

# Montana Edition Behavior Import

Last Modified on 12/14/2025 8:45 pm CST

[Tool Rights](#) | [Import Behavior Data](#) | [Import File Format](#) | [Generate the Behavior Extract](#) | [Import File Validations](#)

Tool Search: Montana Edition Behavior Import

The Montana Edition Behavior Import provides districts who are not currently using Infinite Campus District Edition the ability to import State-required and tracked student behavior data for their district.

For assistance in debugging issues when importing behavior data, users can run the [Behavior Extract](#) to see a report of behavior data as it exists in the Infinite Campus database.

**This tool is only available in the Montana Edition of Infinite Campus.**

Montana Edition Behavior Import ☆ Reporting > MT State Reporting > Montana Edition Behavior Import

**Montana Edition Behavior Import**

The Montana Edition Behavior Import allows Montana Edition users to import behavior records from their System of Record to Montana Edition.

- The Import File must be in an XML format
- Imported data must have been previously validated in the System of Record
- Imported records are cumulative for the entire year, each time a record is imported all previous data for the year is overwritten districtwide.
- Use of the Montana Edition Behavior Import will overwrite any manually created behavior records for the selected calendar.

Validate and Test File - Error checking will be performed to ensure the file contains schools, calendars, and students within the uploading district. A summary report will be generated identifying any errors with the file. No data is imported under this option.

Load Complete File - **CAUTION** Data imported from this file will replace all existing data districtwide for the year. A summary report will be generated indicating the number of records that were changed or deleted.

**Behavior Import Options**

Work to Perform

File  No file chosen

**Montana Edition Behavior Extract**

This Tool extracts from Montana Edition from all schools/calendars during the active year and is provided for debugging purposes only

**Behavior Extract Options**

\*Format

Montana Edition Behavior Import Tool

## Tool Rights

Users must have at least **R**(ead) tool rights in order to import a file or generate the extract.

Tool Rights ☆

Teachers

### Group Tool Rights Editor

Search Campus Tools  
Enter text to search for matching tools...

**Tool Rights**

- ▶ Instruction
- ▶ Student Information
- ▶ Attendance Office
- ▶ Behavior Office
- ▶ Census
- ▶ Communication
- ▶ FRAM
- ▶ Grading & Standards
- ▶ Health Office
- ▶ My Account
- ▶ Reporting
  - ▶ Ad Hoc Reporting
  - ▶ Data Certification
  - ▶ Data Validation
  - ▶ MT State Reporting
    - Impact Aid Enrollment Count
    - Mode of Instruction Collections
    - Montana Edition Behavior Import
- MT Count Date Attendance
- MT Data Upload
- MT EOY Attendance Totals
- MT EWS
- MT Extracts
- MT State Assessment Report

	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Instruction	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Student Information	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Attendance Office	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Behavior Office	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Census	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Communication	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ FRAM	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Grading & Standards	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Health Office	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ My Account	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Reporting	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Ad Hoc Reporting	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Data Certification	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ Data Validation	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
▶ MT State Reporting	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Impact Aid Enrollment Count	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Mode of Instruction Collections	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Montana Edition Behavior Import	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
MT Count Date Attendance	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
MT Data Upload	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
MT ImportSubright	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
MT EOY Attendance Totals	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
MT EWS	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
MT Extracts	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
MT State Assessment Report	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete

Montana Edition Behavior Import Tool Rights

## Import Behavior Data

When importing your district's behavior data, you must ensure:

- It is an XML file and follows the accepted file format.
- Imported records have been previously validated in the System of Record.

Imported records are cumulative for the entire year. Each time a record is imported, all previous data for the year is overwritten districtwide.

Use of this tool will overwrite any manually created behavior records for the selected calendar.

Please see the Import File Format section for more information.

## To Import Your Behavior Data:

### Montana Edition Behavior Import

The Montana Edition Behavior Import allows Montana Edition users to import behavior records from their System of Record to Montana Edition.

- The Import File must be in an XML format
- Imported data must have been previously validated in the System of Record
- Imported records are cumulative for the entire year, each time a record is imported all previous data for the year is overwritten districtwide.
- Use of the Montana Edition Behavior Import will overwrite any manually created behavior records for the selected calendar.

**Validate and Test File** - Error checking will be performed to ensure the file contains schools, calendars, and students within the uploading district. A summary report will be generated identifying any errors with the file. No data is imported under this option.  
**Load Complete File** - **CAUTION** Data imported from this file will replace all existing data districtwide for the year. A summary report will be generated indicating the number of records that were changed or deleted.

#### Behavior Import Options

Work to Perform | **Validate and Test File**

File  No file chosen

### Montana Edition Behavior Extract

This Tool extracts from Montana Edition from all schools/calendars during the active year and is provided for debugging purposes only

#### Behavior Extract Options

\*Format

*Behavior Import Options*

Decided what **Work to Perform**:

- **Validate and Test** - In this mode, the file will be uploaded and all data validation will be performed to ensure the file conforms to the file specifications. See the [Import File Validations](#) section for more information on how each element is validated.
- **Load Complete File** - Data imported from this file will replace all existing data districtwide for the year. A summary report will be generated indicating the number of records that were changed or deleted.

1. Click **Choose File** and locate your Behavior XML file.
2. Click **Upload**. Depending on the Work to Perform value selected, you will either be given a validation report for review or a summary report of the number of records imported, changed, and deleted.

## Import File Format

The table below defines the XML format for the import file, including descriptions for each element, where in Infinite Campus the data will be saved and accessed, and the format required.

