Census (Indiana)

Last Modified on 05/02/2025 9:10 am CDT

Tool Search: Demographics

Census tracks every person's entry in Infinite Campus—parents, staff, students, emergency contacts, doctors, etc. Demographic data is used throughout Campus, utilizing each person's historical and current details. Census fields that are specific to the state of Indiana and/or impact state reporting are detailed below.

> See the core Identities article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Identities records.

Identities

Tool Search: Identities

The Identities tool acts as a historical record of the person's demographic information. While the information on the Demographics tool is displayed on the Identities record, changes should be made here.

Types of changes include:

- Name and Legal Name
- Gender
- Social Security number
- Race/Ethnicity
- Nickname

When modified, previous identity information is not lost, but an end date is entered for the previous identity, and a start date is entered for the new identity.

Identities Information Editor

Name Fields

Last Name, First Name, Middle Name, and Suffix (Jr., III, etc.) are the legal names of the person.

▶ Click here to expand...

Field	Definition	Database Location	Ad hoc Inquiries
Last Name	The person's last name.	Identity.lastName	Student > Demographics > **student.lastName**
First Name	The person's first name.	Identity.firstName	Student > Demographics > **student.firstName**

Field	Definition	Database Location	Ad hoc Inquiries
Middle Name	The person's middle name.	Identity.middleName	Student > Demographics > **student.middleName**
Suffix	Indication of a generational name (Jr., III, etc.).	Identity.suffix	Student > Demographics > **student.suffix**

Ed-Fi Resource(s):

- Parents (Indiana v3.6)
- Staffs (Indiana v3.6)
- Students (Indiana v3.6)

* Ed-Fi Resources report legal information as documented under the Protected Identity Information section of a person's current identity record before considering preferred information. If all fields of the Protected Identity Information section are blank, the resources report the preferred information documented in the current identity record's Identity Information section.

Gender

Indicates the person's gender. Currently, the state of Indiana recognizes only male and female genders.

▶ Click here to expand...

Database Location:

Identity.gender

Ad hoc Inquiries:

Student > Demographics > student.gender

Ed-Fi Resource(s):

- Parents (Indiana v3.6)
- Staffs (Indiana v3.6)
- Students (Indiana v3.6)

* Ed-Fi Resources report legal information as documented under the Protected Identity Information section of a person's current identity record before considering preferred information. If all fields of the Protected Identity Information section are blank, the resources report the preferred information documented in the current identity record's Identity Information section.

Birth Date

Indicates the person's date of birth.

▶ Click here to expand...

Database Location:

Identity.birthDate

Ad hoc Inquiries:

Student > Demographics > **student.birthDate**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)
- Students (Indiana v3.6)

Birth Country

The Birth Country is the country listed on the student's birth certificate during initial enrollment. Please refer to the International Organization of Standards directory for more information on country codes.

▶ Click here to expand...

Database Location:

Identity.birthCountry

Ad Hoc Inquiries:

Student > Demographics > **student.birthCountry**

Ed-Fi Resource(s):

- Student Program Associations (Indiana v3.6)
- Students (Indiana v3.6)

Date Entered US

Indicates the date the student entered the United States.

▶ Click here to expand...

Database Location:

Identity.dateEnteredUS

Ad hoc Inquiries:

Student > Demographics > Identity History > **ident.dateEnteredUS**

Ed-Fi Resource:

- Students (Indiana v3.6)

Date Entered US School

Indicates the date on which the student enrolled in a US school.

▶ Click here to expand...

Database Location:

Identity.dateEnteredUSSchool

Ad hoc Inquiries:

Student > Demographics > Identity History > **ident.dateEnteredUSSchool**

Ed-Fi Resource:

- Students (Indiana v3.6)

Home Primary Language

The Home Primary Language field allows a district to record the language spoken in the student's home, as determined by the student's home language survey. Please refer to the International Organization of Standards directory for more information on language codes.

▶ Click here to expand...

Database Location:

Identity.homePrimaryLanguage

Ad hoc Inquiries:

Student > Demographics > **student.homePrimaryLanguage**

Student > Demographics > Identity History > **ident.homePrimaryLanguage**

Ed-Fi Resource:

- Students (Indiana v3.6)

Race Ethnicity

The Federal government has adopted standards for defining racial and ethnic data to be used by the Department of Education. See the Race/Ethnicity article for more information.

