

- Their enrollment is in the selected calendar(s) on the extract editor.
- The student's test date occurs within their enrollment AND the date range selected on the extract editor (Student Information > General > [Assessments](#)).
- The student's test result is NOT null (Student Information > General > [Assessments](#)).
- The test is identified as as State Test.
- The State Code for the test is NOT null and the Assessment Type is BIL (Assessment > [Test Setup](#)).

Extract Fields

Field	Description
Start Date	The first day of the reporting period.
End Date	The last day of the reporting period.
Format	The format in which the report will generate. Options include: Fixed Width, HTML, and CSV.
Ad hoc Filter	Select an existing ad hoc filter from which to report students.
Select Calendars	The calendar(s) from which data will be pulled. This defaults to the calendar selected in the Campus toolbar.
Generate Extract OR Submit to Batch	Users have the option of submitting the report to the batch queue by clicking Submit to Batch instead of Generate Extract. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Generate Report

1. Enter a **Start Date** for the report in *mmddyy* format or use the calendar icon to select a date.
2. Enter an **End Date** for the extract in *mmddyy* format or use the calendar icon to select a date.
3. Select a **Format** for report generation.
4. Optional: select an existing **Ad hoc Filter**.
5. Select the appropriate **Calendar(s)** from which to include data on the extract.
6. Click the **Generate Extract** button or the **Submit to Batch** button.

Report Layout

Data Element	Description	Location
SASID	The student's State ID number. <i>Numeric, 10 digits</i>	Census > People > Demographics > Student State ID Person.stateID
Reporting District	The State District Number for the district running the extract. <i>Numeric, 3 digits</i>	System Administration > Resources > District Information > State District Number District.number
District Student ID	The student's local student number. <i>Numeric, 20 digits</i>	Census > People > Demographics > Local Student Number Person.studentNumber
Date of Birth	The student's birth date. <i>Date format, 8 characters (MMDDYYYY)</i>	Census > People > Demographics > Birth Date Identity.birthDate
Credential/Test Vendor	The state code of the test. <i>Alphanumeric, 5 characters</i>	Assessment > Test Setup > State Code Test.stateCode
Credential Category/Series	Indicates that a student has studied and attained proficiency in English and one or more languages by high school graduation. If State Code = BV001-BV011, BC001 (Seal Of Biliteracy) reports. <i>Alphanumeric, 5 characters</i>	Assessment > Test Setup > State Code Test.stateCode
Credential Specialization	This reports as "BL" plus the Standards Type code (example: BL002 for Spanish). <i>Date format, 8 characters (MMDDYYYY)</i>	Assessment > Test Setup > Standards Type Test.standardCode

Data Element	Description	Location
Attempt Date	<p>The date the student took the test.</p> <p><i>Date format, 8 characters (MMDDYYYY)</i></p>	<p>Student Information > General > Assessment > Test Score Detail > Date</p> <p>TestScore.date</p>
Test Passed	<p>Indicates whether or not the student passed the test.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Student Information > General > Assessment > Test Score Detail > Result</p> <p>TestScore.result</p>
Reserved Field 1	Reports blank.	N/A
Reserved Field 2	Reports blank.	N/A
Reserved Field 3	Reports blank.	N/A
End of Record Marker	<p>Reports X.</p> <p><i>Alphanumeric, 1 character</i></p>	N/A