[Click here to download an example Behavior Import XSD file.](#) 

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<?xml version="1.0" encoding="UTF-8"?>			
-<Behavior xmlns="http://tempuri.org/Behavior.xsd">			
<b>&lt;BehaviorIncident&gt;</b>			

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>District Number</b> <DistrictNumber>	<p>The district number where the behavior record is tied to.</p> <p>District number on import MUST match district number tied to the calendar where the import is occurring.</p>	<p>District Information &gt; Number</p> <p>District.Number</p>	Numeric
<b>School Number</b> <SchoolNumber>	<p>The school number tied to the selected calendar.</p> <p>Must match on school number that the calendar selected is tied to.</p>	<p>School Information &gt; State School Number</p> <p>School.number</p>	Numeric
<b>Calendar Number</b> <CalendarNumber>	<p>The number tied to the calendar being imported to.</p> <p>Calendar Number must match a calendar within the District.</p>	<p>Calendar Information &gt; Number</p> <p>Calendar.number</p>	Numeric
<b>Calendar End Year</b> <CalendarEndYear>	<p>Calendar End Year</p> <p>Must match the end year of the calendar selected. Must be the active year.</p>	<p>Calendar Information &gt; End Year of the calendar selected</p> <p>Calendar.endYear</p>	Numeric
<b>Incident ID</b> <IncidentID>	<p>This ID is used for matching and creating new incidents.</p> <p>If null error: <i>"Incident ID is a required field"</i></p> <ul style="list-style-type: none"> <li>• Create a new incident in behavior management tool.</li> <li>• ID will not be stored in Infinite Campus.</li> </ul>	N/A	Numeric
<b>Status</b> <Status>	<p>The status of the behavior incident.</p> <p>Allowable values:</p> <ul style="list-style-type: none"> <li>• In Progress</li> <li>• Complete</li> </ul>	<p>Behavior Management &gt; Incident Detail &gt; Status</p> <p>BehaviorIncident.status</p>	Alpha/Numeric

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>Submitted Date</b> <SubmittedDate>	<p>The date the behavior incident was submitted.</p> <p>Allowable values: Null or a Date</p> <p>Must be an acceptable date format.</p>	<p>Behavior Management &gt; Incident Detail &gt; Submitted Date</p> <p>BehaviorIncident.referralTimestamp</p>	Date YYYY-MM-DD
<b>Alignment</b> <Alignment>	<p>Defines if the incident is an award or discipline.</p> <p>Valid values:</p> <ul style="list-style-type: none"> <li>• Discipline</li> <li>• Award</li> </ul> <p>Must match the alignment of the event code.</p>	<p>Behavior Management &gt; Incident Detail &gt; Alignment</p> <p>BehaviorIncident.alignment</p>	Alpha Numeric
<b>Title</b> <Title>	<p>The title of the incident</p> <p>Max length: 50 characters</p>	<p>Behavior Management &gt; Incident Detail &gt; Title</p> <p>BehaviorIncident.title</p>	Alpha Numeric
<b>Date of Incident</b> <DateOfIncident>	<p>Date of the incident.</p> <p>Must be a valid date format</p>	<p>Behavior Management &gt; Incident Detail &gt; Date of Incident</p> <p>BehaviorIncident.timestamp</p>	YYYY-MM-DD
<b>Time of Incident</b> <TimeOfIncident>	<p>The time of the incident</p> <p>Must be a valid format</p> <ul style="list-style-type: none"> <li>• Time of hour must be between 0-23</li> <li>• Time of minute must be between 00-59.</li> </ul>	<p>Behavior Management &gt; Incident Detail &gt; Time of Incident</p> <p>BehaviorIncident.timestamp</p>	XX:XX
<b>Damages</b> <Damages>	<p>The cost of the damages caused by the behavior incident.</p> <p>Limited to 8 numerals</p> <ul style="list-style-type: none"> <li>• 6 places before decimal point</li> <li>• 2 places after decimal point</li> </ul>	<p>Behavior Management &gt; Incident Detail &gt; Damages</p> <p>BehaviorIncident.damages</p>	Numeric
<b>Context Description</b> <ContextDescription>	<p>Description of the Incident.</p> <p>Max length: 100 characters</p>	<p>Behavior Management &gt; Incident detail &gt; Context Description</p> <p>BehaviorIncident.context</p>	Alpha/Numeric

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>Location</b> <Location>	<p>The location where the behavior incident took place.</p> <p>Allowable: Null or a valid value</p> <p><b>Valid Values</b></p> <ul style="list-style-type: none"> <li>• 1: Unspecified</li> <li>• 2a: On Campus: Administrative</li> <li>• 2b: On Campus: Cafeteria</li> <li>• 2c: On Campus: Classroom</li> <li>• 2d: On Campus: Hallway or Stairs</li> <li>• 2e: On Campus: Locker room or gym</li> <li>• 2f: On Campus: Restroom</li> <li>• 2g: On Campus: Library/Media Center</li> <li>• 2h: On Campus: Computer Lab</li> <li>• 2i: On Campus: Auditorium</li> <li>• 2j: On Campus: Other inside area</li> <li>• 2k: On Campus: Athletic field or playground</li> <li>• 2l: On Campus: Stadium</li> <li>• 2m: On Campus: Parking lot</li> <li>• 2n: On Campus: Other outside area</li> <li>• 2o: On Campus: Music</li> <li>• 3a: Off Campus: Bus Stop</li> <li>• 3b: Off Campus: School bus</li> <li>• 3c: Off Campus: Walking to or from school</li> <li>• 3d: Off Campus: Other School</li> <li>• 3e: Off Campus: Other school district facility</li> <li>• 3d: Off Campus: Other off-campus location</li> <li>• Pull from Incident</li> </ul>	<p>Behavior Management &gt; Incident Detail &gt; Location</p> <p>BehaviorIncident.location</p>	AlphaNumeric

