

# Payments Reporter Column Descriptions

Last Modified on 12/14/2025 8:45 pm CST

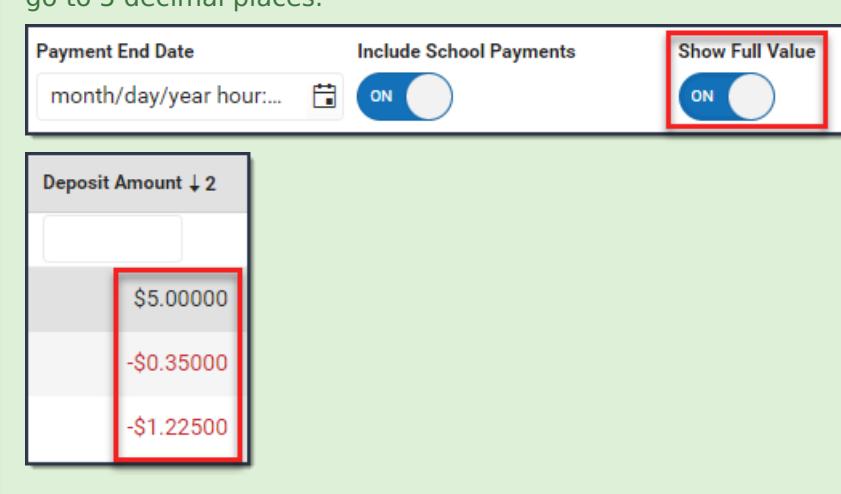
The following columns are available on the [Payments Reporter](#). These columns are available via the column selector and can be grouped, filtered, and saved as templates.

## TIP

You can sort the Payments Report by clicking a column heading. Each click changes the data in ascending or descending order. When [grouping specific columns](#), be sure to also sort the column headings to ensure you are viewing the report results in an organized manner.

Column	Description
<b>Payment Date</b>	The date on which the payment was made.
<b>Payer Name</b>	The name of the person who made the payment. This column will only show a name if the payer is a logged-in Infinite Campus user.
<b>Payment Method Account Name</b>	If a name is entered in a payment method, it will be displayed in this field.
<b>Recipient</b>	The person receiving items purchased in the School Store or the student who was registered for an activity. If an item was purchased and paid through the Campus Mobile Payments app, the student's name appears <b>IF</b> the student number was entered at the time of the purchase.
<b>Description</b>	A description of the fee.  If the 'Split Transaction and Service Fees' checkbox has been enabled within the <a href="#">Payments Setup Settings</a> , any transaction or service fee involving a split will be designated with '(Split)' in its description.
<b>Payment Reference Number</b>	This number is automatically generated by the payments platform and is a unique identifier for a specific transaction.
<b>Payment Method</b>	Indicates what was used to make the payment; e.g., type of credit card or eCheck. If eCheck is used, it will indicate if it was from checking or savings.

Column	Description
<b>Card Entry Type</b>	Shows whether a credit/debit card payment was typed in manually, swiped, or processed through the Campus Mobile Payments app using a chip insert or tap (EMV). If the payment method was not a credit or debit card, this column will appear blank.
<b>Payment Source</b>	Identifies where the transaction occurred. <ul style="list-style-type: none"> <li>• Portal</li> <li>• Parent Portal</li> <li>• Student Portal</li> <li>• Employee Self Service</li> <li>• Card Present Processing</li> <li>• Public Store</li> <li>• Recurring</li> <li>• Refund</li> <li>• Reversal</li> <li>• Failed Transaction</li> <li>• Campus Payments App</li> <li>• Activity Roster</li> <li>• Fees</li> <li>• Food Service</li> <li>• POS Terminal</li> </ul>
<b>Transaction Status</b>	The current state of the transaction. See the <a href="#">Transaction Status</a> topic for more information. <ul style="list-style-type: none"> <li>• Completed</li> <li>• Exception</li> <li>• Canceled</li> <li>• Pending</li> <li>• Returned</li> <li>• Return Void</li> <li>• Revoked</li> <li>• Resolved</li> </ul>
<b>Return Date</b>	After a refund is made, the details include this Return Date and the Offset Transaction Reference Number.
<b>Settlement Date</b>	The date on which the payment was processed.
<b>Deposit Date</b>	The date when the payment platform deposits the money into the bank accounts.
<b>Deposit Request Date</b>	The date when Campus requested payments to be disbursed to the bank accounts.

Column	Description				
<b>Deposit Request Reference</b>	The ID the payment platform sends to Campus when Campus requests a disbursement.				
<b>Fund ID</b>	The unique identifier for the Fund Account. Fund ID is unique and the same Fund ID cannot be used at different schools.				
<b>Fund Description</b>	A description of the Fund Account.				
<b>Bank Account</b>	The bank account associated with the Fund ID.				
<b>Deposit Amount</b>	The specific amount of money that constitutes the deposit.  <b>Tip:</b> Turn the <b>Show Full Value</b> toggle to <b>ON</b> to see the <b>Deposit Amount</b> go to 5 decimal places.   <table border="1"><thead><tr><th>Deposit Amount ↓ 2</th></tr></thead><tbody><tr><td>\$5.00000</td></tr><tr><td>-\$0.35000</td></tr><tr><td>-\$1.22500</td></tr></tbody></table>	Deposit Amount ↓ 2	\$5.00000	-\$0.35000	-\$1.22500
Deposit Amount ↓ 2					
\$5.00000					
-\$0.35000					
-\$1.22500					