

Scheduling Components (Missouri)

Last Modified on 03/11/2024 8:46 am CDT

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Many of the tools included in the Scheduling Components modules contain fields that are specific to the state of Missouri. These fields can be used for district-tracking purposes or these fields may directly affect state reporting. The information below further defines these state-specific fields to provide guidance in entering data.

Course Information

Tool Search: Course Information

The Course tool contains information about courses attached to this calendar or school. Many of the Course fields are unique to the state of Missouri. These fields are further described below. All other fields in the Course tool do not require unique, state-specific data. However, many of these fields are required and data entry in these fields is necessary. For more information on these fields, see the [Course Information](#) article.

Course Information ☆
Scheduling & Courses > Courses > Course Information

MOCA5449S1 Sign Language I

Save Delete Push To Sections

Course Information

CourseID 90450

*Number: MOCA5449S1

*Name: Sign Language I

Subject Type:

State Code: 062000

Department: Foreign Language

Schedule Load Priority:

Max Students:

GPA Weight: 1

Bonus Points:

Advisory:

Type: V: Virtual

Course Level:

Responsive:

Activity: AC: Academic

Homeroom:

Allow student requests:

Allow teacher requests/recommendations:

Grade: 09: Ninth Grade

CTE Program Type:

Online Learning: Y: Yes

Virtual Provider:

Virtual Instruction:

Comments:

Course Master Linked - MOCA5449S1 Sign Language I

Standards-based:

Active:

Exclude from State Reporting:

External LMS Exclude:

Course-Only Curriculum:

Ignore Master Push:

Terms: 0

Schedules: 0

Periods: 0

Sections to Build: 0

Preferred Room Type:

Section Template Group:

Competency Based:

Transcript:

Required:

Dual Credit:

Hide Standards On Portal:

Repeatable:

Attendance:

Positive Attendance:

Program: 50: Missouri Virtual Instructional Program

Sequence: 1

Other Virtual Provider:

- Modified by: Unknown 08/19/2022 14:14

Course Information Editor

State Code

Course code that identifies assignment. Every assignment must be identified by a course code except pre-kindergarten, kindergarten, and elementary classes in self-contained classrooms. When a teacher has more than one grade in a self-contained elementary classroom or is teaching morning and afternoon pre-kindergarten or kindergarten classes, show as separate assignments.

▶ [Click here to expand...](#)

Competency Based

Indicates the course is competency-based for reporting purposes.

▶ [Click here to expand...](#)

Dual Credit

Dual Credit, referred to as Dual Credit Site in Missouri, is the site at which instruction of a college credit (dual credit) course is given.

▶ [Click here to expand...](#)

Program

Program, referred to as Course Program Code in Missouri, is the code identifying special funding or approval for the course.

▶ [Click here to expand...](#)

Grade

Use the Grade field to select the grade level at which the curriculum for the course is designed to be taught.

▶ [Click here to expand...](#)

CTE Program Type

Use this field to select the course program type code of CTE approved program.

▶ [Click here to expand...](#)

Online Learning

When course instruction is delivered online, mark this checkbox.

▶ [Click here to expand...](#)

Virtual Provider

Use this field, to provide the code that identifies the entity responsible for the development of the virtual course content. The Virtual Provider value selected on the Section tool is the value that reports. When this field is left blank on the Section tool, the value reports from the Course tool.

When 15: Other is selected as the Virtual Provider, users **MUST** use the Other Virtual Provider field to enter the name of the entity and further details on the provider.

▶ [Click here to expand...](#)

Other Virtual Provider

This field is required when code 15: Other is reported in Virtual Provider field. When the entity is

not listed in the virtual provider code list, please provide further details in this field. The Other Virtual Provider value selected on the Section tool is the value that reports. When this field is left blank on the Section tool, the value reports from the Course tool.

When 15: Other is selected as the Virtual Provider, users MUST enter the name of the entity and further details on the provider in this field.

▶ [Click here to expand...](#)

Virtual Instruction

Report when a course is virtual instruction through MOCAP-Instruction or MOCAP-Curriculum. Missouri Course Access and Virtual School Program (MOCAP).

The Virtual Instruction value selected for the section overrides the Virtual Instruction value selected in the Course tool.