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>Location Description</b> <LocationDescription>	<p>Description of the location</p> <p>Nullable, Max length: 100 characters</p>	<p>Behavior Management &gt; Incident Detail &gt; Location Description</p> <p>BehaviorIncident.locationDescription</p>	Alpha/Numeric
<b>Incident Details</b> <IncidentDetails>	<p>Detailed explanation of the event.</p> <p>Nullable, No max length.</p> <p><i>There are NO validations on this field.</i></p>	<p>Behavior Management &gt; Incident Detail &gt; Incident Details</p> <p>BehaviorIncident.description</p>	Alpha/Numeric
<b>&lt;BehaviorEvent&gt;</b>			
<b>Event Type</b> <EventType>	<p>Must be a state Event type code</p> <p>State Event Code Mapping Dictionary</p> <p>The event code being imported must match the alignment assigned.</p> <p>Must be at least 1 participant tied to each event type.</p> <p>Uses the following check on behavior event, when importing the event type</p> <ul style="list-style-type: none"> <li>• 1. If a BehaviorType exists with the districtID and schoolID selected, use this</li> <li>• 2. If a BehaviorType exists with the districtID OR schoolID selected, use this</li> <li>• 3. Use BehaviorType with a NULL districtID and schoolID</li> </ul> <p>Else Error: At least 1 state ID must be tied to each event.</p> <p>Expand the table below to see a list of valid State Event Codes</p> <p>► <a href="#">Click here to expand...</a></p>	<p>Behavior Management &gt; Event Detail &gt; Event Type</p> <p>BehaviorEvent.typeID</p>	Alpha/Numeric

Data Element Label	Code and Description	Campus UI Path and Database Field	Format
	<b>11</b> MT - Handgun--  Weapon involved is a handgun or pistol.		
	<b>12</b> MT - Shotgun/Rifle--  Weapon involved is a shotgun or rifle.		
	<b>13</b> MT - Other Firearms--Any firearm that does not fit another definition.		
	<b>20</b> MT - Knife, Blade 2.5" or Greater--  Knife with blade at least 2.5 inches		
	<b>96</b> MT - Dangerous Weapon--Does not include knife with a blade less than 2.5 inches		
	<b>97</b> MT - Other Weapons--The incident involves a weapon not defined in codes 11, 12, 13, 20 or 96.		
	<b>1000</b> MT - Alcohol		
	<b>1100</b> MT - Arson--  Intentional damage any school or personal property by fire or incendiary device.		
	<b>1200</b> MT - Attendance Policy Violation--  Violation of district, or school policy relating to attendance.		
	<b>1300</b> MT - Aggravated Assault (Battery)--  Intentional serious bodily harm; warrant police and security.		

Data Element Label	Code and Description	Campus UI Path and Database Field	Format
	<b>1400</b> MT - Breaking and Entering/Burglary--Entry into a building with the intent to commit a crime.		
	<b>1500</b> MT - Disorderly Conduct--Any act that disrupts the orderly conduct of a school function.		
	<b>1600</b> MT - Drugs (Excluding Alcohol/Tobacco)--Unlawful use of any controlled drug or narcotic substance.		
	<b>1700</b> MT - Fighting (Mutual Altercation)--Incident involving physical violence without major injury.		
	<b>1800</b> MT - Harassment (Nonsexual), Bullying, Intimidation		
	<b>2000</b> MT - Homicide--Felony- Killing a human being		
	<b>2200</b> MT - Insubordination (Disobedience)		
	<b>2300</b> MT - Kidnapping--Felony		
	<b>2400</b> MT - Obscene Behavior--Language or actions, written, oral, physical, or electronic.		
	<b>2500</b> MT - Physical Altercation, Minor--Physical aggression that does not result in injury.		

Data Element Label	Code and Description	Campus UI Path and Database Field	Format
	<p><b>2600</b> MT - Robbery (Involving Physical Harm)--Felony</p> <p><b>2700</b> MT - School Threat (of Destruction or Harm, Bomb Threat)</p> <p><b>2800</b> MT - Sexual Battery--Felony</p> <p><b>2900</b> MT - Other Sexual Offenses--Sexual without force. Code statutory rape here.</p> <p><b>3100</b> MT - Theft</p> <p><b>3200</b> MT - Threat/Intimidation--Physical, verbal, written, or electronic.</p> <p><b>3300</b> MT - Tobacco-- Possession, use, distribution, or sale of tobacco products.</p> <p><b>3400</b> MT - Trespassing</p> <p><b>3500</b> MT - Vandalism-- Willful destruction or defacement of school or personal property.</p> <p><b>9000</b> MT - Other Offenses (Forgery, Fraud, Bribery)</p>		

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>Referred to Local Law Enforcement</b> <ReferredToLocalLawEnforcement>	<p>Indicates whether the student was referred to law enforcement</p> <p>Checkbox</p> <ul style="list-style-type: none"> <li>• Y value returned in the file upon successful import, will mark the check box in Campus.</li> <li>• NULL or N returned in the file upon successful import will leave the response Required check box in Campus as NOT checked.</li> </ul>	<p>Behavior Management &gt; Event Detail &gt; Referred to Law Enforcement</p> <p>BehaviorEvent.policeNotified</p>	Alpha/Numeric
<b>Event required Behavior Response</b> <EventRequiredBehaviorResponse>	<p>Indicates whether the event required a Behavior Response</p> <p>Checkbox</p> <ul style="list-style-type: none"> <li>• Y value returned in the file upon successful import, will mark the check box in Campus.</li> <li>• NULL or N returned in the file upon successful import will leave the response Required check box in Campus as NOT checked.</li> </ul> <p><i>Response Types must be present/defined in Behavior Admin for this field to display on the Event Editor.</i></p>	<p>Behavior Management &gt; Event Detail &gt;</p> <p>behaviorDetail.responseRequired</p>	Alpha/Numeric
<b>&lt;Participant&gt;</b>			
<b>Student State ID</b> <StudentStateID>	<p>The state ID of the student tied to the behavior event.</p> <p>Must be a valid student ID</p> <p>Must match on only one student ID in the selected district.</p>	<p>Demographics &gt; State Student ID</p> <p>Person.stateID</p>	Numeric

