New Blended Learning Groups

Last Modified on 01/05/2022 8:26 am CST

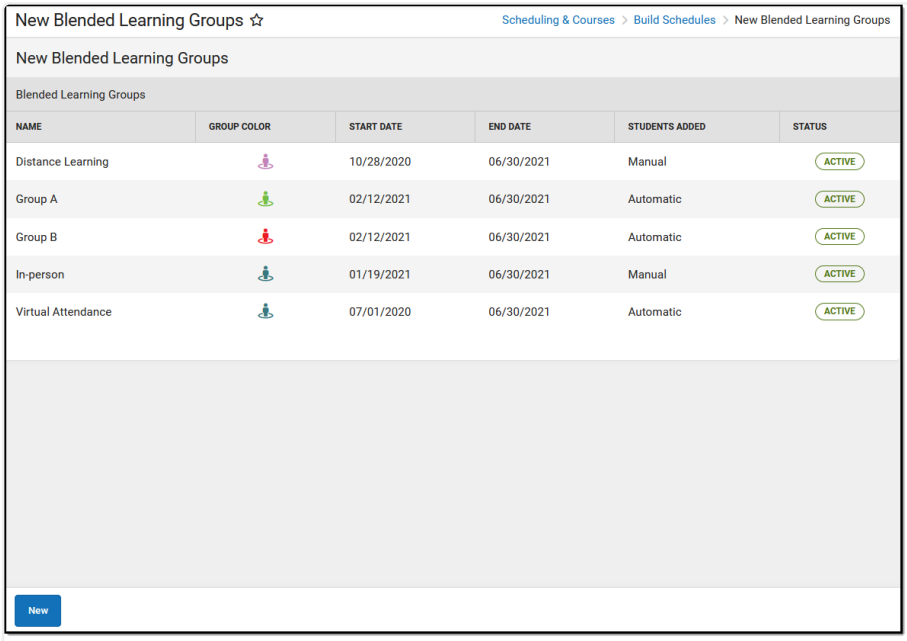
Tools Rights for New Blended Learning Groups | Blended Learning Information in Ad hoc Query Wizard | Create Learning Groups and Add Students Manually | Create Learning Groups and Automatically Add Students | Edit Learning Groups

Tool Search: Blended Learning

Blended Learning allows districts to create and assign learning groups to students to manage classes and attendance in a setting that is adaptable for students who are physically in a building for learning, for students who are attending classes virtually, or for a combination of both.

Blended Learning groups provide the first step in reducing in-person class sizes.

Blended Learning tools were first released in the Campus.2028 Release Pack (July 2020). See the Blended Learning Groups article for an overview of the entire Blended Learning Group process.



New Blended Groups

The main view of the New Learning Groups tool lists existing groups, their assigned color, their start and end dates, and how students are added to the group.

It also includes the status of each group - either Active or Archived. Archived groups are no longer in use and can be hidden from this main view by moving the **Show Archived** toggle in the upper right corner from On to Off. When set to Off, only Active groups are listed.

NOTE the following automatic creation of Learning Groups when your district updates to Campus.2032 Release Pack (August 2020):

If your district was using the original COVID-19 Attendance Process for recording attendance for students in the 2019-20 school year BUT Blended Learning Groups have NOT been created, one Blended Learning Group will be created automatically, and all students enrolled in a calendar with Enable Covid-19 assignment insert marked will be assigned to that new group.

In addition, that automatic group is then associated with every attendance day in the affected calendar.

Learning Groups can be created, with students automatically assigned to them or students added manually.

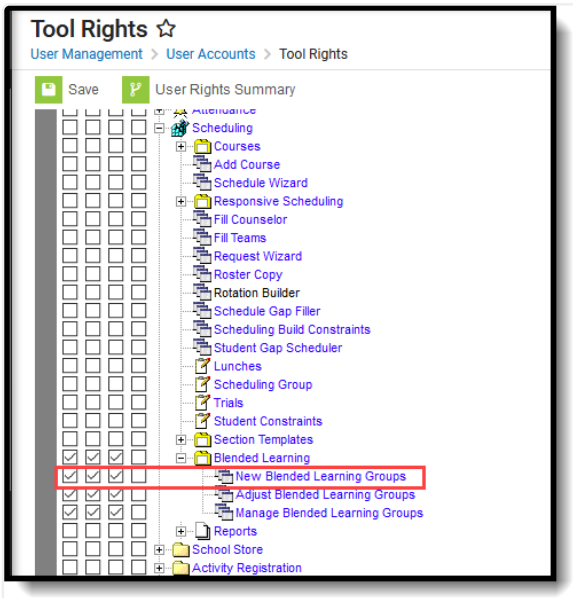
Create "manual" learning groups first and manually add students to those groups. These manual learning groups would be students who are never virtual or on-site. Students assigned to these groups are excluded from the automatic student assignment process.

