PIMS Extracts (Pennsylvania)

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The Pennsylvania Information Management System (PIMS) is a collaborative effort of the Pennsylvania Department of Education (PDE) and the Local Education Agencies (LEAs) across the Commonwealth. PIMS is a statewide longitudinal data system that manages, analyzes, disaggregates and uses individual student data for each student served by Pennsylvania's Pre-K through Grade 12 public education system.

PIMS Reporting Editor

The primary purpose of PIMS, according to the web site, is to:

- Meet the current PDE and federal reporting requirements;
- Improve education decision-making through the use of high quality data and decision support tools;
- Provide longitudinal tracking of particular individual and subgroup education progress over time, and across LEAs, and;
- Report timely and accurate education data through standardized and ad hoc reporting capabilities

PIMS uses the eScholar data warehouse model which stores data in a relational database that integrates summary and detailed student and staff information. eScholar uses a standard set of templates for loading data from various student information systems into the state's warehouse. By using templates, LEAs are not required to purchase new hardware or software. Modifications to student information system software are needed to format data to meet template standards for file transmission.

School Provision information should be set on the School History tool for accurate PIMS Reporting. However, when this information is not entered or when the entered Provision End Year is earlier than the report generation effective date, the PIMS Extracts can still be generated.

Non-Binary Gender Reporting

▶ Click here to expand...

Schools can assign students a gender of M: Male, F: Female or X: Non-binary. This is done on the Identities and/or the Demographics tools. **While Pennsylvania accepts a non-binary gender for state reporting, federal reporting standards do not. Keep this in mind for any federal reporting pulled from Infinite Campus data.**

> State Reporting Extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a gender of X: Non-Binary on the Identities tool:

1. Assign the **Gender of X: Non-Binary or not listed** in the standard identify fields.
2. Assign the **Protected Identity Information Legal Gender** field to either M: Male or F: Female.
3. Save the record when finished.

Gender and Legal Gender Assignment

PIMS Extract Editor

The following provides details on the available fields on the PIMS Extract editor.

Field	Description
Extract Type	Determines the type of PIMS Extract being generated.
Reporting Period	Indicates the time of year for which the extract is being generated. This field displays for the following extracts: • School Enrollment Template • Student Snapshot Template • Student Template • Staff Snapshot Template • Staff Template • Staff Assignment Template • Staff Development Template • Course Template • Student Course Enrollment Template • Course Instructor Template • Student Calendar Template • CTE Student Industry Credential • Special Education Snapshot

Field	Description
Effective Date	Entered date causes the extract to report all students actively enrolled as of that date and/or all data as of this date. This date entered is considered the end date of the reporting period, unless it is a snapshot extract. This field displays for the following extracts: • Student Award Fact Template • Student Career Benchmarks Template • Student Snapshot • Student Template • Staff Template • Staff Assignment Template • Staff Development Template • Staff Student Course Template • Staff Student Substep Template • Course Template • Student Course Enrollment Template • Course Instructor Template • School Calendar Template • Student Calendar Template • CTE Student Fact Template • CTE Student Industry Credential • Location Fact Template • Incident Template • Person Template • Incident Offender Template • Incident Offender Infraction Template • Incident Offender Infraction Weapon Template • Incident Offender Disciplinary Action Template • Incident Offender Parent Involvement Template • Incident Victim Template • District Snapshot Template
Prior Reporting Date *Programs Fact Template Only*	For student related extracts, the entered date indicates students actively enrolled as of the day AFTER the Prior Reporting Date, up to and including the Reporting Date are included in the extract. This field is not required for snapshot extracts. For staff related extracts, the entered date indicates staff who were employed between the entered date and the Effective Date/Reporting Date.

Field	Description
Start Date	The beginning data from which to pull data. This field displays for the following extracts: • Student Career Benchmarks Template • Student Template • Staff Snapshot Template • Staff Student Course Template • Staff Student Substep Template • Course Template • Student Course Enrollment Template • Course Instructor Template • Student Calendar Template • CTE Student Fact Template • CTE Student Industry Credential • Location Fact Template • Incident Template • Person Template • Incident Offender Template • Incident Offender Infraction Template • Incident Offender Infraction Weapon Template • Incident Offender Disciplinary Action Template • Incident Offender Parent Involvement Template • Incident Victim Template • District Snapshot Template
Format	Determines how the extract generates. Extracts can be generated in State Format (comma delimited) or HTML. Use the HTML format for reviewing and verifying data prior to submission to the state. Use the State Format for submitting the data to the Department of Education.
Terminated Staff *Staff Template AND Staff Assignment Template Only*	When marked, all terminated staff from one year prior to the extract generation date report.
Terminated PIL Staff *Staff Assignment Template Only*	When marked, all terminated staff with assignment codes of 1100, 1101, 1105, 1106, 1111, 1112, 1150, 1155, 1160, 1165, and 2300 from one year prior to the extract generation date report.
FTE Whole Numbers *Staff Assignment Template Only*	When marked, Percent Time Assigned (field 18) reports the staff member's FTE as whole numbers instead of as a percentage.