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>Role</b> <Role>	<p>The role of the person tied to the event.</p> <p>Allowable Values:</p> <ul style="list-style-type: none"> <li>• Offender</li> <li>• Participant</li> <li>• Victim</li> <li>• Witness</li> </ul>	Behavior Management > Participant Detail > Role  BehaviorRole.role	Alpha
<b>Relationship to School</b> <RelationshipToSchool>	The relationship of the person to the school.	Behavior Management > Participant Detail > Relationship to School  BehaviorRole.relationshipToSchool	Numeric
<b>Injury</b> <Injury>	<p>The severity of the injury.</p> <p><b>Allowable Values</b></p> <p>Null</p> <ul style="list-style-type: none"> <li>• 1: No Injury</li> <li>• 2: Minor Injury</li> <li>• 3: Major Injury</li> <li>• 4: Serious Bodily Injury</li> <li>• Librarian/Media Specialist</li> <li>• 9: School Counselor</li> <li>• 10: Athletic Coach</li> <li>• 11: Principle/Head of school</li> <li>• 12: Law Enforcement Officer</li> <li>• 13: Nonschool Personnel</li> <li>• 14: Parent/Guardian</li> <li>• 15: Community Member</li> <li>• 16: Unknown Person</li> <li>• 17: Other</li> </ul> <p>Ignore all other values</p>	Behavior Management > Participant Detail > Injury  BehaviorRole.injury	Alpha/Numeric
<b>Injury Description</b> <InjuryDescription>	<p>A detailed description of the injury.</p> <p>Text Field  Max length: 50 characters</p>	Behavior Management > Participant Detail > Injury Description  BehaviorRole.injuryDescription	Alpha/Numeric

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>Medical Services Provided</b> <MedicalServicesProvided>	Indicates if a medical service was provided.  Must be Null, Y or N	Behavior Management > Participant Detail > Medical Services Provided  BehaviorRole.medicalServiceProvided	Alpha/Numeric
<b>Participant Details</b>	Detailed explanation for the participant  Nullable, No max length. <i>There are NO validations on this field.</i>	Behavior Management > Incident Detail > Incident Details  BehaviorIncident.description	Alpha/Numeric
<b>&lt;BehaviorResolution&gt;</b>			
<b>Resolution Type</b> <ResolutionType>	Must be state approved code  State Resolution Code Mapping Dictionary Valid Values: <ul style="list-style-type: none"> <li>• 250: MT - Expulsion, IAES.</li> <li>• 260: MT - Expulsion, w/o services.</li> <li>• 400: MT - Suspension, OSS, IAES.</li> <li>• 410: MT - Suspension, OSS, w/o services.</li> <li>• 500: MT - Suspension, in-school</li> </ul>	Behavior Management > Resolution Details > Resolution Type  BehaviorResolution.typeID	Alpha/Numeric
<b>Resolution Assign Date</b> <ResolutionAssignDate>	The date the resolution was assigned  Must be an acceptable format.	Behavior Management > Resolution Details > Resolution Assign Date  BehaviorResolution.discAssignDate	YYYY-MM-DD
<b>Resolution Start Date</b> <ResolutionStartDate>	The start date of the behavior resolution.  Must be an acceptable date format or null. <ul style="list-style-type: none"> <li>• IF not null, date must be on or after the event date. (DE.10 DateOfIncident)</li> </ul>	Behavior Management > Resolution Details > Resolution Start Date  BehaviorResolution.timestamp	YYYY-MM-DD

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>Resolution End Date</b> <ResolutionEndDate>	<p>The end date of the behavior resolution.</p> <p>Must be an acceptable date format or null</p> <ul style="list-style-type: none"> <li>• If not null, then resolution start date must be populated.</li> <li>• Must be on or after the resolution start date.</li> </ul>	Behavior Management > Resolution Details > Resolution End Date  BehaviorResolution.endTimeStamp	YYYY-MM-DD
<b>Resolution Start Time</b> <ResolutionStartTime>	<p>The start time of the resolution.</p> <p>If not null, then must be a valid format</p> <ul style="list-style-type: none"> <li>• Time of hour must be between 0-23</li> <li>• Time of minute must between 00-59.</li> </ul>	Behavior Management > Resolution Details > Resolution Start Time  BehaviorResolution.timestamp	XX:XX
<b>Resolution End Time</b> <ResolutionEndTime>	<p>The end time of the resolution.</p> <p>If not null then, must be a valid format</p> <ul style="list-style-type: none"> <li>• Time of hour must be between 0-23</li> <li>• Time of minute must between 00-59.</li> </ul>	Behavior Management > Resolution Details > Resolution End Time  BehaviorResolution.endTimeStamp	HH:MM
<b>Duration in School Days</b> <DurationInSchoolDays>	<p>The length of time the resolution took place.</p> <p>Must be Null or a numerical value.</p> <ul style="list-style-type: none"> <li>• Limited to 3 digits before the decimal point and 2 digits after</li> </ul>	Behavior Management > Resolution Details > Resolution End Date  BehaviorResolution.schoolDaysDuration	Numeric
<b>Resolution Detail</b> <ResolutionDetail>	<p>A detailed description of the resolution.</p> <p>Nullable, No max length.</p> <p><i>There are NO validations on this field.</i></p>	Behavior Management > Resolution Details > Resolution Detail  BehaviorResolution.comments	Alpha/Numeric
<b>&lt;/BehaviorResolution&gt;</b>			
<b>&lt;BehaviorResponse&gt;</b>			