▶ [Click here to expand...](#)

Section Information

Tool Search: Section Information

The Section tool within the Course folder is provided as a view screen, listing all sections for the selected course and basic identifying information about that section - the assigned primary teacher, where the section meets, in what term and for what period, and how many students are in each section.

Once the user selects the Edit link next to a Section number, additional tools display, providing more details about that course section. Scheduling staff, principals, counselors, etc. can use the tools available in this view to manage course section information - entering grades, creating rosters, recording attendance, etc.

Many of the Section fields are unique to the state of Missouri. These fields are further described below. All other fields in Section tool do not require unique, state-specific data. However, many of these fields are required and data entry in these fields is necessary. For more information on these fields, see the [Sections](#) article.

Section Information ☆ Scheduling & Courses > Courses > Section Information
 MOCA5449S1-1 Sign Language I Teacher: Connections Academy, Teacher

Save Delete

Section Editor

SectionID
504899

*Section Number: 1 Teacher Display Name: Connections Academy, Teacher

Max Students: 0 Lunch Count: Milk Count: Adult Count:
 Custom Count 1: Custom Count 2: Custom Count 3:

Dual Credit Site Code:

Room: Skinny Team: Lunch: Homeroom:
 Seq:

Hide Standards On Portal: Advisory: Competency Based:

Online Learning (Override): (Y) External LMS Exclude:

Primary Teacher: Connections Academy, Teacher

Instructional Setting:

Virtual Provider:

Other Virtual Provider:

Virtual Instruction:

Assessment Type:

Map Sort:

Assignment Comment:

Caseload:

Position Code:

Semester Code: 1: First Semester
 Course Time Unit: S1: Semester 1
 Minutes per Week:

Test Method:

Combined Course:

Assignment Num(0 excludes section):

Late Start:

Early End:

Delivery Method:

Program:

HMH:
 Distance Learning:

- Modified by: Welch, Carrie 08/19/2022 14:36

Section Information Editor

Dual Credit Site Code

Dual Credit Site Code is the sit at which instruction of a college credit (dual credit) course is given.

▶ [Click here to expand...](#)

Competency Based

Indicates the section is competency-based for reporting purposes.

▶ [Click here to expand...](#)

Online Learning (Override)

When section instruction is delivered online, mark this checkbox. The section setting overrides the setting on the Course tool.

▶ [Click here to expand...](#)

Virtual Provider

Use this field to provide the code that identifies the entity responsible for the development of the virtual course content. The setting on the Section tool overrides the setting on the Course tool.

The Virtual Provider value selected on the Section tool is the value that reports. When this field is left blank on the Section tool, the value reports from the Course tool.

▶ [Click here to expand...](#)

Other Virtual Provider

This field is required when code 15: Other is reported in the Virtual Provider field. When the entity is not listed in the virtual provider code list, please provide further details in this field.

The Other Virtual Provider value selected on the Section tool is the value that reports. When this field is left blank on the Section tool, the value reports from the Course tool.

▶ [Click here to expand...](#)

Virtual Instruction

Report when a course is virtual instruction through MOCAP-Instruction or MOCAP-Curriculum. Missouri Course Access and Virtual School Program (MOCAP).

The Virtual Instruction value selected for the section overrides the Virtual Instruction value selected in the Course tool.

▶ [Click here to expand...](#)

Assessment Type

Determines the pre-code file for which to generate an extract.

▶ [Click here to expand...](#)

Map Sort

Use this field to indicate how labels are sorted.

▶ [Click here to expand...](#)

Assignment Comment

Free-form notes used to indicate (1) job titles for Course 887900, (2) course titles for "Other" (xxxx99) courses, (3) supplemental assignment for Course 880000, (4) teachers assisted by an aide, (5) aides assisting a teacher, or (6) other nonstandard info.

▶ [Click here to expand...](#)

Caseload

Number of students served in an educational setting other than a regularly scheduled class.

Caseload is NOT allowed for CTE Enrollments. Caseload should report for all educators with Assignment Code = 60: Teachers.

The number of students served in an education setting other than a regularly scheduled class.

▶ [Click here to expand...](#)

Position Code

Position code of educator's assignment.

