

## Core SIF - StudentContact

Last Modified on 12/14/2025 8:45 pm CST

Tool Search: SIF

The current version of SIF is v2.7.

This object contains information regarding a contact person for a student.

Note: At least one of the child elements of Contact Flags must have a Yes value. Do not publish the Student Contact instance if one of the child elements does not have a Yes value.

SIF\_Events are reported for this object.

### Object Triggering

Event Type	Requirement
Add	When a Relationship is created for the student.
	When the relationship previously did not overlap today's date, and it is changed so that it overlaps today's date.
Add	When a student was previously Excluded and when it's changed to Not Excluded.
Add	When two people have relationship and one of them get enrolled.
Add	When the household membership is added for student or contact and the contact now lives with the student and is not a guardian.
Add	When the household membership or household locations have the dates changed and overlaps today's date for the contacts who now live with the student.
Change	When the relationship type is changed.
	When Contact's address is changed.
	When Contact's information in demographics is changed
	When the household, household location &/or household membership are changed.
	When the identity is changed.
Delete	When the contact is deleted.
	When a relationship is ended before today's date, the record will be deleted for that year.
Delete	When all of the students non- excluded Enrollments are deleted.
Delete	When the Student is changed to Excluded.
Delete	When the relationship previously overlapped today's date, and it is changed so that it does not overlap today's date.
Delete	When the household membership is deleted for student or contact and the contact no longer lives with the student.
Delete	When the household membership has the dates changed and no longer overlaps today's date for the contacts who used to live with the student.
Add/Delete	When Guardian status is checked/unchecked and the contact does not live with the student.

### Object Population and Business Rules

Requirement
StudentContact exists when a relationship is created.
The relationship must overlap today's date.
At least one of the child elements of Contact Flags must have a Yes value. Do not publish the Student Contact instance if one of the child elements does not have a Yes value.
The Student must have a StudentPersonal Record.
The contact person must not have an enrollment in the zone year.

Requirement
Follow <a href="#">SIF Zone Options</a> Rules for Zones:
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <b>Data Filtering Options</b> <input type="checkbox"/> Exclude All State Exclude District Assignments  <input type="checkbox"/> Exclude All Secondary Enrollments  <input type="checkbox"/> Strip Empty SIF 2+ XML Elements  <input type="checkbox"/> Exclude No Show Enrollments  <input type="checkbox"/> Exclude All State Exclude Enrollments  <input type="checkbox"/> Publish Social Security Numbers in StaffPersonal  <input type="checkbox"/> Publish Social Security Numbers in StudentPersonal  <input type="checkbox"/> Use Legal Gender  <input type="checkbox"/> Use Legal Name       </div> <p>Do Not Report when the Calendar &gt; 'Exclude from SIF Exchange' is selected.</p>

## Object Data Elements

Data Element Label	Description	Business Rules	Data Source GUI Path	Data
@RefId	The GUID of this contact			
@StudentPersonalRefId	The GUID of the student whose contact this is.			Person
LocalId	The locally-assigned identifier for this contact. Note: LocalId may be used as a unique person identifier rather than a unique contact identifier. In this case there may be more than one StudentContact instance with the same LocalId.			
OtherIdList	Lists all "other" identifiers associated with the contact.	Optional do not report		
OtherIdList/Otherid	Lists an "other" identifier associated with the contact.	Optional do not report		
@Type	Code that defines the type of this other Id.	Optional do not report		
Name	The name of the contact. Note: Type attribute value of 04 must be used here.			
Name/@Type	Code that specifies what type of name this is.	Reports "04"		
Name/Prefix	A prefix associated with the name like Mr., Ms., etc.	Optional do not report		
Name/LastName	Last name			identif
Name/FirstName	First name			identif
Name/MiddleName	Middle name			identif
Name/Suffix	Name suffix			identif
Name/PreferredName	Preferred name			identif
Name/SortName	This is the name to be used for sorting purposes	Last Name, First Name (space) Middle Initial		identif identif identif
Name/FullName	A free text field for the complete name	First Name + Middle Name + Last Name		identif identif identif