Is the individual Hispanic or Latino?

Indicates whether the student is of Hispanic descent.

▸ Click here to expand...

Database Location:

Identity.hispanicLatinoEthnicity

Ad hoc Inquiries:

Student > Demographics > **student.hispanicEthnicity**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)
- Students (Indiana v3.6)

Race Ethnicity

Indicates the person's race/ethnicity.

▸ Click here to expand...

Database Location:

Identity.raceEthnicity

Ad hoc Inquiries:

Student > Demographics > **student.raceEthnicity**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)
- Students (Indiana v3.6)

Demographics

Tool Search: Demographics

The Demographics tool allows you to view general person information within Campus. All people for whom data is tracked, including students, staff, parents/guardians, household members, etc., have a Demographics record, which includes name and gender from the Identities record, student

and staff identification numbers, and contact information.

See the core Demographics article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Demographics records.

Person Identifiers

Person Identifiers like Student Numbers and State IDs are used in state reports and Ed-Fi resources to identify student records. Staff identifiers—local Staff Number and staff State ID—are also recorded here.

Follow district guidelines when creating or importing these values.

Person Identifiers Editor

Ed-Fi ID

A unique identifier ties the person's records within Campus to their Ed-Fi record within the Ed-Fi system. When an Ed-Fi ID is used, the Student State ID, Staff State ID, Local Student Number, and Local Staff Number all use this number. See the Indiana Ed-Fi IDs article for more information.

▸ Click here to expand...

Database Location:

Person.edFiID

Ad hoc Inquiries:

Student > Demographics > **student.edFiID**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)
- Students (Indiana v3.6)
- Staff Education Organization Assignment Association (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Staff State ID

Staff Unique State ID is a unique state identification number for the staff person provided by the Department of Education If this field is left blank, any courses or students tied to the staff member fail to report.

▶ Click here to expand...

Database Location:

Person.staffStateID

Ad hoc Inquiries:

Student > Demographics > Identity History > Staff State ID History > **staffStateIDHist.staffStateID**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)
- Students (Indiana v3.6)
- Staff Education Organization Assignment Association (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Local Staff Number

Local Staff Number is a unique identification number for the staff person assigned by the district.

▶ Click here to expand...

Database Location:

Person.staffNumber

Ad hoc Inquiries:

Student > Demographics > Identity History > Staff Number History > **staffNumHist.staffNumber**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)
- Students (Indiana v3.6)
- Staff Education Organization Assignment Association (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Student State ID

Student Unique State ID is a unique state identification number for the student provided by the Department of Education.

▶ Click here to expand...

Database Location:

Person.studentStateID

Ad hoc Inquiries:

Student > Demographics > **student.stateID**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)
- Students (Indiana v3.6)
- Staff Education Organization Assignment Association (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Local Student Number

Local Student Number is a unique identification number for the student assigned by the district.

▶ Click here to expand...

Database Location:

Person.studentNumber

Ad hoc Inquiries:

Student > Demographics > **student.studentNumber**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)
- Students (Indiana v3.6)
- Staff Education Organization Assignment Association (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Personal Contact Information

The Personal Contact Information editor contains phone numbers, messaging preferences, and the language preferred for receiving messages.

Personal Contact Information Editor

Email

Lists the person's email address.

▶ Click here to expand...

Database Location:

Contact.email

Ad hoc Inquiries:

Student > Census > **pcontact.email**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Cell Phone

Lists the person's mobile number.

▶ Click here to expand...

Database Location:

Contact.cellPhone

Ad hoc Inquiries:

Student > Census > **pcontact.cellPhone**

Ed-Fi Resource(s):

- Students (Indiana v3.6)
- Parents (Indiana v3.6)

Work Phone

Lists the person's work number.

▶ Click here to expand...

Database Location:

Contact.workPhone

Ad hoc Inquiries:

Student > Census > **pcontact.workPhone**

Ed-Fi Resource(s):

- Students (Indiana v3.6)
- Parents (Indiana v3.6)

Other

Lists the person's landline home phone number or other phone number different from the Cell, Work, or Pager numbers.

