

# Detention Center Report (Illinois)

Last Modified on 06/10/2024 11:08 am CDT

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**Tool Search:** Detention Center Report

The Detention Center Report collects a list of students in grade 6-12 who have been receiving services in a county detention center.

*Detention Center Report*

## Report Logic

A student must have an active enrollment in a state grade level of 06-12 during the Start and End Dates on the Report Editor, as well as the Detention Center checkbox marked on that active enrollment record.

Students are not included when:

- The Enrollment record is marked as No Show or as State Exclude.
- The Calendar of enrollment is marked as State Exclude.
- The Grade Level of enrollment is marked as State Exclude.

# Report Editor

The following fields are available for selection.

Field	Description
<b>File Identifier</b>	Indicates the number attached to the end of the file name and is used to differentiate the file from other files generated.
<b>Start Date End Date</b>	The Start Date populates with the start date of the selected calendar. The End Date populates with the end date of the selected calendar. If multiple calendars are selected, the latest start and end dates are used.
<b>Report Protected Identities</b>	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
<b>Format</b>	Determines how the report generates. Use the <b>Comma Separate (CSV) (State format)</b> when submitting the report to the state. Use the <b>HTML</b> or <b>Tab Delimited</b> options when reviewing data prior to state submission.
<b>Ad hoc Filter</b>	Select a saved ad hoc filter to use when generating this report. Only those students included in the filter will be returned on the report if they meet the reporting requirements.
<b>Strip Apostrophes</b>	When marked, the following marks are removed from student names and other reported data: <ul style="list-style-type: none"> <li>• Apostrophes ('), Commas (,), Periods (.)</li> <li>• Umlaut (Ö)</li> <li>• Tilde (Ñ)</li> <li>• Grave Accents (Ò), Acute Accents (Ó)</li> <li>• Circumflex (Ô)</li> </ul> <p>When not marked, these marks are not removed.</p>
<b>Calendar Selection</b>	At least one calendar needs to be selected for the report to generate. Calendars can be chosen by <b>Active Year</b> , by <b>School</b> or by <b>Year</b> . If a calendar is selected in the Campus toolbar, that calendar is automatically selected.
<b>Report Generation</b>	The report can be generated immediately using the <b>Generate Extract</b> button. When there is a larger amount of data chosen (several calendars, large date range, etc.), use the <b>Submit to Batch</b> button, which allows the user to choose when the report is generated. See the <a href="#">Batch Queue</a> article for more information.

## Generate the Report

1. Enter the **File Identifier** value.
2. Enter the **Start Date** and **End Date** required for the report.
3. If desired, mark the **Report Protected identities** checkbox.

4. Select the desired **Format** for the report.
5. If desired, select an **Ad hoc Filter** from the dropdown list.
6. If desired, mark the **Strip Apostrophes** checkbox.
7. Select the desired **Calendar(s)**.
8. Click the **Generate Report** button to display the results of the report immediately; click the **Submit to Batch** button to determine when the report generates.

Header Records:1										
FileType	TotalRecords	FileName				FileDate	RCDTS			
Detention Center	1	Detention_Center_31045300026_11052021_001.html				11/05/2021	310453000260000			

  

Records:1										
StudentID	SAPID	LastName	FirstName	BirthDate	DetentionCenterRCDTS	Grade	SchoolYear	ServiceStartDate	ServiceEndDate	DeleteRecord
123456789	123456	Student	Madeline	04/28/2008	310453000261004	08	2022	08/12/2021		

*Detention Center Report - HTML Format*

	A	B	C	D	E	F	G	H	I
1	Detention Center	1	Detention_	11/5/2021	3.10453E+14				
2	123456789	123456	Student	Madeline	4/28/2008	3.10453E+14	8	2022	8/12/2021
3									
4									
5									
6									
7									

*Detention Center Report - State Format (Comma Delimited)*

```

Detention_Center_31045300026_11052021_001 - Notepad
File Edit Format View Help
Filetype TotalRecords FileName FileDate RCDTS
Detention Center 1 Detention_Center_31045300026_11052021_001.txt 11/05/2021 310453000260000
StudentID SAPID LastName FirstName BirthDate DetentionCenterRCDTS Grade SchoolYear ServiceStartDate ServiceEndDate DeleteRecord
123456789 123456 Student Madeline 04/28/2008 310453000261004 08 2022 08/12/2021
  
