

Special Education State Reporting (Massachusetts)

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This article explains the various ways in which Special Education data can be recorded and managed within Infinite Campus.

Special Ed State Reporting Tool

Districts should use the SPED State Reporting tool when not utilizing the Special Ed module in Campus. This tool contains all fields necessary for state reporting Special Ed data through SIF.

A new record should be created for every student's SPED record change. When there is a change, the existing SPED record should be end-dated with the last day the current settings apply, and a new record should be created with a start date when the new settings apply.

SIF reports the Special Ed data from the active record as of the state reporting date. A record with a start date after the state reporting date does not report. A record end-dated before the state reporting date reports unless it was end-dated before the current school year.

This tool consists of two sections: State Reporting and SPED Flags.

See the core [SPED State Reporting](#) article for information on necessary tool rights and guidance on adding records.

State Reporting ☆ Student Information > Special Ed > State Reporting

SOPHIA S Student #: Grade: 03 DOB: Related Tools ^

Summary Overview

State Reporting

Start Date ↑	End Date	Special Ed Setting	Primary Disability	Secondary Disability	Tertiary Disability
11/04/2024		20: 6-21: Partial 21-60% Services Outside Class	07: Health		

[New](#)

SPED Flags

Start Date ↓	End Date	Flag Type	User Warning	Flag icon
11/04/2024		SPED		

Special Ed State Reporting List Screen

Select an existing record or click **New** to view the detail screen.

State Reporting Detail

Start Date *

End Date

Special Ed Setting *

Primary Disability *

Secondary Disability

Tertiary Disability

Special Ed Level of Need *

Eval Results *

Sped Eval Date

[Save](#) [Cancel](#) [Delete](#)

Special Ed State Reporting Detail Screen

The table below describes each field:

Field	Description	Ad Hoc Location
Start Date	The start date of the record.	Student > Special Ed State > startDate
End Date	The end date of the record.	Student > Special Ed State > endDate
Special Ed Setting	The student's Special Ed Setting.	Student > Special Ed State > specialEdSetting
Primary Disability	The student's main disability.	Student > Special Ed State > primaryDisability
Secondary Disability	The student's second disability. Districts can hide this field in the attribute dictionary if they do not use it as it does not get reported to the state.	Student > Special Ed State > secondaryDisability
Tertiary Disability	The student's third disability. Districts can hide this field in the attribute dictionary if they do not use it as it does not get reported to the state.	Student > Special Ed State > disability3
Special Ed Level of Need	The level of need for the student's disability.	Student > Special Ed State > spedService
Eval Results	The results of the student's Special Ed evaluation.	Student > Special Ed State > assessment
Sped Eval Date	The date of the student's Special Ed evaluation.	Student > Special Ed State > recordedDate

Special Ed Enrollments Fields

Tool Search: Enrollments

Enrollment record Special Ed Fields are NOT used in SIF state reporting and should not be used. Districts should hide each of these attributes in the attribute dictionary. Note that Secondary Disability and Tertiary Disability do not have their own attributes. They will be hidden when the Primary Disability is hidden.

Lockers Contact Log Graduation Athletics Ad Hoc Letters Waiver Records Transfer Report Comments Person Documents

Summary Profile **Enrollments** Schedule Attendance Flags Grades Transcript Credit Summary Assessment Beh

Save Delete New Print Enrollment History New Enrollment History Documents

00: No

Gifted/Talented Grade 8 Civics Project Grade 9-12 Civics Project

Charter School Sibling Preference Enrollment Offer Date

Supplemental Low Income Indicator

Career Vocational Technical Education (CVTE)

Competency Attainment

Program Type Single Parent

00: Not Enrolled in CVTE Program

Chap 74 Approved Program Code Non Chap 74 Program Code

HQCP Program Type HQCP Program Participation

Industry Recognized Cred 1 Industry Recognized Cred 2

Industry Recognized Cred 3

Special Ed Fields

Special Education Placement

Special Ed Setting Primary Disability

Secondary Disability Tertiary Disability

Special Ed Level of Need Eval Results

Sped Eval Date

District Defined Elements

Enrollment Special Ed Fields

Special Ed Documents Tool

Tool Search: Special Ed Documents

Districts using Infinite Campus to record and report their Special Ed data should manage their data using IEPs and Special Ed Enrollment fields.

Enrollment Information (ADM-1) Editor 2 of 34

Click Refresh to retrieve a new copy of data from a selected Enrollment record.

Primary Disability * **Secondary Disability** **Tertiary Disability**

02: Sensory/Hearing

Special Ed Level of Need * **Special Ed Setting *** **Eval Results**

02: Low (2 hrs or more/week) 10: 6-21: Full <21% Services Outside GE Class

School District Cycle * **Specify Other** **Building Minutes ***

5 day cycle 200

Grade
KF

Assigned School Information (Complete after a placement has been made)

School Name **School Phone**

ELEMENTARY SCHOOL

School Address **School City** **School State** **School Zip**

BROCKTON MA

Cost-Shared Placement **Specify Agency**

Special Ed IEP Enrollment Editor

Within the IEP, ensure you have populated the following fields as these fields are reported to the State via SIF:

Note: Several fields in the IEP are populated via the corresponding values on the student's enrollment record (once the **Get Special Ed Status from Enrollment** button is clicked).

Field	Description
Start Date	The start date of the IEP
End Date	The end date of the IEP
Primary Disability	The student's main disability
Special Ed Level of Need	The level of need for the student's disability
Special Ed Setting	The setting of the Special Ed services
Eval Results	The results of the student's Special Ed evaluation

SIF reports the fields listed above from the IEP active as of the state reporting date. When an IEP has a start date after the state reporting date, it does not report. When an IEP is end-dated before the state reporting date, it reports unless it was end-dated before the current school year.

When there is more than one active IEP as of the state reporting date due to an amendment, the most recent amended IEP's data sends through SIF.

SIF State Reporting does not report data from the Special Ed Fields on an enrollment record but

does report this data from the IEP. This is why it is important this data is first entered on a student's enrollment record and then inserted into the student's IEP.
