

Student Behavior and Administrative Response Collection (SBAR) (Virginia) [.2223 - .2235]

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You are viewing a previous version of this article. See [Student Behavior and Administrative Response Collection \(SBAR\) \(Virginia\)](#) for the most current information.

[Report Logic](#) | [Extract Fields](#) | [Report Layout](#)

Classic View: VA State Reporting > SBAR

Search Terms: SBAR

The Student Behavior and Administrative Response Collection (SBAR) is used to report information regarding student behavior incidents.

See the [Virginia Behavior](#) documentation for additional information on Virginia-specific behavior setup.

SBAR ☆

SBAR

This tool will extract data to complete VA SBAR Extract.

<div style="border-bottom: 1px solid #ccc; padding-bottom: 5px;"> Extract Options Date Range <input type="text"/> -- <input type="text"/> <input checked="" type="checkbox"/> A Records - Header <input checked="" type="checkbox"/> B Records - Firearms and Weapons <input checked="" type="checkbox"/> C Records - Student Law Aggravating Flag <input checked="" type="checkbox"/> D Records - Resolution Type <input checked="" type="checkbox"/> E Records - Victim Information Which students would you like to include in the report? <input checked="" type="radio"/> Grade <div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">All Grades JK KA KG KP</div> <input type="radio"/> Ad Hoc Filter <div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div> File Submission Type <div style="border: 1px solid #ccc; padding: 2px;">03: End of Year ▼</div> Format <div style="border: 1px solid #ccc; padding: 2px;">CSV ▼</div> <div style="text-align: right; margin-top: 10px;"> Generate Report Submit to Batch </div> </div>	Select Calendars Which calendar(s) would you like to include in the report? <input checked="" type="radio"/> active year <input type="radio"/> list by school <input type="radio"/> list by year <div style="border: 1px solid #ccc; padding: 5px;"> 21-22 21-22 Beverley Manor 21-22 Buffalo Gap 21-22 Cassell 21-22 Churchville 21-22 Clymore 21-22 Craigsville 21-22 Fort Defiance 21-22 North River 21-22 Out of District 21-22 Riverheads Elem 21-22 Riverheads High 21-22 Stewart 21-22 Stuarts Draft Elem 21-22 Stuarts Draft High 21-22 Stuarts Draft Middle 21-22 Stump 21-22 Valley Academy 21-22 Wilson Elem 21-22 Wilson Memorial 21-22 Wilson Middle </div> <p style="font-size: small; margin-top: 5px;">CTRL-click or SHIFT-click to select multiple</p>
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50

 tasks submitted between

11/24/2021

 and

12/01/2021

Batch Queue List
Queued Time Report Title Status Download

Report Logic

Events where the Date of Incident is on or within report generation date range. State Coded event must have an associated state coded resolution to report any records in the file.

C Records: A record reports for each participant with a role of offender associated with the behavior event. Multiple records can report if multiple offenders are associated with the state coded event.

A record reports per behavior event, per student. If all fields on a record are the same, these duplicate records are removed and only one record reports.

D Records: Multiple records can report if multiple resolutions are associated with the offender of

the state coded event.

- Multiple records can report for each Behavioral Intervention or Instructional Support's on a state coded resolution.
- A record reports for each state coded resolution associated with state coded event resolution information associated with the offender reporting in C record.
- A record reports for each Behavioral Intervention Code associated with the state coded resolution.
- A record reports for each Instructional Support Code associated with state coded resolution.
- A unique record is reported per Local Event ID, State Testing ID, Behavior Code, Behavioral Intervention Code, Instructional Support Code, Disciplinary Sanction Code, and Alternative Education Setting.
- **Note:** There must be a state coded event and state coded resolution in order to report. However, a record is reported when the resolution mapped to the state resolution = NONE.

Extract Fields

Field	Description
Date Range	The timeframe when data is pulled for the report.
A Records - Header	Include a header on the report.
B Records - Firearms and Weapons	Include firearms and weapons state coded events on the report.
C Records - Student Law Aggravating Flag	Include offender participant information on the report.
D Records - Resolution Type	Include resolution information associated with each behavior event on the report.
E Records - Victim Information	Include victim information associated with each behavior event reported from the B Record on the report.
Grade	Allows you to limit the results to only the selected grade(s).
Ad Hoc Filter	Allows you to limit the results to only the students included in the filter.
File Submission Type	The type of report. Options include: 03: End of Year, 09: Pre-submission, or 17: Preliminary.
Format	The format in which the report generates. Options include: CSV, Tab Delimited, or HTML
Calendar(s)	The calendar(s) from which data will be pulled.