If learning groups have already been created and students have already been assigned, creating additional groups overwrites the current group assignments.

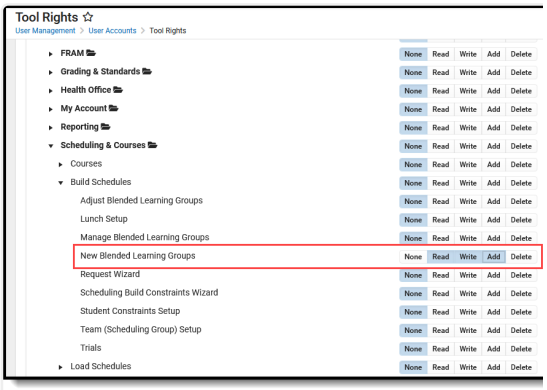
Groups are assigned to all students who have active enrollments in the selected calendars. Logic works to assign students in the same household to the same group, if possible. Groups are also assigned for students who are not members of a household or who are members of a household but that household is not assigned an address.

Tools Rights for New Blended Learning Groups

Full access to new Blended Learning requires **RWA** to **Scheduling > Blended Learning > New Blended Learning Groups.**



Classic Navigation - New Blended Learning Groups Tool Rights



New Navigation - New Blended Learning Groups Tool Rig

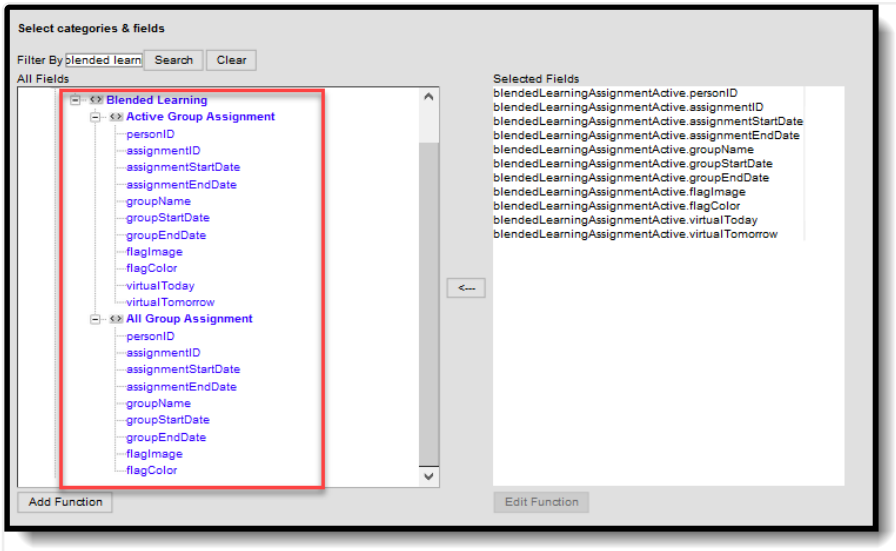
Blended Learning Information in Ad hoc Query Wizard

Blended learning information is available in the Query Wizard for **Student Data Type**. Fields are available in the

Learner > Blended Learning folder. Fields exist for the student's **Active Group Assignment** and **All Group Assignment**.

See the Blended Learning Groups article for more detailed information on Ad hoc information for Blended Learning, including:

- Virtual Today and Virtual Tomorrow logic
- Term Summary and Participation Detail
- Course/Section Data Type and Blended Learning Fields



Blended Learning Ad hoc Fields

Date Logic for Blended Learning Groups

Note the following logic for dates as they relate to Blended Learning Groups.