OtherName	Previous, alternate or other names or aliases associated with the contact.	Optional. Do Not Report.		
OtherNames/Name/ @Type	Code that specifies what type of name this is, excluding "name of record."			
OtherNames/Name/ LastName	The last name		identif Name	
OtherNames/Name/ FirstName	The first name		identif Name	
Demographics	Demographic information about the contact.	Optional. Do Not Report.		
Demographics/RaceList				
Demographics/RaceList/ Race				
Demographics/RaceList/ Race/Code	The general racial category which reflects the individual's recognition of his or her community or with which the individual most identifies. In a given SIF implementation Agents must have alignment on the use of the NCES and deprecated SPEEDE code sets. Agents are not required to translate between the code sets		--00p;kk	sifRac code
Demographics/RaceList/Race/OtherCodeList				
Demographics/RaceList/ Race/OtherCodeList/ OtherCode	A state/province code, local code, other code or a text string that crosswalks to or serves as a translation of an associated Code element.			identif Ethnic
Demographics/RaceList/ Race/OtherCodeList/ @Codeset	Describes the OtherCode element content as either a state/province code, a local code, other code, or text string.			
Demographics/Hispanic Latino				identif hispar
Demographics/Gender	Person's Gender			identif
Demographics/BirthDate	The person's date of birth			identif
Demographics/PlaceOf Birth	The person's place of birth—like village, town, city etc.			identif
Demographics/StateOf Birth	The person's state of birth			identif
Demographics/CountryOf Birth	The person's country of birth			identif
Demographics/Language List	List of languages an individual uses to communicate.			
Demographics /LanguageList/ Language				
Demographics/ LanguageList/ Language/Code	The code representing the specific language that an individual uses to communicate.			identif Prima

Demographics/ LanguageList/Language/ OtherCodeList	List of other codes or strings that crosswalk to or serve as translations of the Code element paired with this common element			
Demographics/ LanguageList/Language/OtherCodeList/ @Codeset	Describes the OtherCode element content as either a state/province code, a local code, other code, or text string.			
Demographics/ LanguageList/Language/OtherCodeList/ OtherCode	A state/province code, local code, other code or a text string that crosswalks to or serves as a translation of an associated Code element.			identif Prima
Demographics/ LanguageList/ Language/LanguageType	An indication of the function and context in which an individual uses a language to communicate			
Demographics/Dwelling Arrangement	Setting/environment in which the person resides.			
Demographics/Dwelling Arrangement/Code	Code representing the setting/environment in which the person resides			enrolli dwelli
AddressList	The contact's address(es).			
AddressList/Address	A collection of the addresses that exist for the student.	Order address by: 1. Non- secondary 2. Most recent Start Date		

AddressList/Address/ @Type	Code that defines the location of the address. Note: A subset of specific valid values for each instance in a data object may be listed in that object.	<p>Report Addresses in the following hierarchy</p> <ol style="list-style-type: none"> <li>Report Primary before secondary.           <ul style="list-style-type: none"> <li>If the Primary address is NOT active, report the secondary household with the latest End Date</li> </ul> </li> <li>If above is tied, then in order of start date.</li> <li>If above is tied, then in order of MemberID .           <ul style="list-style-type: none"> <li>When a contact does not have a HouseholdMembership that overlaps today's date, then report the address for the contact's HouseholdMembership with latest end date before today's date.</li> <li>If the contact has no past HouseholdMemberships, report blank.</li> <li>Do not report addresses where Private is checked.</li> </ul> </li> <li>The AddressType should be unique for a student</li> <li>Do not report more than 5 addresses for a contact.</li> <li>For each reported address:           <ul style="list-style-type: none"> <li>Reports "0123" when address.postOfficeBox = checked on the contact's household. Reports "0765" for the first non-secondary address. Reports "1073" for the first secondary address. Subsequent addresses report "2382", then "0124", then "1074", and then "1075" for the remaining addresses</li> <li>Do not report more than one P.O.Box.</li> </ul> </li> </ol>		house house
AddressList/Address/ Street	The street element is a complex element and breaks the street down into several parts.			
AddressList/Address/ Street/Line1	Address line 1.	When address.postOfficeBox = checked, reports "P.O. Box " followed by address.number (e.g. "P.O. Box 1234" When address.postOfficeBox = not checked, reports address.number, prefix, street, tag, and dir separated by spaces		Addre .street
AddressList/Address/ Street/Line2	Address line 2.		Census > Households > Addresses	Addre
AddressList/Address/ Street/Line3	Address line 3.	Reports in format: City, ST ZIP	Census > Households > Addresses	Addre
AddressList/Address/ Street/StreetNumber	The address number assigned to the building.		Census > Households > Addresses	Addre