Field	Description
All Students *Staff Student Subtest Only*	When marked, all students in sections where the course assessment matches the Section Assessment chosen on the extract editor report.
EOY *Programs Fact Template Only*	When marked, any Program with an End Date of blank or after 06/30 of the Calendar Year, the Ending Date field reports the Calendar End Date in YYYY-06-30 format.
Location Fact Detail Report	When marked, a Location Fact Template Detail Report generates that lists each student (state ID) who is counted in the Location Fact Template by Category and Date. When not marked, the original Location Fact Template generates. This option displays for the Location Fact Template.
Report Protected Identities	When marked, last name, first name, middle name, suffix, and gender information reports from the Protected Identity Information section on the Identities editor, when the fields are populated. This option displays for the following extracts: • Student Snapshot Template • Student Template • Student Keystone Assessment Template • Location Fact Template
Report All Addresses	When marked, address fields included in the report (Address 1, Address 2, City, State, Zip) report for each student record. When not marked, address information only reports for Special Education and CTE students only. This option displays for the following extracts: • Student Snapshot Template • Student Template
Enrollment Detail	When marked, every enrollment for students within the entered report date range reports. This option displays for the Student Template.

Field	Description
Ad hoc Filter	Select an existing ad hoc filter from which to report students. Only those students included in the **Student** Data Type filter and who meet the reporting population are included in the extract. This field displays on the following PIMS Extracts: • CTE Student Industry Credential • Incident Offender Template • Incident Offender Disciplinary Action Template • Incident Offender Infraction Template • Incident Offender Infraction Weapon Template • Incident Offender Parent Involvement Template • Incident Victim • Person Template • Programs Fact Template • School Enrollment Template • Staff Student Subtest Template • Student Template • Student Award Fact Template • Student Calendar Template • Student Career Benchmarks Template • Student Course Enrollment Template • Student Snapshot Template
Staff Ad hoc Filter	Select an existing ad hoc filter from which to report school staff. Only those staff included in the **Census/Staff** Data Type Filter and who meet the reporting population are included in the extract. This field displays on the following PIMS Extracts: • Course Instructor Template • Staff Template • Staff Assignment Template • Staff Development Template • Staff Snapshot Template • Staff Student Course Template
Course Ad hoc Filter	Select an existing ad hoc filter from which to report course information. Only courses and section included in the **Course/Section** Data Type Filter and that meet the reporting population are included in the extract. This field displays on the following PIMS Extracts: • Course Template
Select Grades	Select which grade levels to include on the report.

Field	Description
Calendars	At least one calendar must be selected when generating a PIMS extract. Calendars can be selected by the Active Year, by School or by Year. When a calendar is chosen in the Campus toolbar, that calendar is automatically be selected.
Report Generation	To generate the report immediately, use the **Generate Extract** option. To choose when the report generates, use the **Submit to Batch** option. Submit to Batch is useful when generating the report for several calendars or for larger amounts of data being reported. See the Batch Queue article for more information.

Generate a PIMS Extract

1. Select the appropriate **Extract Type** from the dropdown list.
2. Select the **Reporting Period**, when available, from the dropdown list.
3. Enter the **Effective Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
4. Enter the **Prior Reporting Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
5. Select the **Format** of the extract.
6. Mark the **Location Fact Detail Report**, when available and desired.
7. Mark the **Enrollment Detail** checkbox, when available and desired.
8. Select an **Ad hoc Filter** (for student related extracts) or a **Staff Ad hoc Filter** (for staff related extracts) or a **Course Ad hoc Filter** (for course related extracts), if desired.
9. Select the desired **Grade Levels** to include on the extract.
10. Select the appropriate **Calendar(s)** from which to include data on the extract.
11. Click the **Generate Extract** button or the **Submit to Batch** button.

Available PIMS Extracts

- PIMS Programs Fact Template (Pennsylvania)
- PIMS School Enrollment (Pennsylvania)
- PIMS Student Award Fact Template (Pennsylvania)
- PIMS Student Career Benchmarks Template (Pennsylvania)
- PIMS Student Snapshot Template (Pennsylvania)
- PIMS Student Template (Pennsylvania)
- PIMS Staff Snapshot Template (Pennsylvania)
- PIMS Staff Template (Pennsylvania)
- PIMS Staff Assignment Template (Pennsylvania)
- PIMS Staff Development (Pennsylvania)
- PIMS Staff Student Course Template (Pennsylvania)
- PIMS Staff Student Subtest (Pennsylvania)
- PIMS Course Template (Pennsylvania)
- PIMS Student Course Enrollment Template (Pennsylvania)
- PIMS Course Instructor Template (Pennsylvania)
- PIMS School Calendar Template (Pennsylvania)
- PIMS Student Calendar Template (Pennsylvania)

- PIMS CTE Student Fact Template (Pennsylvania)
- PIMS CTE Student Industry Credential (Pennsylvania)
- PIMS Location Annual Fact Template (Pennsylvania)
- PIMS Incident Template (Pennsylvania)
- PIMS Person Template (Pennsylvania)
- PIMS Incident Offender Template (Pennsylvania)
- PIMS Incident Offender Infraction Template (Pennsylvania)
- PIMS Incident Offender Infraction Weapon Template
- PIMS Incident Offender Disciplinary Action Template (Pennsylvania)
- PIMS Incident Offender Parent Involvement (Pennsylvania)
- PIMS Incident Victim Template (Pennsylvania)
- PIMS District Snapshot (Pennsylvania)
- PIMS District Fact Template (Pennsylvania)
- PIMS District Fact Support Personnel (Pennsylvania)
- PIMS Keystone Exemption Extract
- PIMS Staff Student Subtest - Teacher-Student (Pennsylvania)
- PIMS Staff Student Subtest - Act 13 Educator (Pennsylvania)