▶ Click here to expand...

Database Location:

Contact.homePhone

Ad hoc Inquiries:

Student > Census > **pcontact.homePhone**

Ed-Fi Resource(s):

- Students (Indiana v3.6)
- Parents (Indiana v3.6)

Pager

Lists the person's pager number.

▶ Click here to expand...

Database Location:

Contact.pager

Ad hoc Inquiries:

Student > Census > **pcontact.pager**

Ed-Fi Resources:

- Students (Indiana v3.6)
- Parents (Indiana v3.6)

District Employment

Tool Search: District Employment

District Employment must have an active district employment record. This record indicates the employee is actively (no end date) or has been (end-dated) employed at the district. A District Assignment record is needed to indicate employment at a particular school/building within the district.

See the core District Employment article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing employment records.

District Employment Information Editor

Teaching Start Year

Indicates the date the staff person began teaching (when the teaching license was received).

▸ Click here to expand...

Database Location:

Employment.teachingStartYear

Ad hoc Inquiries:

Person > Staff > District Employment >**employment.teachingStartYear**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)

Education

Indicates the level of schooling the staff person has.

- 1: Doctorate
- 2: Master's degree 30+ semester hours

- 3: Master's degree
- 4: Bachelor's degree 30+ semester hours
- 5: Bachelor's degree
- 6: Less than bachelor's degree

▶ Click here to expand...

Database Location:

Employment.educationLevel

Ad hoc Inquiries:

Person > Staff > District Employment >**employment.educationLevel**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)

License Number

▶ Click here to expand...

Database Location:

Employment.licenseNumber

Ad hoc Inquiries:

Person > Staff > District Employment >**employment.licenseNumber**

Ed-Fi Resource(s):

- Staffs (Indiana v3.6)

District Assignments

Tool Search: District Assignment

The District Assignments tool lists the location where the staff member is working. Users can view the school where the person works, the start date and title, the type of employment, and the assignment code. Fields specific to the state of Indiana are described below.

Staff with multiple Titles will have *multiple* District Assignments to the same school.

See the core District Assignments article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing District Assignments records.

District Assignment Editor

Title

Lists the staff person's position - Teacher, Coach, etc. Options can be modified in the Attribute/Dictionary.

▶ Click here to expand...

Database Location:

EmploymentAssignment.title

Ad hoc Inquiries:

Person > Staff > Assignment > **schoolEmployment.title**

Ed-Fi Resource(s):

- Staff Education Organization Assignment Association (Indiana v3.6)

Start Date

Indicates the start date of employment at the specific school. This is the very first date the staff member was employed at the school.

▸ Click here to expand...

Database Location:

EmploymentAssignment.startDate

Ad hoc Inquiries:

Person > Staff > Assignment > **schoolEmployment.assignmentStartDate**
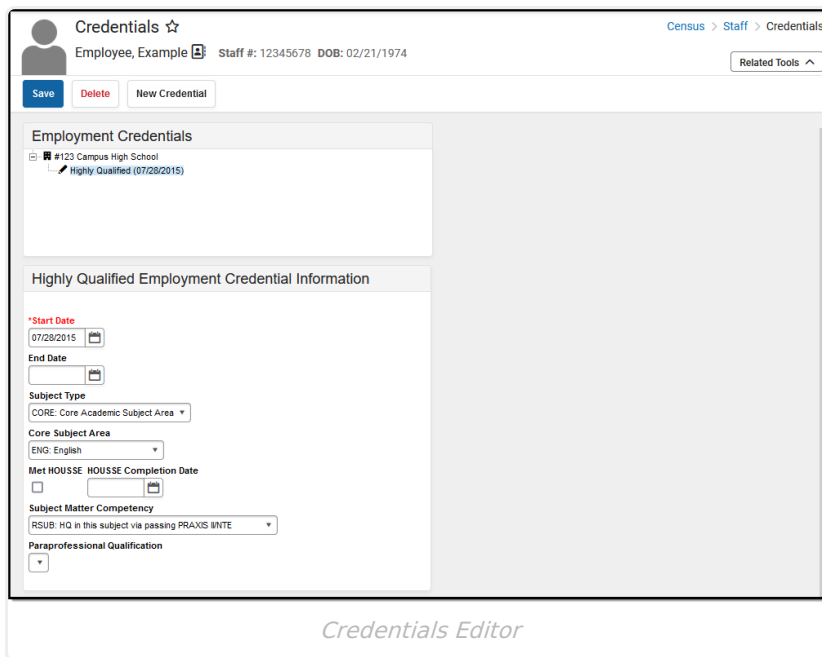
Ed-Fi Resource(s):