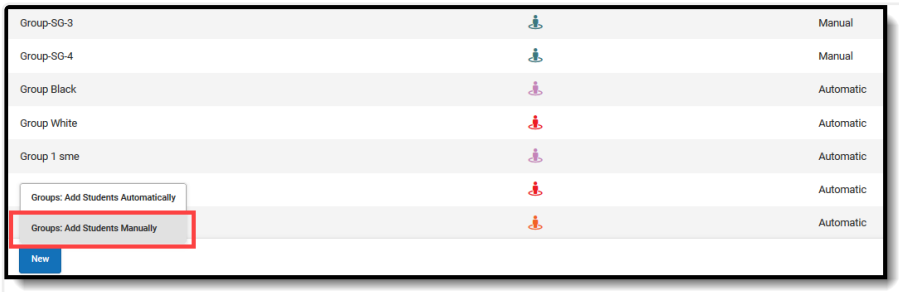
- Date fields are auto-populated from the next future date to the last instructional date in the selected calendar.
- When creating a blended learning group, the end date entered in the New Blended Learning Group tool is also added to the database and displays all student group assignment end dates associated with the group.
- End dates can only be entered for a current or future date.
- End dates are required when editing or adjusting groups.
- Extending a future group end date does not update the student group assignment end date.
- Shortening a future group end date does update or delete any group assignment or day rotation necessary.

Create Learning Groups and Add Students Manually

Verify the correct School Year is selected in the Campus toolbar.

At any time during this process, use the **Previous** button to return to the previous step or **Cancel** to end the process completely.

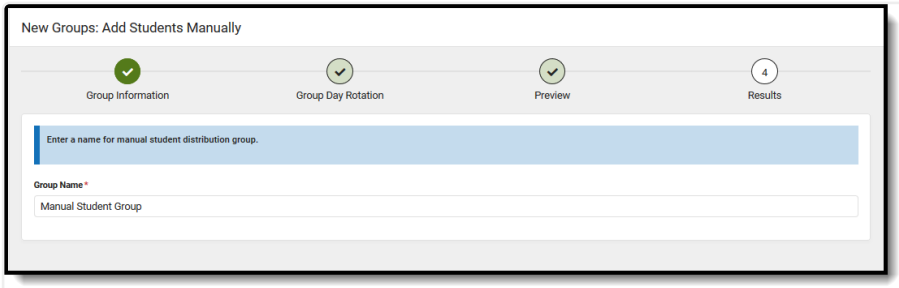
Click the **New** button and choose the **Groups: Add Students Manually** option.



Group Creation - Add Student Manually

Step 1. Group Information

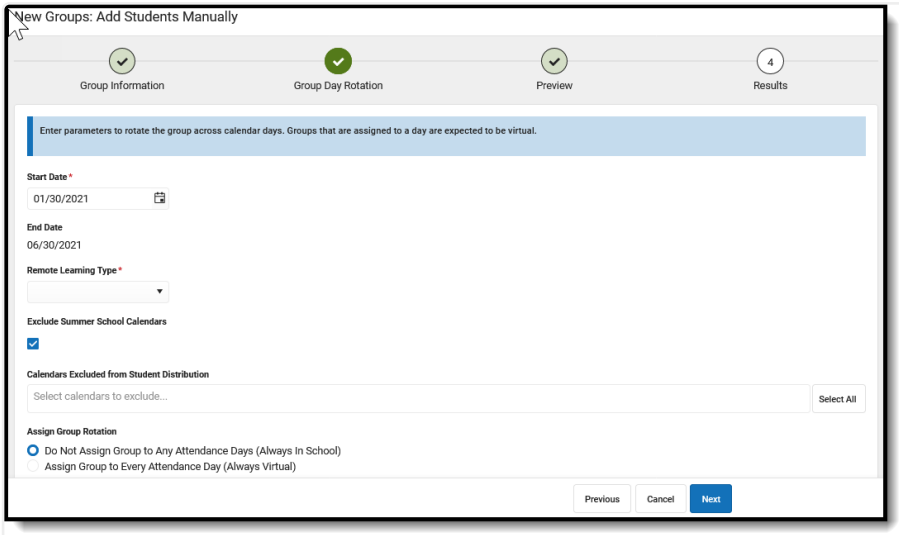
1. Enter the **Group Name** for the manual distribution of students. Group names can only be used once per school year.
2. Click **Next.**



