Security number *Numeric, 9 digits*	Census > People > Demographics > Person Information > SSN Identity.SSN
Last Name	Student's last name *Alphanumeric, 35 characters*	Census > People > Demographics > Person Information > Last Name Identity.lastname
First Name	Student's first name *Alphanumeric, 12 characters*	Census > People > Demographics > Person Information > First Name Identity.firstname
Middle Name	Student's middle initial *Alphanumeric, 1 character*	Census > People > Demographics > Person Information > Middle Name Identity.middlename
Date of Birth	Student's birth date. *Date field, 8 characters CCYYMMDD*	Census > People > Demographics > Person Information > Birth Date Identity.birthDate
Mailing Street	Street Address/PO Box/Route of student's primary household *Alphanumeric, 30 characters*	Census > Household > Address > Street Census > Household > Address > PO Box Census > Household > Address > Number Census > Household > Address> Tag Address.street Address.POBox Address.number Address.tag

Data Element	Description	Campus Location
City	City of residence of student's primary household *Alphanumeric, 24 characters*	Census > Household > Address > City Address.city
State	State of residence of student's primary household *Alphanumeric, 2 characters*	Census > Household > Address > State Address.state
Zip Code	Zip code associated with the mailing address *Numeric, 5 digits*	Census > Household > Address > Zip Address.zip
Zip plus 4	Additional 4 digits assigned to the zip code *Numeric, 4 digits*	Census > Household > Address > Zip Address.zip
High School Graduation Date	The graduation date will be auto populated if Diploma Date is blank. In this case, the month/day of the graduation date is always 06/30, the year will depend on the enrolled grade. - If the grade is **08**, the graduation date is the calendar end year **+ 4** - Grade **09** = end year **+ 3** - Grade **10** = end year **+ 2** - Grade **11** = end year **+ 1** - Grade **12** = end year **+ 0** - Grade **14** = end year **+ 0** Must be greater than 19980630. No logic is currently implemented to handle dates older than 1998. *Date field, 8 characters* *CCYYMMDD*	Student Information > Graduation > Diploma Date Graduation.diplomaDate
Academic Year	School year corresponding to the calendar in which the report was generated. For example, if report is generated for the 2010-11 school year, this field will report as 20102011. *Date field, 8 characters* *CCYYCCYY*	Not dynamically stored

Data Element	Description	Campus Location
Academic Classification	This is the student's Academic Classification for the Academic Year just completed. Must = '08', '09', '10', '11', '12', or '14' *Numeric, 2 digits*	Student Information > General > Enrollment > Grade Level Enrollment.grade
District Code	Displays the district code as determined by the Kentucky Department of Education. *Numeric, 3 digits*	System Administration > Resources > District Information > Number District.number
School Code	Displays the school code as determined by the Kentucky Department of Education. If multiple calendars are selected in the extract editor, report the school of the student's most recent enrollment. *Numeric, 3 digits*	System Administration > Resources > School > Number School.number
KEES Eligible Student	**Excluded from KEES Eligibility** Report **N**, if the any of the following conditions are true: • KEES Override field on enrollment = No ◦ These students will display on the Data Error Report • The student is enrolled in state grade level 08: Eighth Grade • Foreign Exchange checkbox on enrollment is checked *Alphanumeric, 1 character*	Student Information > Enrollment > General > KEES Override Enrollment.KEESOverride

Data Element	Description	Campus Location
	Mid-Year Graduates Report A value of Y is reported if either of the following conditions are true: • KEES Override field on enrollment = Yes • The student has a Yearly KEES GPA of 2.5 or above AND • The student has 3 or more attempted credits for the calendar year being reported. • Attempted credits total allows a maximum of 1 credit attempted for State Course code 901005: Experience-Based Work • Include attempted credits that have a NULL State Course code. • Else, report N The 140 day requirement DOES NOT apply to the Mid-Year Graduate Report.	
	Spring Graduates Report A value of Y is reported if either of the following conditions are true: • KEES Override field on enrollment = Yes • The student is enrolled 140 days or more within a Kentucky School for the calendar year being reported AND • The student has a Yearly KEES GPA of 2.5 or above AND • The student has 5 or more attempted credits for the calendar year being reported. • Attempted credits total allows a maximum of 1 credit attempted for State Course code 901005: Experience-Based Work • Include attempted credits that have a NULL State Course code. • Else, report N	

