

Individual Family Service Plan (Michigan)

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Tool Search: Special Ed Documents

The editors available on the Individual Family Service Plan provide all required information by the State of Michigan. Editors and fields are listed below. Included here are instructions on entering data into Campus and references to state-defined guidelines.

The current format of this document is the **MI IFSP 2016**. Plan formats are selected in [Plan Types](#).

The screenshot shows the 'MI Individual Family Service Plan Editors' interface. On the left is a sidebar with a table of contents including items like 'Plan Outline milFSP21', 'Education Plan', 'Enrollment Status', 'Student Demographics', 'Parent/Guardian Demographics', 'IFSP Team Meeting', 'Developmental Status', 'Interview', 'IFSP Eligibility', 'IFSP Outcome', 'Special Education Programs', 'Other Supports and Services', 'Supplementary Aids and Services', 'Early Intervention Services', 'Transition Plan', 'IFSP Commitment Signatures', 'Other Considerations', 'IFSP Team Recommendation', and 'Student Status Page'. The top navigation bar has 'Save', 'Save & Continue', and 'Print' buttons. The main content area is titled 'Education Plan' and contains several sections:

- *Meeting Date**, ***Start Date**, ***End Date**, and **Referral Date** (all with date pickers).
- *Current IFSP Date** (with a date picker).
- *Type of IFSP** (checkboxes for Initial, Annual, Review, Transition, Interim).
- *Referral Source** (dropdown menu).
- *Area(s) of Consideration** (checkboxes for Early On, Special Education).
- *Service Coordination Agency** (dropdown menu).
- *Timeliness of the Locked Plan** (dropdown menu).
- *EO Primary Service Setting** (dropdown menu).
- Other Information** (Yes/No checkboxes for 'Did the parent consent', 'Was the child available', and 'Other' with a text field).
- *Explain the justification checked** (text area).
- Part C Indicator 8 B**: 'Did notification to the SEA occur at least 90 days and at the discretion of all parties, no more than 9 months prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services?' (Yes/No checkboxes).
- Part C Indicator 8 B**: 'Did notification to the LEA where the toddler resides occur at least 90 days and at the discretion of all parties, no more than 9 months prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services?' (Yes/No checkboxes).
- Part C Indicator 8 A**: 'Indicate if the transition IFSP was completed within the required timeframe (at least 90 days but not more than 9 months prior to the toddler's third birthday).' (dropdown menu).
- Part C Indicator 8 C**: 'Indicate if the transition IFSP conference was held within the required timeframe (at least 90 days but not more than 9 months prior to the toddler's third birthday).' (dropdown menu).

MI Individual Family Service Plan Editors

Individual Family Service Plan Editors

The following table lists the editors available on the student's Individual Family Service Plan, a

description of what the editor is used for and any special considerations and instructions for using the editor.

Editor	Description	Special Considerations and Instructions
Education Plan	The Education Plan editor includes the various dates associated with the plan, the reason the meeting was held, and information about parental contact and rights.	This editor must be saved before continuing on to other editors.
Enrollment Status	The Enrollment Status editor reports Special Education information from the student's Enrollment.	Clicking Get Special Ed Status from Enrollment synchronizes the information in the editor with the most recent information from the student's Enrollments tool.
Student Demographics	The Student Demographics editor populates basic information about the student such as demographic data, address and school information.	Clicking Refresh Student Information synchronizes information in the editor with the most recent information entered for the student from the Demographics , Households , Enrollments and School tools.
Parent/Guardian Demographics	The Parent/Guardian Demographics editor populates based on the established student/guardian relationships created on the student's Relationships tool or indicated by the guardian checkbox on the Households tool. The editor includes Demographics information for the student's guardian.	Clicking Refresh Guardian Information synchronizes information in the editor with the most recent information from the student's guardian's Demographics and Households tools.
IFSP Team Meeting	The IFSP Team Meeting editor is used to document instances when the special ed team met for the student.	Team Members must be added on the Team Member tool before creating meeting records.

Editor	Description	Special Considerations and Instructions
Developmental Status	The Developmental Status editor is used to document the areas that were used to determine the student's Eligibility for Special Education.	N/A
Interview	The Interview editor is used to document instances of communications between the special ed team and the student's parent/guardian(s).	N/A
IFSP Eligibility	The IFSP Eligibility editor is used to document the determination for the student's special ed eligibility.	N/A
IFSP Outcome	The IFSP Outcome editor is used to document the student's outcome goals and objectives.	N/A
Special Education Programs	The Special Education Programs editor is used to document the special education programs the student participates in.	Services and Service Providers are set up in the Special Ed Services and Special Ed Service Providers tools.
Other Supports and Services	The Other Supports and Services editor is used to document the other supports and services to be provided to the student.	Services and Service Providers are set up in the Special Ed Services and Special Ed Service Providers tools.
Supplementary Aids and Services	The Supplementary Aids and Services editor lists additional supports provided to the student, such as accommodations and teaching strategies.	Services and Service Providers are set up in the Special Ed Services and Special Ed Service Providers tools.
Early Intervention Services	The Early Intervention Services editor is used to document early interventions services to be provided to the student.	N/A

Editor	Description	Special Considerations and Instructions
Transition Plan	The Transition Plan editor is used to document the student's transition needs post graduation.	N/A
IFSP Commitment Signatures	The IFSP Commitment Signatures editor is used to document the parent/guardian(s)' consent to the plan.	N/A
Other Considerations	The Other Considerations editor is used to document anything else that pertains to the plan.	N/A
IFSP Team Recommendation	The IFSP Team Recommendation editor is used to document the team's decision regarding the student's eligibility.	N/A
Student Status Page	The Student Status Page editor is used to document the IFSP timeline and results.	This editor is only required for Initial plans.