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>Response Type</b> <ResponseType>	<p>Indicates type of Response</p> <p>NULL or a Behavior Response Type Mapped Values:</p> <ul style="list-style-type: none"> <li>• M: Mechanical Restraint</li> <li>• P: Physical Restraint</li> <li>• S: Seclusion</li> <li>• O: Other</li> </ul>	<p>Behavior Management &gt; Response Details &gt; Response Type</p> <p>BehaviorReponse.responseTypeID</p>	Alphanumeric
<b>Response Start Time</b> <ResponseStartTime>	<p>Start Time of the Response</p> <p>If not null then, must be a valid format</p> <ul style="list-style-type: none"> <li>• Time of hour must be between 0-23</li> <li>• Time of minute must between 00-59.</li> </ul>	<p>Behavior Management &gt; Response Details &gt; Response Start Time</p> <p>BehaviorReponse.startTime</p>	HH:MM AM/PM
<b>Response End Time</b> <ResponseEndTime>	<p>End Time of the Response</p> <p>If not null then, must be a valid format</p> <ul style="list-style-type: none"> <li>• Time of hour must be between 0-23</li> <li>• Time of minute must between 00-59.</li> </ul>	<p>Behavior Management &gt; Response Details &gt; Response End Time</p> <p>BehaviorReponse.endTime</p>	HH:MM AM/PM
<b>Complete</b> <Complete>	<p>Checkbox</p> <p>Checked indicates response is complete</p>	<p>Behavior Management &gt; Response Details &gt; Complete</p> <p>BehaviorResponse.behStatus</p>	1-digit
<b>Pre-Response Actions</b> <PostResponseActions>	<p>Detailed explanation for the pre-response actions</p> <p>Nullable, No max length.</p> <p><i>There are NO validations on this field.</i></p>	<p>Behavior Management &gt; Response Details &gt; Pre-Response Actions</p> <p>BehaviorReponse.preResponseActions</p>	Alpha/Numeric
<b>Response Details</b> <ResponseDetails>	<p>Detailed explanation of the response.</p> <p>Nullable, No max length.</p> <p><i>There are NO validations on this field.</i></p>	<p>Behavior Management &gt; Response Details &gt; Response Details</p> <p>BehaviorReponse.responseDetails</p>	Alpha/Numeric

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>Post-Response Actions</b> <PostResponseActions>	<p>Detailed explanation for the post-response actions</p> <p>Nullable, No max length.  <i>There are NO validations on this field.</i></p>	Behavior Management > Response Details > Post-Response Actions  BehaviorReponse. postResponseActions	Alpha/Numeric
<b>Room</b> <Room>	<p>Indicates where the response occurred.</p> <p>50 characters  May be Null/blank</p>	Behavior Management > Response Details > Room  BehaviorReponse.room	Alpha/numeric
<b>Student Injured During Response</b> <StudentInjuredDuringResponse>	<p>Indicates whether the student assigned to the event was injured as part of the response.</p> <p>Check indicates student was injured.  Valid Values: Y, or N or may be left Null/blank.</p>	Behavior Management > Response Details > Student Injured During Response  BehaviorReponse. studentInjured	1-digit
<b>Response Injury Description</b> <ResponseInjuryDescription>	<p>Detailed explanation for the Student Injured during response.</p> <p>Nullable, No max length.  <i>There are NO validations on this field.</i></p>	Behavior Management > Response Details > Response Injury Description  BehaviorReponse. studentInjuryDetails	Alpha/numeric
<b>Guardian Contacted</b> <GuardianContacted>	<p>Indicates the student's parent/guardian was contacted as a result of the response.</p> <p>Check indicates guardian was contacted.  Valid Values: Y, or N or may be left Null/blank.</p>	Behavior Management > Response Details > Guardian Contacted  BehaviorReponse. guardianContacted	1-digit
<b>Date Contacted</b> <DateContacted>	<p>Entered date reflects when the guardian was contacted.</p> <p>Must be in an acceptable format  May be Null/blank</p>	Behavior Management > Response Details > Date Contacted  behaviorDetail. guardianContactedDate	YYYY-MM-DD

Data Element Label	Logic and Rules	Campus UI Path and Database Field	Format
<b>Time Contacted</b> <TimeContacted>	Entered time reflects when the guardian was contacted.  If not null then, must be a valid format <ul style="list-style-type: none"> <li>• Time of hour must be between 0-23</li> <li>• Time of minute must between 00-59.</li> </ul>	Behavior Management > Response Details > Time Contacted  BehaviorReponse.guardianContactedDetails	HH:MM
<b>Contact Name</b> <ContactName>	Indicates the name of the guardian who was contacted.  50 Characters May be null/blank	Behavior Management > Response Details > Contact Name  BehaviorReponse.guardianContactedName	Alpha
<b>Guardian Contacted Details</b> <GuardianContactedDetails>	Detailed explanation for the Student Response  Nullable, No max length. <i>There are NO validations on this field.</i>	Behavior Management > Response Details > Guardian Contacted Details	Alphanumeric
<b>&lt;/BehaviorResponse&gt;</b> <b>&lt;/Participant&gt;</b> <b>&lt;/BehaviorEvent&gt;</b> <b>&lt;/BehaviorIncident&gt;</b> <b>&lt;/Behavior&gt;</b>			

## Generate the Behavior Extract

For assistance in debugging issues when importing behavior data, you can run the Behavior Extract to see a report of behavior data as it exists in the Infinite Campus database.

### To generate the Behavior Extract:

1. Select the **Format** (HTML or XML).
2. Click the **Generate Extract** button. The extract will appear in a separate window in the designated format.

See the [Behavior Extract Data Elements](#) table for more information about each field in the extract.

### Montana Edition Behavior Import

The Montana Edition Behavior Import allows Montana Edition users to import behavior records from their System of Record to Montana Edition.

- The Import File must be in an XML format
- Imported data must have been previously validated in the System of Record
- Imported records are cumulative for the entire year, each time a record is imported all previous data for the year is overwritten districtwide.
- Use of the Montana Edition Behavior Import will overwrite any manually created behavior records for the selected calendar.

**Validate and Test File** - Error checking will be performed to ensure the file contains schools, calendars, and students within the uploading district. A summary report will be generated identifying any errors with the file. No data is imported under this option.