Data Element	Description	Campus Location
Yearly Grade Point Average	Not required for Academic Classification of 08. Lists the student's GPA for the calendar year in which the report is generated. GPAs are displayed without decimal points. • No logic is implemented to handle GPAs above 5.0. These will report as a normal GPA. • Any credits with 0 GPA weight are ignored. The following modifiers are factored into GPA • Weight • Bonus Points • Courses with a difficulty level of IB, AP, DC, or CAI receive 1.0 Bonus in addition to the GPA that is not weighted. *Numeric, 3 digits* Only posted grades affect this GPA. Not required for Academic Classification of 08.	Student Information > General > Transcript CreditHistory.credit
ACT Score	Displays the highest ACT score on record for the student that meets the following criteria: • Test Name = 'ACT' anywhere in the name. • Subject = Composite • National Test Code = ACT See the ACT and SAT Score Calculations section for more information. *Alphanumeric, 2 characters*	Student Information > General > Assessments > ACT Test.score
SAT Score	Displays the highest SAT score on record for the student. This field is a summation of reading and math SAT scores. See the ACT and SAT Score Calculations section for more information. *Alphanumeric, 4 characters*	Student Information > General > Assessments > SAT Test.score

Data Element	Description	Campus Location
Cumulative Grade Point Average	Displays Cumulative Grade Point Average without decimals. • Logic for Special Education students: If the student has a locked IEP that overlaps the reporting range WHERE Special Education Status is A: Active OR AR: Active Referred AND the student's GPA=000, display as 001. • Any credits with 0 GPA weight are ignored. The following modifiers are factored into GPA: • Weight • Bonus Points • IB/AP/DC/CAI Courses receive 1.0 Bonus in addition to unweighted GPA Only posted grades affect this GPA. *Alphanumeric, 3 characters* *Format = 999 (e.g. if the GPA is 3.76 then the value of this field would be '376')* *Should be .001 if the student is a special education student and cumulative is zero.* Not required for Academic Classification of 08.	Student Information > General > Transcript CreditHistory.credit
Gender	Indication of student being either male or female. *Alphabetic, 1 character* *M or F*	Census > People > Demographics > Person Information > Gender Identity.gender

Data Element	Description	Campus Location
Race	Federal indication of student's race/ethnicity. Displays race/ethnicity from Census. • 1 - Hispanic/Latino • 2 - American Indian or Alaska Native • 3 - Asian • 4 - Black or African American • 5 - Native Hawaiian or Other Pacific Islander • 6 - White • 7 - Two or More Races *Numeric, 1 character*	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
SSID	Student's state identification number *Numeric, 10 digits*	Census > People > Demographics > Person Identifiers > SSID Person.stateID
SES	Indication of student receiving free or reduced meals. • A student is considered Y if they have a FRAM Eligibility during the date range entered. This includes "carry over" Eligibility records from the previous school year which has dates which overlap the date range entered. • State codes 4103 and 4104 as shown in the FRAM Eligibility editor are considered Free or Reduced. • If the student does not have an FRAM Eligibility record, they are reported as N. • If the student has a FRAM Eligibility record with a state code = 4198, they are reported as N. • If a FRAM Eligibility status exists with a state code of 4103 or 4101, the Certified Type equals 'Override' and no other FRAM Eligibility record exists with any other state code or certified type during the school year, student will report "N". • All 8th grade students are reported as N. *Alphabetic, 1 character* *Y or N*	FRAM > Eligibility Student Information > General > Enrollments > State Reporting Fields > SES Enrollment.mealstatus

Data Element	Description	Campus Location

High School Graduation Indicator	Indicates whether or not the student has graduated.
	A value of Y is reported if:
	• State Grade = 09, 10, 11, 12, or 14.
	• AND End Status is one of the following:
	   ○ G01: Graudated in less than four (4) years
	   ○ G02: Graduated in four (4) years
	   ○ G03: Graduated in five (5) years
	   ○ G04: Graduated in six (6) or more years
	• AND Diploma Date is not null
	
	Alphabetic, 1 character
	Y or N
		Student Information > General > Enrollments
		
		Student Information > General > Graduation
		
		Enrollment.endStatus
		Enrollment.grade
		Graduation.diplomaDate

Filler	N/A	N/A

Insufficient Enrollment Report

The Insufficient Enrollment Report displays students who qualify for the KEES Spring Report but are not KEES Eligible because they are not enrolled a minimum of 140 days in the district. This report helps districts manually check to see if the student was enrolled in Kentucky schools outside of the district for enough days to qualify as KEES Eligible.