AddressList/Address/Street/StreetPrefix	Street prefix like NE		Census > Households > Addresses	Addre
AddressList/Address/Street/StreetName	The name of the street.		Census > Households > Addresses	Addre
AddressList/Address/Street/StreetType	The type of street. For example, Lane, Blvd., Ave., etc.		Census > Households > Addresses	Addre
AddressList/Address/Street/StreetSuffix	Street suffix like SW.		Census > Households > Addresses	Addre
AddressList/Address/Street/ApartmentNumber	Type of apartment, for example, Suite.		Census > Households > Addresses	Addre
AddressList/Address/City	The city part of the address.		Census > Households > Addresses	Addre
AddressList/Address/County	The county part of the address.	Optional. Does Not Report	Census > Households > Addresses	
AddressList/Address/StateProvince	The state or province code.		Census > Households > Addresses	Addre
AddressList/Address/Country	The country code.		N/A	defaul
AddressList/Address/PostalCode	The ZIP/postal code.		Census > Households > Addresses	Addre
PhoneNumberList	The contact's phone number(s).			
PhoneNumberList/PhoneNumber		Reports twice: one for household phone and one for contact phone		
PhoneNumberList/PhoneNumber/@Type	Code that specifies what type of phone number this is. Note: A subset of valid values may be specified in data objects	Report 0096 for household Report 0350 for contact		
PhoneNumberList/PhoneNumber/Number	Phone number. Free-form, but typical U.S. formats include: (###) ####-#### or ####-####	When reporting for household, report the household phone number for the household that the student is a member of today. When reporting for contact, if the student's Cell Phone is provided, report Cell Phone; otherwise report Work Phone.	Household Census > People > Demographics > Personal Contact Information	House Conta Conta
EmailList	The contact's e-mail address(es).			
EmailList/Email	The staff member's e-mail address(es).		Census > People > Demographics > Personal Contact Information	Conta
EmailList/Email/@Type	Type of e-mail	Report "Primary"		
Relationship	Defines the relationship of the contact to the student.			
Relationship/Code	Code representing the relationship.	Report from Relationship Code section from below		Relate
Relationship/OtherCodeList				
EmployerType	Code that defines the employer type.			

EducationalLevel	The highest level of education completed by the contact person.	Optional do not report		
ContactFlags	Contains Yes/No characteristics of the contact person's role. Provide a Yes value for all that apply. At least one of the child elements of ContactFlags must have a Yes value. Do not publish the StudentContact instance if one of the child elements does not have a Yes value.			
ContactFlags/Parent LegalGuardian	Does the individual have parental or legal guardianship responsibility for the student?	<ol style="list-style-type: none"> <li>Report Yes if the guardian checkbox on the relationship is checked</li> <li>Else, report No</li> </ol>	Census> People> Relationships> Guardian	Relate
ContactFlags/Pickup Rights	This element tells whether or not the contact has pickup rights.	<ol style="list-style-type: none"> <li>Report Yes if the guardian checkbox on the relationship is checked</li> <li>Else, report No</li> </ol>		
ContactFlags/LivesWith	Does the student live with this contact?	<ol style="list-style-type: none"> <li>Report Yes if student is in the same household of the contact person being reported               <ol style="list-style-type: none"> <li>Both Student and Contact Person household memberships overlap today's date</li> </ol> </li> <li>Else, report No</li> </ol>	Census> People> Households	House
ContactFlags/Access ToRecords	Does this contact have access to the student's records?	<ol style="list-style-type: none"> <li>Report Yes if the guardian checkbox on the relationship is checked</li> <li>Else, report No</li> </ol>		
ContactFlags/Emergency Contact	Should this contact be notified in case of emergency?	<ol style="list-style-type: none"> <li>Report Yes if the guardian checkbox on the relationship is checked</li> <li>Else, report No</li> </ol>	Census> People> Relationships> Emergency Priority	Relate
ContactFlags/HasCustody	Does this contact have or share custody of the student?	<ol style="list-style-type: none"> <li>Report Yes if the guardian checkbox on the relationship is checked and student is in the same household of the contact person being reported               <ol style="list-style-type: none"> <li>Both Student and Contact Person household memberships overlap today's date</li> </ol> </li> <li>Else, report No</li> </ol>		
ContactFlags/Disciplinary Contact	Is this person to be contacted in case of disciplinary action?	<ol style="list-style-type: none"> <li>Report Yes if the guardian checkbox on the relationship is checked</li> <li>Else, report No</li> </ol>		

ContactFlags/Primary CareProvider	Does this person provide daily living or personal assistance to the student?	<ol style="list-style-type: none"> <li>Report Yes if the guardian checkbox on the relationship is checked and student is in the same household of the contact person being reported           <ol style="list-style-type: none"> <li>Both Student and Contact Person household memberships overlap today's date</li> </ol> </li> <li>Else, report No</li> </ol>		
ContactSequence	Number indicating the order in which the person should be contacted.	Reports sequence field from RelatedPair.	Census>People>Relationships>Emergency Priority	Relate
SIF_Metadata				
SIF_ExtendedElements				