**Load Complete File** - **CAUTION** Data imported from this file will replace all existing data districtwide for the year. A summary report will be generated indicating the number of records that were changed or deleted.

#### Behavior Import Options

Work to Perform **Validate and Test File**

File  No file chosen

### Montana Edition Behavior Extract

This Tool extracts from Montana Edition from all schools/calendars during the active year and is provided for debugging purposes only

#### Behavior Extract Options

\*Format

BehaviorExtract Records:8														
districtNumber	schoolNumber	calendarNumber	calendarYear	incidentID	status	submittedDate	alignment	title	dateOfIncident	timeOfIncident	damages	content	incidentID	dateOfIncident
0501	0470	1	2022	811	In Progress	2022-01-18	Discipline	Similar BehaviorIncident	2021-09-19	07:59	12345.00	Trying characters have no long th	811	2021-09-19
0501	0470	1	2022	811	In Progress	2022-01-18	Discipline	Similar BehaviorIncident	2021-09-19	07:59	12345.00	Trying characters have no long th	811	2021-09-19
0501	0470	1	2022	811	In Progress	2022-01-18	Discipline	Similar BehaviorIncident	2021-09-19	07:59	12345.00	Trying characters have no long th	811	2021-09-19

*HTML Example*

## Behavior Extract Data Elements

Data Element Label	Requirement	Campus UI Path and Database Field	Format
<b>District Number</b>	Report District Number	District Information > District Number District.Number	Numeric
<b>School Number</b>	Report School Number	School Information > State School Number School.number	Numeric
<b>Calendar Number</b>	Report Calendar Number	Calendar Information > Number Calendar.number	Numeric
<b>Calendar Year</b>	Report Calendar End Year	Calendar Information > End Year of the calendar selected Calendar.endYear	Numeric

<b>Data Element Label</b>	<b>Requirement</b>	<b>Campus UI Path and Database Field</b>	<b>Format</b>
<b>Incident ID</b>	Report Incident ID	<i>Campus generated value</i>	Alpha/Numeric
<b>Status</b>	Report Status	Behavior Management > Incident detail > status  BehaviorIncident.status	Alpha/Numeric
<b>Submitted Date</b>	Report Submitted Date in YYYY-MM-DD format	Behavior Management > Incident detail > submitted Date  BehaviorIncident.referralTimestamp	Date Yyyy-mm-dd
<b>Alignment</b>	Report Alignment (discipline or award)	Behavior Management > Incident detail > Alignment  BehaviorIncident.alignment	Alpha Numeric
<b>Title</b>	Report first 50 characters of Title	Behavior Management > Incident detail > Title  BehaviorIncident.title	Alpha Numeric
<b>Date of Incident</b>	Report Date of Incident in YYYY-MM-DD format	Behavior Management > Incident detail > Date of Incident  BehaviorIncident.timestamp	Yyyy-mm-dd
<b>Time of Incident</b>	Report Time of incident in HH:MM format	Behavior Management > Incident detail > Time of Incident  BehaviorIncident.timestamp	XX:XX
<b>Damages</b>	Report Damages	Behavior Management > Incident detail > Damages  BehaviorIncident.damages	Numeric
<b>Context Description</b>	Report first 100 characters of Context Description	Behavior Management > Incident detail > Context Description  BehaviorIncident.context	Alpha/Numeric
<b>Location</b>	Report Location	Behavior Management > Incident detail > Location  BehaviorIncident.location	AlphaNumeric
<b>Location Description</b>	Report first 100 characters of Location Description	Behavior Management > Incident detail > Location Description  BehaviorIncident.locationDescription	Alpha/Numeric
<b>Incident Details</b>	Report Incident Details	Behavior Management > Incident detail > Incident Details  BehaviorIncident.description	Alpha/Numeric

Data Element Label	Requirement	Campus UI Path and Database Field	Format
<b>Event Type</b>	Report state event type code (see Appendix C for expected valid values)	Behavior Management > event detail > event type BehaviorEvent.typeID	Alpha/Numeric
<b>Referred to Local Law Enforcement</b>	Report Referred to Local Law Enforcement - may be NULL, Y, or N	Behavior Management > event detail > Referred to Law Enforcement BehaviorEvent.policeNotified	Alpha/Numeric
<b>Event required Behavior Response</b>	Report Event Required a Behavior Response - may be NULL, Y, or N	Behavior Management > event detail behaviorDetail.responseRequired	Alpha/Numeric
<b>Student State ID</b>	Report Student State ID	Census > people > demographics > state student ID Person.stateID	Numeric
<b>Role</b>	Report Role (expected values = Offender, Participant, Victim, Witness)	Behavior Management > Participant detail > role BehaviorRole.role	Alpha
<b>Relationship to School</b>	Report Relationship to school (expected values = Student, Other)	Behavior Management > Participant detail > relationship to school BehaviorRole.relationshipToSchool	Numeric
<b>Injury</b>	Report Injury code (may be NULL, expected values = 1:No Injury, 2: Minor Injury, 3: Major Injury, 4: Serious Bodily Injury)	Behavior Management > Participant detail > injury BehaviorRole.injury	Alpha/Numeric
<b>Injury Description</b>	Report first 50 characters of Injury Description	Behavior Management > Participant detail > injury description BehaviorRole.injuryDescription	Alpha/Numeric
<b>Medical Services Provided</b>	Report Medical Services Provided (may be NULL, expected values = Y or N)	Behavior Management > Participant detail > medical services provide BehaviorRole.medicalServiceProvided	Alpha/Numeric
<b>Participant Details</b>	Report Participant Details	Behavior Management > Incident detail > Incident Details BehaviorIncident.description	Alpha/Numeric

