

Migration Checklist (POS 2.0)

Last Modified on 10/21/2024 8:20 am CDT

This article is continually updated as new information becomes available.

The following checklist provides the steps you must complete to migrate to Point of Sale 2.0.

Done	Task	Description																																
<input type="checkbox"/>	1	<p>At minimum, update to the Campus.2227 release. With this release, districts do NOT need to open a ticket with Campus Support. As of Campus.2227, Point of Sale 2.0 is automatically enabled for all districts that have purchased Campus Point of Sale as add-on functionality.</p> <p>We recommend districts update to the most current version of Campus.</p>																																
<input type="checkbox"/>	2	Use the Application Manager to create new applications, services, and service layouts. See the Application Manager (POS 2.0) article for detailed instructions.																																
<input type="checkbox"/>	3	<p>Set the Location School or mark the District Wide checkbox on the Food Service account for any cashiers who do not have an active employment record in Campus.</p> <p>▶ Click here to expand...</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>Point of Sale Identification - Hansen, Steve</p> <table border="0" style="width: 100%;"> <tr> <td>Cashier PIN</td> <td>Auto Gen</td> <td>Manager PIN</td> <td>Auto Gen</td> <td>Account PIN</td> <td>Auto Gen</td> </tr> <tr> <td><input type="text" value="974631"/></td> <td><input type="checkbox"/></td> <td><input type="text"/></td> <td><input type="checkbox"/></td> <td><input type="text"/></td> <td><input type="checkbox"/></td> </tr> </table> <table border="0" style="width: 100%;"> <tr> <td style="border: 2px solid red;">Location School</td> <td style="border: 2px solid red;">District Wide</td> </tr> <tr> <td style="border: 2px solid red;"><input type="text" value="Default"/></td> <td style="border: 2px solid red;"><input checked="" type="checkbox"/></td> </tr> </table> </div> <p style="text-align: center;">OR</p> <div style="border: 1px solid black; padding: 5px;"> <p>Point of Sale Identification - Hansen, Steve</p> <table border="0" style="width: 100%;"> <tr> <td>Cashier PIN</td> <td>Auto Gen</td> <td>Manager PIN</td> <td>Auto Gen</td> <td>Account PIN</td> <td>Auto Gen</td> </tr> <tr> <td><input type="text" value="974631"/></td> <td><input type="checkbox"/></td> <td><input type="text"/></td> <td><input type="checkbox"/></td> <td><input type="text"/></td> <td><input type="checkbox"/></td> </tr> </table> <table border="0" style="width: 100%;"> <tr> <td style="border: 2px solid red;">Location School</td> <td>District Wide</td> </tr> <tr> <td style="border: 2px solid red;"><input type="text" value="100 - Arthur Elementary"/></td> <td><input type="checkbox"/></td> </tr> </table> </div>	Cashier PIN	Auto Gen	Manager PIN	Auto Gen	Account PIN	Auto Gen	<input type="text" value="974631"/>	<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/>	Location School	District Wide	<input type="text" value="Default"/>	<input checked="" type="checkbox"/>	Cashier PIN	Auto Gen	Manager PIN	Auto Gen	Account PIN	Auto Gen	<input type="text" value="974631"/>	<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/>	Location School	District Wide	<input type="text" value="100 - Arthur Elementary"/>	<input type="checkbox"/>
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<input type="checkbox"/>	4	Use the Terminals tool to create, install, and configure POS 2.0 terminals. See the Terminal Installation and Configuration (POS 2.0) article for detailed instructions. As part of this step, be sure to validate the application is the correct size on your terminal.																																
<input type="checkbox"/>	5	Attach and test PIN entry devices.																																
<input type="checkbox"/>	6	Attach and test cash drawers.																																

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<input type="checkbox"/>	7	Train cashiers to use POS 2.0. The Cashier Cheat Sheet (POS 2.0) and training videos are available here: Point of Sale 2.0 .