Manual Group Name Entry

Step 2. Group Day Rotation

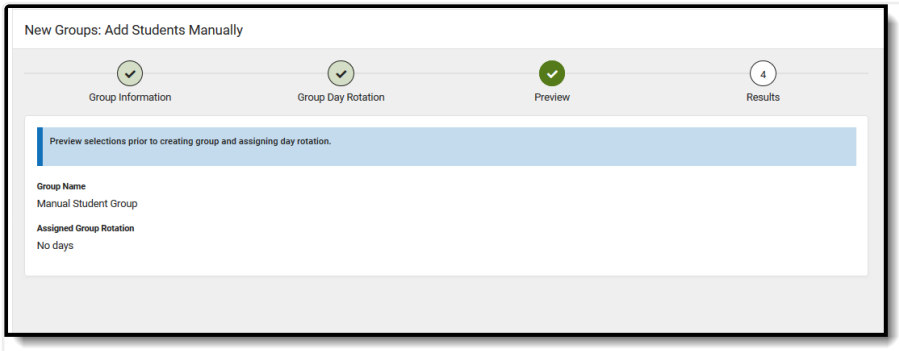
1. Enter the **Start Date** and **End Date** for the rotation of the groups. These date fields are auto-populated from the next future date (tomorrow) to the last instructional date in the selected calendar. The Start Date can be modified, but the End Date cannot.
2. Select the desired **Remote Learning Type**, which determines how students learn when assigned to this group (virtual instruction with a live teacher or virtual instruction without a live teacher). This may not be available for all states.
3. If desired, mark the **Exclude Summer School Calendars** option. This will prevent Blended Learning Groups from being created for any calendar marked as a Summer School Calendar.
4. Choose the desired option for **Assign Group Rotation** - **Do Not Assign Group to Calendar Days (Always in School**) or A**ssign Group to Every Calendar Day (Always Virtual)** .
5. Click **Next.**



Manual Group Day Rotation

Step 3. Preview

1. Verify the desired **Group Name** and the **Assigned Group Rotation** is correct.
2. If yes, click the **Finish** button to create the groups and assign students to those groups. If not correct, click the **Previous** or **Cancel** buttons to being the process again.



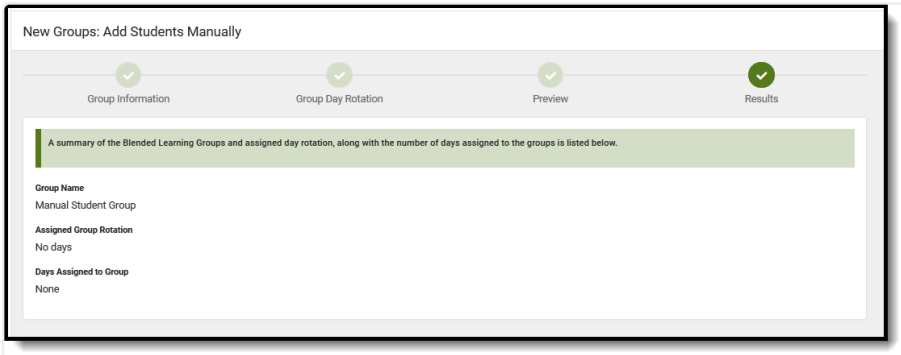
Manual Group Preview

Step 4. Results

The group is created and depending on the Group Rotation option, days are either assigned or not assigned. When finished, a summary of the groups and number of students assigned displays.

Use the Adjust Blended Learning Groups tool to manually add students to learning groups or to adjust the day assignment of the groups.

Click **Close** or **Repeat** to begin the process again.



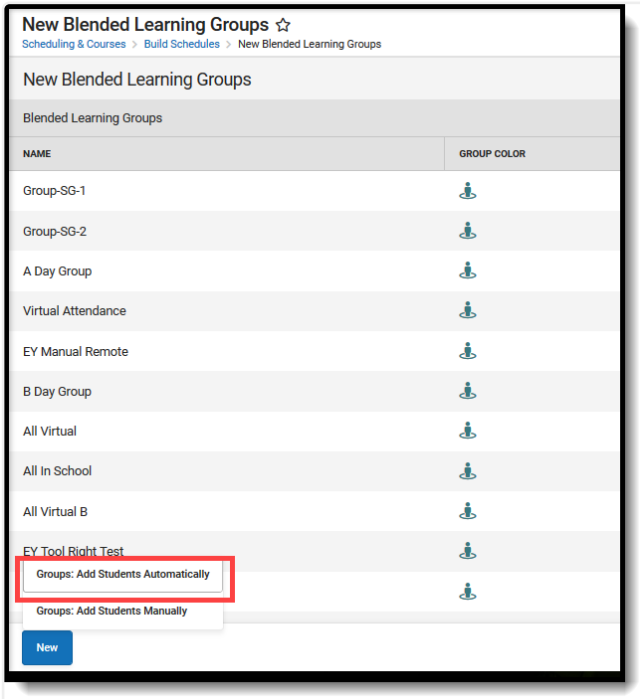
Manual Student Assignment Results

Create Learning Groups and Automatically Add Students

Verify the correct School Year is selected in the Campus toolbar.