The June Summer Course Assignment file requires a record for every position code of 60: Teachers.

A Position Code must report. When the field on the Section tool is left blank, the value reports from the Assignment Code on Census. When both fields are blank, a default value of 60: Teachers reports.

▶ [Click here to expand...](#)

Semester Code

The length of the course.

▶ [Click here to expand...](#)

Course Time Unit

The unit of time for which the grade and credit earned was for. (Q1, Q2, Q3, Q4, S1, S2, T1, T2, T3, YL)

▶ [Click here to expand...](#)

Minutes Per Week

Number of instructional minutes per week calculated from standard day length (SDL).

▶ [Click here to expand...](#)

Test Method

Method used to administer the assessment: online or pencil and paper.

▶ [Click here to expand...](#)

Combined Course

Combined classes are situations where students of two or more different subjects or course sequence levels (or grade levels for self-contained elementary classes) are taught during the same time period by the same teacher.

▶ [Click here to expand...](#)

Assignment Num (0 excludes section)

The number used to uniquely identify an instance of an educator's course assignment also used to link that course to the records of students within the course.

To exclude the section from the [MOSIS Course Assignment](#), [MOSIS Student Course Completion Extract](#), and [MOSIS Student Assignment](#) reports, enter a 0 (zero) in this field.

Sections with an **Assignment Number = 0** are *excluded* from state reports.

▶ [Click here to expand...](#)

Late Start

The date on which the course is added after the school year has begun, filled for the first time after the beginning of the school year, or an individual replaces the original course educator after beginning of school year.

▶ [Click here to expand...](#)

Early End

The date on which the course is eliminated prior to the end of the school year, the individual is transferred out of position prior to end of school year leaving position vacant, or the individual is replaced in the position with another individual prior to end of school year.

▶ [Click here to expand...](#)

Delivery Method

The way in which instruction is administered.

▶ [Click here to expand...](#)

Program

The Program code should designate the funding source in which staff are being paid.

Users are able to make a Program selection on the Course tool as well. Be aware that when a selection is made here in the Section tool, this is the selection that reports.

▶ [Click here to expand...](#)

HMH

Houghton Mifflin Harcourt (HMH) is a digital platform created to support K-12 teachers and improve student outcomes. Mark the HMH check box when the course is part of the HMH curriculum. This field is used only for district-tracking purposes and is not used for state reporting.

▶ [Click here to expand...](#)

Distance Learning

This field is used only for district-tracking purposes.

▶ [Click here to expand...](#)

Section Roster Batch Edit

Tool Search: Roster Batch Edit

The Roster Batch Edit tool provides a way to mass update the existing roster for the selected course section. In Missouri, users are able to enter a Dual Credit Site Code Override. This field is

further described below. All other fields in the Roster Batch Edit tool do not require unique, state-specific data. However, many of these fields are required and data entry in these fields may be necessary. For more information on these fields, see the [Roster Batch Edit](#) article.section

Section Roster Batch Edit ☆ Scheduling & Courses > Courses > Section Roster Batch Edit

009.0-1 English Language Arts K Teacher:

Save

Active Students: 15						
Name	Student #	Start Date	End Date	Repeat No	Credit	Dual Credit Site Code Override
K <input type="text" value="Gabriel A"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Zane W"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Alannah D"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Orsen E"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Emma R"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Bexley G"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Everett D"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Maxon A"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Jai L"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Karmyn E"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Milo C"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Amelia M"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Elodie J"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Parker S"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value
K <input type="text" value="Josiah A"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value

Dropped Students: 1						
Name	Student #	Start Date	End Date	Repeat No	Credit	Dual Credit Site Code Override
K <input type="text" value="Cassius"/>	573295291	<input type="text"/>	08/28/2023	<input type="checkbox"/>	<input type="checkbox"/>	Select a Value

Section Roster Batch Edit Tool

Dual Credit Site Code Override

Dual Credit Site is the site at which instruction of a college credit (dual credit) course is given.

▶ [Click here to expand...](#)

Previous Versions

[Scheduling Components \(Missouri\) \[.2311 - .2343\]](#)

[Scheduling Components \(Missouri\) \[.2307 and previous\]](#)