- Staff Education Organization Assignment Association (Indiana v3.6)
- Staff Section Associations (Indiana v3.6)

End Date

Indicates the end date of employment assignment. This is the last date the staff member was employed at the school.

▸ Click here to expand...

Database Location:

EmploymentAssignment.endDate

Ad hoc Inquiries:

Person > Staff > Assignment > **schoolEmployment.assignmentEndDate**

Ed-Fi Resource(s):

- Staff Education Organization Assignment Association (Indiana v3.6)
- Staff Section Associations (Indiana v3.6)

Credentials

Tool Search: Credentials

The **Credentials** tool lists a staff member's credential types based on the date earned. Multiple credentials can be entered since the staff member may be highly qualified in two subject areas or have multiple degrees.

> See the core Credentials article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Credentials records.

Credentials Editor

Credential Type

Indicates the type of credential the staff person has earned. This list is visible when creating a new credential and in the list of previously entered credentials.

- CI: Crisis Intervention
- ED: Education
- HQ: Highly Qualified
- LC: Licensure/Certification
- OT: Other

▶ Click here to expand...

Database Location:

EmploymentCredential.employmentCredentialType

Ad hoc Inquiries:

Person > Staff > Assignment > **employmentCredential.credentialType**

Ed-Fi Resource(s):

- Staff Education Organization Assignment Association (Indiana v3.6)

License Number

Indicates the number of licenses assigned when the credential was granted.

▶ Click here to expand...

Database Location:

EmploymentCredential.licenseNumber

Ad hoc Inquiries:

Person > Staff > Assignment > **employmentCredential.licenseNumber**

Ed-Fi Resource(s):

- Staff Education Organization Assignment Association (Indiana v3.6)

Households

Households help identify which persons live in the same home. The list of Members identifies family and non-family members at a shared address and the Address information lists where that household is located.

See the core Households article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing household records.

Members

Tool Search: Household Members

The Members tool lists all persons who have lived in the selected household. Due to legacy issues, it is recommended that members are not deleted from the household but rather end-dated. This is used to determine whether a student currently lives with their parents.

Household Members

▶ Click here to expand...

Database Location:

HouseholdMember.XXX

Ed-Fi Resource(s):

- Student Parent Associations (Indiana v3.6)

Household Addresses

Tool Search: Household Addresses

The Household Addresses tool displays all addresses where the family has resided. For legacy purposes, addresses should not be deleted; they should only be ended when a family moves. Like the household information to which they are tied, the addresses are used to generate reports sent home and in location extracts.

Household Address Location and Detail Editors

Address

Lists the house number, street name, street tag, and direction of the household residence.

▸ Click here to expand...

Database Location:

- Address.number
- Address.street
- Address.tag
- Address.prefix
- Address.dir
- Address.apt

Ad hoc Inquiries:

Student > Census > Addresses > **address.number, address.street, address.tag. address.prefix, address.dir, address.apt**

Person > Census > Addresses > **address.number, address.street, address.tag. address.prefix, address.dir, address.apt**

Ed-Fi Resources:

- Parents (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Start Date

Indicates the date the family began living at that address.

▶ Click here to expand...

Database Location:

HouseholdLocation.startDate

Ad hoc Inquiries:

Student > Census > Addresses > **address.startDate**

Person > Census > Addresses > **address.startDate**

Ed-Fi Resources:

- Parents (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

End Date

Indicates the date the family stopped living at that address.

▶ Click here to expand...