At any time during this process, use the **Previous** button to return to the previous step or **Cancel** to end the process completely.

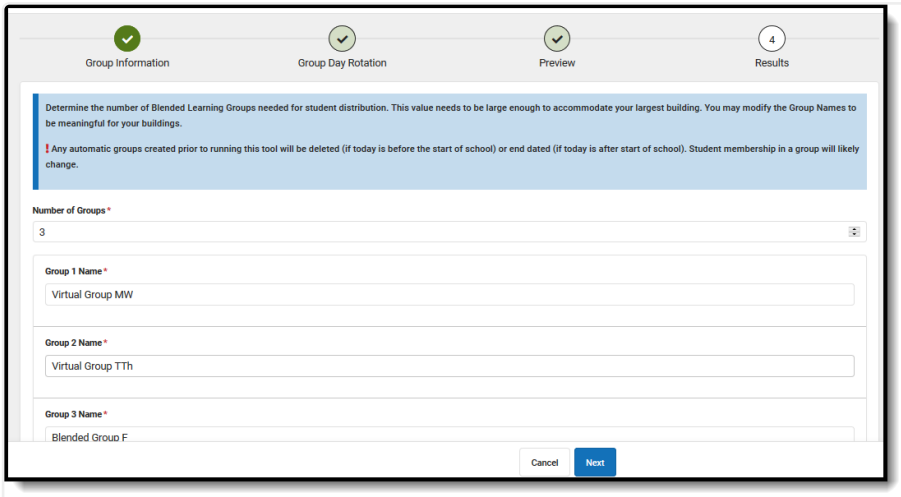
Click the **New** button and choose the **Groups: Add Students Automatically** option.



Group Creation - Add Students Automatically

Step 1. Group Information

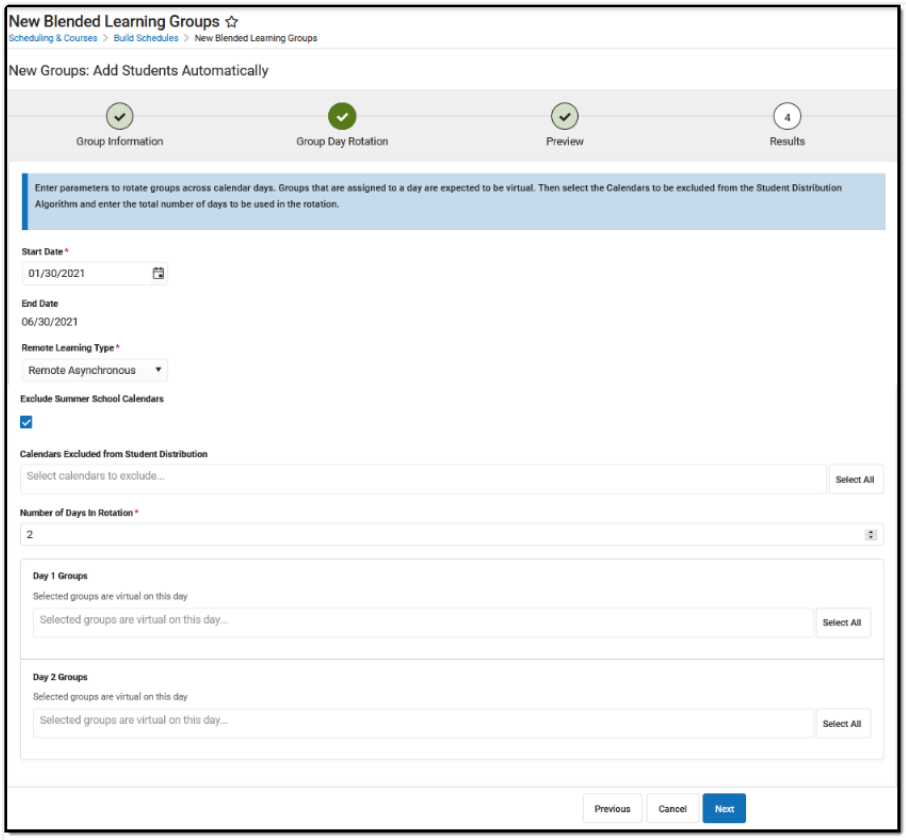
1. Enter the **Number of Groups** needed for distributing students.
2. Enter the **Group Names** for each group. Group names can only be used once per school year.
3. Click **Next.**



