

# About the Deposit Process

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The deposit process runs daily before 5:45 PM Eastern Time (ET). The deposit job must complete by 6:00 PM Eastern Time (ET); otherwise, the payment platform moves the request date forward one day to ensure the deposit job has enough time to complete.

The deposit process does not run on weekends (Friday, Saturday, Sunday) or holidays.

Step	Description						
1	Campus determines your district's account balance. When your district is processing payments, the fees associated with them and any returns/refunds you process are subtracted from your account balance when they occur. So, at the end of each business day Campus calculates the balance then requests a deposit. If your district's account balance is negative, Campus issues a negative deposit.						
2	<p>After determining the balance, Campus combines transactions with the following statuses into a deposit.</p> <ul style="list-style-type: none"> <li>Completed</li> <li>Resolved</li> <li>Returned</li> <li>Partial returned</li> <li>Returnvoid</li> <li>Transactions with a settled date</li> <li>Transaction Fees</li> </ul> <p>There is a brief delay (up to 1 hour) between the time the deposit request is made and when the deposit is processed by the payment platform.</p>						
3	<table> <tr> <th>If the deposit is...</th><th>Then...</th></tr> <tr> <td>Successful</td><td>You will see a deposit in your district's bank account. Keep in mind, you may see different deposit dates for one payment reference number since the deposit payment separates transaction line items.</td></tr> <tr> <td>Not Successful</td><td>The deposit is canceled and recalculated the following day.</td></tr> </table>	If the deposit is...	Then...	Successful	You will see a deposit in your district's bank account. Keep in mind, you may see different deposit dates for one payment reference number since the deposit payment separates transaction line items.	Not Successful	The deposit is canceled and recalculated the following day.
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