

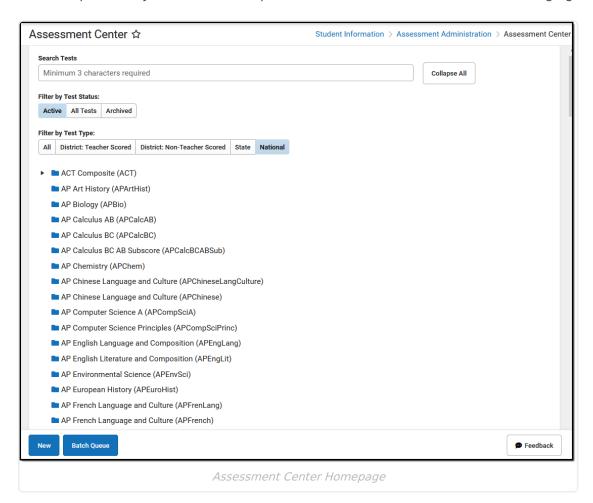
### **Assessment Center**

Last Modified on 03/11/2024 8:46 am CDT

Tool Search: Assessment Center

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The Assessment Center provides schools with the ability to create and manage assessments, establish proficiency statuses, and import student test scores from external testing agencies.



**Read** - View Assessment Center records.

Write- Edit existing Assessment Center records.

Add- Add new Assessment Center records.

Delete - Remove Assessment Center records.

The Assessment Center Copy sub-right is required for access to the copy functionality in the

New Look of Campus. For more information about Tool Rights and
how they function, see the Tool

Rights article.

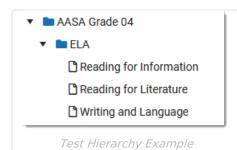
# **Assessment Center Homepage**



Users can search for saved assessments from the homepage of the Assessment Center.

### **Test Structures**

Assessments are displayed on the homepage using a Test Structure. Test Structures incorporate a single assessment and houses the attributes needed for test results. The Test Structure also controls how test elements display for students. A single test can be structured as a hierarchy where the "parent" test can contain "child" and "grandchild" tests to house test strands. Each parent/child of an assessment can be configured individually.



Test Hierarchy Example	
Parent Test	AASA Grade 04
Child Test	ELA
<b>Grandchild Tests</b>	Reading for Information Reading for Literature Writing and Language

## **Assessment Center Homepage Fields**

Field	Information
Search Tests	Input at least 3 characters to begin a search for a saved assessment.
Expand All	Expands all collapsed parent assessment folders to display associated child, grandchild, etc. assessments.
Filter by Test Status	Tests Status options:  • Active  • All Tests  • Archived
	A test is archived if it should no longer be available for administration to students. Archived tests can be reactivated for use by deselecting the <b>Archived</b> checkbox on the Test Detail screen and clicking Save.



### Filter by Test Type

Test Type options:

- All
- District: Teacher Scored: Teacher-scored tests that are local to and established by a school, district, or region. Teacher-Scored Assessments can be scored by teachers using the Standardized Test tool located in Instruction.
- **District: Non-Teacher Scored:** Tests that are local to and established by a school, district, or region.
- **State:** Tests local to a state and/or tests related to accountability tracking. State Assessments may be established by the district or Infinite Campus.
- National: Federally recognized tests such as the SAT, ACT, and AP.
   National Assessments may be established by the district, by Infinite Campus, or published to district users through a State Edition.

#### New

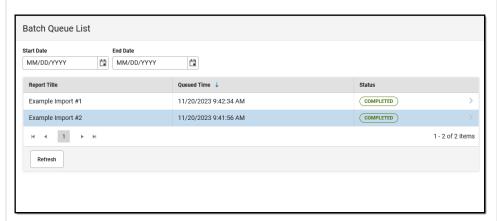
Navigates to the Test Detail screen when selected. Step  ${\bf 1}$  - Test Detail allows users to create new tests and define the necessary assessment details including:

- Test Information
- Test Type
- Display Settings
- Score Fields
- Result / Proficiency Statuses
- Child Tests

#### **Batch Queue**

Opens a window to display reports for all the assessments the user has generated through the 'Save & Batch Test' option in Step 4-Test Mapping and the 'Save & Batch Import' option in Step 5-Import Data.

- Results can be filtered by **Start Date / End Date**.
- Click the blue arrow in the **Queued Time** field to display records in either ascending or descending order.
- Select the report to download / open the file when the status display as Completed.
- Use the Refresh button to update the list with the most current Status.





Feedback	Directs users to a monitored Campus Community forum thread
	dedicated to feedback on the new assessment setup and score data
	import functionality.

## **Assessment Center Tools**

See the following for more information on the different Assessment Center tools.

- Homepage: Search for and access saved assessments.
- Test Detail: Create new tests and define the necessary assessment details.
- Data File Detail: Select a data file to upload. The file is used in Step 3 Map Data to create / edit the mapping of the data to be imported.
- Map Data: Map the data from the uploaded assessment data file to the database fields for import to a student's record in Campus.
- Test Mapping: Test data mappings for accuracy and make changes as needed before importing.
- Import Data: Import mapped data to the Campus system after all errors and warnings from the test mapping have been resolved.
- Publish: Publish test structures / test scores from the State Edition to District Edition users within the state.