Data Element Label	Requirement	Campus UI Path and Database Field	Format
<b>Resolution Type</b>	Report mapped State Resolution Type code (see Appendix D for expected values)	Behavior Management > Resolution details > Resolution Type  BehaviorResolution.typeID	Alpha/Numeric
<b>Resolution Assign Date</b>	Report Resolution Assign Date in YYYY-MM-DD format	Behavior Management > Resolution details > Resolution Assign Date  BehaviorResolution.discAssignDate	YYYY-mm-dd
<b>Resolution Start Date</b>	Report Resolution start date in YYYY-MM-DD format	Behavior Management > Resolution details > Resolution start date  BehaviorResolution.timestamp	YYYY-mm-dd
<b>Resolution End Date</b>	Report Resolution End Date in YYYY-MM-DD format	Behavior Management > Resolution details > Resolution End Date  BehaviorResolution.endTimeStamp	YYYY-mm-dd
<b>Resolution Start Time</b>	Report Resolution Start Time in HH:MM format	Behavior Management > Resolution details > Resolution start time  BehaviorResolution.timestamp	XX:XX
<b>Resolution End Time</b>	Report Resolution End Time in HH:MM format	Behavior Management > Resolution details > Resolution end time  BehaviorResolution.endTimeStamp	HH:MM
<b>Duration in School Days</b>	Report Resolution Duration ( <i>may be null, numeric, max value expected = 999.99</i> )	Behavior Management > Resolution details > Resolution End Date  BehaviorResolution.schoolDaysDuration	Numeric
<b>Resolution Detail</b>	Report Resolution Details	Behavior Management > Resolution Details > Resolution Detail  BehaviorResolution.comments	Alpha/Numeric
<b>Response Type</b>	Report Response Type ( <i>may be NULL, expected values = M, P, S, or O</i> )	Behavior Management > Response Details > Response Type  BehaviorReponse.responseTypeID	Alphanumeric
<b>Response Start Time</b>	Report Response Start Time in HH:MM format	Behavior Management > Response Details > Response Start Time  BehaviorReponse.startTime	HH:MM AM/PM
<b>Response End Time</b>	Report Response End Time in HH:MM format	Behavior Management > Response Details > Response End Time  BehaviorReponse.endTime	HH:MM AM/PM

Data Element Label	Requirement	Campus UI Path and Database Field	Format
<b>Complete</b>	Report Complete (may be NULL, expected value = Y or N)	Behavior Management > Response Details > Complete  BehaviorResponse.behStatus	1-digit
<b>Pre-Response Actions</b>	Report Pre-Response Actions	Behavior Management > Response Details > Pre-Response Actions  BehaviorReponse.preResponseActions	Alpha/Numeric
<b>Response Details</b>	Report Response Details	Behavior Management > Response Details > Response Details  BehaviorReponse.responseDetails	Alpha/Numeric
<b>Post-Response Actions</b>	Report Post-Response Actions	Behavior Management > Response Details > Post-Response Actions  BehaviorReponse.postResponseActions	Alpha/Numeric
<b>Room</b>	Report first 50 characters from Room	Behavior Management > Response Details > Room  BehaviorReponse.room	Alpha/numeric
<b>Student Injured During Response</b>	Report Student Injured During Response (may be NULL, expected value = Y, or N)	Behavior Management > Response Details > Student Injured During Response  BehaviorReponse.studentInjured	1-digit
<b>Response Injury Description</b>	Report Response Injury Description	Behavior Management > Response Details > Response Injury Description  BehaviorReponse.studentInjuryDetails	Alpha/numeric
<b>Guardian Contacted</b>	Report Guardian Contacted. (may be NULL, expected value = Y, or N)	Behavior Management > Response Details > Guardian Contacted  BehaviorReponse.guardianContacted	1-digit
<b>Date Contacted</b>	Report Date Contacted in YYYY-MM-DD format (may be NULL)	Behavior Management > Response Details > Date Contacted  behaviorDetail.guardianContactedDate	YYYY-mm-dd
<b>Time Contacted</b>	Report Time Contacted in HH:MM format (may be NULL)	Behavior Management > Response Details > Time Contacted  BehaviorReponse.guardianContactedTime	HH:MM
<b>Contact Name</b>	Report first 50 characters entered in Contact Name (text field)	Behavior Management > Response Details > Contact Name  BehaviorReponse.guardianContactedName	Alpha

Data Element Label	Requirement	Campus UI Path and Database Field	Format
<b>Student Response Details</b>	Report Student Response Details	Behavior Management > Response Details > Student Response Details  BehaviorReponse.guardianContactedDetails	Alphanumeric

## Import File Validations

The table below describes each element validation checked when importing a file.

Data Element Label	Import File Validations
<b>Event Type:</b>	There must be at least 1 event for each incident.
<b>State ID</b>	There must be at least 1 participant for each event
<b>Resolution</b>	There must be at least 1 resolution for each participant.
<b>XML Value</b>	The file must contain only acceptable XML values.
<b>District Number</b>	<ol style="list-style-type: none"> <li>1. District Number is a required field.</li> <li>2. District Number is does not match the district SAU being imported to</li> </ol>
<b>School Number</b>	<ol style="list-style-type: none"> <li>1. School Number is a required field.</li> <li>2. School Number does not match the school tied to the calendar being imported to</li> </ol>
<b>Calendar Number</b>	<ol style="list-style-type: none"> <li>1. Calendar Number is a required field.</li> <li>2. Calendar Number does not match a Calendar Number tied to the school that is tied to the school ID.</li> <li>3. 2 or more calendars exists within the school number _____ with the following calendar number:</li> </ol>
<b>Calendar Year</b>	<ol style="list-style-type: none"> <li>1. Calendar End Year is a required field</li> <li>2. Calendar End Year does not match the end year of the calendar selected.</li> <li>3. Calendar End Year selected is not the active calendar year.</li> </ol>
<b>Incident ID</b>	<ol style="list-style-type: none"> <li>1. Incident ID is a required field.</li> <li>2. Incident ID must be a numeric value</li> </ol>
<b>Status</b>	Status is a required field
<b>Submitted Date</b>	Acceptable date format for Submitted Date is YYYY-MM-DD
<b>Alignment</b>	<ol style="list-style-type: none"> <li>1. Alignment must have a value of discipline or award</li> <li>2. The event code being imported does match the alignment assigned</li> </ol>
<b>Title</b>	Title must not exceed 50 characters.
<b>Date of Incident</b>	<ol style="list-style-type: none"> <li>1. Date of Incident is a required field.</li> <li>2. Acceptable date format for Date of Incident is YYYY-MM-DD</li> </ol>
<b>Time of Incident</b>	<ol style="list-style-type: none"> <li>1. Time of incident is a required field</li> <li>2. Time of incident must be an hour between 0-23 and a minute between 00-59</li> </ol>