Field	Description
Generate Extract OR Submit to Batch	Users have the option of submitting a Student Course report request to the batch queue by clicking Submit to Batch instead of Generate Extract. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Report Layout

[A Record](#) | [B Record](#) | [C Record](#) | [D Record](#) | [E Record](#)

A Record

Element Name	Description	Location
Record Type	Reports "A."	N/A
File Submission Type	Reports the code selected in the File Submission Type.	Pulls from the extract editor.
Beginning School Year	Reports the beginning school year. <i>YYYY</i>	Pulls from the extract editor.
Division Number	Reports the District State Number. <i>Numeric</i>	System Administration > Resources > District Information

B Record

Element Name	Description	Location
Record Type	Reports "B."	N/A
Local Event ID	The event identification number. <i>Numeric</i>	Behavior Office > Behavior Management > Incident Detail > Event ID

Element Name	Description	Location
Event Division	<p>The code associated with the incident location OR the State District Number.</p> <hr/> <p>Logic: Reports the code before the colon (:) from the Incident Location dropdown. If blank, the State District Number reports.</p> <p><i>Numeric, 3 digits*</i></p> <p><i>* If less than three digits, leading zeroes are added.</i></p>	<p>Behavior Office > Behavior Management > Incident Detail > Localized Incident Location</p> <hr/> <p>OR</p> <p>System Administration > Resources > District Information > State District Number</p>
Event School	<p>The code associated with the incident location OR the State School Number.</p> <hr/> <p>Logic: Reports the code after the colon (:) from the Incident Location dropdown. If blank, the State School Number reports.</p> <p><i>Numeric, 4 digits*</i></p> <p><i>* If less than four digits, leading zeroes are added.</i></p>	<p>Behavior Office > Behavior Management > Incident Detail > Localized Incident Location</p> <hr/> <p>OR</p> <p>System Administration > Resources > District Information > State School Number</p>
Date of Event	<p>The date of the incident.</p> <p><i>Date Field, 10 characters</i></p> <p><i>MM/DD/YYYY</i></p>	<p>Behavior Office > Behavior Management > Incident Detail > Date of Incident</p>
Time of Event	<p>The time of the incident.</p> <p><i>Alphanumeric</i></p>	<p>Behavior Office > Behavior Management > Incident Detail > Time of Incident</p>
Location of Event	<p>The code associated with the incident location. If the code is NOT 1-7 or blank, reports blank.</p> <p><i>Numeric</i></p>	<p>Behavior Office > Behavior Management > Incident Detail > Incident Location</p>

Element Name	Description	Location
Firearms Confiscated	<p>The number of firearms confiscated during the incident.</p> <hr/> <p>Logic: This field only reports when the Event Type State Code is PD1, PD11, PD12, or PD15. Otherwise, reports blank. This counts each Weapon Type with codes 01 and 02.</p> <p><i>Numeric</i></p>	Behavior Office > Behavior Management > Events and Participants Detail > Event Type
Weapons Confiscated	<p>The number of weapons confiscated during the incident.</p> <hr/> <p>Logic: This field only reports when the Event Type State Code is BSC27, PD2, or PD13. Otherwise, reports blank. This counts each Weapon Type with codes 03-17.</p> <p><i>Numeric</i></p>	Behavior Office > Behavior Management > Events and Participants Detail > Event Type
Filler	Reports blank.	N/A
Filler	Reports blank.	N/A
Filler	Reports blank.	N/A
Filler	Reports blank.	N/A

C Record

Element Name	Description	Location
Record Type	Reports "C."	N/A
Local Event ID	<p>The event identification number.</p> <p><i>Numeric</i></p>	Behavior Office > Behavior Management > Incident Detail > Event ID

Element Name	Description	Location
State Testing ID	<p>The state identification number of the student, assigned by EIMS.</p> <hr/> <p>Logic: Reports the student state ID number of the student with the role or offender associated with the behavior event (Behavior Office > Behavior Management > Participant(s) Details > Role). If no offender or the student does not have a student state ID number, 9999999999 reports.</p> <p><i>Numeric, 12 digits</i></p>	<p>Census > People > Demographics > Person Identifiers > Student State ID</p> <p>Person.stateID</p>
Behavior Code	<p>The event identification number.</p> <p><i>Numeric</i></p>	<p>Behavior Office > Behavior Management > Events and Participants Detail > Event ID</p>
Authorization Code for Other Explanation	<p>Reports blank.</p>	<p>N/A</p>