```

*Detention Center Report - Tab Delimited Format*

# Report Layout

## Report Header

Data Element	Description	Location
<b>Report Name</b>	Reports the name of the extract being generated. Always report a value of <b>Detention Center</b> .	N/A
<b>Student Count</b>	Reports the total number of records that appear on the report.	N/A
<b>File Name</b>	Detention_Center_ + RCDT or District Name + _ + Date (mmddyyy)_File Identifier (i.e.,Detention_Center_310453000260_01302015_001.txt)	N/A

Data Element	Description	Location
<b>Date</b>	Reports the date the extract was generated.  <i>Date field, 10 characters (MM/DD/YYYY)</i>	N/A
<b>RCDS Code</b>	The Region-County-District-Type-School code that uniquely identifies the school generating the extract.  <i>RRCCDDDDDTTSSSS, 15 characters</i>	School & District Settings > District Information > State District Number, Type, Region Number, County  District.districtID District.county District.region  <hr/> School & District Settings > School Information > State School Number  School.number

## Report Layout

Data Element	Description	Location
<b>State ID</b>	Reports the student's locally assigned identification number.  <i>Numeric, 9 digits</i>	Census > People > Demographics > Person Identifiers > Student State ID  Person.stateID
<b>Student ID</b>	Reports the student's state-assigned identification number.  <i>Numeric, 6 digits</i>	Census > People > Demographics > Person Identifiers > Local Student Number  Person.studentID

Data Element	Description	Location
<b>Student Last Name</b>	<p>Reports the student's last name.</p> <p>When the Report Protected Identities checkbox is marked on the report editor, the student's last name reports from the Legal Last Name field if populated.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Census &gt; People &gt; Identities &gt; Last Name</p> <p>Identity.lastName</p> <hr/> <p>Census &gt; People &gt; Identities &gt; Protected Identity Information &gt; Legal Last Name</p> <p>Identity.legalLastName</p>
<b>Student First Name</b>	<p>Reports the student's first name.</p> <p>When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Census &gt; People &gt; Identities &gt; First Name</p> <p>Identity.firstName</p> <hr/> <p>Census &gt; People &gt; Identities &gt; Protected Identity Information &gt; Legal First Name</p> <p>Identity.LegalfirstName</p>
<b>Student Birth Date</b>	<p>Reports the student's date of birth.</p> <p><i>Date field, 10 characters (YYYY-MM-DD)</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Birth Date</p> <p>Identity.birthDate</p>
<b>Detention Center RCDTS</b>	<p>The Region-County-District-Type-School code that uniquely identifies the Detention Center where the student is receiving services.</p> <p><i>RRCCDDDDDTTSSSS, 15 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Home School, Home District</p> <p>District.districtID  District.county  District.region  School.number  Enrollment.residentSchool  Enrollment.residentDistrict</p>

Data Element	Description	Location
<b>Grade</b>	<p>Reports the grade level of enrollment. Only students in grades 06-12 are included in the report.</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; General Enrollment Information &gt; Grade</p> <p>Enrollment.grade</p> <hr/> <p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Detention Center</p> <p>Enrollment.detentionCenter</p>
<b>School Year</b>	<p>Reports the school year associated with the reporting enrollment record.</p> <p><i>Numeric, 4 years</i></p>	<p>Scheduling &amp; Courses &gt; Calendar Setup &gt; School Year Setup</p> <p>SchoolYear.active</p>
<b>Service Start Date</b>	<p>Reports the start date of enrollment for the student receiving services at the Detention Center.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; General Enrollment Information &gt; Start Date</p> <p>Enrollment.startDate</p>
<b>Service End Date</b>	<p>Reports the end date of the enrollment for the student receiving services at the Detention Center.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; General Enrollment Information &gt; End Date</p> <p>Enrollment.endDate</p>
<b>Delete Record</b>	<p>Reports a value of 99 and is used to delete the Detention Center record.</p> <p><i>Numeric 2 digits</i></p>	<p>N/A</p>