Data Element Label	Import File Validations
<b>Damages</b>	<ol style="list-style-type: none"> <li>1. Damages must not exceed xxxxx.xx</li> <li>2. Damages must be numeric characters only</li> </ol>
<b>Context Description</b>	Context description must not exceed 100 characters
<b>Location</b>	Location must be NULL,1a, 2a, 2b, 2c, 2d, 2e, 2f, 2g, 2h, 2i, 2j, 2k, 2l, 2m, 2n, 2o, 3a, 3b, 3c, or 3d
<b>Location Description</b>	Location description must not exceed 100 characters
<b>Incident Details</b>	Incident Details has no maximum character length.
<b>Event Type</b>	<ol style="list-style-type: none"> <li>1. There must be at least one event for each incident</li> <li>2. Event type must be a state event type code</li> </ol>
<b>Referred to Local Law Enforcement</b>	Referred to Local Law Enforcement must be NULL, Y, or N
<b>Event required Behavior Response</b>	Event Required a Behavior Response must be NULL, Y, or N
<b>Student State ID</b>	<ol style="list-style-type: none"> <li>1. Must be a valid student ID</li> <li>2. No student with this ID</li> <li>3. Multiple students share this ID</li> </ol>
<b>Role</b>	<ol style="list-style-type: none"> <li>1. Role is a required field</li> <li>2. Role must be one of the following values: Offender, Participant, Victim, Witness</li> </ol>
<b>Relationship to School</b>	<ol style="list-style-type: none"> <li>1. Relationship to school is a required field.</li> <li>2. Relationship to school must be one of the following: Student, Other</li> </ol>
<b>Injury</b>	<ol style="list-style-type: none"> <li>1. Injury must be one of the following values: NULL, 1:No Injury, 2: Minor Injury, 3: Major Injury, 4: Serious Bodily Injury</li> </ol>
<b>Injury Description</b>	Injury description must not exceed 50 characters.
<b>Medical Services Provided</b>	Medical services provided must be NULL, Y or N
<b>Participant Details</b>	Participant Details has no maximum character length.
<b>Resolution Type</b>	<ol style="list-style-type: none"> <li>1. Resolution Type is a required field</li> <li>2. Resolution Type must be a State Resolution Type code</li> </ol>
<b>Resolution Assign Date</b>	<ol style="list-style-type: none"> <li>1. Resolution Assign Date is a required field.</li> <li>2. Acceptable date format for Resolution Assign Date is YYYY-MM-DD</li> </ol>
<b>Resolution Start Date</b>	<ol style="list-style-type: none"> <li>1. Resolution start date is a required field</li> <li>2. Acceptable date format for Resolution Start Date is YYYY-MM-DD</li> <li>3. Resolution start date must be on or after the incident start date.</li> </ol>
<b>Resolution End Date</b>	<ol style="list-style-type: none"> <li>1. Resolution end date is a required field</li> <li>2. Acceptable date format for Resolution End Date is YYYY-MM-DD</li> <li>3. Resolution end date must be on or after resolution start date.</li> </ol>

Data Element Label	Import File Validations
<b>Resolution Start Time</b>	Resolution start time must be an hour between 00-23 and a minute between 00-59
<b>Resolution End Time</b>	Resolution End Time must be an hour between 00-23 and a minute between 00-59
<b>Duration in School Days</b>	<ol style="list-style-type: none"> <li>1. Resolution duration must be null or a numerical value.</li> <li>2. Resolution duration must not exceed 999.99</li> </ol>
<b>Behavior Admin Staff Name</b>	Behavior Admin Staff Name must be Null or not exceed 50 characters
<b>Resolution Detail</b>	Resolution Details has no maximum character length.
<b>Response Type</b>	Response Type must be NULL, M, P, S, or O
<b>Response Start Time</b>	Response start time must be an hour between 00-23 and a minute between 00-59, unless NULL
<b>Response End Time</b>	Response End Time must be an hour between 00-23 and a minute between 00-59, unless NULL
<b>Complete</b>	Complete must be NULL, Y or N
<b>Pre-Response Actions</b>	Pre-Response Actions has no maximum character length.
<b>Response Details</b>	Response Details has no maximum character length.
<b>Post-Response Actions</b>	Post-Response Actions has no maximum character length.
<b>Room</b>	Room must not exceed 50 characters.
<b>Student Injured During Response</b>	Must be NULL, Y, or N
<b>Response Injury Description</b>	Response Injury Description has no maximum character length.
<b>Guardian Contacted</b>	Must be NULL, Y, or N
<b>Date Contacted</b>	<ol style="list-style-type: none"> <li>1. Date Contacted can be NULL</li> <li>2. Acceptable date format for Date Contacted is YYYY-MM-DD</li> <li>3. If NOT NULL, Date Contacted date must be on or after the incident start date.</li> </ol>
<b>Time Contacted</b>	Time Contacted must be an hour between 00-23 and a minute between 00-59, unless NULL
<b>Contact Name</b>	Contact Name must not exceed 50 characters.
<b>Student Response Details</b>	Student Response Details has no maximum character length.