Database Location:

HouseholdLocation.endDate

Ad hoc Inquiries:

Student > Census > Addresses > **address.endDate**

Person > Census > Addresses > **address.endDate**

Ed-Fi Resources:

- Parents (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Mailing

Indicates the family receives mail at this address.

▶ Click here to expand...

Database Location:

HouseholdLocation.mailing

Ad hoc Inquiries:

Student > Census > Mailing Addresses

Person > Census > Mailing Addresses

Ed-Fi Resources:

- Parents (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Secondary

This is a secondary address for the household. A household can only have one primary physical address at any given time. In the situation where a household has two physical addresses, one of them needs to be marked as secondary.

▶ Click here to expand...

Database Location:

HouseholdLocation.secondary

Ad hoc Inquiries:

Student > Census > Mailing Addresses > **mailingAddress.secondary**

Person > Census > Mailing Addresses > **mailingAddress.secondary**

Ed-Fi Resources:

- Parents (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Private

Indicates the address information should remain at the school (not given to third-party mailings).

▶ Click here to expand...

Database Location:

HouseholdLocation.private

Ad hoc Inquiries:

Student > Census > Mailing Addresses > **mailingAddress.privateAddress**

Person > Census > Mailing Addresses > **mailingAddress.privateAddress**

Ed-Fi Resources:

- Parents (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Physical

Indicates the address is the household's physical location.

▶ Click here to expand...

Database Location:

HouseholdLocation.physical

Ad hoc Inquiries:

Student > Census > Mailing Addresses > **mailingAddress.physicalAddress**

Person > Census > Mailing Addresses > **mailingAddress.physicalAddress**

Ed-Fi Resources:

- Parents (Indiana v3.6)
- Staff Education Organization Contact Associations (Indiana v3.6)

Relationships

Tool Search: Relationships

The Relationships tool displays established relationships between people in Campus. Relationships include the other individuals residing in the same household as the selected individual and those who may reside in other households but have an association with the selected person (emergency contacts, divorced parents, etc.).

See the core Relationships article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Demographics records.

Relationships Editor

Relationship

Designates the type of relationship between two people. Both people - the selected individual and the name of the person in the row - are affected by the selected. Relationship types are defined for the district in the Relationship Type tool.

▸ Click here to expand...

Database Location:

RelationshipType.name

Ad Hoc Inquiries:

Student > Census > Household Contact Summary > **contacts.Summary**

Person > Census > Household Contact Summary > contacts.Summary

Ed-Fi Resource(s):

- Student Parent Associations (Indiana v3.6)

Emergency Priority

Provides a visual indication of the listed person's priority for contact in an emergency situation. This is a numeric value. The person that should be notified first should have a 1. If there is no priority, the school uses discretion when contacting individuals.

▸ Click here to expand...

Database Location:

RelatedPair.seq

Ad hoc Inquiries:

Not Available

Ed-Fi Resource(s):

- Student Parent Associations (Indiana v3.6)

Guardian

When checked, indicates which person has authority when making decisions on behalf of the student. This designation is used in several reports and messaging tools.

▶ Click here to expand...

Database Location:

RelationshipType.guardian

Ad hoc Inquiries:

- Person > Census > Contact Summary > **contacts.guardian**
- Person > Census > Contact Summary > **mailingAddresses**.**guardian**
- Student > Census > Household Contact Summary > **contacts.guardian**
- Student > Census > Contact Summary > **mailingAddresses.guardian**
- Student > Census > Contact Summary > **address.guardian**

Ed-Fi Resource(s):

- Student Parent Associations (Indiana v3.6)

Military Connections

Tool Search: Military Connections

The Military Connections tool tracks parent/guardian data for military personnel. It works with the Impact Aid tool, which tracks parents/guardians employed at federal sites (armed forces locations, reservation lands, etc.).

> See the core Military Connections article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Military Connections records.

Military Connections Editor

Status

Indicates the enlistment status of the parent/guardian.

▶ Click here to expand...

Database Location:

MilitaryConnections.status

Ad hoc Inquiries:

Student > Demographics > Military Connections > **militaryConnections.status**

Person > Demographics > Military Connections > **militaryConnections.status**

Ed-Fi Resource:

- Students (Indiana v3.6)