Data Element	Description
District Name	Name of the district the student is enrolled in.
School Name	Name of the school the student is enrolled in.
Last Name	The student's last name.
First Name	The student's first name.
State Code	The student's State ID.
Grade	The student's current grade level.
KEES Eligible Student	Always reports a value of 'N'.
Number of Days Enrolled in the District	The number of unique days the student was enrolled in the district. This must be less than 140 days in order for the student to appear in this report.

ACT and SAT Score Calculations

The following table describes the logic used to calculate ACT and SAT scores within the KEES Report:

Test	Logic
ACT	Report the highest composite score that meets the following criteria: • Test Name = 'ACT' anywhere in the name. • Subject = Composite • National Test Code = ACT The Subject attribute is unlocked within Campus. The field displayed for tests created and pushed down from KDE are case sensitive but this report is not. If the Subject Code of 'Composite' is anything else (such as all caps like COMPOSITE) you may not be able to see that in published tests which have a subject of 'Composite'. To correct this issue, update the Code of any Composite Subjects to a value of 'Composite' to ensure they display in published KDE tests. **Before Correcting Composite Subject Code** **PATH:** *System Adminsitration > Custom > Attribute/Dictionary > Test > Subject* **PATH:** *Assessment > Test Setup > Test*

Before Correcting Composite Subject Code

After Correcting Composite Subject Code

Before Correcting Composite Subject Code

PATH: *System Administration > Custom > Attribute/Dictionary > Test > Subject*

Subject Dictionary Detail						Add Row
Code	Name	Seq	Value		Standard Code	Active
✕ Writing	Writing	0				X
✕ WRITING PORTFOL	WRITING PORTFOLIO	0				X
✕ Composite	COMPOSITE	0				☑
✕ CONCEPTS	CONCEPTS	0				X
✕ HEARING	HEARING	0				X
✕ Oral	Oral	0				X
✕ SUPPORT	SUPPORT	0				X
✕ TOTAL	TOTAL	0				X
✕ VISUAL	VISUAL	0				X

Page 1 of 1 | 250 ▼ Rows Per Page | 1 - 55 of 55

PATH: *Assessment > Test Setup > Test*

Tests | Copy Test

🖫 Save | ⊗ Delete | ⊕ New Test

- 📁 ✓ ✓ ACT (KY_Official_Jr)
  - 📁 ✓ ✓ **ACT Composite (ACT-JrC)**
  - 📁 ✓ ✓ ACT English (ACT-JrE)
  - 📁 ✓ ✓ ACT Mathematics (ACT-JrM)
  - 📁 ✓ ✓ ACT Reading (ACT-JrRD)
  - 📁 ✓ ✓ ACT Science (ACT-JrS)
- 📁 ✓ ACT with NORM (KDE)

✓ Test Published ✓ Scores Published

Test Detail
*Name
ACT Composite
Parent Test
-KY_Official_Jr:ACT ▼
** Parent Test cannot be edited because scores exist for this test.

Code | Year
ACT-JrC | ▼

Subject
COMPOSITE ✕ ▼

Test Grade Level
▼

Assessment Type
GEN: General Assessment ▼

Standards Type
▼

Start Date | End Date

Test Type

Test	Logic
SAT	Score report the highest SUM of the SAT Mathematics and SAT Verbal scores. **To find the SAT Mathematics score:** 1. Test Name = 'SAT' anywhere in the name 2. Test Code = SAT MATH 1. If Test Code ≠ 'SAT MATH' exactly, it must contain %SAT MATH% such as "SAT Mathematics" AND 2. If Test Code only contains %SAT MATH% then it also must have a National Test Code of SAT **To find the SAT Verbal score:** 1. Test Name = 'SAT' anywhere in the name 2. Test Code = SAT VERB 1. If Test Code ≠ 'SAT VERB' exactly, it must contain %SAT VERB% such as "SAT Verbal" AND 2. If Test Code only contains %SAT VERB% then it also must have a National Test Code of SAT **The SAT Mathematics and SAT Verbal child tests must have the same parent test** • If a student took the SAT on 3/15/2017 and received a 700 for SAT MATH and 500 for SAT VERB, the sum of those scores for that parent test on 3/15/17 is 1200. • If a student took the SAT on 10/1/2016 and received a 600 for SAT Math and 700 for SAT VERB, the sum of those scores for that parent test on 10/1/16 is 1300. KEES would report the SUM from the 2016 test, 1300, not the SUM of the highest SAT MATH from 2017 and highest SAT Verbal from 2016.