Group Information Entry

Step 2. Group Day Rotation

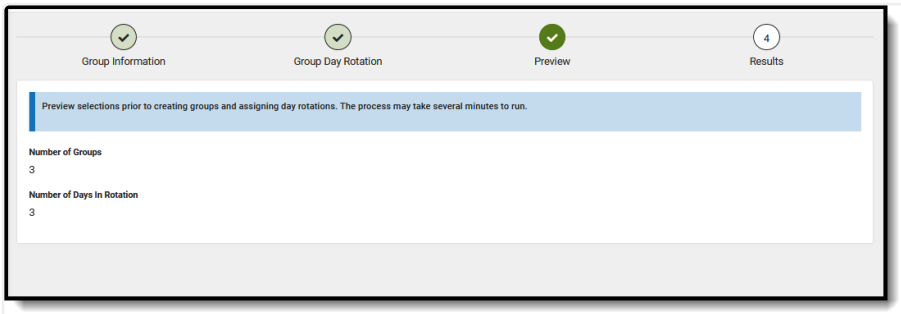
1. Enter the **Start Date** and **End Date** for the rotation of the groups. These date fields are auto-populated from the next future date (tomorrow) to the last instructional date in the selected calendar. The Start Date can be modified, but the End Date cannot.
2. Select the desired **Remote Learning Type**, which determines how students learn when assigned to this group (virtual instruction with a live teacher or virtual instruction without a live teacher). This may not be available for all states.
3. If desired, mark the **Exclude Summer School Calendars** option. This prohibits Blended Learning Groups from being created for any calendar marked as a Summer School Calendar.
4. If desired, select which **Calendars to Exclude from the Student Distribution** process. Use the **Select All** button to add ALL calendars in the district (remove them by clicking the X), or enter the start of the school name or part of the school name (e.g., High to find all high schools).
5. Enter the **Number of Days in the Rotation**.
6. Choose which groups are assigned to which rotation days. Use the **Select All** button to add ALL groups to the Days in Rotation fields.
7. Click **Next.**



Calendars and Day Selections

Step 3. Preview

1. Verify the **Number of Groups** and the **Number of Days in Rotation** is correct.
2. Click the **Finish** button to create the groups and assign students to those groups.

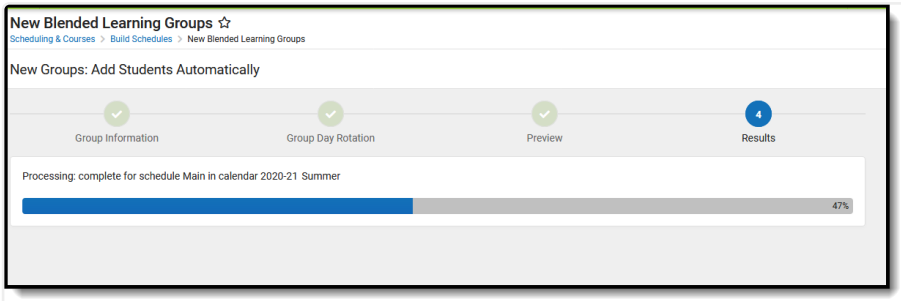


Blended Learning Preview

Step 4. Results

The groups are created, and students are assigned to them. Depending on the number of students in the calendar and the number of groups created, this could take some time.