Element Name	Description	Location
Unknown Offender Code	<p>Reports a code if the offender is unknown.</p> <hr/> <p>Logic: Reports 1: School aged person, when the role of the person is the Offender and Relationship to School is 21: Unknown School aged person. Reports 2: Person beyond school age, when the role of the person is the Offender and Relationship to School is 22: Unknown person beyond school age. Reports 3: Other/Unknown, when the role of the person is the Offender and Relationship to School is 16: Unknown Person or 17: Other or 18: Non-student. Reports blank for all others.</p> <p><i>Numeric</i></p>	<p>Not dynamically stored</p> <hr/> <p>Behavior Office > Behavior Management > Participant(s) Details > Role AND Relationship to School</p>

Element Name	Description	Location
Enrolled Division	<p>The state-assigned division number</p> <hr/> <p>Logic: Reports blank when the Unknown Offender Code reports. Otherwise, the Serving Division-School number before the dash reports. If the student is not enrolled on the Incident Date, this reports from the most recent enrollment. If the student was never enrolled, the District ID of the school where the incident record was created reports.</p> <p><i>Numeric, 3 digits*</i></p> <p><i>* If less than three digits, leading zeroes are added.</i></p>	<p>Student Information > General > Enrollments > State Reporting Fields > Serving Division-School OR</p> <p>System Administration > Resources > District Information > State District Number</p>
Enrolled School	<p>The state-assigned division number</p> <hr/> <p>Logic: Reports blank when the Unknown Offender Code reports. Otherwise, the Serving Division-School number after the dash reports. If the student is not enrolled on the Incident Date, this reports from the most recent enrollment. If the student was never enrolled, the District ID of the school where the incident record was created reports.</p> <p><i>Numeric, 4 digits*</i></p> <p><i>* If less than four digits, leading zeroes are added.</i></p>	<p>Student Information > General > Enrollments > State Reporting Fields > Serving Division-School OR</p> <p>System Administration > Resources > District Information > State District Number</p>
Aggravating Circumstances Flag	Indicates the behavior event	Behavior Office > Behavior Management > Resolution

Circumstances Flag Element Name	Description has an aggravated circumstance.	Location Management > Resolution Details > State Code
	<p>Logic: For Grades 4-12, Y reports when the Resolution State Code is STS1 or STS2 and the D Record "Days Sanctioned" field is greater than 45. N reports when the Resolution Type is STS1 or STS2 and the D Record "Days Sanctioned" field is less than 45. Y reports when the Resolution State Code is LTS1 or LTS2 and the D Record "Days Sanctioned" field is greater than 45. N reports when the Resolution State Code is LTS1 or LTS2 and the D Record "Days Sanctioned" field is less than 45.</p> <p>For Grades PK-3, Y reports when the Resolution State Code is STS1 or STS2 and the D Record "Days Sanctioned" field is greater than 3. N reports when the Resolution State Code is STS1, STS2, LTS1, or LTS2 and the D Record "Days Sanctioned" field is less than 3. Otherwise, N reports.</p> <p>Y reports when the Event State Code starts with PD or BSC1, BSC2, BSC18, BESO2, BESO5, BESO7, BESO8, BESO14, BESO15, or BESO16, even if the Law Enforcement Notified field is not marked. Y reports for all other state events when the Law Enforcement Notified is marked. N reports when the Law Enforcement Notified is unmarked.</p>	<p>Behavior Office > Behavior Management > Events and Participants Detail > State Code AND Law Enforcement Notified</p>

Element Name	<i>Alphanumeric, Y or N</i> Description	Location
Notified of Charges Filed Flag	<p>Indicates charges have been filed for the behavior event.</p> <hr/> <p>Logic: Y reports when the Charges Filed field is marked Yes. N reports when the Charges Filed field is marked No. Y reports when the Event State Code is BES018, regardless of the status of the Charges Filed field.</p> <p><i>Alphanumeric, Y or N</i></p>	<p>Behavior Office > Behavior Management > Events and Participants Detail > State Code</p> <p>Behavior Office > Behavior Management > Resolution Details > Charges Filed</p>
Notified of Conviction Flag	<p>Indicates a conviction has been made related to the behavior event.</p> <hr/> <p>Logic: This field reports as N when the Behavior Code field is NOT BES018. When the Behavior Code = BES018 AND the Notified of Conviction checkbox is marked, this field reports as Y. When the Behavior Code = BES018 AND the Notified of Conviction checkbox is NOT marked, this field reports as N.</p> <p><i>Alphanumeric, Y or N</i></p>	<p>Behavior Office > Behavior Management > Resolution Details > Notified of Conviction</p>
Filler	Reports blank.	N/A
Filler	Reports blank.	N/A

D Record

Element Name	Description	Location
Record Type	Reports "D."	N/A

Element Name	Description	Location
Local Event ID	The event identification number. <i>Numeric</i>	Behavior Office > Behavior Management > Incident Detail > Event ID
State Testing ID	The state identification number of the student, assigned by EIMS. Logic: Reports the student state ID number of the student with the role or offender associated with the behavior event (Behavior Office > Behavior Management > Participant(s) Details > Role). If no offender or the student does not have a student state ID number, 9999999999 reports. <i>Numeric, 12 digits</i>	Census > People > Demographics > Person Identifiers > Student State ID Person.stateID
Behavior Code	The event identification number. <i>Numeric</i>	Behavior Office > Behavior Management > Events and Participants Detail > Event ID
Behavioral Intervention Code	The code associated with the intervention. <i>Numeric</i>	Behavior Office > Behavior Management > Resolution Details > Behavioral Intervention

Element Name	Description	Location
Instructional Support Code	<p>The code associated with the instructional support.</p> <hr/> <p>Logic: This field reports if the Resolution State Code is NOT STS2, LTS2, EX2.</p> <p>This field will report when the Disciplinary Sanction Code is STS1, LTS1, or EX1. If multiple Instructional Support Codes are selected, a record reports for each code.</p> <p>This field will report blank when the Disciplinary Sanction Code is STS2, LTS2, or EX2.</p> <p><i>Numeric</i></p>	Behavior Office > Behavior Management > Resolution Detail > Instructional Support
Disciplinary Sanction Code	<p>The state coded resolution associated with the Offender on the incident. Otherwise, none reports.</p> <p><i>Numeric</i></p>	Behavior Office > Behavior Management > Resolution Details > State Code

Element Name	Description	Location
Days Sanctioned	<p>The number of days in school the student received disciplinary action.</p> <hr/> <p>Logic: decimals are only reported when the Duration in School Days number is NOT a whole number.</p> <p>This field will from the Detention Duration text box when the Behavior Resolution Sub-Type = Detention (Behavior > Admin > Behavior Resolution Type Detail > Sub-type).</p> <p><i>Numeric</i></p>	Behavior Office > Behavior Management > Resolution Details > Duration in School Days
Alternate Placement Educational Agency	<p>The agency for alternate education placement for the student.</p> <p><i>Alphanumeric</i></p>	Behavior Office > Behavior Management > Resolution Details > Alt Placement Educational Agency
Alternate Placement School	<p>The agency for alternate placement for the student.</p> <p><i>Alphanumeric</i></p>	Behavior Office > Behavior Management > Resolution Details > Alternate Placement School
Filler	Reports blank.	N/A
Filler	Reports blank.	N/A
Filler	Reports blank.	N/A
Filler	Reports blank.	N/A

E Record

Element Name	Description	Location
Record Type	Reports "E."	N/A

Element Name	Description	Location
Local Event ID	The event identification number. <i>Numeric</i>	Behavior Office > Behavior Management > Incident Detail > Event ID
Student Victims	The number of student victims associated with the incident. <i>Numeric</i>	Behavior Office > Behavior Management > Participant(s) Detail > Role = Victim AND Relationship to School = 1, 2, 3, or 4
Staff Victims	The number of staff victims associated with the incident. <i>Numeric</i>	Behavior Office > Behavior Management > Participant(s) Detail > Role = Victim AND Relationship to School = 5, 6, 7, 8, 9, 10, or 11
Other Adult Victims	The number of other adult victims associated with the incident. <i>Numeric</i>	Behavior Office > Behavior Management > Participant(s) Detail > Role = Victim AND Relationship to School = 12, 13, 14, or 15
Other/Unknown Victims	The number of other victims associated with the incident. <i>Numeric</i>	Behavior Office > Behavior Management > Participant(s) Detail > Role = Victim AND Relationship to School = 16, 17, 18, 21, or 22
Indeterminate Victim Flag	Reports N.	N/A
Filler	Reports blank.	N/A
Filler	Reports blank.	N/A
Filler	Reports blank.	N/A
Filler	Reports blank.	N/A