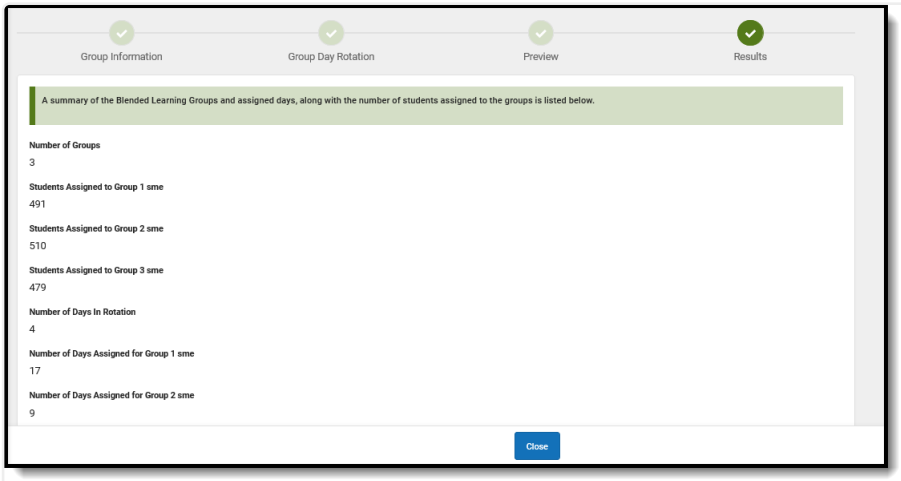
A status showing the completion of the group assignment displays, along with a percentage of how far the process is.



Process to Completion

When finished, a summary of the groups and the number of students assigned displays.

Click **Close**.



Summary Results for Groups and Student Assignment

During the process, database connections may be lost. If that occurs (a warning message displays), do the following:

- Check the database to see if Blended Learning Groups were created.
- Choose the New Blended Learning Group tool from the outline to see if your new groups were created

If the new groups are not listed in the database or the product, choose the Groups: Add Students Automatically to resync the process.

Depending on the dates entered for automatic learning groups, there might be a gap in group assignments where there is no assignment for the students. When this occurs, the process automatically detects a gap and displays a message in the header text of the editor if a gap is found. Group Day rotations will need to be manually adjusted.

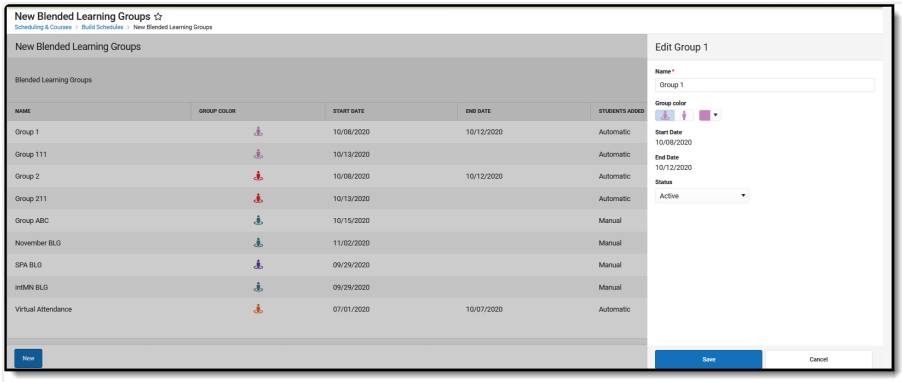
Edit Learning Groups

To modify an existing group, click anywhere in that group row. This opens a side panel where updates to the group can be managed.

- Modify the group's **Name.** Group names can only be used one time per school year.
- Change the **Group Color** and selected icon that's associated with the Learning Group - a person with circle or person without a circle. Click the arrow next to the color block to assign a different color.
- Enter an **End Date** for the group.
    - Only groups with an end date in the future or no end date can be updated with a new end date. A

message displays indicating the Assignment End Date for all students assigned to the group will be updated to end on that day, and that virtual day rotations after that date will be deleted.
    - End Dates must be after the start date of the group, and can be entered for the current date or a date in the future.
    - End Dates must be on or after the current date and on or before the last day of the calendar.
- Change the **Status** of the group, from Active to Archived. Only groups that have an end date in the past can be marked as Archived. Groups marked as Archived display at the end of the list of groups with a red Archived label in the Status column.
    - This field is included in the Query Wizard to use in Ad hoc Reports using the Student Data Type (Learner > Blended Learning > All Group Assignment > **archived**).
    - **NOTE:** Only automatic groups that have been replaced with other automatic groups have an end date. In a future release, the ability to manually end date groups will be available.

Then click **Save** when finished. Changes to the group names, icons and colors are instantly updated and can be seen on Student Attendance, Student Schedule and everywhere else icons and group names display.



Edit Blended Learning Groups